



CITY COUNCIL AGENDA

Tuesday, September 3, 2013 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the August 19, 2013 Budget Work Session and Special Meeting
2. Approve Minutes of the August 27, 2013 Budget Work Session
3. Approve Claims and Payroll
4. Approve Invoice No. 194879 from Olsson Associates in the amount of \$1,883.55 for professional serviced rendered from July 7, 2013, through August 3, 2013, for work completed on Phase II Downtown Sidewalk Improvements

REGULAR AGENDA

1. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report
2. Conduct a **Public Hearing** for an amendment to Section 5.12 "BH Highway Business District" of the Springfield Zoning Ordinance adding "General Retail Store" as a permitted use
3. Consider approval of **Ordinance No. 838** AN ORDINANCE TO AMEND ARTICLE 5 "ZONING DISTRICTS", SECTION 5.12 "BH HIGHWAY BUSINESS DISTRICT" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF
4. Nathan Roche, Springfield Platteview High School Softball Coach – Discuss constructing equipment shed at City Park

5. Springfield State Bank, 600 Main Street – Request deviation from sidewalk installation guidelines
6. **Tabled August 6, 2013.** Consider working with the University of Nebraska Lincoln, College of Architecture, Community Planning and Design Studio student team on a service-learning project that would develop a community plan for Springfield that would address short term and long term development opportunities
7. **Tabled August 19, 2013.** Consider the purchase of draping for the basketball hoops at the Community Building
8. **Tabled August 6, 2013.** Consider the purchase of decorative directional signs guiding visitors to City Hall and city parks and recreation

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on September 3, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Craney, seconded by Fleming, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney. NAYS: None. ABSTAIN: Nolte. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
34260	6084-10-10	Aflac	49.80	Aflac
34237	6080-10-10	Insurance	620.90	Assurant Health
34263	8030-10-10	Supplies	25.06	B&B Pit Stop
34264	8130-10-10	R&M Building	810.30	Blankman Services
34271	9010-10-10	Office Equip	907.00	Computers To Go
34236	6080-10-10	Insurance	53.45	Delta Dental
34279	7030-10-10	Prof Svcs-Planning	2,430.00	JEO Consulting Group
34282	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
34284	7200-10-10	Dues	2,628.00	League of Nebraska Municipalities
34286	7270-10-10	Insurance	4,189.19	Marcotte Insurance
	8010-10-10	Office Supplies	13,805.25	Motorola Solutions
34288	7320-10-10	Natural Gas	42.00	MUD
34294	7460-10-10	Waste Tax	25.00	NE Dept of Revenue
34295	7045-10-10	Prof Svcs-Tech Support	90.00	Network Needs
34321	7330-10-10	Telephone	102.98	NT&T
34297	7010-10-10	Prof Svcs-Engineer	1,023.05	Olsson Associates
34298	7250-10-10	Publication Costs	296.84	Omaha World Herald
34300	7310-10-10	Electricity	287.48	OPPD
34303	7046-10-10	Prof Svcs-Building Inspector	1,679.78	Sarpy County Building Inspector
34304	7060-10-10	Animal Control	352.35	Sarpy County Fiscal Administrator
34305	7050-10-10	Law Contract	7,676.00	Sarpy County Treasurer
34307	9310-10-10	Nuisance Abatement	609.00	Seidler & Seidler
34307	7020-10-10	Prof Svcs-Legal	1,866.12	Seidler & Seidler
34314	7280-10-10	Laundry	120.95	Walkers Uniform Rental
Total			39,880.50	
Library				
34261	8130-20-10	R&M Building	21.47	Amazon
34261	8060-20-10	Books	1,443.25	Amazon
34262	8060-20-10	Books	19.99	American Patriot Pictures
34237	6080-20-10	Insurance	714.27	Assurant Health
34266	8070-20-10	Library Supplies	292.29	Brodart
34268	8060-20-10	Books	40.14	Center Point Large Print
34270	7455-20-10	IP Address	9.99	Charter Communications
34236	6080-20-10	Insurance	26.20	Delta Dental
34273	8060-20-10	Books	16.64	Doubleday Book Club
34280	8060-20-10	Books	279.00	Junior Library Guild
34281	8060-20-10	Books	331.77	Kid's Reference Company
34285	8130-20-10	R&M Building	112.50	M.S. Chemdry
34286	7270-20-10	Insurance	964.04	Marcotte Insurance
34289	8060-20-10	Books	167.95	MicroMarketing
34288	7320-20-10	Natural Gas	42.00	MUD
34293	8060-20-10	Books	22.38	Mystery Guild
34321	7330-20-10	Telephone	42.27	NT&T
34296	8070-20-10	Library Supplies	326.58	Office Depot
34300	7310-20-10	Electricity	318.87	OPPD
34301	8060-20-10	Books	71.51	Pumpkin Books
34302	8030-20-10	Supplies	146.11	Quill Corporation
34306	7480-20-10	Janitorial	200.00	Schmieder, Marcie
34316	8060-20-10	Books	131.22	Winning Traditions
Total			5,740.44	
Park				

34263	8120-30-10	Fuel	242.88	B&B Pit Stop
34267	8120-30-10	Fuel	34.52	Casey's General Store
34269	8150-30-10	R&M Vehicle	368.36	Chad's Auto Repair
34274	7350-30-10	Rental	87.00	Eagle Services
34278	8140-30-10	R&M Equip	62.89	J&J Small Engine Service
34286	7270-30-10	Insurance	911.46	Marcotte Insurance
34287	8030-30-10	Supplies	11.48	Menards
34291	8030-30-10	Supplies	3.98	Mill Creek Auto Parts
34300	7310-30-10	Electricity	451.08	OPPD
34310	9040-30-10	Tools & Misc Equip	501.55	Ty's Outdoor Power & Service
Total			2,675.20	
Community Building				
34263	8030-40-10	Supplies	25.06	B&B Pit Stop
34286	7270-40-10	Insurance	981.57	Marcotte Insurance
34288	7320-40-10	Natural Gas	42.00	MUD
34300	7310-40-10	Electricity	180.67	OPPD
34314	7280-40-10	Laundry	157.45	Walkers Uniform Rental
Total			1,386.75	
Water				
34260	6084-50-20	Aflac	56.17	Aflac
34237	6080-50-20	Insurance	764.65	Assurant Health
34263	8120-50-20	Fuel	241.43	B&B Pit Stop
34265	8140-50-20	R&M Equip	508.00	Block Electrical
34236	6080-50-20	Insurance	66.55	Delta Dental
34277	7290-50-20	Uniform Allowance	224.65	Haney Shoe Store
34283	7200-50-20	Dues	568.00	League of Nebraska Municipalities
34286	7270-50-20	Insurance	3,733.46	Marcotte Insurance
34290	7420-50-20	Testing	134.02	Midwest Laboratories
34291	8030-50-20	Supplies	3.58	Mill Creek Auto Parts
34292	9042-50-20	Meter Upgrades	16,871.47	Municipal Supply
34321	7330-50-20	Telephone	149.16	NT&T
34299	7430-50-20	Digger's Hotline	21.45	One Call Concepts
34300	7310-50-20	Electricity	1,530.03	OPPD
34307	7020-50-20	Prof Svcs- Legal	1,186.50	Seidler & Seidler
34312	7330-50-20	Telephone	15.05	Verizon Wireless
34314	7290-50-20	Uniform Allowance	61.95	Walkers Uniform Rental
Total			26,136.12	
Sewer				
34260	6084-60-30	Aflac	305.13	Aflac
34237	6080-60-30	Insurance	68.95	Assurant Health
34267	8030-60-30	Supplies	2.29	Casey's General Store
34269	8150-60-30	R&M Vehicle	421.08	Chad's Auto Repair
34236	6080-60-30	Insurance	66.55	Delta Dental
34275	8140-60-30	R&M Equip	384.38	Echo
34286	7270-60-30	Insurance	2,243.58	Marcotte Insurance
34287	8030-60-30	Supplies	69.76	Menards
34290	7420-60-30	Testing	119.44	Midwest Laboratories
34291	8140-60-30	R&M Equip	28.48	Mill Creek Auto Parts
34320	7180-60-30	Education	150.00	NDEQ
34321	7330-60-30	Telephone	52.11	NT&T
34300	7310-60-30	Electricity	2,401.29	OPPD
34309	8140-60-30	R&M Equip	1,800.00	TREKK Design Group
34311	8140-60-30	R&M Equip	119.19	USA BlueBook
34312	7330-60-30	Telephone	15.05	Verizon Wireless
34314	7290-60-30	Uniforms Allowance	49.95	Walkers Uniform Rental

34317	8140-60-30	R&M Equip	38.83	Winwater
Total			8,336.06	
Street				
34237	6080-70-40	Insurance	871.96	Assurant Health
34263	8120-70-40	Fuel	195.33	B&B Pit Stop
34267	8120-70-40	Fuel	174.08	Casey's General Store
34269	8150-70-40	R&M Vehicle	2,303.26	Chad's Auto Repair
34272	8090-70-40	Concrete	5,014.70	Consolidated Concrete
34236	6080-70-40	Insurance	26.20	Delta Dental
34276	8160-70-40	R&M Grounds	337.13	Electronic Engineering
34277	7290-70-40	Uniform Allowance	384.90	Haney Shoe Store
34286	7270-70-40	Insurance	4,504.70	Marcotte Insurance
34287	9040-70-40	Tools & Misc Equip	8.98	Menards
34287	8030-70-40	Supplies	141.20	Menards
34291	8150-70-40	R&M Vehicle	45.14	Mill Creek Auto Parts
34288	7320-70-40	Natural Gas	91.72	MUD
34321	7330-70-40	Telephone	48.77	NT&T
34318	9086-70-40	Capital Improvements	1,883.55	Olsson Associates
34300	7310-70-40	Electricity	3,372.47	OPPD
34319	8140-70-40	R&M Equip	336.00	Powerplan
34308	8090-70-40	Concrete	386.52	Silex Group
	8160-70-40	R&M Grounds	1,275.00	Steve Evers Construction
34312	7330-70-40	Telephone	15.04	Verizon Wireless
34313	8215-70-40	R&M Streets & Alleys	1,490.25	Vogel Traffic Services
34314	7290-70-40	Uniform Allowance	144.35	Walkers Uniform Rental
34315	8160-70-40	R&M Grounds	43.34	Westlake Ace Hardware
Total			23,094.59	
Payroll			30,191.29	

Regular Agenda

Agenda Item 1. Lt. Mike Erhart was unable to attend the meeting. The sheriff's report will be provided at the September 17 City Council meeting.

Agenda Item 2. A Public Hearing of the Springfield City Council was opened at 7:02 p.m. to consider an amendment to Section 5.12 "BH Highway Business District" of the Springfield Zoning Ordinance adding "General Retail Store" as a permitted use. Council reviewed the staff report prepared by David Potter, City Planner with JEO Consulting Group. George Crawford, 804 Maple Street, inquired about different types of uses within the zoning district. No one else from the public spoke in opposition to or in favor of the application. Motion by Nolte, seconded by Roseland, to close the public hearing. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried. Public Hearing closed at 7:04 p.m.

Agenda Item 3. Council Member Nolte introduced Ordinance No. 838 entitled:

AN ORDINANCE TO AMEND ARTICLE 5 "ZONING DISTRICTS", SECTION 5.12 "BH HIGHWAY BUSINESS DISTRICT" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Craney seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Roseland, Fleming, Craney, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and

thereafter Council Member Nolte moved for final passage of the ordinance, which motion was seconded by Council Member Craney. The Acting Mayor then stated the question was "Shall Ordinance No. 838 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Roseland, Fleming, Craney, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Acting Mayor declared the ordinance adopted and the Acting Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed his signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 838

AN ORDINANCE TO AMEND ARTICLE 5 "ZONING DISTRICTS", SECTION 5.12 "BH HIGHWAY BUSINESS DISTRICT" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA:

Section 1. Approval of Amendment to Zoning Ordinance. On August 13, 2013, the Springfield Planning Commission conducted a public hearing on the matter of amending Section 5.12 of the zoning ordinance to allow General Retail Store as a permitted use in the Highway Business Zoning District and reported a recommendation of approval to the City Council. On September 3, 2013, the City Council held a public hearing on said proposed amendment to the zoning ordinance and found and determined that said proposed change to the zoning ordinance is advisable, in the best interests of the City, and consistent with the Comprehensive Plan. The City Council further found and determined that public hearings were duly held and notices given. Therefore, the City Council hereby approves said proposed amendment to the zoning ordinance as set forth in this Ordinance.

Section 2. Amendment to Zoning Ordinance. Pursuant to Section 9.01 of the Springfield Zoning Ordinance, Section 5.12 is hereby amended to read as follows:

Section 5.12 BH Highway Business District

B. Permitted Uses:

19. General Retail Store

Section 3. Repeal Ordinances in Conflict. All other ordinances in conflict are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 3RD DAY OF SEPTEMBER, 2013.

Mayor

(SEAL)

Attest:

City Clerk

Agenda Item 4. Motion by Nolte, seconded by Roseland, to move agenda item 4, regarding construction of an equipment shed at City Park, after agenda item 8. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Council reviewed a letter submitted by Springfield State Bank requesting a waiver to deviate from the sidewalk guidelines. Council discussed the proposed location of the sidewalk. Motion by Nolte, seconded by Craney, to approve a waiver to Springfield State Bank to deviate from the sidewalk replacement guidelines. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Fleming reported that he and the City Clerk met with Kim Wilson, Interim Dean, University of Nebraska Lincoln, College of Architecture, regarding a service-learning project completed by a student team for the City of Crete. He requested that the Council consider working with UNL students to complete a community plan for Springfield that would address short term and long term development opportunities. Fleming stated that the school would only charge for the cost of transportation and materials, which would be approximately \$3,000-\$6,000. Mayor Dill inquired what this plan would do for the city and asked what it would be used to accomplish. He also inquired about staff time needed for the project, as well as how it could be included in the city's comprehensive plan. Fleming said that the project would help get the community involved and get local business owners to buy into the plan. He said that he has shared the plan with local business owners, who seem interested in in the plan. Fleming also pointed out that the plan could be provided to developers to help generate their interest in the Springfield area. Council considered contributing approximately \$1,500-\$2,000 towards the project, but suggested that local business owners and/or the foundation pay for the remaining project cost. Council noted that the city will be updating the comprehensive plan within the next two years and has allocated funds for that project. Fleming said that he will try to raise private funds for this project over the next month. Motion by Nolte, seconded by Fleming, to table agenda item 6, regarding the UNL community plan, until the October 1, 2013, Council meeting. AYES: Roseland, Fleming, Nolte. NAYS: Craney. Motion carried.

Agenda Item 7. Fleming reported that Lani Bresler was unable to attend the meeting, but she sent him a text message with a quote for the basketball hoop draping. He said that a wall mounted tract system would cost \$230 and a scoreboard cover would cost \$135, with shipping estimated at \$35. Council requested that Bresler attend the next meeting and provide a formal quote with pictures of the proposed coverings. Council debated whether or not the city should be responsible for purchasing these items. Council inquired as to whether or not Bresler had any bookings yet. Motion by Nolte, seconded by Craney, to table agenda item 7, regarding draping for the Community Building basketball hoops, until the September 17, 2013, Council meeting. AYES: Fleming, Craney, Nolte. NAYS: Roseland. Motion carried.

Agenda Item 8. Fleming provided the Council with examples of decorative directional signs used in other cities. Council noted that a few years ago blue directional signs guiding visitors to city parks were put up on Main Street and North 2nd Street. Motion by Fleming to order one new decorative directional sign for Main Street. Motion died due to the lack of a second.

Agenda Item 4. Nathan Roche, Springfield Platteview High School Softball Coach, did not attend. No action taken.

Department Reports

Agenda Item 1. Roseland reported that he plans to obtain signed entry agreements for the two test wells later in the week.

Agenda Item 2. Fleming reported that the new electronic library sign will be installed later in the month.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. No Department report from Nolte.

Agenda Item 5. Mayor Dill reported that he met with city staff, engineers, and the construction foreman from Daedalus Construction to do a final walk thru of the Main Street Phase 2 project. Mayor Dill also reported that the Springfield Platteview High School has scheduled a homecoming parade for Monday, September 23 to travel down Main Street and end at the fairgrounds with a bonfire. More information will be provided as it becomes available.

Executive Session

Motion by Nolte, seconded by Roseland, to enter into executive session at 7:45 p.m. for the purpose of personnel matters. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Motion by Nolte, seconded by Roseland, to leave executive session at 8:03 p.m. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Adjournment

Motion by Nolte, seconded by Roseland, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 8:03 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 3, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch, City Clerk