



CITY COUNCIL AGENDA

Tuesday, September 4, 2018 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the August 21, 2018 Council Meeting
2. Approve Claims and Payroll
3. Approve Pay Application No. 2 & Final from ProTech Electric Services, Inc. in the amount of \$1,459.50 for City Park ball field light installation
4. Approve Pay Application No. 4 & Final from Valley Corp. in the amount of \$8,095.59 for Springfield Creek Sanitary Sewer Siphon Erosion Repair

REGULAR AGENDA

1. Lt. Jacob Betsworth or Lt. Mark Topil with the Sarpy County Sheriff's Department will provide a monthly service report
2. Justin Stark with Olsson Associates – Review warranty work to be completed by K2 Construction on the South 1st Street sewer and paving project
3. **Continued from August 21, 2018.** Carl Hibler, 710 Maple Street – Discuss golf carts
4. **Tabled August 21, 2018.** Dan Williams and TJ Ernst – Discuss electronic sign on Highway 50
5. Consider approval of an Application for a Special Designated Liquor License submitted by Enders, Inc. d/b/a Newman's Pasta Café for a cornhole tournament at the Community Building on Saturday, October 27, 2018, from 9:00 a.m. to 12:00 a.m.

6. **Tabled August 21, 2018.** Consider approval of **Resolution 2018-23** entering into a Consent to Encroachment Agreement with Springfield Pines Homeowners Association, Inc., a Nebraska non-profit corporation, for the installation of landscaping within the city's water main easement
7. Consider paving options for phase 2 of the Buffalo Park parking lot paving project
8. Consider approval of **Resolution 2018-24** directing the Springfield Street Department to place a stop sign on the east side of the intersection at Elm and North 8th Streets stopping vehicles traveling west on Elm Street at North 8th Street
9. Consider placement of no parking signs on Park Drive
10. Consider scope of city administrator with respect to non-disclosure agreements
11. Discuss 2018-2019 Budget

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on Tuesday, September 4, 2018. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Dan Craney. Absent: Chad Nolte. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
General				
40783	6084-10-10	Aflac	119.36	Aflac
40759	6080-10-10	Health Insurance	1,699.61	BlueCross BlueShield
40755	6080-10-10	Health Insurance	127.62	Delta Dental
40798	8130-10-10	R&M Building	10.72	Home Depot
40799	9315-10-10	Storm 2017	593.94	Iron Specialties
40802	8010-10-10	Office Supplies	55.91	J.P. Cooke
40800	8160-10-10	R&M Grounds	80.00	Jensen Gardens
40801	7030-10-10	Prof Svcs-Planning	1,650.00	JEO Consulting Group
40851	8140-10-10	R&M Equip	72.84	Konica Minolta Business Solutions
40804	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
40812	7320-10-10	Natural Gas	42.00	MUD
40815	7460-10-10	Waste Tax	25.00	Nebraska Department of Revenue
40845	7330-10-10	Telephone	118.81	NT&T
40819	9310-10-10	Nuisance Abatement	32.80	Omaha World Herald
40819	7250-10-10	Publication Costs	212.38	Omaha World Herald
40821	7310-10-10	Electricity	329.50	OPPD
40822	7205-10-10	Subscriptions	52.50	Papillion Times
40823	8010-10-10	Office Supplies	168.65	Pay-less Office Products
40824	8010-10-10	Office Supplies	7.04	Petty Cash
40824	8200-10-10	Misc	13.38	Petty Cash
40824	7230-10-10	Postage/Shipping	20.52	Petty Cash
40758	6080-10-10	Health Insurance	88.50	Principal
40827	7046-10-10	Prof Svcs-Building Inspector	2,052.95	Sarpy County Building Inspector
40828	7060-10-10	Animal Control	383.62	Sarpy County Fiscal Administrator
40829	7050-10-10	Law Contract	8,787.00	Sarpy County Treasurer
40831	9310-10-10	Nuisance Abatement	75.00	Seidler & Seidler
40831	7020-10-10	Prof Svcs-Legal	755.57	Seidler & Seidler
40838	7280-10-10	Laundry	121.55	Walkers Uniform Rental
Total			17,877.75	
Sales Tax				
40787	9085-15-10	Capital Improvements	399.56	Builder's Supply
40791	9085-15-10	Capital Improvements	4,962.00	Derby's Heating & Air
40793	9089-15-10	Community Events	62.45	First National Bank
40796	9085-15-10	Capital Improvements	340.15	Gretna Ace Hardware
40798	9085-15-10	Capital Improvements	1,214.15	Home Depot
40803	9085-15-10	Capital Improvements	8,980.00	Kildow Construction
40807	9085-15-10	Capital Improvements	160.15	Menards
40808	9085-15-10	Capital Improvements	244.32	Menards
40824	9089-15-10	Community Events	9.00	Petty Cash
40841	9085-15-10	Capital Improvements	729.75	ProTech Electric Services
40832	9085-15-10	Capital Improvements	159.25	Sherwin Williams
40840	9085-15-10	Capital Improvements	301.97	West Omaha Winsupply
Total			17,562.75	
Library				
40784	8060-20-10	Books	0.71	Amazon/SYNCB
40785	8060-20-10	Books	144.37	Baker & Taylor
40759	6080-20-10	Health Insurance	1,077.18	BlueCross BlueShield
40789	7455-20-10	IP Address	55.00	Charter Communications
40755	6080-20-10	Health Insurance	64.28	Delta Dental

40810	8060-20-10	Books	148.06	MicroMarketing
40812	7320-20-10	Natural Gas	42.00	MUD
40845	7330-20-10	Telephone	47.87	NT&T
40821	7310-20-10	Electricity	356.71	OPPD
40825	7340-20-10	Waste Disposal	16.95	Premier Waste Solutions
40758	6080-20-10	Health Insurance	105.99	Principal
40830	7480-20-10	Janitorial	200.00	Schmieder, Marcie
Total			2,259.12	
Library Restricted				
40784	8070-21-10	Library Supplies	86.95	Amazon/SYNCB
40788	8060-21-10	Books	89.28	Center Point Large Print
40794	8060-21-10	Books	83.44	Gale
40816	7180-21-10	Education	120.00	Nebraska Library Association
40826	8070-21-10	Library Supplies	56.57	Quill Corporation
Total			436.24	
Park				
40759	6080-30-10	Health Insurance	1,034.34	BlueCross BlueShield
40844	8120-30-10	Fuel	384.82	BRP Investments
40843	8120-30-10	Fuel	256.30	Casey's General Store
40755	6080-30-10	Health Insurance	95.48	Delta Dental
40792	7350-30-10	Rental	262.00	Eagle Services
40803	8160-30-10	R&M Grounds	200.00	Kildow Construction
40807	8030-30-10	Supplies	15.90	Menards
40814	8150-30-10	R&M Vehicle	79.67	Mill Creek Auto Parts
40813	8160-30-10	R&M Grounds	35.16	Municipal Supply
40821	7310-30-10	Electricity	753.05	OPPD
40825	7340-30-10	Waste Disposal	65.00	Premier Waste Solutions
40758	6080-30-10	Health Insurance	74.77	Principal
40834	8140-30-10	R&M Equip	12.04	Ty's Outdoor Power & Service
40835	8160-30-10	R&M Grounds	877.50	United Seeds
40838	7290-30-10	Uniform Allowance	54.70	Walkers Uniform Rental
Total			4,200.73	
Community Building				
40812	7320-40-10	Natural Gas	42.00	MUD
40821	7310-40-10	Electricity	411.56	OPPD
40825	7340-40-10	Waste Disposal	38.00	Premier Waste Solutions
40838	7280-40-10	Laundry	165.85	Walkers Uniform Rental
Total			657.41	
Water				
40783	6084-50-20	Aflac	56.16	Aflac
40759	6080-50-20	Health Insurance	1,440.14	BlueCross BlueShield
40844	8120-50-20	Fuel	79.14	BRP Investments
40844	8110-50-20	Chemicals	288.00	BRP Investments
40755	6080-50-20	Health Insurance	81.65	Delta Dental
40805	7200-50-20	Dues	652.00	League of Nebraska Municipalities
40811	7420-50-20	Testing	55.36	Midwest Laboratories
40813	8030-50-20	Supplies	1,150.59	Municipal Supply
40845	7330-50-20	Telephone	163.55	NT&T
40820	7430-50-20	Digger's Hotline	55.35	One Call Concepts
40821	7310-50-20	Electricity	1,362.11	OPPD
40758	6080-50-20	Health Insurance	88.89	Principal
40836	7330-50-20	Telephone	15.23	Verizon Wireless
40838	7290-50-20	Uniform Allowance	59.20	Walkers Uniform Rental
Total			5,547.37	

Sewer				
40783	6084-60-30	Aflac	29.12	Aflac
40759	6080-60-30	Health Insurance	1,496.03	BlueCross BlueShield
40843	8030-60-30	Supplies	5.19	Casey's General Store
40755	6080-60-30	Health Insurance	111.55	Delta Dental
40811	7420-60-30	Testing	499.00	Midwest Laboratories
40814	8140-60-30	R&M Equip	9.90	Mill Creek Auto Parts
40818	9096-60-30	South 1st Street Sewer	4,332.43	Olsson Associates
40821	7310-60-30	Electricity	2,660.28	OPPD
40758	6080-60-30	Health Insurance	50.66	Principal
40834	9040-60-30	Tools & Misc Equip	189.99	Ty's Outdoor Power & Service
40842	9099-60-30	Sewer Siphon Repair	8,095.59	Valley Corporation
40836	7330-60-30	Telephone	15.23	Verizon Wireless
40838	7290-60-30	Uniforms Allowance	59.40	Walkers Uniform Rental
Total			17,554.37	
Street				
40786	9040-70-40	Tools & Misc Equip	514.62	Big State Industrial Supply
40759	6080-70-40	Health Insurance	747.75	BlueCross BlueShield
40844	8120-70-40	Fuel	327.19	BRP Investments
40843	8120-70-40	Fuel	208.15	Casey's General Store
40790	8140-70-40	R&M Equip	152.25	Cross Dillon Tire
40755	6080-70-40	Health Insurance	32.14	Delta Dental
40795	8140-70-40	R&M Equip	22.15	Grainger
40797	8090-70-40	Asphalt & Concrete	12,300.01	Harm's Concrete
40798	8140-70-40	R&M Equip	17.96	Home Depot
40798	8030-70-40	Supplies	21.25	Home Depot
40806	8090-70-40	Asphalt & Concrete	490.25	Logan Contractors Supply
40807	8030-70-40	Supplies	21.98	Menards Bellevue
40807	8010-70-40	Office Supplies	24.47	Menards Bellevue
40807	9040-70-40	Tools & Misc Equip	29.53	Menards Bellevue
40807	8090-70-40	Asphalt & Concrete	41.28	Menards Bellevue
40808	8010-70-40	Office Supplies	5.88	Menards Ralston
40808	9040-70-40	Tools & Misc Equip	24.98	Menards Ralston
40808	8030-70-40	Supplies	102.26	Menards Ralston
40809	8225-70-40	R&M Street Signs&Posts	70.90	Michael Todd & Company
40809	9040-70-40	Tools & Misc Equip	349.20	Michael Todd & Company
40814	8140-70-40	R&M Equip	314.03	Mill Creek Auto Parts
40812	7320-70-40	Natural Gas	91.31	MUD
40813	8160-70-40	R&M Grounds	176.93	Municipal Supply
40817	8140-70-40	R&M Equip	903.58	NMC Exchange
40845	7330-70-40	Telephone	53.20	NT&T
40818	9201-70-40	Drainage Study	4,985.89	Olsson Associates
40821	7310-70-40	Electricity	4,149.92	OPPD
40823	8010-70-40	Office Supplies	15.37	Pay-less Office Products
40825	7340-70-40	Waste Disposal	38.00	Premier Waste Solutions
40758	6080-70-40	Health Insurance	68.13	Principal
40833	8090-70-40	Asphalt & Concrete	17,991.00	Travis Moore Construction
40836	7330-70-40	Telephone	15.24	Verizon Wireless
40837	8215-70-40	R&M Streets & Alleys	1,010.35	Vogel Traffic Services
40838	7290-70-40	Uniform Allowance	54.60	Walkers Uniform Rental
40839	9040-70-40	Tools & Misc Equip	15.90	Watkins Concrete Block Company
Total			45,387.65	
Keno				
40841	9174-80-70	Keno CB Project	729.75	ProTech Electric Services
Total			729.75	
		Payroll & Payroll Taxes	50,052.39	

		VOYA Retirement ER	2,691.44	
		Medical Reimbursement	1,490.90	
		Water Deposit Refunds	450.00	

Regular Agenda

Agenda Item 1. Lt. Betsworth with the Sarpy County Sheriff’s Department provided the monthly service report. He reviewed issues with 4-wheelers being operated in town.

Agenda Item 2. Justin Stark, City Engineer with Olsson Associates, provided the Council with a timeline summary of activity on warranty work as part of the South 1st Street pavement repairs. He also provided copies of test results for compaction and concrete strength. He noted that tests for both items failed. There is one concrete cylinder remaining which will be broke at 56 days to test the concrete strength. Stark requested the contractor, K2 Construction, check with their concrete supplier for any test results they may have for the loads used. K2 Construction is scheduled to begin additional warranty work on Monday, September 10. Stark prepared Change Order No. 2 in which an additional two year warranty on the replaced concrete is being requested as well as a refund of \$7,000 to cover the city’s additional engineering expenses.

Agenda Item 3. Carl Hibler, 710 Maple Street, did not attend. No discussion.

Agenda Item 4. Kathleen Gottsch, City Administrator, provided the Council with comments from Jeff Ray, City Planner with JEO Consulting Group, regarding off premises advertising. Ray noted that the City’s comprehensive plan outlines community values and aesthetic requirements specifically for the Highway 50 corridor. The intent of the corridor district is not to create an advertising market. Off premises advertising signs (via electronic or billboard) increase visual clutter and create public safety concerns/nuisances. They can become a distraction to drivers. Off premises advertising signs could advertise for businesses located outside of town that are similar to in town businesses thus taking away customers from local businesses. The city could not control what it advertised. Signs could advertise controversial issues. Gottsch commented that the City Attorney also noted that the city could not restrict what types of ads were displayed on off premises signs due to the 1st Amendment. Herzog said that he is not convinced that these types of signs increase traffic accidents. He also said that the private owner of the sign can limit advertisements. Swenson stated that he agrees with following the guidelines outlined in the comprehensive plan and keeping the corridor clean and attractive. Craney inquired if the city could advertise city events. Seidler noted that off premises advertising signs would belong to a private person that may not allow city advertisements. Craney agreed with Swenson regarding the comprehensive plan and corridor guidelines. TJ Ernst, potential sign developer, said that he understood the city’s position and that he was approached by Dan Williams, property owner, and Council Member Nolte about putting up a sign, so he entertained the notion. No action taken at this time.

Agenda Item 5. Motion by Swenson, seconded by Herzog, to approve an application for Special Designated Liquor License submitted by Enders, Inc. d/b/a Newman’s Pasta Café for a cornhole tournament at the Community Building on Saturday, October 27, 2018, from 9:00 a.m. to 12:00 a.m. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 6. Motion by Swenson, seconded by Herzog, to table agenda item 6, regarding Resolution 2018-23 entering into a Consent to Encroachment Agreement with Springfield Pines Homeowners Association, until the September 18, 2018, Council meeting. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 7. Council reviewed three options for phase 2 of the Buffalo Park parking lot paving project and requested bids be obtained for option 2.

Agenda Item 8. Council Member Craney introduced Resolution 2018-24 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution,

the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2018-24**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, as per Springfield Municipal Code §5-211 "Signs; Signals," the Mayor and City Council hereby direct the Springfield Street Department to place a stop sign on Elm Street at the intersection of North 8th Street stopping vehicles traveling west; and

WHEREAS, the streets listed herein are located within the corporate limits of the City of Springfield; and

WHEREAS, a map is attached hereto as Exhibit "A" depicting the location of the stop sign.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Springfield Street Department is directed to place a stop sign on Elm Street at the intersection of North 8th Street stopping vehicles traveling west.

Introduced and Passed this 4th day of September, 2018.

Ayes: Swenson, Herzog, Craney

Nays: None

Abstain: None

Absent: Nolte

Approved:

Robert Roseland
Mayor

SEAL

Attest:

Kathleen Gottsch
City Clerk

Agenda Item 9. Council considered no parking options along Park Drive. Craney reported that during fireworks season vehicles could not turn off Platteview Road onto Park Drive due to fireworks tent visitors parking on both sides of the streets. The area was congested and created traffic flow problems. Council requested staff prepare a resolution restricting parking on the west side of Park Drive, as well as on the east side from Platteview Road to Runza.

Agenda Item 10. Motion by Swenson, seconded by Craney, to move agenda item 10, regarding scope of city administrator with respect to non-disclosure agreements, into executive session. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 11. Council discussed the proposed 2018-2019 budget. No action taken.

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that we are still waiting on the exterior doors for the Community Building. He also reported that he wants to relaunch the Springfield Stories Facebook page under a new name and with new direction. He plans to coordinate with the library for historical offerings.

Agenda Item 3. No Department Report from Nolte.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reported that he plans to attend the wastewater agency meeting on Wednesday and will be participating in the Sarpy County Leadership bus tour next week.

Agenda Item 6. Gottsch reported that the SYAA is interested in hosting a movie night fundraiser at City Park. SYAA representatives inquired about putting on a fireworks display after the movie. Council noted that fireworks would not be permitted in the park.

Executive Session

Motion by Swenson, seconded by Herzog, to enter into executive session at 8:04 p.m. for the purpose of personnel matters. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to leave executive session at 8:21 p.m. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Swenson, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Craney. NAYS: None. Meeting adjourned at 8:21 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 4, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk