



**APPLICATION FOR
ADMINISTRATIVE SUBDIVISION PLAT
(LOT LINE ADJUSTMENTS, LOT CONSOLIDATIONS, LOT SPLITS)**

Subdivider's Name _____
Address _____
Phone _____ Ext. _____

Owner's Name _____
Address _____
Phone _____ Ext. _____

Agent's Name _____
Address _____
Phone _____ Ext. _____

The Administrative Plat is requested for the property legally described as the following:

The current zoning of the property is as follows:

Name of the plat:

Number of lots in existing plat:

Number of lots in proposed plat

Is the existing property an Administrative Plat?

Yes No

Is each proposed lot served by existing utilities?

Yes No

Does the plat propose a new roadway or alley to access any lot?

Yes No

Does the plat propose the vacation of streets, alleys, setback lines, access control or easements?

Yes No

Does each lot abut a public street or private roadway?

Yes No

Will this action result in significant increases in service requirements, e.g. utilities, schools, traffic control, streets, etc., or interfere with maintaining existing service levels, e.g. additional curb cuts, repaving, etc.?

Yes No

If yes, please describe:

Does the applicant provide the easements and right-of-way required by the City of Springfield?

(utilities, drainage, and other improvements)?

Yes No

Do all proposed lots conform to the minimum lot size requirements?

Yes No

If no, please describe:

How will the lots be served for water and wastewater?

Public Private

If private, please attach approval from the City Utility Department.

Is a statement provided from the county Treasurer's office indicating the absence of a tax lien against the property?

Yes No

Is a statement provided from the City Administrator's office indicating that all special assessment installment payments, if any, are current?

Yes No

If a dedication for public use is proposed, is a certificate of title or title opinion provided?

Yes No

Is the plat consistent with the Comprehensive Plan?

Yes No

If not, please explain:

Is the plat in accordance with all Developmental Standards of the City of Springfield?

Yes No

If not, please explain:

Does all of the land within the plat lie within the corporate limits of the City of Springfield?

Yes No

Does the applicant request modifications as provided by the City of Springfield's Design Standards/Subdivision Regulations?

Yes No

If yes, please explain:

I HEARBY CERTIFY THAT ALL REQUIRED INFORMATION AND MATERIALS ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Application Fee: \$200.00

Signed _____

Date _____