



**APPLICATION FOR  
CONCURRENT PLAT/SMALL TRACT  
SUBDIVISION**

parcel consisting of four (4) or fewer lots  
(please print or type)

Subdivider's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_

Agent's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_ - \_\_\_\_\_ ext. \_\_\_\_\_

The concurrent plat is requested for the property legally described as the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The current zoning of the property is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Name of the concurrent plat:

\_\_\_\_\_  
\_\_\_\_\_

Number of lots in the concurrent plat:

\_\_\_\_\_  
\_\_\_\_\_

# APPLICATION FOR CONCURRENT PLAT

Does the plat propose a new roadway or alley to access any lot?

- yes
- no

Does the plat propose the vacation of streets, alleys, setback lines, access control or easements?

- yes
- no

Does each lot abut a public street or private roadway?

- yes
- no

Will this action result in significant increases in service requirements, e.g. utilities, schools, traffic control, streets, etc., or interfere with maintaining existing service levels, e.g. additional curb cuts, repaving, etc.?

- yes
- no

If yes, please describe:

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Does the applicant provide the easements required by the City of Springfield (utilities, drainage and other improvements)?

- yes
- no

Do all proposed lots conform to the minimum lot size requirements?

- yes
- no

If no, please describe:

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How will the lots be served for water and wastewater?

- public
- private

If private, please attach approval from the City Utility Department.

# APPLICATION FOR CONCURRENT PLAT

Is a statement provided from the County Treasurer's office indicating the absence of a tax lien against the property?

- yes
- no

Is a statement provided from the City Administrator's office indicating that all special assessment installment payments, if any, are current?

- yes
- no

If a dedication for public use is proposed, is a certificate of title or title opinion provided?

- yes
- no

Is the plat consistent with the Comprehensive Plan?

- yes
- no

If not, please explain:

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Is the plat in accordance with all Development Standards of the City of Springfield? (Please see attached information)

- yes
- no

If not, please explain:

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Does all of the land within the plat lie within the corporate limits of the City of Springfield?

- yes
- no

Does the applicant request modifications as provided by the City of Springfield's Design Standards/Subdivision Regulations?

- yes
- no

If yes, please explain:

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# APPLICATION FOR CONCURRENT PLAT

NOTICE: The applicant must notify the City office of the desire for a Pre-Application Conference with the Planning Commission at least seven (7) working days before the regular or scheduled Planning Commission meeting date. The applicant must also give notice to the City office at least fifteen (15) working days prior to the Planning Commission meeting at which the request is to be formally heard. Notice must be given to the City office at least fifteen (15) working days prior to the City Council meeting at which the request is to be formally approved. Please see the attached Application Checklist for a complete list of required information. Complete information must be provided by the applicant or no action will be taken.

*I hereby certify that all required information and materials are herewith attached and said materials are true and accurate to the best of my knowledge.*

Application Fee: \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_, 200\_\_

applicant

Preliminary Plat Fee is \$750.00 plus \$10.00 per lot

Final Plat Fee is \$500.00 plus \$10.00 per lot

## Planning Commission

- Approval recommended
- Approval not recommended
- Approval recommended contingent upon specified changes:

\_\_\_\_\_

\_\_\_ Ayes

\_\_\_ Nays

\_\_\_ Abstain

Date of meeting \_\_\_\_\_, 200\_\_

Signed \_\_\_\_\_

Chairman, Planning Commission

## City Council

- Application approved
- Application denied

\_\_\_ Ayes

\_\_\_ Nays

\_\_\_ Abstain

Date of Public Hearing \_\_\_\_\_, 200\_\_

Date of Notice of Public Hearing \_\_\_\_\_, 200\_\_

Signed \_\_\_\_\_

Mayor

Attest \_\_\_\_\_

**SUPPLEMENTAL INFORMATION  
APPLICATION FOR CONCURRENT PLAT  
For Planning Commission/City Council Use Only**

Plat requested by: \_\_\_\_\_

**Planning Commission**

Based on the evidence presented, the **Planning Commission** recommends:

- Request approval
- Request denial
- Request approval contingent upon specified changes:

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\_\_\_ Ayes  
 \_\_\_ Nays  
 \_\_\_ Abstain

Date of meeting \_\_\_\_\_, 200\_\_

Signed \_\_\_\_\_  
Chairman, Planning Commission

**City Council**

Based on the evidence presented, the **City Council** recommends:

- Request approval
- Request denial

\_\_\_ Ayes  
 \_\_\_ Nays  
 \_\_\_ Abstain

Date of meeting \_\_\_\_\_, 200\_\_

Signed \_\_\_\_\_  
Mayor

Attest \_\_\_\_\_  
City Clerk

Revised 07.2001  
C:Planning/Ad Plat Application