



CITY COUNCIL AGENDA

Tuesday, October 1, 2013 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the September 17, 2013 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 196596 from Olsson Associates in the amount of \$1,654.36 for professional serviced rendered from August 4, 2013, through September 7, 2013, for work completed on Municipal Water System Improvements

REGULAR AGENDA

1. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report
2. Bruce Thayer, SSAP and SYAA – Consider a request from the Southern Sarpy Activities Program (SSAP) and Springfield Youth Athletic Association (SYAA) to waive the Community Building rental fee for the youth basketball programs; discuss the basketball programs
3. Craig Reinsch, Olsson Associates – Review and award bid for the drilling of two test wells
4. Dennis Graham, Olsson Associates – Discuss splash pad project, proposed timeline, and additional engineering fees for rebidding services; Authorize publication of notice to bid
5. Direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204; Consider a request from the Springfield State Bank for a time extension

6. Consider approval of **Resolution 2013-27** entering into a Maintenance Agreement Renewal with the Nebraska Department of Roads for the period January 1, 2014 to December 31, 2014
7. Discuss implementing a truck route
8. Discuss the city strategic plan; review 2013 goals; consider goals for 2014
9. **Tabled September 3, 2013.** Consider working with the University of Nebraska Lincoln, College of Architecture, Community Planning and Design Studio student team on a service-learning project that would develop a community plan for Springfield that would address short term and long term development opportunities
10. **Tabled September 17, 2013.** Consider approval of **Ordinance No. 842** establishing the amount of certain fees and taxes charged by the City of Springfield for various services; including changes to animal control fees, building permit fees, and planning fees; repealing ordinances in conflict; and providing for an effective date
11. **Tabled September 17, 2013.** Consider the purchase of 10 new tables for the Community Building basement
12. **Tabled September 17, 2013.** Consider the purchase of a new truck for the maintenance department
13. Consider a \$.50/hour merit increase to Heath Shemek for obtaining his CDL License

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on October 1, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is

attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Fleming, seconded by Nolte, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Line Description	Debit Amount	Name
General				
34366	6084-10-10	Aflac	49.80	Aflac
34335	6080-10-10	Health Insurance	620.90	Assurant Health
34369	7260-10-10	Printing	181.05	Bear Graphics
34343	6080-10-10	Health Insurance	53.45	Delta Dental
34382	7200-10-10	Dues	145.00	IIMC
34425	7030-10-10	Prof Svcs-Planning	812.50	JEO Consulting Group
34384	7240-10-10	Mileage	39.95	Keleher, Colleen
34386	7020-10-10	Prof Svcs-Legal	108.00	Klinker, Mark
34387	8140-10-10	R&M Equip	466.63	Konica Minolta Business Solutions
34388	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
34389	7270-10-10	Insurance	100.00	Marcotte Insurance Agency
34394	7320-10-10	Natural Gas	42.00	MUD
34426	7330-10-10	Telephone	103.26	NT&T
34399	8010-10-10	Office Supplies	145.01	Office Depot
34400	7010-10-10	Prof Svcs-Engineer	50.99	Olsson Associates
34402	7250-10-10	Publications	158.26	Omaha World Herald
34404	7310-10-10	Electricity	278.24	OPPD
34406	7205-10-10	Subscriptions	47.00	Papillion Times
34405	7025-10-10	Prof Svcs-CPA	5,900.00	Ric Ortmeier
34408	7046-10-10	Prof Svcs-Building Inspector	1,536.78	Sarpy County Building Inspector
34409	7060-10-10	Animal Control	352.35	Sarpy County Fiscal Administrator
34410	7070-10-10	E911	2,825.00	Sarpy County Fiscal Administrator
34411	7050-10-10	Law Contract	7,676.00	Sarpy County Treasurer
34413	9310-10-10	Nuisance Abatement	786.94	Seidler & Seidler
34413	7020-10-10	Prof Svcs-Legal	1,227.04	Seidler & Seidler
34421	7280-10-10	Laundry	96.76	Walkers Uniform Rental
Total			23,992.91	
Library				
34335	6080-20-10	Health Insurance	714.27	Assurant Health
34373	7455-20-10	IP Address	9.99	Charter Communications
34343	6080-20-10	Health Insurance	26.20	Delta Dental
34377	8060-20-10	Books	35.97	Doubleday Book Club
34381	8060-20-10	Books	100.69	Gale
34390	8060-20-10	Books	124.98	MicroMarketing
34394	7320-20-10	Natural Gas	42.00	MUD
34396	8060-20-10	Books	62.64	Mystery Guild
34426	7330-20-10	Telephone	41.50	NT&T
34404	7310-20-10	Electricity	360.98	OPPD
34412	7480-20-10	Janitorial	150.00	Schmieder, Marcie
34415	8060-20-10	Books	154.00	Show Me Books
Total			1,823.22	

Library Restricted				
34372	8060-21-10	Books	40.14	Center Point Large Print
34375	8070-21-10	Library Supplies	50.39	Demco
34393	7260-21-10	Printing	200.00	Miller Press
34419	7230-21-10	Postage	236.25	US Postal Service
Total			526.78	
Park				
34368	8120-30-10	Fuel	346.20	B&B Pit Stop
34370	8160-30-10	R&M Grounds	115.00	Carlson Tile
34378	7350-30-10	Rental	87.00	Eagle Services
34380	8110-30-10	Chemicals	248.50	Farmers Union Coop
34392	8140-30-10	R&M Equip	380.87	Mill Creek Auto Parts
34404	7310-30-10	Electricity	472.15	OPPD
34416	7340-30-10	Waste Disposal	115.50	Sterrett Brothers Sanitation
34418	8140-30-10	R&M Equip	53.97	Ty's Outdoor Power & Service
Total			1,819.19	
Community Building				
34424	8130-40-10	R&M Bldg	319.52	Fleming, Randy
34394	7320-40-10	Natural Gas	42.00	MUD
34404	7310-40-10	Electricity	273.61	OPPD
34416	7340-40-10	Waste Disposal	63.00	Sterrett Brothers Sanitation
34421	7280-40-10	Laundry	125.96	Walkers Uniform Rental
34422	8130-40-10	R&M Bldg	39.98	Westlake Ace Hardware
Total			864.07	
Water				
34366	6084-50-20	Aflac	56.17	Aflac
34335	6080-50-20	Health Insurance	764.65	Assurant Health
34368	8110-50-20	Chemicals	71.76	B&B Pit Stop
34368	8120-50-20	Fuel	102.80	B&B Pit Stop
34343	6080-50-20	Health Insurance	66.55	Delta Dental
34391	7420-50-20	Testing	44.88	Midwest Laboratories
34395	7045-50-20	Prof Svcs-Tech Support	1,371.50	Municipal Supply
34397	7420-50-20	Testing	310.00	NE Public Health Environmental Lab
34398	8120-50-20	Fuel	94.01	Neitzel's Corner
34426	7330-50-20	Telephone	149.28	NT&T
34364	9090-50-20	New Well	1,654.36	Olsson Associates
34403	7430-50-20	Digger's Hotline	15.25	One Call Concepts
34404	7310-50-20	Electricity	1,373.59	OPPD
34413	7020-50-20	Prof Svcs-Legal	594.50	Seidler & Seidler
34420	7330-50-20	Telephone	14.98	Verizon Wireless
34421	7290-50-20	Uniform Allowance	46.36	Walkers Uniform Rental
34422	8030-50-20	Supplies	19.24	Westlake Ace Hardware
Total			6,749.88	
Sewer				
34366	6084-60-30	Aflac	305.13	Aflac
34335	6080-60-30	Health Insurance	68.95	Assurant Health
34367	8150-60-30	R&M Vehicle	10.00	B&B Garage
34371	8030-60-30	Supplies	4.58	Casey's General Store
34371	8120-60-30	Fuel	160.54	Casey's General Store
34343	6080-60-30	Health Insurance	66.55	Delta Dental
34379	8140-60-30	R&M Equip	159.84	Echo
34385	8160-60-30	R&M Grounds	518.00	Kerstens Precast Concrete
34391	7420-60-30	Testing	130.00	Midwest Laboratories

34395	7045-60-30	Prof Svcs-Tech Support	1,371.50	Municipal Supply
34426	7330-60-30	Telephone	52.14	NT&T
34404	7310-60-30	Electricity	2,539.54	OPPD
34417	8160-60-30	R&M Grounds	6,412.50	TREKK Design Group
34420	7330-60-30	Telephone	14.98	Verizon Wireless
34421	7290-60-30	Uniform Allowance	39.96	Walkers Uniform Rental
34422	8030-60-30	Supplies	40.46	Westlake Ace Hardware
Total			11,894.67	
Street				
34335	6080-70-40	Health Insurance	871.96	Assurant Health
34368	8120-70-40	Fuel	229.81	B&B Pit Stop
34371	8120-70-40	Fuel	339.94	Casey's General Store
34374	8090-70-40	Concrete	897.51	Consolidated Concrete
34343	6080-70-40	Health Insurance	26.20	Delta Dental
34376	8160-70-40	R&M Grounds	82.50	Double K Feed
34414	7450-70-40	Licenses	57.50	Heath Shemek
34394	7320-70-40	Natural Gas	91.63	MUD
34426	7330-70-40	Telephone	47.86	NT&T
34401	9086-70-40	Capital Improvements	1,996.07	Olsson Associates
34404	7310-70-40	Electricity	3,378.30	OPPD
34407	8140-70-40	R&M Equip	69.52	Powerplan
34416	7340-70-40	Waste Disposal	63.00	Sterrett Brothers Sanitation
34420	7330-70-40	Telephone	14.97	Verizon Wireless
34421	7290-70-40	Uniform Allowance	78.36	Walkers Uniform Rental
34422	8030-70-40	Supplies	16.97	Westlake Ace Hardware
Total			8,262.10	
Payroll			\$28,760.49	

Regular Agenda

Agenda Item 1. Lt. Mike Erhart with the Sarpy County Sheriff's Department provided the monthly service report. He noted that a couple of burglaries occurred in town. He also reported that the Warrior Dash originally planned to be held at the fairgrounds in October was canceled.

Agenda Item 2. Kraig Kingston, SYAA and SSAP representative, requested that the city waive the community building rental fee for youth basketball and volleyball programs. He said that the 3rd and 4th grade SSAP teams use the building for both practices and games. He said that the program runs from mid-December until mid-February. Games are typically held on Saturday mornings from 8:00 a.m. – 12:00 noon and practices are held on Monday, Tuesday and Thursday evenings. Kingston said that the SYAA teams also use the building for practices. He noted that the volleyball teams use the building for about six weeks during November and December. Kingston said that the organizations plan to obtain quotes to refinish the gym floor. Fleming requested that the organizations try to improve communication with the building rental coordinator and also make sure the gym is cleaned up after use. Motion by Nolte, seconded by Roseland, to waive the Community Building rental fee for the SSAP and SYAA youth basketball and volleyball programs. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 3. Craig Reinsch, Olsson Associates, reviewed bids received from Layne Western and Sargent Irrigation. Both bids included the option to either drill both test wells at the same time or do them on separate occasions. Prices were a bit lower to drill them at the same time because of cost savings on mobilization. Council discussed the option of purchasing property from both test well locations, if the test well results were positive. Motion by Roseland, seconded by Nolte, to award the bid for drilling two

test wells at one time to Layne Western in the amount of \$50,856.00. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Reinsch also provided the Council with a status update on the liquid chlorine feed system project at well #2. He said that plans have been submitted to the Nebraska Department of Health and Human Services and, upon receipt of a construction permit from them, the city can commence work to hook up the system.

Agenda Item 4. Denny Graham, Olsson Associates, provided a status update on the splash pad project. Graham reviewed Contract Amendment No. 1 that includes rebidding services, as well as construction engineering services. Notice to bidders will be published in the newspaper for three consecutive weeks (October 9, 16, and 23). Bids will be opened on October 30 and then brought before the City Council for consideration at the November 5 meeting. Construction will not begin until 2014. Council discussed the construction timeline and expressed interest in offering flexibility to the contractor in order to obtain lower bids. Council suggested that substantial completion be due by July 1 and final completion be due by August 31 in order to accommodate final seeding requirements. Council discussed splash pad maintenance requirements. Motion by Craney, seconded by Roseland, to approve Contract Amendment No. 1 with Olsson Associates for rebidding and construction engineering services for the splash pad project and to cause notice to bidders. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Council reviewed the list of property owners who have not repaired/replaced/constructed their sidewalks as directed. Those who have not done so include Advantage Development (103 Main Street), Ron Bockerman (160 South 1st Street), Evon Properties (192 Main Street), Ray Haynie (590 Locust Street), Virgil Mullen (210 North 2nd Street), Duane Neitzel (165 North 3rd Street), Gary & Phyllis Petereit (160 Cedar Street), Nancy Rix (165 North 4th Street), Chad Sjulín (585 Locust Street), Springfield State Bank (600 Main Street), Kildow Construction (189 Locust Street), Dari Sunderman (285 Locust Street), Timmerman Feed Yards (165 South 2nd Street), and Kirk Vanosdall (260 Locust Street). Council considered Springfield State Bank's request for a time extension. Motion by Nolte, seconded by Craney, to direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204; and, to grant an extension to Springfield State Bank and Kildow Construction until October 15, 2013, if not completed by such time then the City Clerk is directed to cause notice against them. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Council Member Fleming introduced Resolution 2013-27 and moved its adoption. Council Member Roseland seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Dill. The following voted NAY: Craney, Nolte. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-27**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the State of Nebraska Department of Roads, wish to enter into Maintenance Agreement No. 126 Renewal for the purpose of performing surface maintenance and snow removal along Highway 50 lane miles within the Corporate Limits of the City of Springfield; and

WHEREAS, the Agreement shall be for the period January 1, 2014, thru December 31, 2014; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into Maintenance Agreement No. 126 Renewal attached hereto as Exhibit "A".

Introduced and Passed this 1st day of October, 2013.

Ayes 3

Nays 2

Abstain 0

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Agenda Item 7. Fleming informed the Council that a concerned citizen contacted him requesting the Council consider designating a truck route. Mayor Dill reminded the Council that a truck route was proposed back in 2011; however, at that time, the Council did not proceed with designating a route due to problems with rerouting trucks through residential districts, concerns with trucks being able to turn around corners, adverse effects on on-street parking, and enforcement issues. Nolte suggested the Council revisit this idea after Spruce Street is paved. Council agreed to reconsider this item in the future.

Agenda Item 8. Fleming suggested that the Council implement a park improvement program and master plan for the downtown urban park. He also expressed interest in obtaining a cost analysis and artist rendering for the urban park. Fleming reported that new officers were elected to the Springfield Community Foundation and that the organization is interested in fundraising for community projects. Council discussed possible park projects, including the Legion installing a flag pole, planting an evergreen tree, and accessory seating. Motion by Fleming, seconded by Roseland, to obtain a cost estimate from JEO Consulting Group and Olsson Associates to develop a master plan for Main Street Phase 2. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 9. Fleming reported that he contacted a couple of local business owners, the Sarpy County Chamber, and the Sarpy County Economic Development Corporation regarding the proposed community plan offered by the University of Nebraska Lincoln, College of Architecture. He also said that he spoke with David Potter, City Planner with JEO Consulting Group, about the plan and combining portions of it with the city's comprehensive plan scheduled to be updated in 2014-2015. Fleming said that he would try and get Potter and UNL together to discuss options for working on the two projects together. Motion by Nolte, seconded by Fleming, to match up to \$3,000.00 of private money donated for a community plan developed by the University of Nebraska Lincoln, College of Architecture. AYES: Fleming, Craney, Nolte. NAYS: Roseland. Motion carried.

Agenda Item 10. Council reviewed changes proposed in the master fee schedule ordinance. Council discussed building inspection options. Council Member Roseland introduced Ordinance No. 842 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Fleming seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Roseland, Fleming, Craney. The following voted NAY: Nolte. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Fleming moved for final passage of the ordinance, which motion was seconded by Council Member Roseland. The Mayor then stated the question was "Shall Ordinance No. 842 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Roseland, Fleming, Craney. The following voted NAY: Nolte. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 842

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

MASTER FEE SCHEDULE

ANIMAL CONTROL

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

1. Dog & Cat Licenses
 - a. Spayed or Neutered: ~~\$7.50~~ \$5.00 annually
 - b. Intact: ~~\$10.00~~ \$15.00 annually
 - c. License Handling/~~Issuance~~ Fee: ~~Not to exceed \$10.00~~ \$5.00 per license

*No license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

2. Fine for not being licensed by ~~May 10~~ March 15: Double licensing fee
3. Impound fees (excluding the per day boarding fee): ~~Actual Cost~~
 - a. Altered Dog or Cat:
 - \$35.00 first redemption
 - \$70.00 second redemption within 24 months of the first redemption
 - \$140.00 third redemption within 24 months of the first redemption
 - +\$50.00 for subsequent redemptions
 - b. Unaltered Dog or Cat:
 - \$100.00 first redemption
 - \$300.00 second redemption within 24 months of the first redemption
 - \$600.00 third redemption or any subsequent redemption within 24 months of the first redemption
 - c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:
 - \$65.00 first redemption
 - \$230.00 second redemption
 - \$460.00 third redemption

BUILDING SERVICES

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee ~~as set forth in the City of Springfield Fee Schedule, Exhibit "A", attached hereto and made a part hereof.~~ Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

~~For the purposes of this section, residential valuations shall be computed based upon the following:~~

- ~~▪ Finished Square Feet—\$80.00 per square foot~~
- ~~▪ Finished Basement—\$45.00 per square foot~~
- ~~▪ Unfinished Basement, Detached Garages and Pole Barns—\$15.00 per square foot~~
- ~~▪ Decks and Sheds—\$5.00 per square foot~~
- ~~▪ Fences—\$5.00 per lineal foot~~
- ~~▪ Ground Swimming Pools and all other structures not covered by per square foot cost shall be a flat fee of \$25.00~~
- ~~▪ Below Ground Swimming Pools shall be a flat fee of \$50.00~~

~~Commercial valuations shall be computed based upon the group classification and type of construction as per the August 2006 Building Safety Journal with a 20% deduction for Electrical Installation as well as an additional 30% deduction in permit fee for our Region. Accessories, demolition, shoring and other non-typical construction adjustments shall coincide with building valuation adjustments.~~

Residential Dwelling:

Finished Area Above Grade	\$104.00 per sq. ft.
Finished Area Below Grade	\$25.00 per sq. ft.
Unfinished Above/Below	\$15.00 per sq. ft.
Attached Garage	\$15.00 per sq. ft.
Deck/Patio	Included with new construction

	+ elec/mech/plumb fixture fees
Residential Addition	Same as new construction
Residential Basement (Below Grade) Finish	\$25.00 per sq. ft. + elec/mech/plumb fixture fees
Residential Garage Addition (Attached or Detached)	\$25.00 per sq. ft.
Residential Plumbing Permit	\$24.00 base fee + fixture fee
Residential Mechanical Permit	\$24.00 base fee + fixture fee
Residential Electric Permit	\$50.00
Deck	Estimated Project Valuation
Sheds	\$5.00 per sq. ft.
Fences	\$5.00 per lineal foot
Swimming Pools:	
Above Ground	\$24.00
Below Ground	Estimated Project Valuation + fixture fee
Spas	\$24.00 + fixture fee
Lawn Sprinkler System:	
In addition to new construction permit	\$30.00
As a separate permit	\$42.00
Commercial Building:	
Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached.	
Commercial Addition	Same as new construction
Commercial Remodel	Estimated Project Valuation
Commercial Electrical	Obtain Permit through State of Nebraska
Change of Occupancy	\$100.00 + applicable building permit fees
Grading Permit:	
Less than 10 acres	\$500.00
10 acres or more	\$1,000.00
Building Relocation / Moving Permit fees	\$100.00 + applicable building permit fees
Demolition Permit:	

Accessory structure less than 1,200 sq. ft.	\$50.00
Single-Family Dwelling	\$100.00
Commercial Structure	\$250.00
Park Capital Facilities Fee	\$200.00
*applied to all new construction residential and commercial permits	
Septic Permit	\$100.00
Well Permit:	
New Well	\$100.00
Repair	\$50.00
Decommission	\$50.00
Curb Cut (New Opening):	
Fee	\$50.00 (covers inspection services)
Deposit	\$125.00 (refundable upon final inspection)
Street Opening	\$10.00 per sq. ft., \$600.00 minimum
Sign Permit	\$.30 per sq. ft., \$40.00 minimum
Penalty Fee for No Permit	Triple permit fee
Expired Building Permit Renewal	One-half of new building permit fee
Refund Policy	80% of permit fee
Re-Inspection Fee (assessed upon third and any subsequent re-inspect)	\$60.00
Inspection Fee outside of normal business hours (two hour minimum)	\$60.00
Inspections for which no fee is specifically indicated (minimum charge – 1 hour)	\$50.00 per hour
2. Additional Inspections	
a. over and above the minimum four visits	\$50.00 per hour
b. outside of normal business hours	
(minimum charge 2 hours)	\$50.00 per hour
3. Inspections for which no fee is specifically indicated (minimum charge 1 hour)	\$50.00 per hour
4. Moving permit	Same as new construction
5. Additional plan review required by changes, additions or revisions to approved plans (minimum charge 1 hour)	\$50.00 per hour
6. Electric Meter Inspection Only	\$50.00
7. Electrical Pre-connect Fee	\$500.00 (refundable)
8. Park Capital Facilities Fee	\$200.00 per new construction

9. ~~Septic Tank Data Inspection Only~~ ~~\$50.00~~
10. ~~Sprinkler System Fees~~
 a. ~~In addition to building permit~~ ~~\$30.00~~
 b. ~~As a separate permit~~ ~~\$42.00~~
11. ~~Curb Cut (New Opening)~~ ~~\$175.00 (\$50.00 retained for inspection costs; \$125.00 returned upon final inspection approval.)~~
- ~~Street Opening~~ ~~\$10.00 per square foot, \$600 minimum~~
12. ~~Sign Permit~~ ~~\$.30 per square foot, \$40.00 minimum~~
13. ~~Demolition Permit~~ ~~15% of new building cost if structure was re-constructed~~
14. ~~Penalty Fee for No Permit~~ ~~Double permit fee~~
15. ~~Expired Building Permit Renewal~~ ~~One half of new building permit fee~~

CITY FACILITIES RENTAL

1. Community Building
 a. Hourly \$10.00 residents and **business owners within** corporate limits
 \$25.00 non-residents
 4 hour maximum rental period
~~\$50.00~~ \$75.00 residents and **business owners within** corporate limits
 \$300.00 non-residents
 \$125.00 (refundable)
- b. Daily (entire building)
- c. Deposit
2. Library Meeting Room
 a. Daily \$25.00
 b. Deposit \$100.00 (refundable)

ELECTION SERVICES

1. Election Filing Fees (See Ordinance) 1% of annual salary

LIBRARY SERVICES

1. Damaged & Lost
 a. Books Replacement Cost
 b. Magazines Replacement Cost
 c. Audio Tapes Replacement Cost
 d. Videos Replacement Cost

2.	Fines	
	a. Books and Magazines	\$.10 per day
	b. Audio Books	\$.10 per day
	c. Videos/DVDs	\$1.00 per day
3.	Inter-Library Loan	\$2.00
4.	Non-resident Library Card	\$35.00 annually

MISCELLANEOUS

1.	Copy of City Map	\$3.00
2.	Fee for Returned Checks (NSF)	\$30.00
3.	Handicap Parking Permit (State Statute)	No charge
4.	Mowing/Lawn Service	\$300.00 per occurrence
5.	Request for Records (State Statute)	\$5.00 per half hour over 60 minutes 4 hours, plus copy costs

OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES

(State Statute requires these fees be set by Ordinance)

1.	Advertising Bench	
	a. Application	\$10.00
	b. Renewal application	\$10.00
2.	Billiards, Pool Tables	\$10.00 annually
3.	Bingo License (State Statute)	\$10.00 annually
4.	Electric Companies	\$0 annually
5.	Fire Insurance Companies (State Statute)	\$5.00 annually
6.	Fireworks Stands	
	a. June 25 – July 4 Selling Period	\$2,000.00 \$2,500.00
	b. December 29 – 31 Selling Period	\$500.00
	c. Deposit	\$500.00 (refundable)
7.	Franchise Fees/In Lieu of Taxes	
	a. Electricity	5% of gross revenues
	b. Gas (State Statute §14-2139)	2% of gross revenues
	c. Cable Television (State Statute sets ceiling)	3% of gross revenues
8.	Liquor Establishments	
	a. Class A – Beer On Sale Only	\$150.00
	b. Class B – Beer Off Sale Only	\$150.00
	c. Class C – All Alcoholic Liquor On & Off Sale	\$500.00
	d. Class D – All Alcoholic Liquor Off Sale Only	\$300.00

e.	Class I – All Alcoholic Liquor On Sale Only	\$375.00
f.	Class L – Craft Brewery (Brew Pub)	\$375.00
g.	Class W – Wholesale Beer	\$750.00
h.	Class X – Wholesale Liquor	\$1,125.00
i.	Class Y – Farm Winery	\$375.00
j.	Class K – Catering	\$150.00
9.	Mechanical Amusement Devices	\$10.00 annually
10.	Sexually Oriented Business	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$500.00
11.	Special Liquor Licenses	\$50.00 per day plus State Fee \$500.00 deposit (refundable)
12.	Tattoo Parlor	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$500.00
13.	Telephone Occupation Tax	3% of gross receipts as defined by ordinance
14.	Tobacco License (State Statute)	\$10.00 annually
15.	Mobile Home Park	
a.	New Application	\$500.00 plus professional fees
b.	Annual Fee	\$10.00 per pad
16.	Vendor/Hawker/Peddler	
a.	Annually	\$150.00
b.	Per day	\$50.00

PLANNING SERVICES

1.	Administrative Plat (lot split/consolidation)	\$200.00
2.	Annexation Requests	\$100.00 plus professional Services costs (legal, engineering, planning, and administration)
3.	Board of Adjustment / Variance Request	\$200.00 \$250.00
4.	Connection-Capital Facilities Fees	Due at Final Plat Signing
a.	Sewer Connection-Capital Facilities Fees	
	Residential - Single Family	\$700.00 per lot
	Residential - Duplex	\$980.00 per lot
	Residential - Multi Family	\$1,750.00 per acre
	Commercial	\$1,960.00 per acre
	Industrial	\$1,960.00 per acre
	Park or Common Area	\$210.00 per acre
	Agriculture Land	\$175.00 per acre

b. Water Connection-Capital Facilities Fees		
	Residential - Single Family	\$300.00.00 per lot
	Residential - Duplex	\$420.00 per lot
	Residential - Multi Family	\$750.00 per acre
	Commercial	\$840.00 per acre
	Industrial	\$840.00 per acre
	Park or Common Area	\$90.00 per acre
	Agriculture Land	\$75.00 per acre
5.	Comprehensive Plan Amendment	\$500.00
6.	Conditional Use Permit (1 acre or less)	\$300.00
7.	Conditional Use Permit (over 1 acre)	\$500.00
8.	Conditional Use Permit Amendment / Renewals	\$150.00
9.	Conditional Use Permit Annual Fee	\$30.00
10.	County Filing Fees (if filed by City)	\$50.00 plus actual costs
11.	Design Review Fee (applicable to zoning districts with overlay design standards)	\$250.00 or 20% of permit fee, whichever is greater
12.	Final Plat	\$500.00 plus \$5 \$10.00 for each lot
13.	Flood Plain Development Permit	\$500.00
13.	Improvements Review Fees	1% of project cost plus professional services costs
14.	Park and Open Space Fee	.04 acres per unit at Final Plat
15.	Preliminary Plat services	\$100.00 plus professional costs \$750.00 plus \$10.00 per lot
	a. Revised Preliminary	\$250.00
16.	Replat	\$100.00 plus professional services costs \$750.00 plus \$10.00 per lot
17.	Site Plan Review (amount added to building permit, as necessary)	\$150.00 less than 1 acre \$300.00 1-5 acres \$500.00 over 5 acres
18.	Tax Increment Finance Project Fee	1 ½ % of project cost to be Tax Increment Financed
19.	Vacation of Plat	\$150.00

20.	Vacation of Public Right-of-Way	\$150.00
20.	Variance	\$200.00
21.	Zoning Book	\$75.00
21.	Zoning Map Amendment	\$400.00 (\$300 \$200.00 refundable if denied by Council)
22.	Zoning / Subdivision Regulations Text Amendment	\$500.00

POLICE SERVICES

1.	Parking Violations	
	a. 1 st offense	\$10.00
	b. Offense	\$20.00

SEWER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

1.	Sewer Connection/Tap Fee	
	<u>Residential</u>	
	a. 3/4"	\$300.00
	b. 1"	\$400.00
	c. 1 1/2"	\$425.00
	d. 2"	\$450.00
	e. Larger Connections	Set by Council
	<u>Commercial/Industrial</u>	
	a. 3/4"	\$450.00
	b. 1"	\$600.00
	c. 1 1/2"	\$650.00
	d. 2"	\$675.00
	e. Larger Connections	Set by Council
	Out of City	150% of fee
2.	Sewer Use Rates (Set by Ordinance)	\$25.00 \$25.63 per month, \$1.00 \$1.03 per 1,000 gallons of usage
3.	Utility Deposit (includes water and sewer)	\$150.00

WATER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

1.	Water Connection/Tap Fee	
	<u>Residential</u>	
	a. 3/4"	\$300.00
	b. 1"	\$400.00
	c. 1 1/2"	\$425.00
	d. 2"	\$450.00
	e. larger connections	Set by Council

Commercial/Industrial

a.	3/4"	\$450.00
b.	1"	\$600.00
c.	1 1/2"	\$650.00
d.	2"	\$675.00
e.	larger connections	Set by Council
	Out of City	150% of fee
2.	Water Meter Fee	
a.	3/4"	\$275.00
b.	1"	\$325.00
c.	1 1/2"	City's actual cost
d.	Non-listed Meters	City's actual cost
3.	Water Re-connection	
a.	Water emergency – 1 st violation	\$50.00
b.	Water emergency – 2 nd violation	\$200.00
c.	Water emergency – 3 rd violation	\$300.00
d.	By request of owner – during business hours	\$30.00
	after business hours	\$60.00
e.	For non-payment or other violation–during business hours	\$40.00
	after business hours	\$80.00
4.	Water Use Rates	\$25.00 \$25.63 per month for 2,000 gallons, \$2.50 \$2.56 per 1,000 gallons of usage thereafter
5.	Non-service area customer	\$25 for each 500 gallon (does not include SIDs governed by Developer Agreement)
6.	Non-working/Non-readable Meter	\$50.00 per month

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 1st day of October, 2013.

Mayor

(SEAL)

Attest:

City Clerk

Agenda Item 11. Mayor Dill commented that there was nothing wrong with the existing long tables for the community building basement. Fleming said that the existing Formica tables were too heavy. Motion by Nolte, seconded by Fleming, to approve the purchase of ten (10) 8' long tables from Sam's Club in the amount of \$69.99/each, contingent upon a donor paying for five (5) of the tables. AYES: Roseland, Fleming, Nolte. NAYS: Craney. Motion carried.

Agenda Item 12. Roseland withdrew agenda item 12, regarding the purchase of a new truck for the maintenance department.

Agenda Item 13. Motion by Nolte, seconded by Fleming, to approve a \$.50/hour merit increase to Heath Shemek for obtaining his CDL license. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Roseland.

Agenda Item 2. Fleming reported that the new electronic sign at the library was installed. He said that library staff is writing a policy for non-profits to advertise events on the sign. Fleming also noted that library staff is preparing a strategic plan and establishing a teen advisory board.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reported that he contacted three different asphalt companies about sealing city streets and that all three declined to bid because they have too much current work and the city's projects are too small. He will revisit this item in the spring.

Agenda Item 5. Mayor Dill reported that he met with representatives of Emmanuel Health Systems regarding age 55+ living and intensive care services. Mayor Dill also reported that city staff is currently working on the Verizon telecommunications tower project.

Agenda Item 6. No additional city staff reports.

Adjournment

Motion by Roseland, seconded by Fleming, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 8:33 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 1, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch, City Clerk