



## **CITY COUNCIL AGENDA**

Tuesday, October 7, 2014 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the September 16, 2014 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 216489 from Olsson Associates in the amount of \$773.02 for professional services rendered from August 3, 2014, through September 6, 2014, for work completed on Spruce Street Paving Improvements
4. Approve Invoice No. 216176 from Olsson Associates in the amount of \$2,273.24 for professional services rendered from July 6, 2014, through September 6, 2014, for work completed on Municipal Water System Improvements
5. Approve Invoice No. 216565 from Olsson Associates in the amount of \$972.52 for professional services rendered from July 10, 2014, through September 6, 2014, for work completed on City Shop Design

### **REGULAR AGENDA**

1. Proclaim Saturday, October 11, 2014, as Springfield Volunteer Fire Department Day in Springfield and encourage residents to help the department celebrate 100 years of service to the community by attending the Fire Prevention Open House, Family Fun Night & BBQ on Saturday, October 11, 2014 from 4:00 – 8:00 p.m. at the fire station, 505 South 1<sup>st</sup> Street
2. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report

3. Pat Schuster, American Lift & Sign Service – Discuss sign for Community Building
4. Dan Williams, Developer – Discuss development options of Lot 52, Southcrest Hills
5. Joe Hagerty & Boy Scout Troop 711 – Discuss city procedures and future plans
6. Consider the purchase of a 2008 Chevrolet Colorado in the amount of \$19,275.00 from Sarpy County Motors, LLC for the maintenance department
7. Discuss water billing procedures

### **DEPARTMENT REPORTS**

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

### **ADJOURNMENT**

### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on October 7, 2014. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### **Consent Agenda**

Motion by Fleming, seconded by Nolte, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				

35649	6084-10-10	Aflac	49.80	Aflac
35616	6080-10-10	Health Insurance	590.29	Assurant Health
35652	8030-10-10	Supplies	28.50	B&B Pit Stop
35618	6080-10-10	Health Insurance	66.55	Delta Dental
35666	7230-10-10	Postage	303.78	First National Bank
35669	7200-10-10	Dues	155.00	IIMC
35673	8140-10-10	R&M Equip	306.87	Konica Minolta Business Solutions
35674	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
35675	7270-10-10	Insurance	100.00	Marcotte Insurance
35682	7320-10-10	Natural Gas	42.00	MUD
35706	7330-10-10	Telephone	105.76	NT&T
35686	8010-10-10	Office Supplies	100.23	Office Depot
35687	9310-10-10	Nuisance Abatement	14.35	Omaha World Herald
35687	7250-10-10	Publication Costs	158.26	Omaha World Herald
35689	7310-10-10	Electricity	259.48	OPPD
35691	7205-10-10	Subscriptions	50.00	Papillion Times
35644	8010-10-10	Office Supplies	8.03	Petty Cash
35644	7230-10-10	Postage	45.22	Petty Cash
35690	7025-10-10	Prof Svcs-CPA	5,900.00	Ric Ortmeier, CPA
35695	7200-10-10	Dues	20.00	Sarpy County Economic Development Corp
35697	7060-10-10	Animal Control	366.25	Sarpy County Fiscal Administrator
35696	7070-10-10	E911	3,255.00	Sarpy County Fiscal Administrator
35694	7050-10-10	Law Contract	7,937.00	Sarpy County Treasurer
35699	9310-10-10	Nuisance Abatement	37.50	Seidler & Seidler
35699	7020-10-10	Prof Svcs-Legal	1,642.50	Seidler & Seidler
35702	7280-10-10	Laundry	96.76	Walkers Uniform Rental
<b>Total</b>			<b>21,829.13</b>	
<b>Library</b>				
35616	6080-20-10	Health Insurance	485.64	Assurant Health
35653	8060-20-10	Books	97.37	Baker & Taylor
35658	7455-20-10	IP Address	9.99	Charter Communications
35659	8060-20-10	Books	35.96	Children's BOMC
35618	6080-20-10	Health Insurance	28.05	Delta Dental
35662	8060-20-10	Books	26.06	Doubleday Book Club
35671	8060-20-10	Books	127.04	Kid's Reference Company
35678	8060-20-10	Books	136.38	MicroMarketing
35682	7320-20-10	Natural Gas	42.00	MUD
35683	8060-20-10	Books	36.99	Mystery Guild
35706	7330-20-10	Telephone	34.93	NT&T
35689	7310-20-10	Electricity	238.18	OPPD
35698	7480-20-10	Janitorial	200.00	Schmieder, Marcie
35703	8130-20-10	R&M Building	35.09	Winnelson
<b>Total</b>			<b>1,533.68</b>	
<b>Library Restricted</b>				
35657	8060-21-10	Books	84.48	Center Point Large Print
35681	7260-21-10	Printing	200.00	Miller Press
35692	7230-21-10	Postage	263.75	Postmaster
<b>Total</b>			<b>548.23</b>	
<b>Park</b>				
35651	8150-30-10	R&M Vehicle	72.00	B&B Garage
35652	8120-30-10	Fuel	246.99	B&B Pit Stop
35656	8120-30-10	Fuel	127.66	Casey's General Store
35663	7350-30-10	Rental	87.00	Eagle Services
35670	8140-30-10	R&M Equip	12.96	John Deere Financial

35676	8140-30-10	R&M Equip	1.89	Menards
35677	8030-30-10	Supplies	7.98	Menards
35676	9040-30-10	Tools & Misc Equip	9.97	Menards
35676	8130-30-10	R&M Building	22.20	Menards
35680	8140-30-10	R&M Equip	11.50	Mill Creek Auto Parts
35689	7310-30-10	Electricity	214.00	OPPD
35644	9106-30-10	MoPac Trail Phase III	5.80	Petty Cash
35693	7340-30-10	Waste Disposal	57.75	Premier Waste Solutions
<b>Total</b>			<b>877.70</b>	
<b>Community Building</b>				
35654	8130-40-10	R&M Building	275.00	Block Electrical
35667	8130-40-10	R&M Building	24.49	Gretna Ace Hardware
35676	8130-40-10	R&M Building	11.48	Menards
35676	8030-40-10	Supplies	42.51	Menards
35682	7320-40-10	Natural Gas	42.00	MUD
35689	7310-40-10	Electricity	188.36	OPPD
35693	7340-40-10	Waste Disposal	31.50	Premier Waste Solutions
35702	7280-40-10	Laundry	125.96	Walkers Uniform Rental
<b>Total</b>			<b>741.30</b>	
<b>Water</b>				
35649	6084-50-20	Aflac	56.17	Aflac
35650	8030-50-20	Supplies	430.55	American Underground Supply
35616	6080-50-20	Health Insurance	717.88	Assurant Health
35651	8150-50-20	R&M Vehicle	375.82	B&B Garage
35652	8110-50-20	Chemicals	52.64	B&B Pit Stop
35652	8120-50-20	Fuel	188.28	B&B Pit Stop
35618	6080-50-20	Health Insurance	80.58	Delta Dental
35666	7230-50-20	Postage	301.43	First National Bank
35668	8030-50-20	Supplies	52.80	HD Supply Waterworks
35679	7420-50-20	Testing	35.17	Midwest Laboratories
35684	7420-50-20	Testing	492.00	NE Public Health Environmental Lab
35685	8120-50-20	Fuel	95.41	Neitzel's Corner
35706	7330-50-20	Telephone	153.13	NT&T
35647	9090-50-20	New Well	2,273.24	Olsson Associates
35688	7430-50-20	Digger's Hotline	26.35	One Call Concepts
35689	7310-50-20	Electricity	1,112.09	OPPD
35699	7020-50-20	Prof Svcs- Legal	100.00	Seidler & Seidler
35645	7530-50-20	Unclaimed Property	0.53	State of Nebraska
35700	8130-50-20	R&M Building	15.78	United Electric Supply
35708	7230-50-20	Postage	116.11	US Postal Service
35701	7330-50-20	Telephone	15.00	Verizon Wireless
35702	7290-50-20	Uniform Allowance	43.16	Walkers Uniform Rental
35704	8030-50-20	Supplies	168.80	Winwater
<b>Total</b>			<b>6,902.92</b>	
<b>Sewer</b>				
35649	6084-60-30	Aflac	305.13	Aflac
35616	6080-60-30	Health Insurance	436.99	Assurant Health
35656	8030-60-30	Supplies	1.99	Casey's General Store
35656	8120-60-30	Fuel	112.11	Casey's General Store
35661	8150-60-30	R&M Vehicle	7.24	Copple Chevrolet-GMC
35618	6080-60-30	Health Insurance	122.20	Delta Dental
35666	7230-60-30	Postage	301.44	First National Bank
35679	7420-60-30	Testing	128.33	Midwest Laboratories
35707	7180-60-30	Education	125.00	NDEQ

35706	7330-60-30	Telephone	53.55	NT&T
35655	8140-60-30	R&M Equip	250.00	Omaha Tractor
35689	7310-60-30	Electricity	2,547.88	OPPD
35708	7230-60-30	Postage	116.11	US Postal Service
35701	7330-60-30	Telephone	14.99	Verizon Wireless
35702	7290-60-30	Uniforms Allowance	57.96	Walkers Uniform Rental
35704	8030-60-30	Supplies	114.51	Winwater
<b>Total</b>			<b>4,695.43</b>	
<b>Street</b>				
35616	6080-70-40	Health Insurance	621.38	Assurant Health
35651	8150-70-40	R&M Vehicle	39.75	B&B Garage
35652	8120-70-40	Fuel	172.04	B&B Pit Stop
35656	8120-70-40	Fuel	428.78	Casey's General Store
35660	8090-70-40	Asphalt & Concrete	1,952.51	Consolidated Concrete
35618	6080-70-40	Health Insurance	69.67	Delta Dental
35664	8140-70-40	R&M Equip	190.00	Electronic Engineering
35665	8160-70-40	R&M Grounds	32.00	Farmers Union Coop
35672	7350-70-40	Rental	750.00	Kildow Properties
35675	7270-70-40	Insurance	13.00	Marcotte Insurance
35676	8040-70-40	Supplies-Safety/Medical	5.94	Menards
35676	8030-70-40	Supplies	5.99	Menards
35676	8215-70-40	R&M Streets & Alleys	13.98	Menards
35676	9084-70-40	Sidewalk Repair	19.88	Menards
35676	9040-70-40	Tools & Misc Equip	53.94	Menards
35682	7320-70-40	Natural Gas	46.62	MUD
35706	7330-70-40	Telephone	48.65	NT&T
35646	9082-70-40	Spruce Street Paving	773.02	Olsson Associates
35648	9060-70-40	Building	972.52	Olsson Associates
35687	9084-70-40	Sidewalk Repair	89.38	Omaha World Herald
35689	7310-70-40	Electricity	3,443.21	OPPD
35693	7340-70-40	Waste Disposal	31.50	Premier Waste Solutions
35701	7330-70-40	Telephone	15.00	Verizon Wireless
35702	7290-70-40	Uniform Allowance	57.56	Walkers Uniform Rental
<b>Total</b>			<b>9,846.32</b>	
<b>Payroll</b>			<b>34,538.31</b>	

### **Regular Agenda**

Agenda Item 1. Motion by Roseland, seconded by Nolte, to Proclaim Saturday, October 11, 2014, as Springfield Volunteer Fire Department Day in Springfield and encourage residents to help the department celebrate 100 years of service to the community by attending the Fire Prevention Open House, Family Fun Night & BBQ on Saturday, October 11, 2014 from 4:00 – 8:00 p.m. at the fire station, 505 South 1<sup>st</sup> Street. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Lt. Mike Erhart with the Sarpy County Sheriff's Department provided the monthly service report. He reminded residents to keep garage doors closed when not using the garage.

Agenda Item 3. Pat Schuster with American Lift & Sign Service reviewed a proposal for an identification sign on the Community Building. Schuster noted that the sign would cost between \$1,500 - \$6,000. He said that holes would need to be drilled into the building for each letter. City Attorney Bill Seidler reported that, since the building is a protected historical building, the city needs to check with the State Historical Society before doing any work to the building. Motion by Roseland, seconded by Nolte, to

table agenda item 3, regarding a sign for the Community Building, until the November 4, 2014, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 4. Dan Williams inquired about development options for Lot 52, Southcrest Hills. Council reviewed a staff report that outlined the history of Lot 52 and development options. H&T Development was the original developer of the Southcrest Hills Subdivision. Lot 52 was created as park/open space and the county assessor lists this property as park property. It is also listed on the city's future land use map as park/open space with a future trail proposed to run through it. This property also serves as a natural drainage way, which extends southwest through the old feed yard property. City Attorney, Bill Seidler, recalled that when the subdivision was created the developer's bank would not let them dedicate unbuildable lots (such as Lot 52) to park land because their financing required that all of the lots be included. At that time, the city was also reluctant to take on additional park land. The subdivision agreement states that special assessments would not be assessed on unbuildable lots. Lot 52 was not included in the subdivision covenants either. City Planner, David Potter, also reviewed this item and noted that the lot is unbuildable. He noted that if the property owner desired to replat Lot 52 and sell it to the existing lots to the north (single-family dwellings on Mulberry), then special assessments would need to be paid back and a landscape easement would need to be placed over the land so that a linear park or trail could be built in the future. The property owners would only be allowed to build up to the easement. No sheds, fences, etc. could be built on the easement. The owners would also have to pay appropriate taxes on the additional property. Motion by Nolte, seconded by Roseland, to authorize a meeting between Dan Williams and city professional staff to discuss possible development options. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. John Tuttle with Boy Scout Troop #711 inquired about City Council procedures and future community betterment improvements.

Agenda Item 6. Council reviewed a bid from Sarpy County Motors in the amount of \$19,275.00 for the purchase of a Chevy Colorado pickup truck for the maintenance department. The 2014-2015 budget contains \$20,000 for the purchase of a new vehicle for the maintenance department. Motion by Nolte, seconded by Roseland, to table agenda item 6, regarding the purchase of a pickup truck, until the November 4, 2014, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 7. Council discussed miscellaneous water billing procedures. Motion by Nolte, seconded by Roseland, to direct the City Attorney and Mayor draft written water billing procedures. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

## **Department Reports**

Agenda Item 1. Roseland reported that the maintenance department winterized the splash pad and removed the shade structure. He also reported that the leak at the water tower has been fixed.

Agenda Item 2. Fleming reported that the library is now open on Fridays from 1:00-5:00 p.m. He also noted that the library submitted their strategic plan to the state and is awaiting approval.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reported that the maintenance department is obtaining quotes for the purchase of a rock bucket attachment for the skid steer.

Agenda Item 5. Mayor Dill reported on the status of construction of the trail.

Agenda Item 6. No additional department staff reports.

## **Adjournment**

Motion by Roseland, seconded by Craney, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 8:05 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 7, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Colleen Keleher  
Assistant City Clerk