



**CITY COUNCIL AGENDA**  
Wednesday, September 14, 2016  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

**CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

**REGULAR AGENDA**

1. Accept Chris Tolliver's resignation from the City Council
2. Declare a vacancy for Chris Tolliver's City Council seat which term expires December 2018 and authorize notice of the vacancy and length of the unexpired term to be posted in three public places within the city (Springfield City Hall, Springfield Post Office, Springfield State Bank)
3. **BUDGET HEARING** - Wednesday, September 14, 2016 at 7:00 p.m. – Budget Discussion
4. **SET FINAL TAX REQUEST HEARING** – Wednesday, September 14, 2016 at 7:05 p.m. – Discussion
5. Exceed the budget lid limit by an additional 1% for the fiscal year 2016-2017
6. Adopt the budget of expenditures of \$4,058,639.00 and request a property tax requirement of \$696,734.00 for the 2016-2017 fiscal year
7. Consider adopting **Resolution 2016-21** to set the 2016-2017 property tax request at .790425 per one hundred dollars of actual valuation
8. Consider approval of **Ordinance No. 933** to approve the budget, appropriate funds, set property tax request and add 1% increase of restricted funds
9. Consider approval of **Ordinance No. 934** designating the Springfield State Bank of Springfield, Nebraska as a city depository for the City of Springfield, Nebraska for the fiscal year October 1, 2016, to September 30, 2017

10. Consider approval of **Ordinance No. 935** establishing the amount of certain fees and taxes charged by the City of Springfield for various services; including changes to water and sewer rates; repealing ordinances in conflict; and providing for an effective date
11. Consider COLA increase for regular full-time employees (40 hours) and regular part-time (30+ hours) employees

### **DEPARTMENT REPORTS**

1. Sewer Department
2. Library & Community Building – Roy Swenson
3. Water & Parks Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

### **ADJOURNMENT**

### **MINUTES**

A special meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on September 14, 2016. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### **Regular Agenda**

Agenda Item 1. Motion by Swenson, seconded by Craney, to accept Chris Tolliver’s resignation from the City Council. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Motion by Swenson, seconded by Craney, to declare a vacancy for Chris Tolliver’s City Council seat which term expires December 2018 and authorize notice of the vacancy and length of the unexpired term to be posted in three public places within the city (Springfield City Hall, Springfield Post Office, Springfield State Bank). AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 3. A Budget Hearing of the Mayor and Council of the City of Springfield, Nebraska, was held at 7:00 o’clock p.m. at City Hall on September 14, 2016. Notice of the Budget Hearing was given in advance by publishing in the Papillion Times, one of the designated methods of giving notice. The public

hearing was opened for the hearing of the proposed 2016-2017 budget. Those who spoke in favor: None. Those who spoke in opposition: None. Those who spoke in neutral capacity: None. Motion by Nolte, seconded by Swenson, to close the public hearing. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried. Public Hearing ended at 7:03 p.m. No action was taken.

Agenda Item 4. A Final Tax Request Hearing of the Mayor and Council of the City of Springfield, Nebraska, was held at 7:05 o'clock p.m. at City Hall on September 14, 2016. Notice of the Final Tax Request Hearing was given in advance by publishing in the Papillion Times, one of the designated methods of giving notice. The public hearing was opened for the hearing of the proposed 2016-2017 final tax request. Those who spoke in favor: None. Those who spoke in opposition: None. Those who spoke in neutral capacity: None. Motion by Nolte, seconded by Swenson, to close the public hearing. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried. Public Hearing ended at 7:06 p.m. No action was taken.

Agenda Item 5. Motion by Swenson, seconded by Craney, to exceed the budget lid limit by an additional 1% for the fiscal year 2016-2017. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Motion by Swenson, seconded by Craney, to adopt the budget of expenditures of \$4,058,639.00 and request a property tax requirement of \$696,734.00 for the 2016-2017 fiscal year. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 7. Council Member Craney introduced Resolution 2016-21 and moved its adoption. Council Member Swenson seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Craney, Nolte. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2016-21**

WHEREAS, the Mayor and City Council of the City of Springfield, Sarpy County, Nebraska, have conducted public hearings as prescribed by law and heard and considered comments concerning the propriety of the preliminary levy and the need to establish a different levy.

WHEREAS, the Mayor and the Council of the City of Springfield, Sarpy County, Nebraska, hereby finds and determines that it is in the best interest of the City that a levy be set at a different amount than that of the preliminary hearing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the final levy for the fiscal year 2016-2017 is set at 0.790425 per one hundred dollars of actual valuation.

Passed and approved this 14<sup>th</sup> day of September, 2016.

Ayes   3  

Nays   0  

Abstain   0  

Absent   0  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

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City Clerk

Agenda Item 8. Council Member Nolte introduced Ordinance No. 933 entitled:

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO SET PROPERTY TAX REQUEST; TO ALLOW AN ADDITIONAL 1% INCREASE OF RESTRICTED FUNDS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Swenson seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Craney, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Nolte moved for final passage of the ordinance, which motion was seconded by Council Member Swenson. The Mayor then stated the question "Shall Ordinance No. 933 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Craney, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 933**

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO SET PROPERTY TAX REQUEST; TO ALLOW AN ADDITIONAL 1% INCREASE OF RESTRICTED FUNDS; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2016, through September 30, 2017. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Springfield. The total disbursements and transfers for 2016-2017 is \$4,058,639.00. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska and the County Clerk of Sarpy County, Nebraska, for use by the levying authority.

Section 2. That after complying with Nebraska Revised Statute 77-1601.02 providing that the property tax request for the prior year shall be the property tax request for the current

year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Springfield passes by a majority vote a resolution or ordinance setting the tax request at a different amount, and after holding a special public hearing as required by law to hear and consider comments concerning the property tax request, it is in the best interest of the City of Springfield that the property tax request of the current year be a different amount than the property tax request for the prior year. The 2015-2016 property tax request shall be set at:

General Fund	\$440,734.00	0.500000 levy
Bond Fund	<u>\$256,000.00</u>	<u>0.290425 levy</u>
Total	\$696,734.00	0.790425 levy

- Section 3. That an additional 1% increase of Restricted Funds be allowed.
- Section 4. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.
- Section 5. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 14<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 9. Council Member Craney introduced Ordinance No. 934 entitled:

AN ORDINANCE DESIGNATING THE SPRINGFIELD STATE BANK OF SPRINGFIELD, NEBRASKA AS A CITY DEPOSITORY FOR THE CITY OF SPRINGFIELD, NEBRASKA FOR THE FISCAL YEAR OCTOBER 1, 2016, TO SEPTEMBER 30, 2017

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Nolte seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Craney, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Swenson moved for final passage of the ordinance, which motion was seconded by Council Member Nolte. The Mayor then stated the question “Shall Ordinance No. 934 be passed and adopted?” Upon roll call vote, the following Council Members voted AYE: Swenson, Craney, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be

published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 934**

AN ORDINANCE DESIGNATING THE SPRINGFIELD STATE BANK OF SPRINGFIELD, NEBRASKA AS A CITY DEPOSITORY FOR THE CITY OF SPRINGFIELD, NEBRASKA FOR THE FISCAL YEAR OCTOBER 1, 2016, TO SEPTEMBER 30, 2017.

SECTION 1. That the Springfield State Bank is hereby designated and retained as the official City Depository for the City of Springfield, Nebraska for the fiscal year October 1, 2016, to September 30, 2017.

SECTION 2. That any other Ordinance and section passed and approved prior to the passage, approval, and publication of this Ordinance and in conflict with its provisions, is hereby repealed.

SECTION 3. This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and approved this 14<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 10. Council Member Swenson introduced Ordinance No. 935 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Nolte seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Craney, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Nolte moved for final passage of the ordinance, which motion was seconded by Council Member Swenson. The Mayor then stated the question "Shall Ordinance No. 935 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Craney, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the

passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 935**

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

**MASTER FEE SCHEDULE**

**ANIMAL CONTROL**

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

- 1. Dog & Cat Licenses
  - a. Spayed or Neutered: \$5.00 annually
  - b. Intact: \$15.00 annually
  - c. License Handling/Issuance Fee: \$5.00 per license

\*No dog and cat license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

- 2. Pot-Belly Pig License: \$35.00 annually  
License Handling/Issuance Fee: \$5.00 per license
- 3. Fine for not being licensed by March 15: Double licensing fee
- 4. Impound fees (excluding the per day boarding fee):
  - a. Altered Dog, Cat or Pot-Belly Pig:
    - \$35.00 first redemption
    - \$70.00 second redemption within 24 months of the first redemption
    - \$140.00 third redemption within 24 months of the first redemption
    - +\$50.00 for subsequent redemptions
  - b. Unaltered Dog or Cat:
    - \$100.00 first redemption
    - \$300.00 second redemption within 24 months of the first redemption

\$600.00 third redemption or any subsequent redemption within 24 months of the first redemption

- c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:

- \$65.00 first redemption
  - \$230.00 second redemption
  - \$460.00 third redemption

### BUILDING SERVICES

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

#### Residential Dwelling:

Finished Area Above Grade	\$104.00 per sq. ft.
Finished Area Below Grade	\$25.00 per sq. ft.
Unfinished Above/Below	\$15.00 per sq. ft.
Attached Garage	\$15.00 per sq. ft.
Deck/Patio	Included with new construction + elec/mech/plumb fixture fees

Residential Addition Same as new construction

Residential Basement (Below Grade) Finish \$25.00 per sq. ft.  
+ elec/mech/plumb fixture fees

Residential Garage Addition (Attached or Detached) \$25.00 per sq. ft.

Residential Plumbing Permit \$24.00 base fee + fixture fee

Residential Mechanical Permit \$24.00 base fee + fixture fee

Residential Electric Permit \$50.00

Deck Estimated Project Valuation

Sheds \$5.00 per sq. ft.

Fences \$5.00 per lineal foot

#### Swimming Pools:

Above Ground	\$24.00
Below Ground	Estimated Project Valuation + fixture

fee

Spas \$24.00 + fixture fee

Lawn Sprinkler System:

In addition to new construction permit	\$30.00
As a separate permit	\$42.00
<b>Commercial Building:</b>	
Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached.	
Commercial Addition	Same as new construction
Commercial Remodel	Estimated Project Valuation
Commercial Electrical	Obtain Permit through State of Nebraska
Change of Occupancy	\$100.00 + applicable building permit fees
<b>Grading Permit:</b>	
Less than 10 acres	\$500.00
10 acres or more	\$1,000.00
Building Relocation / Moving Permit fees	\$100.00 + applicable building permit fees
<b>Demolition Permit:</b>	
Accessory structure less than 1,200 sq. ft.	\$50.00
Single-Family Dwelling	\$100.00
Commercial Structure	\$250.00
Park Capital Facilities Fee	\$200.00
*applied to all new construction residential and commercial permits	
Septic Permit	\$100.00
<b>Well Permit:</b>	
New Well	\$100.00
Repair	\$50.00
Decommission	\$50.00
<b>Curb Cut (New Opening):</b>	
Fee	\$50.00 (covers inspection services)
Deposit	\$125.00 (refundable upon final inspection)
Street Opening	\$10.00 per sq. ft., \$600.00 minimum
Sign Permit	\$.30 per sq. ft., \$40.00 minimum
Penalty Fee for No Permit	Triple permit fee
Expired Building Permit Renewal	One-half of new building permit fee
Refund Policy	80% of permit fee

Re-Inspection Fee (assessed upon third and any subsequent re-inspect)	\$60.00
Inspection Fee outside of normal business hours (two hour minimum)	\$60.00
Inspections for which no fee is specifically indicated (minimum charge – 1 hour)	\$50.00 per hour

**CITY FACILITIES RENTAL**

1. Community Building	
a. Hourly	\$10.00 residents and business owners within corporate limits \$25.00 non-residents 4 hour maximum rental period
b. Daily (entire building)	\$75.00 residents and business owners within corporate limits \$300.00 non-residents
c. Deposit	\$125.00 (refundable)
2. Library Meeting Room	
a. Daily	\$25.00
b. Deposit	\$100.00 (refundable)

**ELECTION SERVICES**

1. Election Filing Fees (See Ordinance)	1% of annual salary
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**LIBRARY SERVICES**

1. Damaged & Lost	
a. Books	Replacement Cost
b. Magazines	Replacement Cost
c. Audio Tapes	Replacement Cost
d. Videos	Replacement Cost
2. Fines	
a. Books and Magazines	\$.10 per day
b. Audio Books	\$.10 per day
c. Videos/DVDs	\$1.00 per day
3. Inter-Library Loan	\$2.00
4. Non-resident Library Card	\$35.00 annually

**MISCELLANEOUS**

1. Copy of City Map	\$3.00
2. Fee for Returned Checks (NSF)	\$30.00
3. Handicap Parking Permit (State Statute)	No charge

- |    |  |  |
|----|--|--|
| 4. | Property Cleanup Service Fees (including but not limited to mowing/lawn service, snow removal and tree trimming) | \$300.00 per occurrence                            |
| 5. | Request for Records (State Statute)  | \$5.00 per half hour over 4 hours, plus copy costs |

**OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES**

(State Statute requires these fees be set by Ordinance)

- |     |  |   |
|-----|--|---|
| 1.  | Advertising Bench                                |   |
|     | a. Application                                   | \$10.00   |
|     | b. Renewal application                           | \$10.00   |
| 2.  | Billiards, Pool Tables                           | \$10.00 annually  |
| 3.  | Electric Companies                               | \$0 annually  |
| 4.  | Fire Insurance Companies (State Statute)         | \$5.00 annually   |
| 5.  | Fireworks Stands                                 |   |
|     | a. June 25 – July 4 Selling Period               | \$2,500.00  |
|     | b. December 29 – 31 Selling Period               | \$500.00  |
|     | c. Deposit                                       | \$500.00 (refundable)   |
| 6.  | Franchise Fees/In Lieu of Taxes                  |   |
|     | a. Electricity                                   | 5% of gross revenues  |
|     | b. Gas (State Statute §14-2139)                  | 2% of gross revenues  |
|     | c. Cable Television (State Statute sets ceiling) | 3% of gross revenues  |
| 7.  | Liquor Establishments                            |   |
|     | a. Class A – Beer On Sale Only                   | \$150.00  |
|     | b. Class B – Beer Off Sale Only                  | \$150.00  |
|     | c. Class C – All Alcoholic Liquor On & Off Sale  | \$500.00  |
|     | d. Class D – All Alcoholic Liquor Off Sale Only  | \$300.00  |
|     | e. Class I – All Alcoholic Liquor On Sale Only   | \$375.00  |
|     | f. Class L – Craft Brewery (Brew Pub)            | \$375.00  |
|     | g. Class W – Wholesale Beer                      | \$750.00  |
|     | h. Class X – Wholesale Liquor                    | \$1,125.00  |
|     | i. Class Y – Farm Winery                         | \$375.00  |
|     | j. Class K – Catering                            | \$150.00  |
| 8.  | Mechanical Amusement Devices                     | \$10.00 annually  |
| 9.  | Sexually Oriented Business                       |   |
|     | a. New Application                               | \$500.00 plus professional fees                                 |
|     | b. Annual Fee                                    | \$500.00  |
| 10. | Special Liquor Licenses                          | \$50.00 per day plus State Fee<br>\$500.00 deposit (refundable) |
| 11. | Tattoo Parlor                                    |   |
|     | a. New Application                               | \$500.00 plus professional fees                                 |

b.	Annual Fee	\$500.00
12.	Telephone Occupation Tax	3% of gross receipts as defined by ordinance
13.	Tobacco License (State Statute)	\$10.00 annually
14.	Mobile Home Park	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$10.00 per pad
15.	Vendor/Hawker/Peddler	
a.	Annually	\$150.00
b.	Per day	\$50.00

**PLANNING SERVICES**

1.	Administrative Plat (lot split/consolidation)	\$200.00
2.	Annexation Requests	\$100.00 plus professional services costs (legal, engineering, planning, and administration)
3.	Board of Adjustment / Variance Request	\$250.00
4.	Connection-Capital Facilities Fees*	
a.	Sewer Connection-Capital Facilities Fees	
	Residential - Single Family	\$1,400.00 per unit
	Residential - Duplex	\$1,400.00 per unit
	Residential - Multi Family	\$800.00 per unit
	Commercial/Industrial	\$6,000.00 per acre
	Park or Common Area	\$300.00 per acre
	Agriculture Land	\$200.00 per acre
b.	Water Connection-Capital Facilities Fees	
	Residential - Single Family	\$500 per unit
	Residential - Duplex	\$500.00 per unit
	Residential - Multi Family	\$300.00 per unit
	Commercial/Industrial	\$1,000.00 per acre
	Park or Common Area	\$100.00 per acre
	Agriculture Land	\$100.00 per acre

\*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.

5.	Comprehensive Plan Amendment	\$500.00
6.	Conditional Use Permit (1 acre or less)	\$300.00
7.	Conditional Use Permit (over 1 acre)	\$500.00
8.	Conditional Use Permit Amendment / Renewals	\$150.00

9.	Conditional Use Permit Annual Fee	\$30.00
10.	County Filing Fees (if filed by City)	\$50.00 plus actual costs
11.	Design Review Fee (applicable to zoning districts with overlay design standards)	\$250.00 or 20% of permit fee, whichever is greater
12.	Final Plat	\$500.00 plus \$10.00 for each lot
13.	Flood Plain Development Permit	\$500.00
14.	Park and Open Space Fee Cash in Lieu of Land Fee	.04 acres per unit at Final Plat \$30,000.00 per acre*

\*Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.

15.	Preliminary Plat	\$750.00 plus \$10.00 per lot
	a. Revised Preliminary	\$250.00
16.	Replat	\$750.00 plus \$10.00 per lot
17.	Site Plan Review (amount added to building permit, as necessary)	\$150.00 less than 1 acre \$300.00 1-5 acres \$500.00 over 5 acres
18.	Tax Increment Finance Project Fee	1 ½ % of project cost to be Tax Increment Financed
19.	Vacation of Plat	\$150.00
20.	Vacation of Public Right-of-Way	\$150.00
21.	Zoning Map Amendment	\$400.00 (\$200.00 refundable if denied by Council)
22.	Zoning / Subdivision Regulations Text Amendment	\$500.00

### **POLICE SERVICES**

1.	Parking Violations	
	a. 1 <sup>st</sup> offense	\$10.00
	b. Offense	\$20.00

### **SEWER UTILITY FEES**

(State Statute requires these fees be set by Ordinance)

1. Sewer Connection/Tap Fee
 

<u>Residential</u>		
a.	3/4"	\$300.00
b.	1"	\$400.00
c.	1 1/2"	\$425.00
d.	2"	\$450.00
e.	Larger Connections	Set by Council
<u>Commercial/Industrial</u>		
a.	3/4"	\$450.00
b.	1"	\$600.00
c.	1 1/2"	\$650.00
d.	2"	\$675.00
e.	Larger Connections	Set by Council
	Out of City	150% of fee
  
2. Sewer Use Rates (Set by Ordinance)
 

	<del>\$27.06</del> \$27.87 per month, <del>\$1.09</del> \$1.12 per 1,000 gallons of usage
--	--
  
3. Utility Deposit (includes water and sewer)
 

	\$150.00
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**WATER UTILITY FEES**  
**(State Statute requires these fees be set by Ordinance)**

1. Water Connection/Tap Fee
 

<u>Residential</u>		
a.	3/4"	\$300.00
b.	1"	\$400.00
c.	1 1/2"	\$425.00
d.	2"	\$450.00
e.	larger connections	Set by Council
<u>Commercial/Industrial</u>		
a.	3/4"	\$450.00
b.	1"	\$600.00
c.	1 1/2"	\$650.00
d.	2"	\$675.00
e.	larger connections	Set by Council
	Out of City	150% of fee
  
2. Water Meter Fee
 

a.	3/4"	\$275.00
b.	1"	\$325.00
c.	1 1/2"	City's actual cost
d.	Non-listed Meters	City's actual cost
  
3. Water Re-connection
 

a.	Water emergency – 1 <sup>st</sup> violation	\$50.00
b.	Water emergency – 2 <sup>nd</sup> violation	\$200.00
c.	Water emergency – 3 <sup>rd</sup> violation	\$300.00

d.	By request of owner – during business hours	\$30.00
	after business hours	\$60.00
e.	For non-payment or other violation–during business hours	\$40.00
	after business hours	\$80.00
4.	Water Use Rates	<del>\$27.06</del> \$27.87 per month for 2,000 gallons, <del>\$2.70</del> \$2.78 per 1,000 gallons of usage thereafter
5.	Non-service area customer	\$25 for each 500 gallon (does not include SIDs governed by Developer Agreement)
6.	Non-working/Non-readable Meter	\$50.00 per month

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall take effect October 1, 2016, and be in full force from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 14<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 11. Motion by Craney, seconded by Swenson, to approve a 2.5% COLA increase for regular full-time employees (40 hours) and regular part-time (30+ hours) employees effective October 1, 2016. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. No Department Report for sewer.

Agenda Item 2. No Department Report from Swenson.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. No Department Report from Nolte.

Agenda Item 5. Mayor Roseland reported that he attended the Leadership Sarpy bus tour.

Agenda Item 6. No additional city staff reports.

### **Adjournment**

Motion by Nolte, seconded by Swenson, to adjourn. AYES: Swenson, Craney, Nolte. NAYS: None. Meeting adjourned at 7:14 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 14, 2016; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk