



## **CITY COUNCIL AGENDA**

Tuesday, October 15, 2019 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the October 1, 2019 Council Meeting
2. Approve Treasurer's Report
3. Approve Claim's Payable

### **REGULAR AGENDA**

1. Justin Stark, Olsson – Review City Park Restroom Project; Consider approval of **Resolution 2019-17** entering into an agreement with Olsson for engineering services on the City Park Restroom Project
2. Justin Stark, Olsson – Review City-Wide Drainage Improvements Project; Consider approval of **Resolution 2019-18** entering into an agreement with Olsson for engineering services on the Drainage Improvement Project
3. Consider lawn sprinkler water bill policy
4. Approve Release and Hold Harmless Agreement with the City of Louisville for dumping sludge in the city's wastewater treatment lagoon
5. Consider approval of **Ordinance No. 1021** establishing the amount of certain fees and taxes charged by the City of Springfield for various services; including changes to water meter fees; repealing ordinances in conflict; and providing for an effective date

6. Shane Ehrke, Springfield Youth Athletic Association (SYAA) – Request to waive the Community Building rental fee for the SYAA Jr. Trojans basketball program

### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

### **ADJOURNMENT**

### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, October 15, 2019. Present were Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Absent: Mayor Bob Roseland. Council President Roy Swenson presided as Mayor. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### **Consent Agenda**

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$1,411,270.98 in cash assets; Prestige Treasury-\$205,339.85; Prestige Bond-\$886,378.54; Keno Community Betterment-\$163,062.07; Keno Progressive Jackpot-\$50,018.91; Water Deposit Savings-\$4,201.70; Refundable Deposit Savings-\$1,226.75; Water Tower Savings-\$170,006.35; Sewer Restricted-\$173,282.63; Water Capital Facilities Fees-\$53,986.67; Sewer Capital Facilities Fees-\$136,019.44; City Sales Tax-\$2,175,741.47; Money Mark Library Bricks-\$3,876.00; Government Securities-\$112,174.24; Library Savings-\$13,535.84; Time Certificates as follows: Bond-\$78,457.47; Tower-\$58,807.99; Water-\$128,839.85; Library Bricks-\$21,782.30; Library Restricted-\$41,140.22; Cash Receipts-\$623,742.00; Cash Disbursements-\$161,535.98.

Claims Payable:

| Check #               | Account ID | Account Description  | Debit Amount     | Name                       |
|-----------------------|------------|----------------------|------------------|----------------------------|
| <b>City Sales Tax</b> |            |                      |                  |                            |
| 42346                 | 9089-15-10 | Community Events     | 2,436.00         | Brite Ideas Decorating     |
| 42347                 | 9171-15-10 | City Park            | 248.50           | Elevation Graphics & Signs |
| 42349                 | 9088-15-10 | Community Betterment | 300.00           | Rabon, Michael             |
| 42351                 | 9170-15-10 | Buffalo Park         | 16,000.00        | Travis Moore Construction  |
| <b>Total</b>          |            |                      | <b>18,984.50</b> |                            |
|                       |            |                      |                  |                            |
| <b>Water</b>          |            |                      |                  |                            |
| 42348                 | 8030-50-20 | Supplies             | 1,635.78         | Municipal Supply           |
| <b>Total</b>          |            |                      | <b>1,635.78</b>  |                            |
|                       |            |                      |                  |                            |
| <b>Street</b>         |            |                      |                  |                            |
| 42350                 | 9040-70-40 | Tools & Misc Equip   | 1,659.00         | Southern Carlson           |
| <b>Total</b>          |            |                      | <b>1,659.00</b>  |                            |

**Regular Agenda**

Motion by Herzog, seconded by Craney, to move agenda item 6 before agenda item 1. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 6.** Shane Ehrke, on behalf of the Springfield Youth Athletic Association (SYAA), requested the Council waive the Community Building rental fee for the SYAA Jr. Trojans basketball program. Ehrke reported that the building will be used for practices by 1<sup>st</sup> through 4<sup>th</sup> grade students on Monday, Tuesday and Thursday evenings. Motion by Herzog, seconded by Craney, to waive the Community Building rental fee for the SYAA Jr. Trojans basketball program. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried. Council noted that an insurance certificate must be provided by SYAA.

**Agenda Item 1.** Justin Stark, city engineer with Olsson, reviewed the proposed agreement to provide engineering services on the City Park restroom project. He reported that the building can be procured from CXT through the government purchase pricing contract. Bids will be obtained for site preparation and installation. Council Member Craney introduced Resolution 2019-17 and moved its adoption. Council Member Murtha seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Herzog, Murtha, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2019-17**

**BE IT RESOLVED** by the Mayor and City Council of the City of Springfield, Nebraska as follows:

**WHEREAS**, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson, Inc., wish to enter into an Agreement for Professional Services for services rendered on the City Park Restroom Facility Project; and

**WHEREAS**, professional services provided by Olsson Associates shall consist of topographic survey, civil construction documents, bidding services, construction administration, construction observation and construction testing.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 15<sup>th</sup> day of October, 2019.

City Council Member Craney moved the adoption of said resolution.  
City Council Member Murtha seconded the motion.

Record of Vote:

Ayes: Herzog, Murtha, Craney  
Nays: None  
Abstain: None  
Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Roy Swenson, Presiding Mayor  
SEAL  
Attest: Kathleen Gottsch, City Clerk

**Agenda Item 2.** Justin Stark, city engineer with Olsson, reviewed the proposed agreement to provide engineering services on the city-wide drainage improvement project. Council Member Craney introduced Resolution 2019-18 and moved its adoption. The three main areas of improvements will be in the locations of North 8<sup>th</sup> and Main Streets, 6<sup>th</sup> Street and Mulberry Lane, and South 1<sup>st</sup> Street and Pflug Road. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Herzog, Murtha, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2019-18**

**BE IT RESOLVED** by the Mayor and City Council of the City of Springfield, Nebraska as follows:

**WHEREAS**, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson, Inc., wish to enter into an Agreement for Professional Services for services rendered on the City-Wide Drainage Improvements Project; and

**WHEREAS**, professional services provided by Olsson Associates shall consist of topographic survey, civil construction documents, bidding services, construction administration, construction observation and construction testing.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 15<sup>th</sup> day of October, 2019.

City Council Member Craney moved the adoption of said resolution.

City Council Member Herzog seconded the motion.

Record of Vote:

Ayes: Herzog, Murtha, Craney

Nays: None

Abstain: None

Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Roy Swenson, Presiding Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

**Agenda Item 3.** Council considered implementation of a lawn sprinkler water bill policy. Council directed the City Administrator to prepare a resolution to adopt a policy for the November 5 Council meeting.

**Agenda Item 4.** Motion by Herzog, seconded by Craney, to approve the Release and Hold Harmless Agreement with the City of Louisville for dumping sludge in the city's wastewater treatment lagoon. AYES: Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 5.** Council Member Herzog introduced Ordinance No. 1021 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Craney seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Craney moved for final passage of the ordinance, which motion was seconded by Council Member Murtha. The Mayor then stated the question "Shall Ordinance No. 1021 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Herzog, Murtha, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk

attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 1021**

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

**MASTER FEE SCHEDULE**

**ANIMAL CONTROL**

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

- 1. Dog & Cat Licenses
  - a. Spayed or Neutered: \$5.00 annually
  - b. Intact: \$15.00 annually
  - c. License Handling/Issuance Fee: \$5.00 per license

\*No dog and cat license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

- 2. Pot-Belly Pig License: \$35.00 annually  
License Handling/Issuance Fee: \$5.00 per license

- 3. Fine for not being licensed by March 15: Double licensing fee

- 4. Impound fees (excluding the per day boarding fee):
  - a. Altered Dog, Cat or Pot-Belly Pig:
    - \$35.00 first redemption
    - \$70.00 second redemption within 24 months of the first redemption
    - \$140.00 third redemption within 24 months of the first redemption
    - +\$50.00 for subsequent redemptions
  - b. Unaltered Dog or Cat:
    - \$100.00 first redemption
    - \$300.00 second redemption within 24 months of the first redemption
    - \$600.00 third redemption or any subsequent redemption within 24 months of the first redemption

- c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:
  - \$65.00 first redemption
  - \$230.00 second redemption
  - \$460.00 third redemption

- 5. Boarding Fee: \$16.00 daily
- 6. Rabies Quarantine Fee \$16.00 daily

**BUILDING SERVICES**

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

Residential Dwelling:

- Finished Area Above Grade \$104.00 per sq. ft.
- Finished Area Below Grade \$30.00 per sq. ft.; \$35.00 w/walkout
- Unfinished Above/Below \$20.00 per sq. ft.; \$25.00 w/walkout
- Attached Garage \$25.00 per sq. ft.
- Deck/Patio \$15.00 per sq. ft.; \$25.00 per sq. ft. w/roof  
+ elec/mech/plumb fixture fees

Residential Addition Same as new construction

Residential Basement (Below Grade) Finish \$35.00 per sq. ft.  
+ elec/mech/plumb fixture fees

Residential Garage Addition (Attached or Detached) \$25.00 per sq. ft.

Residential Plumbing Permit \$30.00 base fee + fixture fee

Residential Mechanical Permit \$30.00 base fee + fixture fee

Residential Electric Permit \$50.00

Deck Greater of Estimated Cost or \$15.00 per sq. ft.; or \$25.00 per sq. ft. w/roof

Sheds \$5.00 per sq. ft.

Fences \$5.00 per lineal foot

Swimming Pools:

- Above Ground \$30.00

| Below Ground   | Estimated Project Valuation + fixture fee  |
|--|--|
| Spas   | \$30.00 + fixture fee  |
| Lawn Sprinkler System:   |  |
| In addition to new construction permit   | \$30.00  |
| As a separate permit   | \$42.00  |
| Commercial Building:   |  |
| Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached. |  |
| Commercial Addition  | Same as new construction   |
| Commercial Remodel<br>2012 ICC BVD Schedule  |  |
| Commercial Electrical  | Obtain Permit through State of Nebraska  |
| Residential Plan Review and Processing Fee   | Based on Permit Valuation<br>\$0-\$624.99 = 8% of permit value<br>\$625.00-\$2,499.99 = \$50.00<br>\$2,500.00 and above = \$100.00 |
| Commercial Plan Review Fee   | Greater of \$100 or 25% of Permit Fee whichever is greater   |
| Revised Plan Review (copy of stamped plan)   |  |
| Residential  | \$50.00  |
| Commercial   | \$100.00   |
| Change of Occupancy  | \$100.00 + applicable building permit fees   |
| Grading Permit:  |  |
| Less than 10 acres   | \$500.00   |
| 10 acres or more   | \$1,000.00   |
| Building Relocation / Moving Permit fees   | \$100.00 + applicable building permit fees   |
| Demolition Permit:   |  |
| Accessory structure less than 1,200 sq. ft.  | \$50.00  |
| Single-Family Dwelling   | \$100.00   |
| Commercial Structure   | \$250.00   |
| Park Capital Facilities Fee  | \$200.00   |



\*applied to all new construction residential and commercial permits

|  |   |
|--|---|
| Septic Permit  | \$100.00                                    |
| Well Permit:   |   |
| New Well   | \$100.00                                    |
| Repair   | \$50.00                                     |
| Decommission   | \$50.00                                     |
| Curb Cut (New Opening; does not include curb grind):                             |   |
| Fee  | \$50.00 (covers inspection services)        |
| Deposit  | \$125.00 (refundable upon final inspection) |
| Street Opening   | \$10.00 per sq. ft., \$600.00 minimum       |
| Sign Permit  | \$.30 per sq. ft., \$40.00 minimum          |
| Penalty Fee for No Permit  | Triple permit fee                           |
| Expired Building Permit Renewal  | One-half of new building permit fee         |
| Refund Policy  | 80% of permit fee                           |
| Re-Inspection Fee (assessed upon third and any subsequent re-inspect)            | \$60.00                                     |
| Inspection Fee outside of normal business hours (two hour minimum)               | \$60.00                                     |
| Inspections for which no fee is specifically indicated (minimum charge – 1 hour) | \$50.00 per hour                            |

**CITY FACILITIES RENTAL**

|    |                         |  |
|----|-------------------------|--|
| 1. | Community Building      |  |
| a. | Hourly                  | \$10.00 residents and business owners within corporate limits<br>\$25.00 non-residents<br>4 hour maximum rental period |
| b. | Daily (entire building) | \$75.00 residents and business owners within corporate limits<br>\$300.00 non-residents                                |
| c. | Deposit                 | \$125.00 (refundable)  |
| 2. | Library Meeting Room    |  |
| a. | Daily                   | \$25.00  |
| b. | Deposit                 | \$100.00 (refundable)  |

**ELECTION SERVICES**

|    |                                      |                     |
|----|--------------------------------------|---------------------|
| 1. | Election Filing Fees (See Ordinance) | 1% of annual salary |
|----|--------------------------------------|---------------------|

**LIBRARY SERVICES**

- |    |                           |                  |
|----|---------------------------|------------------|
| 1. | Damaged & Lost            |                  |
|    | a. Books                  | Replacement Cost |
|    | b. Magazines              | Replacement Cost |
|    | c. Audio Tapes            | Replacement Cost |
|    | d. Videos                 | Replacement Cost |
| 2. | Fines                     |                  |
|    | a. Books and Magazines    | \$.10 per day    |
|    | b. Audio Books            | \$.10 per day    |
|    | c. Videos/DVDs            | \$1.00 per day   |
| 3. | Inter-Library Loan        | \$2.00           |
| 4. | Non-resident Library Card | \$35.00 annually |

**MISCELLANEOUS**

- |    |  |   |
|----|--|---|
| 1. | Copy of City Map   | \$3.00  |
| 2. | Fee for Returned Checks (NSF)  | \$30.00   |
| 3. | Handicap Parking Permit (State Statute)  | No charge   |
| 4. | Property Cleanup Service Fees (including but not limited to mowing/lawn service, snow removal and tree trimming) | \$300.00 per hour per city employee (not prorated)                                  |
|    | Lien for Property Cleanup Services   | Amount owed for services rendered plus applicable lien recording and releasing fees |
| 5. | Request for Records (State Statute)  | \$5.00 per half hour over 4 hours, plus copy costs                                  |

**OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES**

(State Statute requires these fees be set by Ordinance)

- |    |  |                  |
|----|--|------------------|
| 1. | Advertising Bench                        |                  |
|    | a. Application                           | \$10.00          |
|    | b. Renewal application                   | \$10.00          |
| 2. | Billiards, Pool Tables                   | \$10.00 annually |
| 3. | Electric Companies                       | \$0 annually     |
| 4. | Fire Insurance Companies (State Statute) | \$5.00 annually  |
| 5. | Fireworks Stands                         |                  |
|    | a. June 25 – July 4 Selling Period       | \$2,500.00       |

|     |   |   |
|-----|---|---|
| b.  | December 29 – 31 Selling Period               | \$500.00  |
| c.  | Deposit                                       | \$500.00 (refundable)   |
| 6.  | Franchise Fees/In Lieu of Taxes               |   |
| a.  | Electricity                                   | 5% of gross revenues  |
| b.  | Gas (State Statute §14-2139)                  | 2% of gross revenues  |
| c.  | Cable Television (State Statute sets ceiling) | 3% of gross revenues  |
| 7.  | Liquor Establishments                         |   |
| a.  | Class A – Beer On Sale Only                   | \$150.00  |
| b.  | Class B – Beer Off Sale Only                  | \$150.00  |
| c.  | Class C – All Alcoholic Liquor On & Off Sale  | \$500.00  |
| d.  | Class D – All Alcoholic Liquor Off Sale Only  | \$300.00  |
| e.  | Class I – All Alcoholic Liquor On Sale Only   | \$375.00  |
| f.  | Class L – Craft Brewery (Brew Pub)            | \$375.00  |
| g.  | Class W – Wholesale Beer                      | \$750.00  |
| h.  | Class X – Wholesale Liquor                    | \$1,125.00  |
| i.  | Class Y – Farm Winery                         | \$375.00  |
| j.  | Class K – Catering                            | \$150.00  |
| 8.  | Mechanical Amusement Devices                  | \$10.00 annually  |
| 9.  | Sexually Oriented Business                    |   |
| a.  | New Application                               | \$500.00 plus professional fees                                 |
| b.  | Annual Fee                                    | \$500.00  |
| 10. | Special Liquor Licenses                       | \$50.00 per day plus State Fee<br>\$500.00 deposit (refundable) |
| 11. | Tattoo Parlor                                 |   |
| a.  | New Application                               | \$500.00 plus professional fees                                 |
| b.  | Annual Fee                                    | \$500.00  |
| 12. | Telephone Occupation Tax                      | 3% of gross receipts<br>as defined by ordinance                 |
| 13. | Tobacco License (State Statute)               | \$10.00 annually  |
| 14. | Mobile Home Park                              |   |
| a.  | New Application                               | \$500.00 plus professional fees                                 |
| b.  | Annual Fee                                    | \$10.00 per pad   |
| 15. | Vendor/Hawker/Peddler                         |   |
| a.  | Annually                                      | \$150.00 per person   |
| b.  | Per day                                       | \$50.00 per person  |

#### **PLANNING SERVICES**

|    |   |          |
|----|---|----------|
| 1. | Administrative Plat (lot split/consolidation) | \$200.00 |
|----|---|----------|

|    |   |  |
|----|---|--|
| 2. | Annexation Requests                         | \$100.00 plus professional Services costs (legal, engineering, planning, and administration) |
| 3. | Board of Adjustment / Variance Request      | \$250.00   |
| 4. | Connection-Capital Facilities Fees*         |  |
|    | a. Sewer Connection-Capital Facilities Fees |  |
|    | Residential - Single Family                 | \$3,500.00 per unit  |
|    | Residential - Duplex                        | \$3,500.00 per unit  |
|    | Residential – Mobile Home                   | \$3,500.00 per unit  |
|    | Residential - Multi Family                  | \$2,980.00 per unit  |
|    | Commercial/Industrial                       | \$17,500.00 per acre   |
|    | b. Water Connection-Capital Facilities Fees |  |
|    | Residential - Single Family                 | \$750.00 per unit  |
|    | Residential - Duplex                        | \$750.00 per unit  |
|    | Residential - Multi Family                  | \$500.00 per unit  |
|    | Residential - Park or Common Area           | \$250.00 per acre  |
|    | Commercial/Industrial                       | \$1,500.00 per acre  |

\*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.

|     |   |  |
|-----|---|--|
| 5.  | Comprehensive Plan Amendment  | \$500.00   |
| 6.  | Conditional Use Permit (1 acre or less)   | \$300.00   |
| 7.  | Conditional Use Permit (over 1 acre)  | \$500.00   |
| 8.  | Conditional Use Permit Amendment / Renewals   | \$150.00   |
| 9.  | Conditional Use Permit Annual Fee   | \$30.00  |
| 10. | County Filing Fees (if filed by City)   | \$50.00 plus actual costs                                    |
| 11. | Design Review Fee<br>(applicable to zoning districts with overlay design standards) | \$250.00 or 20% of building permit fee, whichever is greater |
| 12. | Final Plat  | \$500.00 plus \$10.00 for each lot                           |
| 13. | Flood Plain Development Permit  | \$500.00   |
| 14. | Park and Open Space Fee<br>Cash in Lieu of Land Fee                                 | .04 acres per unit at Final Plat<br>\$30,000.00 per acre*    |

\*This fee applies to residential development only. Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational

improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.

- 15. Preliminary Plat \$750.00 plus \$10.00 per lot
  - a. Revised Preliminary \$250.00
- 16. Replat \$750.00 plus \$10.00 per lot
- 17. Site Plan Review \$150.00 less than 1 acre  
(amount added to building permit, as necessary) \$300.00 1-5 acres  
\$500.00 over 5 acres
- 18. Tax Increment Finance Project Fee 1 ½ % of project cost to be  
Tax Increment Financed
- 19. Vacation of Plat \$150.00
- 20. Vacation of Public Right-of-Way \$150.00
- 21. Watershed Fees

|   | FY 2020                         | FY 2021                         | FY 2022                         | FY2023                          | FY2024                          |
|---|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Fee Category  | July 1, 2019 –<br>June 30, 2020 | July 1, 2020 –<br>June 30, 2021 | July 1, 2021 –<br>June 30, 2022 | July 1, 2022 –<br>June 30, 2023 | July 1, 2023 –<br>June 30, 2024 |
| Single Family Residential per dwelling unit (also includes low-density multi-family up to 4-plexes) | \$931                           | \$954                           | \$978                           | \$1,002                         | \$1,027                         |
| High-Density Multi-Family Residential per gross acre (beyond 4-plexes)                              | \$4,095                         | \$4,197                         | \$4,302                         | \$4,410                         | \$4,520                         |
| Commercial/Industrial/Institutional per gross acre  | \$4,963                         | \$5,087                         | \$5,214                         | \$5,345                         | \$5,478                         |

- 22. Zoning Map Amendment \$400.00 (\$200.00 refundable if  
denied by Council)
- 23. Zoning / Subdivision Regulations Text Amendment \$500.00

**POLICE SERVICES**

- 1. Parking Violations
  - a. 1<sup>st</sup> offense \$10.00
  - b. Subsequent offenses \$20.00

**SEWER UTILITY FEES**

**(State Statute requires these fees be set by Ordinance)**

1. Sewer Connection/Tap Fee

Residential

|    |                    |                |
|----|--------------------|----------------|
| a. | ¾"                 | \$300.00       |
| b. | 1"                 | \$400.00       |
| c. | 1 ½"               | \$425.00       |
| d. | 2"                 | \$450.00       |
| e. | Larger Connections | Set by Council |

Commercial/Industrial

|    |                                   |                               |
|----|-----------------------------------|-------------------------------|
| a. | ¾"                                | \$450.00                      |
| b. | 1"                                | \$600.00                      |
| c. | 1 ½"                              | \$650.00                      |
| d. | 2"                                | \$675.00                      |
| e. | Larger Connections<br>Out of City | Set by Council<br>150% of fee |

2. Sewer Use Rates (Set by Ordinance)

\$30.46 per month, \$1.22 per 1,000 gallons of usage, calculated annually based upon water consumption for the months of December, January and February (*January, February and March billing*)

3. Utility Deposit (includes water and sewer)

\$150.00

**WATER UTILITY FEES**

**(State Statute requires these fees be set by Ordinance)**

1. Water Connection/Tap Fee

Residential

|    |                    |                |
|----|--------------------|----------------|
| a. | ¾"                 | \$300.00       |
| b. | 1"                 | \$400.00       |
| c. | 1 ½"               | \$425.00       |
| d. | 2"                 | \$450.00       |
| e. | larger connections | Set by Council |

Commercial/Industrial

|    |                    |                |
|----|--------------------|----------------|
| a. | ¾"                 | \$450.00       |
| b. | 1"                 | \$600.00       |
| c. | 1 ½"               | \$650.00       |
| d. | 2"                 | \$675.00       |
| e. | larger connections | Set by Council |
|    | Out of City        | 150% of fee    |

2. Water Meter Fee

|    |    |                                     |
|----|----|-------------------------------------|
| a. | ¾" | <del>\$275.00</del> <u>\$330.00</u> |
|----|----|-------------------------------------|

|    |   |   |
|----|---|---|
|    | b. 1"   | <del>\$325.00</del> <u>\$390.00</u>   |
|    | c. 1 ½"   | City's actual cost  |
|    | d. Non-listed Meters  | City's actual cost  |
|    |   |   |
| 3. | Water Re-connection   |   |
|    | a. Water emergency – 1 <sup>st</sup> violation              | \$50.00   |
|    | b. Water emergency – 2 <sup>nd</sup> violation              | \$200.00  |
|    | c. Water emergency – 3 <sup>rd</sup> violation              | \$300.00  |
|    | d. By request of owner – during business hours              | \$30.00   |
|    | after business hours  | \$60.00   |
|    | e. For non-payment or other violation–during business hours | \$40.00   |
|    | after business hours  | \$80.00   |
|    |   |   |
| 4. | Water Use Rates   | \$30.46 per month for 2,000 gallons, \$3.04 per 1,000 gallons of usage thereafter |
|    |   |   |
| 5. | Non-service area customer                                   | \$25 for each 500 gallon (does not include SIDs governed by_Developer Agreement)  |
|    |   |   |
| 6. | Non-working/Non-readable Meter                              | \$50.00 per month + minimum water/sewer bill                                      |

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall be in full force and effect from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 15<sup>th</sup> day of October, 2019.

Approved: Roy Swenson, Presiding Mayor  
SEAL

Attest: Kathleen Gottsch, City Clerk

### **Department Reports**

**Agenda Item 1.** Swenson provided an update on sewer agency items.

**Agenda Item 2.** No Department Report from Herzog.

**Agenda Item 3.** Murtha reported that the parking lot at Buffalo Park is paved. The street department will soon begin filling potholes and tarring cracks.

**Agenda Item 4.** Craney reported that staff is obtaining quotes for a new sign at Buffalo Park.

**Agenda Item 5.** No Department Report from Mayor Roseland.

**Agenda Item 6.** Kathleen Gottsch, City Administrator, reported that staff is obtaining a quote for professional cleaning services at the Community Building. She asked the Council if they were interested in expanding the Community Building parking lot this fall. Council agreed to expand the lot.

### **Adjournment**

Motion by Herzog, seconded by Craney, to adjourn. AYES: Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:40 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 15, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk