



CITY COUNCIL AGENDA

Tuesday, September 17, 2019
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

BUDGET HEARING & BUDGET SUMMARY

Tuesday, September 17, 2019
7:00 p.m.

1. Budget Discussion, in compliance with the provisions of Nebraska State Statute Sections 13-501 to 13-513, that the Governing Body will meet for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the FY19-20 proposed budget

SPECIAL HEARING TO SET FINAL TAX REQUEST

Tuesday, September 17, 2019
7:05 p.m.

1. Public Hearing, in compliance with the provisions of Nebraska State Statute Section 77-1601.02, that the Governing Body will meet for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the September 3, 2019 Council Meeting
2. Approve Claims
3. Approve Treasurer's Report

REGULAR AGENDA

1. Exceed the budget lid limit by an additional 1% for the fiscal year 2019-2020
2. Consider adopting **Resolution 2019-15** to request the new property tax rate be changed from the levy rate of the prior year to the levy rate for the General Fund of 0.50 and the Bond Fund of 0.214785 for a total levy rate of 0.714785 for FY2019-2020 and to request the FY2019-2020 property tax request be set at \$550,331.59 for the General Fund and \$242,627.00 for the Bond Fund, for a total of \$792,958.59
3. Consider approval of **Ordinance No. 1018** to adopt the budget statement to be termed the annual appropriation bill; to appropriate sums for necessary expenses and liabilities
4. Consider approval of **Ordinance No. 1019** designating the Springfield State Bank of Springfield, Nebraska as a city depository for the City of Springfield, Nebraska for the fiscal year October 1, 2019, to September 30, 2020
5. Consider approval of **Ordinance No. 1020** establishing the amount of certain fees and taxes charged by the City of Springfield for various services; including changes to water and sewer rates, watershed fees; repealing ordinances in conflict; and providing for an effective date
6. Direct the City Treasurer to transfer \$3.00 from every water bill to the Water Tower Savings Account and \$3.00 from every sewer bill to the Sewer Restricted Account
7. Consider a bid from Jensen Gardens for retaining wall improvements at Urban Park
8. Consider COLA increase for regular full-time employees (40 hours) and regular part-time employees (30+ hours)
9. Discuss Elliott Smart's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on Tuesday, September 17, 2019. Present were Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Absent: Mayor Roseland. Council President Roy Swenson presided as Mayor. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**BUDGET HEARING
CITY OF SPRINGFIELD, NEBRASKA
Tuesday, September 19, 2019
7:00 p.m.**

Agenda Item 1. A Budget Hearing of the Mayor and Council of the City of Springfield, Nebraska, was held at 7:00 o'clock p.m. at City Hall on September 19, 2019. Notice of the Budget Hearing was given in advance by publishing in the Papillion Times, one of the designated methods of giving notice. The public hearing was open for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed Fiscal Year 2019-2020 budget. Those who spoke in favor: None. Those who spoke in opposition: None. Those who spoke in neutral capacity: None. Motion by Herzog, seconded by Craney, to close the public hearing. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried. Public Hearing ended at 7:04 p.m. No action was taken.

**SET FINAL TAX REQUEST HEARING AGENDA
CITY OF SPRINGFIELD, NEBRASKA
Tuesday, September 19, 2019
7:05 p.m.**

Agenda Item 1. A Final Tax Request Hearing of the Mayor and Council of the City of Springfield, Nebraska, was held at 7:05 o'clock p.m. at City Hall on September 19, 2019. Notice of the Final Tax Request Hearing was given in advance by publishing in the Papillion Times, one of the designated methods of giving notice. The public hearing was open for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request for Fiscal Year 2019-2020 at a different amount than the prior year tax request. Those who spoke in favor: None. Those who spoke in opposition: None. Those who spoke in neutral capacity: None. Motion by Herzog, seconded by Craney, to close the public hearing. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried. Public Hearing ended at 7:06 p.m. No action was taken.

Consent Agenda

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

FY18-19 Year End Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
General				

42231	7260-10-10	Printing	227.53	Bear Graphics
42237	7030-10-10	Prof Svcs-Planning	498.00	JEO Consulting Group
Total			725.53	
Sales Tax				
42234	9171-15-10	City Park	248.50	Elevation Graphics & Signs
42238	9088-15-10	Community Betterment	432.00	Physicians Mutual Insurance Company
42241	9171-15-10	City Park	1,623.00	Springfield Platteview Community School
42245	9089-15-10	Community Events	325.00	Dolphens Design and Sign
Total			2,628.50	
Park				
42230	8160-30-10	R&M Grounds	236.34	All Flags
42235	8160-30-10	R&M Grounds	17.00	Farmers Union Coop
42235	8110-30-10	Chemicals	215.30	Farmers Union Coop
Total			468.64	
Sewer				
42236	8140-60-30	R&M Equip	737.00	GPM
42244	9040-60-30	Tools & Misc Equip	986.18	USA BlueBook
Total			1,723.18	
Street				
42232	8090-70-40	Asphalt & Concrete	2,095.00	Consolidated Concrete
42239	7290-70-40	Uniform Allowance	240.98	Red Wing
42240	8215-70-40	R&M Streets & Alleys	494.64	Silex Group
42242	8140-70-40	R&M Equip	241.26	Titan Machinery
42243	8090-70-40	Asphalt & Concrete	5,242.75	Travis Moore Construction
Total			8,314.63	

The City Clerk reported a balance on hand of \$1,443,931.50 in cash assets; Prestige Treasury-\$205,262.25; Prestige Bond-\$932,959.65; Keno Community Betterment-\$159,345.43; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,200.64; Refundable Deposit Savings-\$1,226.44; Water Tower Savings-\$168,596.03; Sewer Restricted-\$171,851.91; Water Capital Facilities Fees-\$53,466.52; Sewer Capital Facilities Fees-\$134,568.75; City Sales Tax-\$1,731,688.47; Money Mark Library Bricks-\$3,775.05; Government Securities-\$111,934.31; Library Savings-\$13,532.43; Time Certificates as follows: Bond-\$78,457.47; Tower-\$58,807.99; Water-\$128,751.51; Library Bricks-\$21,722.73; Library Restricted-\$41,011.01; Cash Receipts-\$438,062.50; Cash Disbursements-\$197,308.64.

Regular Agenda

Agenda Item 1. Motion by Herzog, seconded by Craney, to exceed the budget lid limit by an additional 1% for the fiscal year 2019-2020. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 2. Council Member Herzog introduced Resolution 2019-15 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Herzog, Murtha, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2019-15
FINAL TAX LEVY**

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for the purposes of the levy set by the County Board of Equalization, unless the Governing Body of the City of Springfield passes by majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interest of the City of Springfield that the property tax request for the current year be a different amount than the property tax request for the prior year; therefore, the Springfield City Council requests the new property tax rate be changed from the levy rate of the prior year to the levy rate for the General Fund of 0.50 and the Bond Fund of 0.21485 for a total levy rate of 0.714785 for Fiscal Year 2019-2020.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SPRINGFIELD, SARPY COUNTY, STATE OF NEBRASKA, THAT:

1. The 2019-2020 property tax request be set at \$550,331.59 for the General Fund and \$242,627.00 for the Bond Fund, for a total of \$792,958.59.
2. The total assessed value of property differs from last year's total assessed value by 10% (total assessed value in 2018-2019 of \$100,947,822 and total assessed value in 2019-2020 of \$110,936,698).
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$0.650581 per \$100 of assess value.
4. The City of Springfield's property tax rate for last fiscal year 2018-2019 was \$0.714957 per \$100 of assessed value.
5. The City of Springfield proposes to adopt a property tax request that will cause its tax rate to be \$0.714785 per \$100 of assessed value (General Fund of 0.50 and Bond Fund of 0.214785) for Fiscal Year 2019-2020.
6. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Springfield will exceed last year's by 21%.
7. The vote on this resolution shall be recorded on this resolution.
8. A copy of this resolution be certified and forwarded to the Sarpy County Clerk and filed with the Auditor of Public Accounts in accordance with applicable law.

Passed and approved this 17th day of September, 2019.

Record of Vote:

Ayes: Herzog, Murtha, Craney

Nays: None

Abstain: None

Absent: None

Approved:

Roy Swenson, Presiding Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

Agenda Item 3. Council Member Herzog introduced Ordinance No. 1018 entitled:

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Murtha seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Herzog moved for final passage of the ordinance, which motion was seconded by Council Member Craney. The Presiding Mayor then stated the question "Shall Ordinance No. 1018 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1018

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

- Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2019, through September 30, 2020. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Springfield. The total disbursements and transfers for 2019-2020 is \$4,781,578.00. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska and the County Clerk of Sarpy County, Nebraska, for use by the levying authority.
- Section 2. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.
- Section 3. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 17th day of September, 2019.

Roy Swenson, Presiding Mayor
SEAL
Attest: Kathleen Gottsch, City Clerk

Agenda Item 4. Council Member Craney introduced Ordinance No. 1019 entitled:

AN ORDINANCE DESIGNATING THE SPRINGFIELD STATE BANK OF SPRINGFIELD, NEBRASKA AS A CITY DEPOSITORY FOR THE CITY OF SPRINGFIELD, NEBRASKA FOR THE FISCAL YEAR OCTOBER 1, 2019, TO SEPTEMBER 30, 2020.

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Murtha seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Craney moved for final passage of the ordinance, which motion was seconded by Council Member Herzog. The Mayor then stated the question "Shall Ordinance No. 1019 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1019

AN ORDINANCE DESIGNATING THE SPRINGFIELD STATE BANK OF SPRINGFIELD, NEBRASKA AS A CITY DEPOSITORY FOR THE CITY OF SPRINGFIELD, NEBRASKA FOR THE FISCAL YEAR OCTOBER 1, 2019, TO SEPTEMBER 30, 2020.

SECTION 1. That the Springfield State Bank is hereby designated and retained as the official City Depository for the City of Springfield, Nebraska for the fiscal year October 1, 2019, to September 30, 2020.

SECTION 2. That any other Ordinance and section passed and approved prior to the passage, approval, and publication of this Ordinance and in conflict with its provisions, is hereby repealed.

SECTION 3. This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and approved this 17th day of September, 2019.

Robert Roseland, Presiding Mayor
SEAL
Attest: Kathleen Gottsch, City Clerk

Agenda Item 5. Council Member Craney introduced Ordinance No. 1020 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Murtha seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the

rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Craney moved for final passage of the ordinance, which motion was seconded by Council Member Herzog. The Mayor then stated the question "Shall Ordinance No. 1020 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1020

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

MASTER FEE SCHEDULE

ANIMAL CONTROL

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

- 1. Dog & Cat Licenses
 - a. Spayed or Neutered: \$5.00 annually
 - b. Intact: \$15.00 annually
 - c. License Handling/Issuance Fee: \$5.00 per license

*No dog and cat license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

- 2. Pot-Belly Pig License: \$35.00 annually
License Handling/Issuance Fee: \$5.00 per license
- 3. Fine for not being licensed by March 15: Double licensing fee
- 4. Impound fees (excluding the per day boarding fee):
 - a. Altered Dog, Cat or Pot-Belly Pig:
 - \$35.00 first redemption
 - \$70.00 second redemption within 24 months of the first redemption
 - \$140.00 third redemption within 24 months of the first redemption
 - +\$50.00 for subsequent redemptions
 - b. Unaltered Dog or Cat:

\$100.00 first redemption
 \$300.00 second redemption within 24 months of the first redemption
 \$600.00 third redemption or any subsequent redemption within 24 months of the first redemption

c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:

\$65.00 first redemption
 \$230.00 second redemption
 \$460.00 third redemption

5. Boarding Fee: \$16.00 daily

6. Rabies Quarantine Fee \$16.00 daily

BUILDING SERVICES

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

Residential Dwelling:

Finished Area Above Grade \$104.00 per sq. ft.
 Finished Area Below Grade \$30.00 per sq. ft.; \$35.00 w/walkout
 Unfinished Above/Below \$20.00 per sq. ft.; \$25.00 w/walkout
 Attached Garage \$25.00 per sq. ft.
 Deck/Patio \$15.00 per sq. ft.; \$25.00 per sq. ft. w/roof
 + elec/mech/plumb fixture fees

Residential Addition Same as new construction

Residential Basement (Below Grade) Finish \$35.00 per sq. ft.
 + elec/mech/plumb fixture fees

Residential Garage Addition (Attached or Detached) \$25.00 per sq. ft.

Residential Plumbing Permit \$30.00 base fee + fixture fee

Residential Mechanical Permit \$30.00 base fee + fixture fee

Residential Electric Permit \$50.00

Deck Greater of Estimated Cost or \$15.00 per sq. ft.;
 or \$25.00 per sq. ft. w/roof

Sheds \$5.00 per sq. ft.

Fences \$5.00 per lineal foot

Swimming Pools:	
Above Ground	\$30.00
Below Ground	Estimated Project Valuation + fixture fee
Spas	\$30.00 + fixture fee
Lawn Sprinkler System:	
In addition to new construction permit	\$30.00
As a separate permit	\$42.00
Commercial Building:	
Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached.	
Commercial Addition	Same as new construction
Commercial Remodel 2012 ICC BVD Schedule Commercial Electrical	Obtain Permit through State of Nebraska
Residential Plan Review and Processing Fee	Based on Permit Valuation \$0-\$624.99 = 8% of permit value \$625.00-\$2,499.99 = \$50.00 \$2,500.00 and above = \$100.00
Commercial Plan Review Fee	Greater of \$100 or 25% of Permit Fee whichever is greater
Revised Plan Review (copy of stamped plan)	
Residential	\$50.00
Commercial	\$100.00
Change of Occupancy	\$100.00 + applicable building permit fees
Grading Permit:	
Less than 10 acres	\$500.00
10 acres or more	\$1,000.00
Building Relocation / Moving Permit	\$100.00 + applicable building permit fees
Demolition Permit:	
Accessory structure less than 1,200 sq. ft.	\$50.00
Single-Family Dwelling	\$100.00
Commercial Structure	\$250.00
Park Capital Facilities Fee	\$200.00
*applied to all new construction residential and commercial permits	
Septic Permit	\$100.00

Well Permit:	
New Well	\$100.00
Repair	\$50.00
Decommission	\$50.00
Curb Cut (New Opening; does not include curb grind):	
Fee	\$50.00 (covers inspection services)
Deposit	\$125.00 (refundable upon final inspection)
Street Opening	\$10.00 per sq. ft., \$600.00 minimum
Sign Permit	\$.30 per sq. ft., \$40.00 minimum
Penalty Fee for No Permit	Triple permit fee
Expired Building Permit Renewal	One-half of new building permit fee
Refund Policy	80% of permit fee
Re-Inspection Fee (assessed upon third and any subsequent re-inspect)	\$60.00
Inspection Fee outside of normal business hours (two hour minimum)	\$60.00
Inspections for which no fee is specifically indicated (minimum charge – 1 hour)	\$50.00 per hour

CITY FACILITIES RENTAL

1.	Community Building	
a.	Hourly	\$10.00 residents and business owners within corporate limits \$25.00 non-residents 4 hour maximum rental period
b.	Daily (entire building)	\$75.00 residents and business owners within corporate limits \$300.00 non-residents
c.	Deposit	\$125.00 (refundable)
2.	Library Meeting Room	
a.	Daily	\$25.00
b.	Deposit	\$100.00 (refundable)

ELECTION SERVICES

1.	Election Filing Fees (See Ordinance)	1% of annual salary
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LIBRARY SERVICES

1.	Damaged & Lost	
a.	Books	Replacement Cost

b.	Magazines	Replacement Cost
c.	Audio Tapes	Replacement Cost
d.	Videos	Replacement Cost
2.	Fines	
a.	Books and Magazines	\$.10 per day
b.	Audio Books	\$.10 per day
c.	Videos/DVDs	\$1.00 per day
3.	Inter-Library Loan	\$2.00
4.	Non-resident Library Card	\$35.00 annually

MISCELLANEOUS

1.	Copy of City Map	\$3.00
2.	Fee for Returned Checks (NSF)	\$30.00
3.	Handicap Parking Permit (State Statute)	No charge
4.	Property Cleanup Service Fees (including but not limited to mowing/lawn service, snow removal and tree trimming) Lien for Property Cleanup Services	\$300.00 per hour per city employee (not prorated) Amount owed for services rendered plus applicable lien recording and releasing fees
5.	Request for Records (State Statute)	\$5.00 per half hour over 4 hours, plus copy costs

OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES

(State Statute requires these fees be set by Ordinance)

1.	Advertising Bench	
a.	Application	\$10.00
b.	Renewal application	\$10.00
2.	Billiards, Pool Tables	\$10.00 annually
3.	Electric Companies	\$0 annually
4.	Fire Insurance Companies (State Statute)	\$5.00 annually
5.	Fireworks Stands	
a.	June 25 – July 4 Selling Period	\$2,500.00
b.	December 29 – 31 Selling Period	\$500.00
c.	Deposit	\$500.00 (refundable)
6.	Franchise Fees/In Lieu of Taxes	
a.	Electricity	5% of gross revenues

b.	Gas (State Statute §14-2139)	2% of gross revenues
c.	Cable Television (State Statute sets ceiling)	3% of gross revenues
7.	Liquor Establishments	
a.	Class A – Beer On Sale Only	\$150.00
b.	Class B – Beer Off Sale Only	\$150.00
c.	Class C – All Alcoholic Liquor On & Off Sale	\$500.00
d.	Class D – All Alcoholic Liquor Off Sale Only	\$300.00
e.	Class I – All Alcoholic Liquor On Sale Only	\$375.00
f.	Class L – Craft Brewery (Brew Pub)	\$375.00
g.	Class W – Wholesale Beer	\$750.00
h.	Class X – Wholesale Liquor	\$1,125.00
i.	Class Y – Farm Winery	\$375.00
j.	Class K – Catering	\$150.00
8.	Mechanical Amusement Devices	\$10.00 annually
9.	Sexually Oriented Business	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$500.00
10.	Special Liquor Licenses	\$50.00 per day plus State Fee \$500.00 deposit (refundable)
11.	Tattoo Parlor	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$500.00
12.	Telephone Occupation Tax	3% of gross receipts as defined by ordinance
13.	Tobacco License (State Statute)	\$10.00 annually
14.	Mobile Home Park	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$10.00 per pad
15.	Vendor/Hawker/Peddler	
a.	Annually	\$150.00 per person
b.	Per day	\$50.00 per person

PLANNING SERVICES

1.	Administrative Plat (lot split/consolidation)	\$200.00
2.	Annexation Requests	\$100.00 plus professional services costs (legal, engineering, planning, and administration)
3.	Board of Adjustment / Variance Request	\$250.00

4.	Connection-Capital Facilities Fees*	
	a. Sewer Connection-Capital Facilities Fees	
	Residential - Single Family	\$3,500.00 per unit
	Residential - Duplex	\$3,500.00 per unit
	Residential – Mobile Home	\$3,500.00 per unit
	Residential - Multi Family	\$2,980.00 per unit
	Commercial/Industrial	\$17,500.00 per acre
	b. Water Connection-Capital Facilities Fees	
	Residential - Single Family	\$750.00 per unit
	Residential - Duplex	\$750.00 per unit
	Residential - Multi Family	\$500.00 per unit
	Residential - Park or Common Area	\$250.00 per acre
	Commercial/Industrial	\$1,500.00 per acre

*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.

5.	Comprehensive Plan Amendment	\$500.00
6.	Conditional Use Permit (1 acre or less)	\$300.00
7.	Conditional Use Permit (over 1 acre)	\$500.00
8.	Conditional Use Permit Amendment / Renewals	\$150.00
9.	Conditional Use Permit Annual Fee	\$30.00
10.	County Filing Fees (if filed by City)	\$50.00 plus actual costs
11.	Design Review Fee (applicable to zoning districts with overlay design standards)	\$250.00 or 20% of building permit fee, whichever is greater
12.	Final Plat	\$500.00 plus \$10.00 for each lot
13.	Flood Plain Development Permit	\$500.00
14.	Park and Open Space Fee	.04 acres per unit at Final Plat
	Cash in Lieu of Land Fee	\$30,000.00 per acre*
<p>*This fee applies to residential development only. Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.</p>		
15.	Preliminary Plat	\$750.00 plus \$10.00 per lot

- a. Revised Preliminary \$250.00
- 16. Replat \$750.00 plus \$10.00 per lot
- 17. Site Plan Review \$150.00 less than 1 acre
(amount added to building permit, as necessary) \$300.00 1-5 acres
\$500.00 over 5 acres
- 18. Tax Increment Finance Project Fee 1 ½ % of project cost to be
Tax Increment Financed
- 19. Vacation of Plat \$150.00
- 20. Vacation of Public Right-of-Way \$150.00
- 21. Watershed Fees

	FY 2020	FY 2021	FY 2022	FY2023	FY2024
Fee Category	July 1, 2019 – June 30, 2020	July 1, 2020 – June 30, 2021	July 1, 2021 – June 30, 2022	July 1, 2022 – June 30, 2023	July 1, 2023 – June 30, 2024
Single Family Residential per dwelling unit (also includes low-density multi-family up to 4-plexes)	\$931	\$954	\$978	\$1,002	\$1,027
High-Density Multi-Family Residential per gross acre (beyond 4-plexes)	\$4,095	\$4,197	\$4,302	\$4,410	\$4,520
Commercial/Industrial/Institutional per gross acre	\$4,963	\$5,087	\$5,214	\$5,345	\$5,478

- 22. Zoning Map Amendment \$400.00 (\$200.00 refundable if denied by Council)
- 23. Zoning / Subdivision Regulations Text Amendment \$500.00

POLICE SERVICES

- 1. Parking Violations
 - a. 1st offense \$10.00
 - b. Subsequent offenses \$20.00

SEWER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

- 1. Sewer Connection/Tap Fee
 - Residential
 - a. ¾" \$300.00
 - b. 1" \$400.00
 - c. 1 ½" \$425.00
 - d. 2" \$450.00
 - e. Larger Connections Set by Council

Commercial/Industrial

a.	¾"	\$450.00
b.	1"	\$600.00
c.	1 ½"	\$650.00
d.	2"	\$675.00
e.	Larger Connections Out of City	Set by Council 150% of fee

2. Sewer Use Rates (Set by Ordinance)

\$~~29.57~~30.46 per month, \$1.~~18~~22 per 1,000 gallons of usage, calculated annually based upon water consumption for the months of December, January and February (*January, February and March billing*)

3. Utility Deposit (includes water and sewer)

\$150.00

WATER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

1. Water Connection/Tap Fee

Residential

a.	¾"	\$300.00
b.	1"	\$400.00
c.	1 ½"	\$425.00
d.	2"	\$450.00
e.	larger connections	Set by Council

Commercial/Industrial

a.	¾"	\$450.00
b.	1"	\$600.00
c.	1 ½"	\$650.00
d.	2"	\$675.00
e.	larger connections	Set by Council

Out of City

150% of fee

2. Water Meter Fee

a.	¾"	\$275.00
b.	1"	\$325.00
c.	1 ½"	City's actual cost
d.	Non-listed Meters	City's actual cost

3. Water Re-connection

a.	Water emergency – 1 st violation	\$50.00
b.	Water emergency – 2 nd violation	\$200.00
c.	Water emergency – 3 rd violation	\$300.00
d.	By request of owner – during business hours	\$30.00

	after business hours	\$60.00
e.	For non-payment or other violation—during business hours	\$40.00
	after business hours	\$80.00

- | | | |
|----|--------------------------------|--|
| 4. | Water Use Rates | \$ 29.57 30.46 per month for 2,000 gallons, \$ 2.95 3.04 per 1,000 gallons of usage thereafter |
| 5. | Non-service area customer | \$25 for each 500 gallon (does not include SIDs governed by Developer Agreement) |
| 6. | Non-working/Non-readable Meter | \$50.00 per month + minimum water/sewer bill |

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall be in full force and effect from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 17th day of September, 2019.

Roy Swenson, Presiding Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

Agenda Item 6. Motion by Craney, seconded by Murtha, to direct the City Treasurer to transfer \$3.00 from every water bill to the Water Tower Savings Account and \$3.00 from every sewer bill to the Sewer Restricted Account. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Motion by Craney, seconded by Herzog, to approve the bid from Jensen Gardens in the amount of \$29,649.67 for retaining wall improvements and landscaping at the Urban Park. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 8. Motion by Herzog, seconded by Craney, to approve a 1% COLA increase to regular part-time employees (30+ hours per week) and regular full-time employees (40 hours per week). AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 9. Motion by Herzog, seconded by Craney, to move agenda item 9, regarding Elliott Smart's annual review and proposed merit increase, to executive session. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Swenson and Kathleen Gottsch, City Administrator, provided an update on sewer agency items.

Agenda Item 2. Herzog reported that the library's tour a truck event was a big success and well attended. The library is gearing up for a book sale. Gottsch reported that a new refrigerator was purchased for the Community Building.

Agenda Item 3. Murtha reported that she visited with Rick Lee, maintenance manager, concerning street repairs. They plan to tear out and pour back a section at 4th and Platteview Drive this week. Lee is still waiting on a bid from Western Engineering for improvements to Platteview Road.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. Gottsch reminded the Council that the next Do the Trail event is scheduled for Monday, September 23.

Executive Session

Motion by Craney, seconded by Herzog, to enter into executive session at 7:50 p.m. for the purpose of personnel matters. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to leave executive session at 7:57 p.m. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Craney, to approve a 3% annual merit increase to Elliott Smart, Maintenance Laborer. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Craney, seconded by Murtha, to adjourn. AYES: Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:58 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 17, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least

one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk