



Building Permit Application

Permits are valid for six months from the date of issue.

OFFICIAL USE ONLY

Date _____

Permit Number _____

Applicant Name _____

Zoning District _____

Home Phone _____ Cell Phone _____

City Limits

E-mail Address _____

ETJ

Property Owner _____

Project Address _____

Legal Description _____
Lot
Block
Addition

Tax Lot _____ Section _____ Township _____ Range _____

Contractor _____ Plumbing _____
Name
Phone
Name
Phone

Electrical _____ HVAC _____
Name
Phone
Name
Phone

- Fence
 Deck
 Detached Garage
 Yard Shed
 Roof/Cover
 Swimming Pool
 Interior Remodels/ Finished Basements
 New Home Construction
 Commercial Construction
 Other (describe work) _____

Length _____ Width _____ Height _____

SF (main level) _____ SF (basement-finished) _____ SF (basement-unfinished) _____

SF (garage) _____ SF (deck) _____ Type of material _____

Total Value of proposed work \$ _____ (include all trades, materials, labor)

Inspection – Official Use Only

Type of Inspection: _____

Date of Inspection: _____ Inspected By: _____

Notes _____

(Continued on reverse)

P.O. Box 189 ~ 170 North 3rd Street ~ Springfield, NE 68059

Phone (402) 253-2204 ~ Fax (402) 253-2204

www.springfieldne.org

Submittal Requirements

To obtain a permit, please submit this completed application along with the following to City Hall:

- Three complete sets of building plans, including plumbing, hvac & electrical information, if applicable. Plans must include square footage information for the house, basement, garage, deck, etc.
- Three plot plans of the property showing the property lines, the location and square footage of all structures on the property, and the distance from the new structure to all property lines and existing structures.
- Signed ResCheck/ComCheck report, if applicable (energy efficiency report required for new construction).
- Mechanical/HVAC & plumbing application, if applicable.
- See appropriate building permit information handout for specific requirements needed for your project.

***Commercial and Multi-Family Dwelling/Apartment Building Permit Applications:** The applicant is responsible for obtaining proper permits from the Nebraska Electrical Division and Nebraska State Fire Marshal.

Any construction in the City of Springfield must meet front, side, street-side and rear yard set-back requirements. These setback requirements differ by zoning district.

Please contact City Hall for additional information on permit requirements concerning other types of construction projects, including, but not limited to, curb cuts, roof replacement, patio covers, window/door replacement, electrical updates, sign installation, sprinkler systems, demolitions, etc.

If the property is located within a Sanitary Improvement District (SID), please have the developer approve the building plans and stamp/sign each copy. If the property is located within a homeowners association, please check with the association for covenant requirements.

For information on the setback requirements for your property, please contact City Hall.

Springfield City Hall
(402) 253-2204

The City of Springfield contracts with the Sarpy County Building Department for inspection services. **For construction and building plan questions, and to schedule building/electrical inspections, please contact:**

Sarpy County Building Department
(402) 593-2155

For residential electrical questions, please contact City Electrical Inspector:

Richard Chladek
(402) 679-5133 (cell) or (402) 253-2193 (work)

For commercial electrical questions and/or to obtain a state commercial electrical permit, please contact District 13, Nebraska State Electrical Inspector:

Dennis Carraher
(402) 332-5044 (work) or (402) 443-8222 (cell)

For utility tap and curb cut questions and inspections, please contact:

Springfield City Hall or City Maintenance Department
(402) 253-2204 (402) 253-2992



Mechanical/HVAC & Plumbing Application

Supplement to Building Permit Application

Date _____ Building Permit No. _____
 Applicant Name _____
 Home Phone _____ Cell Phone _____
 Project Address _____
 _____ One or Two Family Dwelling _____ Multi-Family Dwelling/Apartments _____ Commercial/Business

Mechanical Fixtures

Description	Fee \$	QTY	Total \$	Description	Fee \$	QTY	Total \$
new Furnace/Heater (btu/hr)				absorption/Evaporative cooling	12.30		
up to 100k Btu/h	17.05			air handlers (cfm)			
over 100k Btu/h	21.01			up to 10,000 cfm	12.30		
a/c or heat pump	17.05			over 10,000 cfm	20.90		
ventilation fan w/ duct	8.35			boilers, compressors			
alteration of ductwork	12.30			up to 3 hp	16.95		
wood burning fireplace	12.30			greater than 3 hp and up to 15 hp	31.35		
heating appliance	17.05			greater than 15 hp and up to 30 hp	43.00		
miscellaneous equipment	12.30			greater than 30 hp and up to 50 hp	64.00		
incinerator	16.70			over 50 hp	107.00		
refrigeration unit	17.05			mechanical issuance fee	25.00		
cooling or absorption unit	17.05			*COMMERCIAL APPLICANTS ONLY			
commercial exhaust hood w/ duct	12.30			Total Mechanical Permit Fee			

Plumbing Fixtures

Description	Fee \$	QTY	Total \$	Description	Fee \$	QTY	Total \$
toilet	11.00			gas fireplace	11.00		
urinal	11.00			miscellaneous gas appliance	11.00		
tub and/or shower	11.00			private septic system	83.50		
sink or lavatory	11.00			sand/oil/grease interceptor	22.25		
kitchen sink w/disposal	11.00			kitchen grease trap	22.25		
laundry tub	11.00			water treatment/softener	5.25		
clothes washer	11.00			water piping alter/repair	5.25		
drinking fountain	11.00			lawn sprinkler w/backflow preventer	<i>amount charged on other form</i>		
floor drain	11.00			backflow preventer 2" or less	13.75		
roof drain	11.00			backflow preventer greater than 2"	27.60		
miscellaneous plumbing fixture	11.00			public pool	102.25		
sanitary sewer/repair	5.25			public spa	68.00		
electric water heater	13.75			private pool	68.00		
gas water heater	13.75			private spa	34.00		
*(\$7.00 first 5 outlets; \$1.25 each 6 and up)				plumbing issuance fee	25.00		
gas piping system (# of outlets)	*			*COMMERCIAL APPLICANTS ONLY			
				Total Plumbing Permit Fee			