



**CITY COUNCIL AGENDA**

Tuesday, September 19, 2017  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

**CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

**BUDGET HEARING**

Tuesday, September 19, 2017  
7:00 p.m.

1. Budget Discussion

**SET FINAL TAX REQUEST HEARING**

Tuesday, September 19, 2017  
7:05 p.m.

1. Discussion

**CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the September 5, 2017 Council Meeting
2. Approve Claims
3. Approve Treasurer's Report

**REGULAR AGENDA**

1. Andrew Rainbolt, Sarpy County Economic Development Corp. – 2<sup>nd</sup> Quarter Report
2. Award bid to Valley Corporation in the amount of \$161,907.91 for the Springfield Creek Sewer Siphon Repair Project

3. Consider approval of **Resolution 2017-21** entering into an Agreement with Olsson Associates for construction engineering services associated with the Springfield Creek Sewer Siphon Repair Project
4. Consider approval of **Resolution 2017-22** entering into a Lobbying Agreement between the United Cities of Sarpy County and Kissel, Kohout, ES Associates LLC for lobbying services before the Nebraska State Legislature and Governor
5. Consider approval of **Resolution 2017-23** entering into an Interlocal Agreement between Sarpy County and the Cities of Bellevue, Gretna, La Vista, Papillion and Springfield for the creation of a Wastewater Agency
6. Exceed the budget lid limit by an additional 1% for the fiscal year 2017-2018
7. Adopt the budget of expenditures of \$4,057,251.00 and request a property tax requirement of \$760,762.65 for the 2017-2018 fiscal year
8. Consider adopting **Resolution 2017-24** to set the 2017-2018 property tax request at .793126 per one hundred dollars of actual valuation
9. Consider approval of **Ordinance No. 967** to approve the budget, appropriate funds, set property tax request and add 1% increase of restricted funds
10. Consider approval of **Ordinance No. 968** designating the Springfield State Bank of Springfield, Nebraska as a city depository for the City of Springfield, Nebraska for the fiscal year October 1, 2017, to September 30, 2018
11. Consider approval of **Ordinance No. 969** establishing the amount of certain fees and taxes charged by the City of Springfield for various services; including changes to water and sewer rates; repealing ordinances in conflict; and providing for an effective date
12. Consider COLA increase for regular full-time employees (40 hours) and regular part-time (30+ hours) employees

#### **DEPARTMENT REPORTS**

1. Sewer Department
2. Library & Community Building – Roy Swenson
3. Water & Parks Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

**MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on September 19, 2017. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Chad Nolte arrived at 7:25 p.m. after agenda item 11. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**BUDGET HEARING  
CITY OF SPRINGFIELD, NEBRASKA**

Tuesday, September 19, 2017  
7:00 p.m.

Agenda Item 1. A Budget Hearing of the Mayor and Council of the City of Springfield, Nebraska, was held at 7:00 o'clock p.m. at City Hall on September 19, 2017. Notice of the Budget Hearing was given in advance by publishing in the Papillion Times, one of the designated methods of giving notice. The public hearing was open for the hearing of the proposed 2017-2018 budget. Those who spoke in favor: None. Those who spoke in opposition: None. Those who spoke in neutral capacity: None. Motion by Swenson, seconded by Craney, to close the public hearing. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried. Public Hearing ended at 7:04 p.m. No action was taken.

**SET FINAL TAX REQUEST HEARING AGENDA  
CITY OF SPRINGFIELD, NEBRASKA**

Tuesday, September 19, 2017  
7:05 p.m.

Agenda Item 1. A Final Tax Request Hearing of the Mayor and Council of the City of Springfield, Nebraska, was held at 7:05 o'clock p.m. at City Hall on September 19, 2017. Notice of the Final Tax Request Hearing was given in advance by publishing in the Papillion Times, one of the designated methods of giving notice. The public hearing was open for the hearing of the proposed 2017-2018 final tax request. Those who spoke in favor: None. Those who spoke in opposition: None. Those who spoke in neutral capacity: None. Motion by Herzog, seconded by Craney, to close the public hearing. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried. Public Hearing ended at 7:06 p.m. No action was taken.

**Consent Agenda**

Motion by Swenson, seconded by Craney, to approve the Consent Agenda. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

| <b>Name</b>                   | <b>Amount</b> | <b>Account Description</b>  |
|-------------------------------|---------------|-----------------------------|
| Asphalt & Concrete Materials  | 364.79        | R&M Streets & Alleys-Street |
| Bockman Construction Services | 120.00        | R&M Build-Park              |
| Consolidated Concrete         | 1,052.63      | Asphalt & Concrete-Street   |
| GPM                           | 372.00        | R&M Equip-Sewer             |

|                           |           |                               |
|---------------------------|-----------|-------------------------------|
| Hawkins                   | 1,227.13  | Chemicals-Water               |
| Henninger, Barb           | 35.54     | Mileage-Gen; Supplies-Gen     |
| Linhart Construction      | 25,889.49 | R&M Grounds-Park              |
| Ledenbach, Andrea         | 129.08    | Mileage-Gen; Misc-Gen         |
| Omaha Paving Company      | 20,000.00 | Capital Improvement-Sales Tax |
| Travis Moore Construction | 7,943.00  | Shop Improvements-Sales Tax   |
| Utilities Service Group   | 1,235.70  | R&M Grounds-Sewer             |
| Wild Willy's Fireworks    | 1,000.00  | Community Events-Sales Tax    |
|                           | 59,369.36 |                               |

The City Clerk reported a balance on hand of \$1,445,340.93 in cash assets; Prestige Treasury-\$204,687.59; Prestige Bond-\$828,177.67; Keno Community Betterment-\$206,882.60; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,192.91; Refundable Deposit Savings-\$1,224.18; Water Tower Savings-\$145,447.07; Sewer Restricted-\$139,580.89; Water Capital Facilities Fees-\$32,846.76; Sewer Capital Facilities Fees-\$76,875.79; City Sales Tax-\$238,071.65; Money Mark Library Bricks-\$2,868.48; Government Securities-\$105,063.35; Library Savings-\$13,507.60; Time Certificates as follows: Bond-\$77,359.88; Tower-\$57,904.43; Water-\$126,821.10; Library Bricks-\$21,418.62; Cash Receipts-\$362,070.72; Cash Disbursements-\$107,575.08. GO Ref Bond 2013 principal pymt \$30,000.00, interest pymt \$1,155.00.

### **Regular Agenda**

Agenda Item 1. Andrew Rainbolt with the Sarpy County Economic Development Corp. provided the 2<sup>nd</sup> quarter report.

Agenda Item 2. Jeremy Walker with Olsson Associates reviewed the bid for the sewer siphon repair project. He noted the engineer's cost estimate was \$130,000-\$150,000. He recommended awarding the bid tonight instead of rebidding in the spring due to the nature of the project and time constraints. Walker reported that the total bid amount of \$161,907.91 includes repairs all the way across the creek. If repairs only need to be made halfway, there would be approximately a \$20,000 deduct from the total bid amount. Motion by Herzog, seconded by Swenson, to award the bid for the Springfield Creek Sewer Siphon Repair Project to Valley Corporation in the amount of \$161,907.91. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 3. Council Member Swenson introduced Resolution 2017-21 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

### **RESOLUTION 2017-21**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, wish to enter into Amendment #1 to Agreement for Professional Services for construction engineering services rendered on Springfield Creek Sanitary Sewer Siphon Erosion Repairs; and

WHEREAS, professional services provided by Olsson Associates shall consist of construction phase services as outlined in Agreement Amendment #1.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into Amendment #1 to Agreement for Professional Services attached hereto as Exhibit "A."

Introduced and Passed this 19<sup>th</sup> day of September, 2017.

Ayes   3  

Nays   0  

Abstain   0  

Absent   1  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 4. Council Member Swenson introduced Resolution 2017-22 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2017-22**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA AUTHORIZING THE MAYOR TO EXECUTE A LOBBYING AGREEMENT BETWEEN THE UNITED CITIES OF SARPY COUNTY AND KISSEL, KOHOUT, ES ASSOCIATES L.L.C. FOR LOBBYING SERVICES BEFORE THE NEBRASKA STATE LEGISLATURE AND GOVERNOR.

WHEREAS, the cities of Bellevue, Gretna, La Vista, Papillion and Springfield (UNITED CITIES OF SARPY COUNTY) desire to promote the common legislative interest of the five cities which make up the "United Cities of Sarpy County" and

WHEREAS, the cities have agreed that it is in their best interest to hire a joint lobbyist to lobby the Nebraska legislative and executive branches with regard to Nebraska legislation; and

WHEREAS, the Mayor and City Council have identified the need for a lobbyist as a strategic initiative and did appropriate funds in the FY17-18 biennial municipal budget for the hiring of a lobbyist; and

WHEREAS, the mayors of the United Cities of Sarpy County have recommended Joe Kohout with Kissel, Kohout, ES Associates L.L.C. to continue serve as their joint lobbyist.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Springfield, Nebraska, that the Mayor is hereby authorized to execute a lobbying agreement between the United Cities of Sarpy County and Kissel, Kohout, ES Associates L.L.C. for lobbying services before the Nebraska State Legislature and Governor.

PASSED AND APPROVED THIS 19<sup>TH</sup> DAY OF SEPTEMBER, 2017.

Ayes \_\_3\_\_

Nays \_\_0\_\_

Abstain \_\_0\_\_

Absent \_\_1\_\_

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 5. Council Member Swenson introduced Resolution 2017-23 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Craney. The following voted NAY: None. The following ABSTAINED: Herzog. The following were ABSENT: Nolte. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2017-23**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the Interlocal Cooperation Act, Neb. Rev. Stat. § 13-801 et seq. (the "Act"), authorizes cities and counties to cooperate on the basis of mutual advantage to thereby provide for services and facilities in a manner and pursuant to forms of governmental organization that will accord with the geographic, economic, population, and other factors influencing the needs and development of the local communities; and

WHEREAS, the Act allows the creation of an interlocal agency for the exercise of any power or powers, privileges, or authority granted by law to a public agency (as defined in the Act) jointly with any other public agency; and

WHEREAS, Sarpy County and certain Sarpy Cities are desirous of entering into an agreement to construct a wastewater system to serve the southern portion of Sarpy County that is south of the hydrological ridgeline and to accommodate other future wastewater needs elsewhere within the County in order to promote public health, safety, and welfare of the County and the Sarpy Cities.

NOW, THEREFORE, BE IT RESOLVED that the attached Interlocal Agreement is hereby approved and the Mayor is authorized to sign it along with any other related documents, the same being approved by the City Council.

PASSED AND APPROVED THIS 19<sup>TH</sup> DAY OF SEPTEMBER, 2017.

Ayes   2  

Nays   0  

Abstain   1  

Absent   1  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 6. Motion by Swenson, seconded by Herzog, to exceed the budget lid limit by an additional 1% for the fiscal year 2017-2018. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 7. Motion by Swenson, seconded by Herzog, to adopt the budget of expenditures of \$4,057,251.00 and request a property tax requirement of \$760,762.65 for the 2017-2018 fiscal year. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 8. Council Member Swenson introduced Resolution 2017-24 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2017-24**

WHEREAS, the Mayor and City Council of the City of Springfield, Sarpy County, Nebraska, have conducted public hearings as prescribed by law and heard and considered comments concerning the propriety of the preliminary levy and the need to establish a different levy.

WHEREAS, the Mayor and the Council of the City of Springfield, Sarpy County, Nebraska, hereby finds and determines that it is in the best interest of the City that a levy be set at a different amount than that of the preliminary hearing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the final levy for the fiscal year 2017-2018 is set at 0.793126 per one hundred dollars of actual valuation.

Passed and approved this 19<sup>th</sup> day of September, 2017.

Ayes   3  

Nays   0  

Abstain   0  

Absent   1  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 9. Council Member Swenson introduced Ordinance No. 967 entitled:

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO SET PROPERTY TAX REQUEST; TO ALLOW AN ADDITIONAL 1% INCREASE OF RESTRICTED FUNDS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Herzog seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Herzog, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Swenson moved for final passage of the ordinance, which motion was seconded by Council Member Herzog. The Mayor then stated the question "Shall Ordinance No. 967 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Herzog, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 967**

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO SET PROPERTY TAX REQUEST; TO ALLOW AN ADDITIONAL 1%



INCREASE OF RESTRICTED FUNDS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2017, through September 30, 2018. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Springfield. The total disbursements and transfers for 2017-2018 is \$4,057,251.00. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska and the County Clerk of Sarpy County, Nebraska, for use by the levying authority.

Section 2. That after complying with Nebraska Revised Statute 77-1601.02 providing that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Springfield passes by a majority vote a resolution or ordinance setting the tax request at a different amount, and after holding a special public hearing as required by law to hear and consider comments concerning the property tax request, it is in the best interest of the City of Springfield that the property tax request of the current year be a different amount than the property tax request for the prior year. The 2017-2018 property tax request shall be set at:

|              |                     |                      |
|--------------|---------------------|----------------------|
| General Fund | \$479,597.65        | 0.500000 levy        |
| Bond Fund    | <u>\$281,165.00</u> | <u>0.293126 levy</u> |
| Total        | \$760,762.65        | 0.793126 levy        |

Section 3. That an additional 1% increase of Restricted Funds be allowed.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Section 5. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 19<sup>th</sup> day of September, 2017.

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Mayor

(SEAL)

Attest:

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City Clerk

Agenda Item 10. Council Member Herzog introduced Ordinance No. 968 entitled:

AN ORDINANCE DESIGNATING THE SPRINGFIELD STATE BANK OF SPRINGFIELD, NEBRASKA AS A CITY DEPOSITORY FOR THE CITY OF SPRINGFIELD, NEBRASKA FOR THE FISCAL YEAR OCTOBER 1, 2017, TO SEPTEMBER 30, 2018

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Swenson seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Herzog, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Herzog moved for final passage of the ordinance, which motion was seconded by Council Member Swenson. The Mayor then stated the question "Shall Ordinance No. 968 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Herzog, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 968**

AN ORDINANCE DESIGNATING THE SPRINGFIELD STATE BANK OF SPRINGFIELD, NEBRASKA AS A CITY DEPOSITORY FOR THE CITY OF SPRINGFIELD, NEBRASKA FOR THE FISCAL YEAR OCTOBER 1, 2017, TO SEPTEMBER 30, 2018.

SECTION 1. That the Springfield State Bank is hereby designated and retained as the official City Depository for the City of Springfield, Nebraska for the fiscal year October 1, 2017, to September 30, 2018.

SECTION 2. That any other Ordinance and section passed and approved prior to the passage, approval, and publication of this Ordinance and in conflict with its provisions, is hereby repealed.

SECTION 3. This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and approved this 19<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 11. Council Member Swenson introduced Ordinance No. 969 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING,

WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Herzog seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Herzog, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Swenson moved for final passage of the ordinance, which motion was seconded by Council Member Craney. The Mayor then stated the question "Shall Ordinance No. 969 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Herzog, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 969**

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

**MASTER FEE SCHEDULE**

**ANIMAL CONTROL**

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

1. Dog & Cat Licenses
  - a. Spayed or Neutered: \$5.00 annually
  - b. Intact: \$15.00 annually
  - c. License Handling/Issuance Fee: \$5.00 per license

\*No dog and cat license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

2. Pot-Belly Pig License: \$35.00 annually  
License Handling/Issuance Fee: \$5.00 per license

- |    |   |                      |
|----|---|----------------------|
| 3. | Fine for not being licensed by March 15:  | Double licensing fee |
| 4. | Impound fees (excluding the per day boarding fee):  |                      |
|    | a. Altered Dog, Cat or Pot-Belly Pig:   |                      |
|    | \$35.00 first redemption  |                      |
|    | \$70.00 second redemption within 24 months of the first redemption                                  |                      |
|    | \$140.00 third redemption within 24 months of the first redemption                                  |                      |
|    | +\$50.00 for subsequent redemptions   |                      |
|    | b. Unaltered Dog or Cat:  |                      |
|    | \$100.00 first redemption   |                      |
|    | \$300.00 second redemption within 24 months of the first redemption                                 |                      |
|    | \$600.00 third redemption or any subsequent redemption within 24 months of the first redemption     |                      |
|    | c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption: |                      |
|    | \$65.00 first redemption  |                      |
|    | \$230.00 second redemption  |                      |
|    | \$460.00 third redemption   |                      |
| 5. | Boarding Fee:   | \$16.00 daily        |
| 6. | Rabies Quarantine Fee   | \$16.00 daily        |

### **BUILDING SERVICES**

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

#### Residential Dwelling:

|  |  |
|--|--|
| Finished Area Above Grade                          | \$104.00 per sq. ft.   |
| Finished Area Below Grade                          | \$25.00 per sq. ft.  |
| Unfinished Above/Below                             | \$15.00 per sq. ft.  |
| Attached Garage                                    | \$15.00 per sq. ft.  |
| Deck/Patio   | Included with new construction<br>+ elec/mech/plumb fixture fees |
| Residential Addition                               | Same as new construction   |
| Residential Basement (Below Grade) Finish          | \$25.00 per sq. ft.<br>+ elec/mech/plumb fixture fees            |
| Residential Garage Addition (Attached or Detached) | \$25.00 per sq. ft.  |
| Residential Plumbing Permit                        | \$24.00 base fee + fixture fee                                   |
| Residential Mechanical Permit                      | \$24.00 base fee + fixture fee                                   |
| Residential Electric Permit                        | \$50.00  |

|  |  |
|--|--|
| Deck   | Estimated Project Valuation                |
| Sheds  | \$5.00 per sq. ft.                         |
| Fences   | \$5.00 per lineal foot                     |
| Swimming Pools:  |  |
| Above Ground   | \$24.00                                    |
| Below Ground   | Estimated Project Valuation + fixture fee  |
| Spas   | \$24.00 + fixture fee                      |
| Lawn Sprinkler System:   |  |
| In addition to new construction permit   | \$30.00                                    |
| As a separate permit   | \$42.00                                    |
| Commercial Building:   |  |
| Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached. |  |
| Commercial Addition  | Same as new construction                   |
| Commercial Remodel   | Estimated Project Valuation                |
| Commercial Electrical  | Obtain Permit through State of Nebraska    |
| Change of Occupancy  | \$100.00 + applicable building permit fees |
| Grading Permit:  |  |
| Less than 10 acres   | \$500.00                                   |
| 10 acres or more   | \$1,000.00                                 |
| Building Relocation / Moving Permit fees   | \$100.00 + applicable building permit fees |
| Demolition Permit:   |  |
| Accessory structure less than 1,200 sq. ft.  | \$50.00                                    |
| Single-Family Dwelling   | \$100.00                                   |
| Commercial Structure   | \$250.00                                   |
| Park Capital Facilities Fee  | \$200.00                                   |
| *applied to all new construction residential and commercial permits  |  |
| Septic Permit  | \$100.00                                   |
| Well Permit:   |  |
| New Well   | \$100.00                                   |
| Repair   | \$50.00                                    |
| Decommission   | \$50.00                                    |

|  |   |
|--|---|
| Curb Cut (New Opening):  |   |
| Fee  | \$50.00 (covers inspection services)        |
| Deposit (inspection)   | \$125.00 (refundable upon final inspection) |
| Street Opening   | \$10.00 per sq. ft., \$600.00 minimum       |
| Sign Permit  | \$.30 per sq. ft., \$40.00 minimum          |
| Penalty Fee for No Permit  | Triple permit fee                           |
| Expired Building Permit Renewal  | One-half of new building permit fee         |
| Refund Policy  | 80% of permit fee                           |
| Re-Inspection Fee (assessed upon third and any subsequent re-inspect)            | \$60.00                                     |
| Inspection Fee outside of normal business hours (two hour minimum)               | \$60.00                                     |
| Inspections for which no fee is specifically indicated (minimum charge – 1 hour) | \$50.00 per hour                            |

### **CITY FACILITIES RENTAL**

|                            |  |
|----------------------------|--|
| 1. Community Building      |  |
| a. Hourly                  | \$10.00 residents and business owners within corporate limits<br>\$25.00 non-residents<br>4 hour maximum rental period |
| b. Daily (entire building) | \$75.00 residents and business owners within corporate limits<br>\$300.00 non-residents                                |
| c. Deposit                 | \$125.00 (refundable)  |
| 2. Library Meeting Room    |  |
| a. Daily                   | \$25.00  |
| b. Deposit                 | \$100.00 (refundable)  |

### **ELECTION SERVICES**

|   |                     |
|---|---------------------|
| 1. Election Filing Fees (See Ordinance) | 1% of annual salary |
|---|---------------------|

### **LIBRARY SERVICES**

|                        |                  |
|------------------------|------------------|
| 1. Damaged & Lost      |                  |
| a. Books               | Replacement Cost |
| b. Magazines           | Replacement Cost |
| c. Audio Tapes         | Replacement Cost |
| d. Videos              | Replacement Cost |
| 2. Fines               |                  |
| a. Books and Magazines | \$.10 per day    |
| b. Audio Books         | \$.10 per day    |
| c. Videos/DVDs         | \$1.00 per day   |

- |    |                           |                  |
|----|---------------------------|------------------|
| 3. | Inter-Library Loan        | \$2.00           |
| 4. | Non-resident Library Card | \$35.00 annually |

**MISCELLANEOUS**

- |    |  |  |
|----|--|--|
| 1. | Copy of City Map   | \$3.00   |
| 2. | Fee for Returned Checks (NSF)  | \$30.00  |
| 3. | Handicap Parking Permit (State Statute)  | No charge  |
| 4. | Property Cleanup Service Fees (including but not limited to mowing/lawn service, snow removal and tree trimming) | \$300.00 per occurrence                            |
| 5. | Request for Records (State Statute)  | \$5.00 per half hour over 4 hours, plus copy costs |

**OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES**

(State Statute requires these fees be set by Ordinance)

- |    |  |                       |
|----|--|-----------------------|
| 1. | Advertising Bench                                |                       |
|    | a. Application                                   | \$10.00               |
|    | b. Renewal application                           | \$10.00               |
| 2. | Billiards, Pool Tables                           | \$10.00 annually      |
| 3. | Electric Companies                               | \$0 annually          |
| 4. | Fire Insurance Companies (State Statute)         | \$5.00 annually       |
| 5. | Fireworks Stands                                 |                       |
|    | a. June 25 – July 4 Selling Period               | \$2,500.00            |
|    | b. December 29 – 31 Selling Period               | \$500.00              |
|    | c. Deposit                                       | \$500.00 (refundable) |
| 6. | Franchise Fees/In Lieu of Taxes                  |                       |
|    | a. Electricity                                   | 5% of gross revenues  |
|    | b. Gas (State Statute §14-2139)                  | 2% of gross revenues  |
|    | c. Cable Television (State Statute sets ceiling) | 3% of gross revenues  |
| 7. | Liquor Establishments                            |                       |
|    | a. Class A – Beer On Sale Only                   | \$150.00              |
|    | b. Class B – Beer Off Sale Only                  | \$150.00              |
|    | c. Class C – All Alcoholic Liquor On & Off Sale  | \$500.00              |
|    | d. Class D – All Alcoholic Liquor Off Sale Only  | \$300.00              |
|    | e. Class I – All Alcoholic Liquor On Sale Only   | \$375.00              |
|    | f. Class L – Craft Brewery (Brew Pub)            | \$375.00              |
|    | g. Class W – Wholesale Beer                      | \$750.00              |
|    | h. Class X – Wholesale Liquor                    | \$1,125.00            |
|    | i. Class Y – Farm Winery                         | \$375.00              |
|    | j. Class K – Catering                            | \$150.00              |

|     |                                 |   |
|-----|---------------------------------|---|
| 8.  | Mechanical Amusement Devices    | \$10.00 annually  |
| 9.  | Sexually Oriented Business      |   |
|     | a. New Application              | \$500.00 plus professional fees                                 |
|     | b. Annual Fee                   | \$500.00  |
| 10. | Special Liquor Licenses         | \$50.00 per day plus State Fee<br>\$500.00 deposit (refundable) |
| 11. | Tattoo Parlor                   |   |
|     | a. New Application              | \$500.00 plus professional fees                                 |
|     | b. Annual Fee                   | \$500.00  |
| 12. | Telephone Occupation Tax        | 3% of gross receipts<br>as defined by ordinance                 |
| 13. | Tobacco License (State Statute) | \$10.00 annually  |
| 14. | Mobile Home Park                |   |
|     | a. New Application              | \$500.00 plus professional fees                                 |
|     | b. Annual Fee                   | \$10.00 per pad   |
| 15. | Vendor/Hawker/Peddler           |   |
|     | a. Annually                     | \$150.00 per person   |
|     | b. Per day                      | \$50.00 per person  |

**PLANNING SERVICES**

|    |   |   |
|----|---|---|
| 1. | Administrative Plat (lot split/consolidation) | \$200.00  |
| 2. | Annexation Requests                           | \$100.00 plus professional<br>Services costs (legal,<br>engineering, planning, and<br>administration) |
| 3. | Board of Adjustment / Variance Request        | \$250.00  |
| 4. | Connection-Capital Facilities Fees*           |   |
|    | a. Sewer Connection-Capital Facilities Fees   |   |
|    | Residential - Single Family                   | \$1,400.00 per unit   |
|    | Residential - Duplex                          | \$1,400.00 per unit   |
|    | Residential - Multi Family                    | \$800.00 per unit   |
|    | Commercial/Industrial                         | \$6,000.00 per acre   |
|    | Park or Common Area                           | \$300.00 per acre   |
|    | Agriculture Land                              | \$200.00 per acre   |
|    | b. Water Connection-Capital Facilities Fees   |   |
|    | Residential - Single Family                   | \$500 per unit  |
|    | Residential - Duplex                          | \$500.00 per unit   |
|    | Residential - Multi Family                    | \$300.00 per unit   |
|    | Commercial/Industrial                         | \$1,000.00 per acre   |
|    | Park or Common Area                           | \$100.00 per acre   |
|    | Agriculture Land                              | \$100.00 per acre   |



\*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.

|   |   |  |
|---|---|--|
| 5.  | Comprehensive Plan Amendment  | \$500.00   |
| 6.  | Conditional Use Permit (1 acre or less)   | \$300.00   |
| 7.  | Conditional Use Permit (over 1 acre)  | \$500.00   |
| 8.  | Conditional Use Permit Amendment / Renewals   | \$150.00   |
| 9.  | Conditional Use Permit Annual Fee   | \$30.00  |
| 10.   | County Filing Fees (if filed by City)   | \$50.00 plus actual costs  |
| 11.   | Design Review Fee<br>(applicable to zoning districts with overlay design standards) | \$250.00 or 20% of permit fee,<br>whichever is greater                   |
| 12.   | Final Plat  | \$500.00 plus \$10.00 for each lot                                       |
| 13.   | Flood Plain Development Permit  | \$500.00   |
| 14.   | Park and Open Space Fee<br>Cash in Lieu of Land Fee                                 | .04 acres per unit at Final Plat<br>\$30,000.00 per acre*                |
| <p>*Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.</p> |   |  |
| 15.   | Preliminary Plat  | \$750.00 plus \$10.00 per lot  |
|   | a. Revised Preliminary  | \$250.00   |
| 16.   | Replat  | \$750.00 plus \$10.00 per lot  |
| 17.   | Site Plan Review<br>(amount added to building permit, as necessary)                 | \$150.00 less than 1 acre<br>\$300.00 1-5 acres<br>\$500.00 over 5 acres |
| 18.   | Tax Increment Finance Project Fee   | 1 ½ % of project cost to be<br>Tax Increment Financed                    |
| 19.   | Vacation of Plat  | \$150.00   |
| 20.   | Vacation of Public Right-of-Way   | \$150.00   |
| 21.   | Watershed Fees  |  |

|   | FY 2017                         | FY 2018                         | FY 2019                         |
|---|---------------------------------|---------------------------------|---------------------------------|
| Fee Category  | July 1, 2016 –<br>June 30, 2017 | July 1, 2017 –<br>June 30, 2018 | July 1, 2018 –<br>June 30, 2019 |
| Single Family Residential per dwelling unit (also includes low-density multi-family up to 4-plexes) | \$864                           | \$886                           | \$908                           |
| High-Density Multi-Family Residential per gross acre (beyond 4-plexes)                              | \$3,803                         | \$3,898                         | \$3,996                         |
| Commercial/Industrial/Institutional per gross acre  | \$4,609                         | \$4,724                         | \$4,842                         |

22. Zoning Map Amendment \$400.00 (\$200.00 refundable if denied by Council)
23. Zoning / Subdivision Regulations Text Amendment \$500.00

### **POLICE SERVICES**

1. Parking Violations
- a. 1<sup>st</sup> offense \$10.00
- b. Subsequent offenses \$20.00

### **SEWER UTILITY FEES**

(State Statute requires these fees be set by Ordinance)

1. Sewer Connection/Tap Fee
- Residential
- a. ¾" \$300.00
- b. 1" \$400.00
- c. 1 ½" \$425.00
- d. 2" \$450.00
- e. Larger Connections Set by Council
- Commercial/Industrial
- a. ¾" \$450.00
- b. 1" \$600.00
- c. 1 ½" \$650.00
- d. 2" \$675.00
- e. Larger Connections Set by Council
- Out of City 150% of fee
2. Sewer Use Rates (Set by Ordinance) \$28.71 per month,  
\$1.15 per 1,000 gallons of usage
3. Utility Deposit (includes water and sewer) \$150.00

### **WATER UTILITY FEES**

(State Statute requires these fees be set by Ordinance)

1. Water Connection/Tap Fee

Residential

|    |                    |                |
|----|--------------------|----------------|
| a. | 3/4"               | \$300.00       |
| b. | 1"                 | \$400.00       |
| c. | 1 1/2"             | \$425.00       |
| d. | 2"                 | \$450.00       |
| e. | larger connections | Set by Council |

Commercial/Industrial

|    |                    |                |
|----|--------------------|----------------|
| a. | 3/4"               | \$450.00       |
| b. | 1"                 | \$600.00       |
| c. | 1 1/2"             | \$650.00       |
| d. | 2"                 | \$675.00       |
| e. | larger connections | Set by Council |

Out of City 150% of fee

2. Water Meter Fee

|    |                   |                    |
|----|-------------------|--------------------|
| a. | 3/4"              | \$275.00           |
| b. | 1"                | \$325.00           |
| c. | 1 1/2"            | City's actual cost |
| d. | Non-listed Meters | City's actual cost |
  
3. Water Re-connection

|    |  |          |
|----|--|----------|
| a. | Water emergency – 1 <sup>st</sup> violation              | \$50.00  |
| b. | Water emergency – 2 <sup>nd</sup> violation              | \$200.00 |
| c. | Water emergency – 3 <sup>rd</sup> violation              | \$300.00 |
| d. | By request of owner – during business hours              | \$30.00  |
|    | after business hours                                     | \$60.00  |
| e. | For non-payment or other violation–during business hours | \$40.00  |
|    | after business hours                                     | \$80.00  |
  
4. Water Use Rates \$28.71 per month for 2,000 gallons, \$2.86 per 1,000 gallons of usage thereafter
  
5. Non-service area customer \$25 for each 500 gallon (does not include SIDs governed by Developer Agreement)
  
6. Non-working/Non-readable Meter \$50.00 per month

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall take effect October 1, 2016, and be in full force from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 19<sup>th</sup> day of September, 2017.

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Mayor

(SEAL)

Attest:

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City Clerk

Council Member Nolte arrived at 7:25 p.m.

Agenda Item 12. Motion by Nolte, seconded by Swenson, to approve a 3% COLA increase for regular full-time employees (40 hours) and regular part-time (30+ hours) employees. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. Swenson reported on ongoing sewer repairs.

Agenda Item 2. Herzog reported that the library is gearing up for fall and winter programs. He noted that the library quilt raffle ended. He discussed Community Building repairs for FY17-18.

Agenda Item 3. Nolte reported that work will begin soon on the walking trail at Buffalo Park. He said that Kent Maystrick, Street Commissioner, is working on the storage bays at the new maintenance shop. Nolte said that the maintenance department will also work on the internal roadway to the yard waste pile.

Agenda Item 4. Craney reported that he is meeting with Maystrick and a third-party contractor on Thursday to obtain a bid for tuckpointing at the Community Building.

Agenda Item 5. Mayor Roseland reported that he met with the Leadership Sarpy Class. He suggested that one of the class groups help the city develop promotional materials as part of their legacy project. He plans to attend the Sarpy Chamber Young Professionals Mayors meeting and MAPA Annual meeting.

Agenda Item 6. No additional city staff reports were provided.

### **Adjournment**

Motion by Nolte, seconded by Swenson, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 7:38 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 19, 2017; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk