



## **CITY COUNCIL AGENDA**

Tuesday, October 2, 2018 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the September 18, 2018 Council Meeting
2. Approve Minutes of the September 19, 2018 Special Council Meeting
3. Approve Claims and Payroll
4. Authorize the transfer of \$2.00 from every water bill to the Water Tower Savings Account (\$1.00 is currently being transferred)

### **REGULAR AGENDA**

1. Lt. Jacob Betsworth or Lt. Greg Monico with the Sarpy County Sheriff's Department will provide a monthly service report
2. Autumn Burns, T.E.A.M. Sarpy Coordinator – Discuss tobacco-free playgrounds and parks
3. **Tabled September 18, 2018.** Kyle Graham with Olsson Associates – Consider approval of **Resolution 2018-23** entering into a Consent to Encroachment Agreement with Springfield Pines Homeowners Association, Inc., a Nebraska non-profit corporation, for the installation of landscaping within the city's water main easement
4. **Tabled September 18, 2018.** Ken E. & La Vonne A. Gibbs, property owners of 500 Platteview Drive, are scheduled to appear and show cause as to why such condition of said property shall not be found to be a public nuisance

5. **Tabled September 18, 2018.** Travis Riley, Springfield Youth Athletic Association (SYAA) – Discuss ballfield prep for games
6. Consider approval of **Resolution 2018-28** entering into an Intergovernmental Agreement with Nebraska Department of Environmental Quality for the implementation of a Drinking Water Protection Management Plan
7. Consider approval of **Resolution 2018-29** entering into an Interlocal Agreement with the Papio-Missouri River Natural Resources District for the Wellhead Protection Area Plan Cost-Share
8. Consider approval of **Resolution 2018-30** entering into an agreement with Olsson Associates for professional services associated with Task Order No. 2 for the development of a Drinking Water Protection Management Plan
9. Consider approval of **Resolution 2018-31** entering into an agreement with BCDM Architects for professional engineering services to be provided on the Buffalo Park ball field lighting project
10. Consider bids for the purchase of two new sanders for the street department
11. Consider bids for the Buffalo Park parking lot paving project
12. Approve the starting wage for Elliott Smart, Maintenance Laborer
13. Discuss Kellie Seiber’s annual review and consider a proposed merit increase

#### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

#### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, October 2, 2018. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Dan Craney. Absent: Chad Nolte. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance

to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
40918	6084-10-10	Aflac	119.36	Aflac
40895	6080-10-10	Health Insurance	1,699.61	BlueCross BlueShield
40867	6080-10-10	Health Insurance	127.62	Delta Dental
40937	7030-10-10	Prof Svcs-Planning	1,900.00	JEO Consulting Group
40940	7040-10-10	Prof Svcs-Other	9,014.80	Kissel, Kohout, ES Associates
40938	7020-10-10	Prof Svcs-Legal	100.00	Klinker, Mark A.
40977	8140-10-10	R&M Equip	84.84	Konica Minolta Business Solutions
40939	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
40942	8030-10-10	Supplies	7.97	Menards
40946	7320-10-10	Natural Gas	42.00	MUD
40951	7330-10-10	Telephone	115.57	NT&T
40952	8010-10-10	Office Supplies	295.92	Office Depot
40952	9010-10-10	Office Equip	1,172.97	Office Depot
40954	9310-10-10	Nuisance Abatement	21.32	Omaha World Herald
40954	7250-10-10	Publication Costs	356.29	Omaha World Herald
40956	7310-10-10	Electricity	265.60	OPPD
40957	7025-10-10	Prof Svcs-CPA	5,750.00	Ortmeier, Ric CPA
40892	6080-10-10	Health Insurance	88.50	Principal Insurance
40961	7046-10-10	Prof Svcs-Building Inspector	1,551.77	Sarpy County Building Inspector
40962	7060-10-10	Animal Control	383.62	Sarpy County Fiscal Administrator
40963	7050-10-10	Law Contract	8,787.00	Sarpy County Treasurer
40965	9310-10-10	Nuisance Abatement	125.00	Seidler & Seidler
40965	7020-10-10	Prof Svcs-Legal	1,109.30	Seidler & Seidler
40972	7280-10-10	Laundry	97.24	Walkers Uniform Rental
<b>Total</b>			<b>33,397.28</b>	
<b>Sales Tax</b>				
40927	9085-15-10	Capital Improvements	24,383.50	Crouch Recreation
40929	9085-15-10	Capital Improvements	24.30	Ferguson Enterprises
40931	9089-15-10	Community Events	88.47	First National Bank
40934	9089-15-10	Community Events	224.85	Home Depot
40934	9085-15-10	Capital Improvements	95.96	Home Depot
40936	9089-15-10	Community Events	500.00	Hornacek, Dennis
40943	9089-15-10	Community Events	12.99	Menards
40943	9085-15-10	Capital Improvements	47.02	Menards
40967	9089-15-10	Community Events	10.18	Springfield Ace Hardware
<b>Total</b>			<b>25,387.27</b>	
<b>Library</b>				
40919	8060-20-10	Books	189.02	Amazon/SYNCB
40921	8060-20-10	Books	114.80	Baker & Taylor
40895	6080-20-10	Health Insurance	1,077.18	BlueCross BlueShield

40925	7455-20-10	IP Address	55.00	Charter Communications
40867	6080-20-10	Health Insurance	64.28	Delta Dental
40930	8130-20-10	R&M Building	133.75	Fireguard Inc
40944	8060-20-10	Books	64.28	MicroMarketing
40946	7320-20-10	Natural Gas	42.00	MUD
40951	7330-20-10	Telephone	47.29	NT&T
40956	7310-20-10	Electricity	302.13	OPPD
40958	7340-20-10	Waste Disposal	18.00	Premier Waste Solutions
40892	6080-20-10	Health Insurance	105.99	Principal Insurance
40964	7480-20-10	Janitorial	200.00	Schmieder, Marcie
40967	8130-20-10	R&M Building	8.99	Springfield Ace Hardware
40960	8060-20-10	Books	10.00	Taste of Home
<b>Total</b>			<b>2,432.71</b>	
<b>Library Restricted</b>				
40919	8070-21-10	Library Supplies	62.96	Amazon/SYNCB
40924	8060-21-10	Books	89.28	Center Point Large Print
40932	8060-21-10	Books	103.44	Gale
40959	8070-21-10	Library Supplies	368.46	Quill Corporation
<b>Total</b>			<b>624.14</b>	
<b>Park</b>				
40920	8150-30-10	R&M Vehicle	780.00	B&B Garage
40895	6080-30-10	Health Insurance	1,034.34	BlueCross BlueShield
40923	8120-30-10	Fuel	166.00	Casey's General Store
40867	6080-30-10	Health Insurance	95.48	Delta Dental
40928	7350-30-10	Rental	262.00	Eagle Services
40934	8130-30-10	R&M Building	7.25	Home Depot
40935	8160-30-10	R&M Grounds	49.10	Honeyman Rent-All
40952	8010-30-10	Office Supplies	11.98	Office Depot
40956	7310-30-10	Electricity	481.86	OPPD
40958	7340-30-10	Waste Disposal	68.00	Premier Waste Solutions
40892	6080-30-10	Health Insurance	74.77	Principal Insurance
40969	8160-30-10	R&M Grounds	82.50	United Seeds
40972	7290-30-10	Uniform Allowance	43.76	Walkers Uniform Rental
<b>Total</b>			<b>3,157.04</b>	
<b>Community Building</b>				
40942	8030-40-10	Supplies	3.69	Menards
40942	8160-40-10	R&M Grounds	9.99	Menards
40946	7320-40-10	Natural Gas	42.00	MUD
40956	7310-40-10	Electricity	286.54	OPPD
40958	7340-40-10	Waste Disposal	40.00	Premier Waste Solutions
40972	7280-40-10	Laundry	132.68	Walkers Uniform Rental
<b>Total</b>			<b>514.90</b>	
<b>Water</b>				
40918	6084-50-20	Aflac	56.16	Aflac
40895	6080-50-20	Health Insurance	1,440.15	BlueCross BlueShield
40867	6080-50-20	Health Insurance	81.65	Delta Dental
40945	7420-50-20	Testing	55.36	Midwest Laboratories
40947	8030-50-20	Supplies	102.47	Municipal Supply
40949	7420-50-20	Testing	53.00	NE Public Health Environmental Lab
40951	7330-50-20	Telephone	164.13	NT&T
40955	7430-50-20	Digger's Hotline	35.73	One Call Concepts
40956	7310-50-20	Electricity	975.35	OPPD
40892	6080-50-20	Health Insurance	88.90	Principal Insurance
40965	7020-50-20	Prof Svcs- Legal	375.00	Seidler & Seidler
40971	7330-50-20	Telephone	15.23	Verizon Wireless

40972	7290-50-20	Uniform Allowance	48.86	Walkers Uniform Rental
<b>Total</b>			<b>3,491.99</b>	
<b>Sewer</b>				
40918	6084-60-30	Aflac	29.12	Aflac
40895	6080-60-30	Health Insurance	1,496.02	BlueCross BlueShield
40923	8030-60-30	Supplies	5.19	Casey's General Store
40923	8120-60-30	Fuel	75.71	Casey's General Store
40867	6080-60-30	Health Insurance	111.55	Delta Dental
40945	7420-60-30	Testing	191.50	Midwest Laboratories
40948	9040-60-30	Tools & Misc Equip	35.97	Mill Creek Auto Parts
40947	8030-60-30	Supplies	13.00	Municipal Supply
40952	8010-60-30	Office Supplies	11.98	Office Depot
40956	7310-60-30	Electricity	2,808.54	OPPD
40892	6080-60-30	Health Insurance	50.65	Principal
40968	8160-60-30	R&M Grounds	32.98	Ty's Outdoor Power & Service
40971	7330-60-30	Telephone	15.23	Verizon Wireless
40972	7290-60-30	Uniforms Allowance	49.02	Walkers Uniform Rental
<b>Total</b>			<b>4,926.46</b>	
<b>Street</b>				
40920	8030-70-40	Supplies	25.00	B&B Garage
40895	6080-70-40	Health Insurance	747.75	BlueCross BlueShield
40922	8030-70-40	Supplies	188.28	Carroll Construction Supply
40923	8120-70-40	Fuel	242.49	Casey's General Store
40926	8090-70-40	Asphalt & Concrete	2,523.60	Consolidated Concrete
40867	6080-70-40	Health Insurance	32.14	Delta Dental
40933	8090-70-40	Asphalt & Concrete	2,336.50	Harm's Concrete
40941	9040-70-40	Tools & Misc Equip	93.52	Logan Contractors Supply
40943	9040-70-40	Tools & Misc Equip	47.92	Menards
40943	8030-70-40	Supplies	50.92	Menards
40942	9040-70-40	Tools & Misc Equip	100.70	Menards
40942	8030-70-40	Supplies	103.66	Menards
40946	7320-70-40	Natural Gas	92.00	MUD
40950	8140-70-40	R&M Equip	457.49	NMC Exchange
40951	7330-70-40	Telephone	52.61	NT&T
40952	8010-70-40	Office Supplies	5.99	Office Depot
40953	7010-70-40	Prof Svcs-Engineer	643.93	Olsson Associates
40954	9084-70-40	Sidewalk Repair	108.24	Omaha World Herald
40956	7330-70-40	Telephone	4,142.80	OPPD
40958	7340-70-40	Waste Disposal	40.00	Premier Waste Solutions
40892	6080-70-40	Health Insurance	68.13	Principal
40966	9040-70-40	Tools & Misc Equip	49.00	Southern Carlson
40967	8030-70-40	Supplies	29.94	Springfield Ace Hardware
40976	8225-70-40	R&M Street Signs&Posts	6.55	Tractor Supply
40976	8140-70-40	R&M Equip	27.97	Tractor Supply
40976	9040-70-40	Tools & Misc Equip	7.98	Tractor Supply
40968	8140-70-40	R&M Equip	13.76	Ty's Outdoor Power & Service
40970	8140-70-40	R&M Equip	86.63	USA BlueBook
40971	7330-70-40	Telephone	15.24	Verizon Wireless
40972	7290-70-40	Uniform Allowance	43.68	Walkers Uniform Rental
<b>Total</b>			<b>12,384.42</b>	
<b>Keno</b>				
40927	9174-80-70	Keno CB Project	24,383.50	Crouch Recreation
<b>Total</b>			<b>24,383.50</b>	
		Payroll & Payroll Taxes	42,028.55	
		VOYA Retirement ER	2,633.40	

		Medical Reimbursement	734.65	
		Water Deposit Refunds	858.12	

**Regular Agenda**

Agenda Item 1. Sgt. Wrigley with the Sarpy County Sheriff’s Department provided the monthly service report. He noted that the department has a new breast cancer awareness car which will be unveiled on October 8. The department wrote a grant for a new LIDAR unit.

Agenda Item 2. Autumn Burns, T.E.A.M. Sarpy Coordinator, and Becky Smart, T.E.A.M. Cass Coordinator, requested the Council consider implementing a policy for tobacco-free playgrounds and parks. They shared informational handouts pertaining to tobacco-free policies and park sign examples. They noted that the majority of communities in Cass County have adopted tobacco-free policies, but no cities in Sarpy County have as of yet. Burns and Smart said that their organization can help with community education and sponsor tobacco-free city events. Mayor Roseland inquired about vaping. Burns said that vaping can be included in the city’s policy and most cities do include vaping because it contains tobacco. Council requested that a resolution be added to the October 16 agenda adopting a tobacco-free playgrounds and parks policy.

Agenda Item 3. Kyle Graham, Springfield Pines Engineer with Olsson Associates, reviewed their request to place landscaping within the city’s water main easement. He reported that the development has a sign easement along 132<sup>nd</sup> Street and Main Street. The proposed Consent to Encroachment Agreement only pertains to landscaping and plantings along 132<sup>nd</sup> Street. Kathleen Gottsch, City Administrator, said that the city engineer and city maintenance manager reviewed this request and their only concern was whether or not the city had adequate equipment on hand to move the landscaping stones in the event of a water main break in that area. The city maintenance manager noted that the city does have appropriate equipment. Graham said that only a small portion of the landscaping stones are actually above the water main. Council Member Swenson introduced Resolution 2018-23 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2018-23**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation (“City”), and Springfield Pines Homeowners Association, Inc., a Nebraska non-profit corporation (“HOA”), wish to enter into a Consent to Encroachment Agreement for the purpose of allowing the encroachment of landscaping stones and plantings upon the city’s Water Line Easement; and

WHEREAS, the City is the Grantee under a Water Line Easement recorded on February 22, 1993, in the Office of the Sarpy County Register of Deeds, as Instrument No. 93-003349, recorded against the real property; and

WHEREAS, the HOA is the grantee of a Monument Sign Easement within the area legally described in the agreement and has installed landscaping stones and plantings on the Monument Sign Easement; and

WHEREAS, the landscaping stones encroach upon the Water Line Easement in the location identified in and depicted on an attachment to the Agreement; and

WHEREAS, the appearance, weight and design of the landscaping stones the HOA proposes to construct and maintain are described on an attachment to the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Consent to Encroachment Agreement attached hereto as Exhibit "A".

Introduced and Passed this 2<sup>nd</sup> day of October, 2018.

Ayes: Swenson, Herzog, Craney

Nays: None

Abstain: None

Absent: None

Approved:

Robert Roseland, Mayor

SEAL

Attest:

Kathleen Gottsch, City Clerk

Agenda Item 4. Gottsch reported that Ken E. and La Vonne A. Gibbs, property owners of 500 Platteview Drive, obtained a building permit for the construction of a new deck on their property and construction is underway. Motion by Herzog, seconded by Swenson, to table agenda item 4, regarding nuisance abatement at 500 Platteview Drive, until the November 6, 2018, Council meeting. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 5. Swenson reported that he spoke with Travis Riley, SYAA, about the city maintenance department prepping the ball field at City Park for games. Mayor Roseland noted that the city's cost to prep the field needs to be covered. Craney suggested having seasonal maintenance laborers do the work. Gottsch pointed out that seasonal laborers work from the end of May through mid-August and the SYAA's season runs from April through early July. Motion by Herzog, seconded by Swenson, to table agenda item 5, regarding SYAA's request for city assistance with ballfield prep for games, until the November 6, 2018, Council meeting. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 6. Council Member Swenson introduced Resolution 2018-28 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2018-28**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation ("City"), and the Nebraska Department of Environmental Quality ("NDEQ") wish to enter into an Interlocal Agreement regarding the implementation of a Drinking Water Protection Management Plan; and

WHEREAS, City agrees to utilize funds which have been made available to the NDEQ from Region VII Office of the U.S. Environmental Protection Agency through the Federal Safe Drinking Water Act section 1452(k) as amended in 1996 (CFDA #66.468) administered by Nebraska’s Drinking Water State Revolving Fund; and

WHEREAS, funds are being awarded to units and subunits of government, education institutions, and non-profit organizations to carry out projects that will protect the state’s drinking water sources through conservation, education and contamination prevention; and

WHEREAS, NDEQ shall pay the City up to a total amount of ninety percent (90%) of total project costs, not to exceed Thirty Nine Thousand Two Hundred and Fifty Dollars (\$39,250) in grant funds for the preparation and implementation of a Drinking Water Protection Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Interlocal Agreement for the implementation of a Drinking Water Protection Management Plan attached hereto as Exhibit “A”.

Introduced and Passed this 2<sup>nd</sup> day of October, 2018.

Ayes: Swenson, Herzog, Craney  
Nays: None  
Abstain: None  
Absent: None

Approved:  
Robert Roseland, Mayor

SEAL

Attest:  
Kathleen Gottsch, City Clerk

Agenda Item 7. Council Member Swenson introduced Resolution 2018-29 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2018-29**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Papio-Missouri River Natural Resources District, wish to enter into an Interlocal Agreement for Wellhead Protection Area Plan Cost-Share; and

WHEREAS, Springfield has an area within its jurisdiction that has been designated by the Nebraska Department of Environmental Quality as a Wellhead Protection Area (“Springfield Wellhead Protection Area”), pursuant to the Wellhead Protection Area Act, Neb. Rev. Stat. §§ 46-1501 to 46-1509; and

WHEREAS, the District has recently adopted an updated Groundwater Management Plan as required by the Ground Water Management and Protection Act, Neb. Rev. Stat. §§ 46-701 to 46-756; and



WHEREAS, the District has designated a Groundwater Management Area through the adoption of the updated Groundwater Management Plan; and

WHEREAS, the District's Groundwater Management Area encompasses the Springfield Wellhead Protection Area; and

WHEREAS, the District's updated Groundwater Management Plan designates portions of the Springfield Wellhead Protection Area as a Phase II Groundwater Quality Management Area; and

WHEREAS, the District offers certain cost share options to local units of government to encourage the conservation or protection of groundwater in areas that have been designated as a Phase II Groundwater Quality Management Area; and

WHEREAS, in order to serve their mutual interests and pursuant to the authority granted the Parties by the Nebraska Interlocal Cooperation Act (Neb. Rev. Stat. §§ 13801, et.seq.), the Parties desire to enter into this agreement to delineate and provide for their specific rights and obligations with respect to the development of a wellhead protection plan for the Springfield Wellhead Protection Area.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Interlocal Agreement for Wellhead Protection Area Plan Cost-Share attached hereto as Exhibit "A".

Introduced and Passed this 2<sup>nd</sup> day of October, 2018.

Ayes: Swenson, Herzog, Craney

Nays: None

Abstain: None

Absent: None

Approved:

Robert Roseland, Mayor

SEAL

Attest:

Kathleen Gottsch, City Clerk

Agenda Item 8. Council Member Swenson introduced Resolution 2018-30 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2018-30**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, Inc. wish to enter into an Agreement Amendment #2 for services associated with the development and implementation of a Drinking Water Protection Management Plan; and

WHEREAS, professional services provided by Olsson Associates shall consist of project management; data review and contamination source inventory; wellhead protection area delineation; drinking water protection management plan development, preparation and adoption; and public information, education and engagement; and

WHEREAS, the scope of services for this agreement will be provided on a time and expense basis not to exceed \$59,370.00; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement Amendment #2 attached hereto as Exhibit "A".

Introduced and Passed this 2<sup>nd</sup> day of October, 2018.

Ayes: Swenson, Herzog, Craney

Nays: None

Abstain: None

Absent: None

Approved:

Robert Roseland, Mayor

SEAL

Attest:

Kathleen Gottsch, City Clerk

Agenda Item 9. Council Member Craney introduced Resolution 2018-31 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2018-31**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Beringer Ciaccio Dennell Mabrey Inc. a/k/a BCDM Architects, wish to enter into an Agreement for Professional Services for services rendered on the Springfield Buffalo Park Ball Field Lighting Project; and

WHEREAS, professional services provided by BCDM Architects shall consist of design, contract documents, bid assistance and construction contract administration services related to the replacement of ball field lighting at Springfield Buffalo Park Ball Field; and

WHEREAS, the City of Springfield hereby appoints BCDM Architects to serve as a special engineer specifically for this project.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 2<sup>nd</sup> day of October, 2018.

Ayes: Swenson, Herzog, Craney

Nays: None

Abstain: None

Absent: None

Approved:

Robert Roseland, Mayor

SEAL

Attest:

Kathleen Gottsch, City Clerk

Agenda Item 10. Motion by Herzog, seconded by Swenson, to approve the bid from Aspen Equipment in the amount of \$31,498 for the purchase of two new sanders for the plow trucks. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Item 11. Motion by Herzog, seconded by Swenson, to approve the bid from Travis Moore Construction in the amount of \$13,200 plus \$10 per lineal foot of curb and gutter (approximately \$220) for Buffalo Park parking lot paving. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Agenda Items 12 and 13. Motion by Herzog, seconded by Swenson, to move agenda items 12 and 13, regarding Elliott Smart's starting wage and Kellie Seiber's annual review, into executive session. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that the library is open two extra hours beginning October 1. The used book sale is coming up.

Agenda Item 3. No Department Report from Nolte. Herzog reported that he has received complaints regarding speeding vehicles traveling along South 3<sup>rd</sup> Street from the light industrial district through the residential area. Mayor Roseland suggested the city consider implementing a truck route. Herzog inquired about the placement of stop signs.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reported that he and Gottsch planned to attend the MAPA annual meeting.

Agenda Item 6. Gottsch noted that the vehicle traffic route for the Market to Market Relay may differ from what was originally approved due to road construction on South 1<sup>st</sup> Street.

### **Executive Session**

Motion by Swenson, seconded by Herzog, to enter into executive session at 7:53 p.m. for the purpose of personnel matters. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Herzog, to leave executive session at 8:05 p.m. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Herzog, to approve Elliott Smart's, maintenance laborer, starting wage at \$19.00/hour. AYES: Swenson, Herzog. NAYS: Craney. Motion carried.

Motion by Swenson, seconded by Herzog, to approve a 5% pay increase to Kellie Seiber, Assistant Library Director, for a change in work status from 36 to 40 hours per week and for an annual merit increase. AYES: Swenson, Herzog, Craney. NAYS: None. Motion carried.

### **Adjournment**

Motion by Swenson, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Craney. NAYS: None. Meeting adjourned at 8:06 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 2, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk