



CITY COUNCIL AGENDA

Tuesday, September 3, 2019 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- City Attorney, Bill Seidler, swears in Kacie Murtha, 445 North 1st Street, as City Council Member
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the August 20, 2019 Council Meeting
2. Approve Claims and Payroll

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Appoint a Council liaison for each department – Community Building / Library, Water / Parks, Sewer, Streets
3. Discuss water billing as it pertains to commercial and multi-family lawn sprinkler systems
4. Consider bids from Western Engineering for (1) an asphalt overlay or (2) repairs on Platteview Road from approximately 5th Street to 2nd Street

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Vacant

4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

BUDGET WORK SESSION

1. Discuss FY 2019-2020 Budget

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Thursday, September 3, 2019. City Attorney, Bill Seidler, Jr., swore in Kacie Murtha as a City Council Member. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
General				
42145	6084-10-10	Aflac	140.68	Aflac
42210	6084-10-10	Aflac	13.20	Ameritas Life Insurance
42116	6080-10-10	Health Insurance	2,032.05	BlueCross BlueShield
42104	6080-10-20	Health Insurance	127.62	Delta Dental
42162	8160-10-10	R&M Grounds	24.66	Home Depot
42164	7030-10-10	Prof Svcs-Planning	1,785.00	JEO Consulting Group
42211	8140-10-10	R&M Equip	68.65	Konica Minolta Business Solutions
42166	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
42167	7200-10-10	Dues	3,937.00	League of Nebraska Municipalities
42170	7270-10-10	Insurance	162.69	Marcotte Insurance
42171	8030-10-10	Supplies	16.93	Menards
42177	7320-10-10	Natural Gas	42.00	MUD
42179	7460-10-10	Waste Tax	25.00	Nebraska Department of Revenue
42213	7330-10-10	Telephone	129.50	NT&T

42183	7020-10-10	Prof Svcs-Legal	1,445.67	Olsson Associates
42184	7310-10-10	Electricity	313.01	OPPD
42119	6080-10-10	Health Insurance	88.50	Principal
42188	7046-10-10	Prof Svcs-Building Inspector	3,819.01	Sarpy County Building Inspector
42189	7060-10-10	Animal Control	394.07	Sarpy County Fiscal Administrator
42190	9155-10-10	GIS	3,038.00	Sarpy County Treasurer
42191	7050-10-10	Law Contract	9,103.00	Sarpy County Treasurer
42193	7020-10-10	Prof Svcs-Legal	3,176.65	Seidler & Seidler
42195	8160-10-10	R&M Grounds	6.99	Springfield Ace Hardware
42196	7250-10-10	Publication Costs	686.34	Suburban Newspaper
42200	7280-10-10	Laundry	127.90	Walkers Uniform Rental
Total			30,885.10	
Sales Tax				
42157	9089-15-10	Community Events	88.85	First National Bank
Total				
Library				
42147	8060-20-10	Books	1,592.88	Amazon/SYNCB
42210	6084-20-10	Aflac	26.40	Ameritas Life Insurance
42149	8060-20-10	Books	98.00	Baker & Taylor
42116	6080-20-10	Health Insurance	1,273.37	BlueCross BlueShield
42209	7455-20-10	IP Address	55.00	Charter Communications
42104	6080-20-10	Health Insurance	64.28	Delta Dental
42159	8060-20-10	Books	149.17	Gardner Media
42170	7270-20-10	Insurance	68.26	Marcotte Insurance
42174	8060-20-10	Books	125.98	MicroMarketing
42177	7320-20-10	Natural Gas	42.00	MUD
42213	7330-20-10	Telephone	51.42	NT&T
42184	7310-20-10	Electricity	384.83	OPPD
42185	8060-20-10	Books	564.91	Penworthy
42186	7340-20-10	Waste Disposal	18.00	Premier Waste Solutions
42119	6080-20-10	Health Insurance	105.99	Principal
42192	7480-20-10	Janitorial	200.00	Schmieder, Marcie
42203	8060-20-10	Books	528.00	World Book
Total			5,348.49	
Library Restricted				
42151	8070-21-10	Library Supplies	122.30	Brodart Co.
42154	8060-21-10	Books	89.28	Center Point Large Print
42156	7045-21-10	Prof Svcs-Tech Support	40.00	Egis Technologies
42158	8060-21-10	Books	89.15	Gale
42163	7180-21-10	Education	340.00	Iowa Library Association
42187	8070-21-10	Library Supplies	289.73	Quill Corporation
Total			970.46	
Park				
42145	6084-30-10	Aflac	52.52	Aflac
42146	8140-30-10	R&M Equip	45.00	Aksarben Saw & Tool
42116	6080-30-10	Health Insurance	1,223.52	BlueCross BlueShield
42207	8120-30-10	Fuel	257.78	BRP Investments
42153	8160-30-10	R&M Grounds	60.00	Carlson, Michael
42155	9177-30-10	Splash Park	326.95	Commercial Recreation Specialists
42104	6080-30-10	Health Insurance	95.48	Delta Dental
42208	7350-30-10	Rental	262.00	Eagle Services
42162	8160-30-10	R&M Grounds	13.40	Home Depot
42169	8030-30-10	Supplies	128.00	Logan Contractors Supply
42170	7270-30-10	Insurance	105.66	Marcotte Insurance

42171	8160-30-10	R&M Grounds	17.18	Menards
42172	9040-30-10	Tools & Misc Equip	138.64	Menards
42181	7200-30-10	Dues	100.00	NE Statewide Arboretum
42184	7310-30-10	Electricity	635.06	OPPD
42186	7340-30-10	Waste Disposal	108.00	Premier Waste Solutions
42119	6080-30-10	Health Insurance	74.77	Principal
42195	8160-30-10	R&M Grounds	10.38	Springfield Ace Hardware
42198	8140-30-10	R&M Equip	315.62	Ty's Outdoor Power & Service
42200	7290-30-10	Uniform Allowance	29.40	Walkers Uniform Rental
Total			3,999.36	
Community Building				
42170	7270-40-10	Insurance	53.29	Marcotte Insurance
42177	7320-40-10	Natural Gas	42.00	MUD
42184	7310-40-10	Electricity	270.12	OPPD
42186	7340-40-10	Waste Disposal	40.00	Premier Waste Solutions
42200	7280-40-10	Laundry	174.60	Walkers Uniform Rental
42201	8130-40-10	R&M Building	9.40	Watkins Concrete Block Company
Total			589.41	
Water				
42145	6084-50-20	Aflac	56.16	Aflac
42210	6084-50-20	Aflac	10.75	Ameritas Life Insurance
42116	6080-50-20	Health Insurance	1,750.69	BlueCross BlueShield
42207	8120-50-20	Fuel	175.31	BRP Investments
42104	6080-50-20	Health Insurance	81.65	Delta Dental
42157	7230-50-20	Postage/Shipping	491.68	First National Bank
42160	7290-50-20	Uniform Allowance	178.99	Haney Shoe Store
42168	7200-50-20	Dues	678.00	League of Nebraska Municipalities
42170	7270-50-20	Insurance	178.59	Marcotte Insurance
42175	7420-50-20	Testing	58.52	Midwest Laboratories
42178	8030-50-20	Supplies	391.03	Municipal Supply
42178	9042-50-20	Meter Upgrades	2,385.41	Municipal Supply
42180	7420-50-20	Testing	18.00	NE Public Health Environmental Lab
42182	9090-50-20	New Well	200.00	Nebraska Title Company
42213	7330-50-20	Telephone	175.43	NT&T
42183	9090-50-20	New Well	116.24	Olsson Associates
42183	9201-50-20	Wellhead Protection Plan	1,931.68	Olsson Associates
42206	7430-50-20	Digger's Hotline	56.12	One Call Concepts
42184	7310-50-20	Electricity	1,473.11	OPPD
42119	6080-50-20	Health Insurance	88.51	Principal
42204	7040-50-20	Prof Svcs-Other	10.00	Sarpy County Register of Deeds
42212	9090-50-20	New Well	34.00	Sarpy County Register of Deeds
42199	7330-50-20	Telephone	16.18	Verizon Wireless
42200	7290-50-20	Uniform Allowance	27.90	Walkers Uniform Rental
Total			10,583.95	
Sewer				
42145	6084-60-30	Aflac	55.38	Aflac
42210	6084-60-30	Aflac	10.75	Ameritas Life Insurance
42116	6080-60-30	Health Insurance	1,076.78	BlueCross BlueShield
42207	8120-60-30	Fuel	129.40	BRP Investments
42104	6080-60-30	Health Insurance	64.28	Delta Dental
42157	7230-60-30	Postage/Shipping	491.67	First National Bank
42160	7290-60-30	Uniforms Allowance	87.50	Haney Shoe Store
42170	7270-60-30	Insurance	129.96	Marcotte Insurance
42175	7420-60-30	Testing	490.00	Midwest Laboratories

42176	8150-60-30	R&M Vehicle	49.99	Mill Creek Auto Parts
42184	7310-60-30	Electricity	2,585.10	OPPD
42119	6080-60-30	Health Insurance	63.71	Principal
42193	7020-60-30	Prof Svcs-Legal	125.00	Seidler & Seidler
42199	7330-60-30	Telephone	16.18	Verizon Wireless
42200	7290-60-30	Uniforms Allowance	38.80	Walkers Uniform Rental
42202	8140-60-30	R&M Equipment	638.88	West-E-Con
Total			6,053.38	
Street				
42145	6084-70-40	Aflac	26.26	Aflac
42148	8140-70-40	R&M Equip	25.00	B&B Garage
42116	6080-70-40	Health Insurance	1,903.36	BlueCross BlueShield
42207	8120-70-40	Fuel	524.77	BRP Investments
42152	8120-70-40	Fuel	358.33	Casey's Business Mastercard
42209	7455-70-40	Internet	64.98	Charter Communications
42214	8090-70-40	Concrete	2,195.00	Consolidated Concrete
42104	6080-70-40	Health Insurance	48.21	Delta Dental
42160	7290-70-40	Uniform Allowance	87.49	Haney Shoe Store
42205	8090-70-40	Concrete	2,165.36	Harm's Concrete
42161	8090-70-40	Concrete	10,599.14	Harm's Concrete
42165	8090-70-40	Concrete	11,950.00	Kildow Construction
42165	8090-70-40	Concrete	15,837.50	Kildow Construction
42170	7270-70-40	Insurance	236.55	Marcotte Insurance
42172	8010-70-40	Office Supplies	7.98	Menards
42171	8030-70-40	Supplies	10.95	Menards
42172	9040-70-40	Tools & Misc Equip	95.63	Menards
42172	8030-70-40	Supplies	140.53	Menards
42173	8030-70-40	Supplies	147.70	Michael Todd & Company
42173	8225-70-40	R&M Street Signs&Posts	268.95	Michael Todd & Company
42173	9040-70-40	Tools & Misc Equip	395.00	Michael Todd & Company
42177	7320-70-40	Natural Gas	89.77	MUD
42213	7330-70-40	Telephone	56.03	NT&T
42183	7020-70-40	Prof Svcs-Legal	44.32	Olsson Associates
42184	7310-70-40	Electricity	4,162.54	OPPD
42186	7340-70-40	Waste Disposal	40.00	Premier Waste Solutions
42119	6080-70-40	Health Insurance	81.58	Principal
42194	9040-70-40	Tools & Misc Equip	129.00	Southern Carlson
42195	8030-70-40	Supplies	4.99	Springfield Ace Hardware
42197	8090-70-40	Concrete	9,900.00	Travis Moore Construction
42199	7330-70-40	Telephone	16.18	Verizon Wireless
42200	7290-70-40	Uniform Allowance	37.25	Walkers Uniform Rental
Total			61,650.35	
Keno				
42150	9170-80-70	Park Equip	95.00	BOO (Bobcat of Omaha)
42214	9174-80-70	Keno CB Project	601.25	Consolidated Concrete
42195	9170-80-70	Park Equip	6.59	Springfield Ace Hardware
42201	9174-80-70	Keno CB Project	400.64	Watkins Concrete Block Company
Total			1,103.48	
		Payroll	52,000.12	
		VOYA Retirement ER	3,619.20	
		Medical Reimbursement	1,966.08	
		Water Deposit Refunds	1,520.88	

Regular Agenda

Agenda Item 1. Council reviewed the monthly service report from the Sarpy County Sheriff. A representative of the department was not available.

Agenda Item 2. Mayor Roseland appointed Council liaisons for each department: Roy Swenson-Sewer, Michael Herzog-Community Building/Library, Dan Craney-Water/Parks, Kacie Murtha-Streets.

Agenda Item 3. Kathleen Gottsch, City Administrator, reported that the Crown Pointe Management Team requested the city terminate billing for two lawn sprinkler systems at Springfield Apartments, 310 and 320 North 1st Street. According to the complex manager, the sprinklers have not worked in years and they do not plan to use them in the future. There are four metered accounts for the property, one for each building and one for each sprinkler system. Crown Pointe is currently paying minimum monthly water bills for both sprinkler system accounts. Council said they would discontinue the monthly water bill if the lawn sprinkler water line was completely removed from the main water line to the meter. Council directed staff to draft a policy for annual lawn sprinkler system water billing reads.

Agenda Item 4. Western Engineering has not submitted bids for an asphalt overlay or repairs on Platteview Road. The representative from Western informed Rick Lee, Maintenance Manager, that they are trying to get the county to hold off on the overlay from 120th Street to Springfield until after the school year due to traffic concerns. No action was taken.

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that the library will be offering a tour a truck event on September 14. He also reported that the library is considering installing a fence in the grass area between the school and library parking lots to prohibit children from running in between vehicles. Craney reported that Kent Maystrick is still trying to obtain bids for tuckpointing at the Community Building.

Agenda Item 3. Mayor Roseland reported that Kildow Construction completed repairs to the sinkhole on Mulberry Lane and the drainage issue at 1st and Pflug Road.

Agenda Item 4. Craney reported that the splash pad has been turned off for the year. The maintenance department is trying to build a bracket for the control panel cover.

Agenda Item 5. Mayor Roseland suggested that all Council Members attend the Homecoming Parade on Monday, September 9.

Agenda Item 6. Kathleen Gottsch, City Administrator, noted that the next Do the Trail event is scheduled for Monday, September 23.

Budget Work Session

Agenda Item 1. Council reviewed receivables and expenditures for the FY2019-2020 budget. They reviewed the proposed tax levy, property tax collection and capital projects. The budget hearings are scheduled for Tuesday, September 17 during the next regular Council meeting.

Adjournment

Motion by Murtha, seconded by Swenson, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:56 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 3, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk