



CITY COUNCIL AGENDA

Tuesday, October 21, 2014 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the October 7, 2014 Council Meeting
2. Approve Treasurer's Report
3. Approve Invoice No. 217613 from Olsson Associates in the amount of \$1,200.00 for professional services rendered through October 4, 2014, for work completed on the Wastewater Treatment & Collection System Facility Plan
4. Approve Invoice No. 217700 from Olsson Associates in the amount of \$662.50 for professional services rendered from September 7, 2014, through October 4, 2014, for work completed on Spruce Street Paving Improvements
5. Approve Invoice No. 217711 from Olsson Associates in the amount of \$2,151.97 for professional services rendered from September 7, 2014, through October 4, 2014, for work completed on City Shop Design

REGULAR AGENDA

1. Don Dalton, Springfield Legion Baseball – Request (1) permission to install a new scoreboard at the Buffalo Park baseball field and move the old scoreboard to the City Park softball field, (2) approval of scoreboard sponsor, (3) authorize city maintenance crew to assist with sign installation, and (4) to process payment through city funds
2. Gerald Hutchinson, 190 North 8th Street – Discuss sinking driveway approach on his property
3. Steve Adair, 665 Elm Street – Discuss tornado warning sirens

4. Consider a request from David Kildow, owner of 380 Maple Street, to waive the front yard setback requirement of 35 feet in the R87 zoning district, as per Section 4.09 Yard Requirements of the Springfield Zoning Ordinance, in order to conform to the front yard setback of the existing homes on the same block
5. Consider approval of **Resolution 2014-28** entering into an Agreement with Olsson Associates for project management, topographic survey, design, structural design and bid phase services for Main Street Phase 3 infrastructure improvements on the southeast corner of 2nd and Main Streets
6. Consider the purchase of a skeleton grapple attachment for the maintenance department skid steer
7. Discuss LB 840 program
8. Discuss future annexation options

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on October 21, 2014. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Nolte, seconded by Roseland, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$1,021,663.51 in cash assets; Prestige Treasury - \$204,125.39; Prestige Bond - \$598,464.30; Keno Community Betterment - \$159,282.60; Keno Progressive Jackpot - \$50,012.60; Water Deposit Savings - \$4,183.64; Refundable Deposit Savings - \$1,221.45; Water Tower Savings - \$122,400.60; Sewer Restricted - \$93,932.77; Water Capital Facilities Fees - \$32,257.94; Sewer Capital Facilities Fees - \$75,268.49; City Sales Tax - \$264,563.17; Money Mark Library Bricks - \$3,760.41; Government Securities - \$104,282.26; Library Savings - \$60,410.73; Time Certificates as follows: Bond - \$76,662.94; Tower - \$57,356.78; Water - \$125,669.64; Park - \$11,915.91; Library Bricks - \$21,252.82; Cash Receipts - \$165,688.95; Cash Disbursements - \$86,014.80; Various Purpose Bond 2013 Interest Pymt \$1,207.50, Principal Pymt \$10,000.00.

Regular Agenda

Agenda Item 1. Don Dalton, Springfield Legion Baseball Parents, was not in attendance when this agenda item came before the Council. Motion by Nolte, seconded by Craney, to move agenda item 1, regarding the scoreboard for Buffalo Park, until after agenda item 8. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Gerald Hutchinson, 190 North 8th Street, was not in attendance when this agenda item came before the Council. Council discussed Hutchinson's concern.

Agenda Item 3. Steve Adair, 665 Elm Street, and Jerry Akin, 675 Elm Street, expressed concern with the loudness of the tornado warning siren at City Park. Adair said that the siren hurts children's ears when they are playing at the park, as well as neighbors that happen to be outside when the siren blows. He pointed out that the siren is located on a very short pole, which could be adding to the loudness. Adair submitted a letter from Steve and Heidi Dixon, 640 Elm Street, expressing the same concerns. Adair inquired as to why the siren needs to blow for fire and rescue calls. He reported that Louisville does not blow their warning siren for fire and rescue calls anymore and that Gretna has decreased the time their siren blows from three minutes to one minute thirty seconds. He pointed out that Springfield volunteer firefighters all have pagers/radios to notify them of emergencies. He suggested that the siren either be placed on a taller pole, moved to a new area of town, blow for less time during fire and rescue calls, or not blow at all for fire and rescue calls. Jason Lutz, Springfield Fire Chief, noted that the siren blows for a three minute period and only between the hours of 8:00 a.m. – 6:00 p.m. for fire and rescue calls. Lutz said that the siren blows for fire and rescue calls as a public safety measure. He said that the siren notifies volunteer fire and rescue personnel of an emergency, should they not have access to their radios during a call. Lutz also pointed out that it informs residents that there is a call in progress and to watch for fire trucks and ambulances. Darren Carlson, 645 North 6th Street, suggested the fire department and residents utilize a mass notification system via telephone to alert them of emergencies. Lutz said that the department is looking into this type of system; however, there is a two minute delay in the notification. Lutz and Roseland said that they would work with Sarpy County Emergency Management and the city on warning siren options. Motion by Craney, seconded by Roseland, to table agenda item 3, regarding tornado warning sirens, until the November 18, 2014, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Gerald Hutchinson, 190 North 8th Street, arrived so the Council proceeded with agenda item 2. Hutchinson informed the Council that approximately eight years ago the city replaced his driveway approach due to a water main break. He said that since then the concrete that was replaced has sunk approximately 1 ¼ inches below the adjacent sidewalk. He is concerned that someone walking may trip on the uneven concrete. Council reviewed a photograph of the driveway approach. Craney pointed out the multiple cracks in the driveway above the concrete panel that was replaced by the city. He asked if the cracks were sealed appropriately and suggested that water could be seeping into the cracks creating damage to the approach. Hutchinson said that the approach has been gradually sinking for the last four years and the sidewalk has not sunk. Hutchinson requested that the city fix the approach by either

grinding the sidewalk down to match the approach, mud jacking the panel or replacing it. Council agreed to direct the city maintenance department to fix the approach; however, Craney requested that Hutchinson seal the cracks in the driveway as well.

Agenda Item 1. Don Dalton, Springfield Legion Baseball Parents, arrived so the Council proceeded with agenda item 1. Dalton said that the parents association plans to purchase a new scoreboard for the Buffalo Park baseball field from Fairplay. He said that the scoreboard will cost between \$12,000-\$20,000 depending upon the options selected. The old scoreboard will then be moved to the City Park softball field. Dalton asked if the city maintenance department could assist with the installation of the sign. He noted that they need assistance digging the 10 foot deep footings for the sign beams. Council said that the city does not have the equipment to dig a footing that deep. Council expressed concern with the sign installation and noted that the city engineer or building inspector may need to inspect the installation process. Roseland expressed concern with other projects the city has assisted the parents association with in the past, including concrete pours and moving the equipment shed. Bill Seidler, City Attorney, suggested the city have an agreement with the parents association outlining responsibilities for each party in regards to the sign. Motion by Fleming, seconded by Roseland, to authorize the installation of a new scoreboard at the Buffalo Park baseball field and to move the old scoreboard to the City Park softball field. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried. Motion by Craney, seconded by Roseland, to table approval of a sign sponsor until the Springfield Legion Baseball Parents obtain sign sponsorship. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried. Council agreed that the city maintenance department would not assist with sign installation. Council agreed that the purchase of the sign would not be processed through the city's account due to budget and sales tax issues.

Agenda Item 4. The City Clerk reported that David Kildow purchased the vacant lot at 380 Maple Street and submitted building plans to construct a single-family dwelling on the property. The property is zoned R87 and requires a 35 foot front yard setback. Upon staking the property, Kildow noticed that the other homes on the block were not 35 feet back from the front property line, but closer to a 25 foot setback. According to Section 4.09 Yard Requirements of the Springfield Zoning Regulations, the City Council may waive the required front yard setback to allow new structures to conform to the average existing setback on the block. City professional staff recommended the Council waive the front yard setback requirement. Motion by Craney, seconded by Fleming, to waive the front yard setback requirement of 35 feet in the R87 zoning district for the single-family dwelling to be constructed at 380 Maple Street, as per Section 4.09 Yard Requirements of the Springfield Zoning Ordinance, in order to conform with the front yard setback of the existing homes on the same block. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Council Member Nolte introduced Resolution 2014-28 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney, Nolte. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2014-28**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, wish to enter into an Agreement for Professional Services for services rendered on Main Street Phase 3 infrastructure improvements on the southeast corner of 2nd and Main Streets; and

WHEREAS, professional services provided by Olsson Associates shall consist of project management, topographic survey, design, structural design and bid phase services; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 21st day of October, 2014.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Agenda Item 6. Motion by Roseland, seconded by Nolte, to approve the purchase of a skeleton grapple attachment in the amount of \$3,650.00 from NMC CAT. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 7. Fleming requested the Council discuss the LB 840 program. He provided an article from the Nebraska Municipal Review about how another city utilized the program. This legislation requires voter approval prior to initiating the program. Fleming said that through the program the city could use property or sales tax revenue to hire a part-time economic development director or provide loans and grants to new and existing businesses. The City Clerk provided additional information from the Nebraska Department of Economic Development about the program. Darren Carlson, 645 North 6th Street, also provided additional information. Motion by Roseland, seconded by Craney, to table agenda item 7, regarding LB 840, until the November 18, 2014, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 8. Council considered future annexation options including Springfield Industrial Park, Springfield Fire Hall and a portion of property owned by St. Joseph's Church. Council reviewed property tax valuations and sales tax revenue. The City Clerk reported that all properties are currently served by city water and sewer service. Council directed the City Clerk to proceed with the annexation process.

Department Reports

Agenda Item 1. Roseland reported that Dostals Construction double checked the winterization of the splash pad. Dostals was required to assist with winterization as per the construction contract.

Agenda Item 2. Fleming reported that he visited with the Nebraska Historical Society about installing a new sign for the Community Building. They informed him that as long as no federal funds were involved

then they do not need to review building plans. Nolte noted that he would like to see more design options for the sign.

Agenda Item 3. Craney reported that the sewer plant is running well.

Agenda Item 4. Nolte reported that he met with Kent Maystrick, city street department, about repairing the Buffalo Park walking trail. He also reported that he will meet with the maintenance department about the new maintenance facility.

Agenda Item 5. Mayor Dill reported that the city recently kicked off the sewer study.

Agenda Item 6. The City Clerk discussed the Platteview Road bridge wingwall replacement. Council requested that a formal bid be presented at the November 4 Council meeting.

Adjournment

Motion by Roseland, seconded by Nolte, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 8:36 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 21, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk