



## **CITY COUNCIL AGENDA**

Tuesday, November 7, 2017, at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the October 17, 2017 Council Meeting
2. Approve Claims and Payroll
3. Waive the Community Building rental fee for the Springfield Youth Athletic Association soup supper scheduled for Monday, November 20, to be held in conjunction with the city tree lighting ceremony
4. Close North 2<sup>nd</sup> Street from Main Street north to the alley next to the Post Office for the city tree lighting ceremony
5. Approve fireworks stand license application from Wild Willy's Fireworks for the New Year's selling period

### **REGULAR AGENDA**

1. Lt. Dennis Svoboda or Lt. Mark Topil with the Sarpy County Sheriff's Department will provide a monthly service report
2. **Tabled October 3, 2017.** Review nuisance abatement progress at 265 Main Street (Kirk Kobiela, property owner); direct city staff to obtain a bid for nuisance abatement services from a third-party contractor if nuisances are not abated
3. Dwayne Lange, Sarpy County Agricultural Society – Review plans for a new restroom facility at the Sarpy County Fairgrounds; Consider approval of number of restroom stalls

4. Alex Ziegenbein, Ace Hardware – Discuss design review and consider approval of layout and design for retail building at 810 Park Drive located in the Highway Corridor Overlay District
5. Erin Powell, PZ Motorz – Discuss design review and consider approval of layout and design for a used car dealership at 15785 South Hwy 50 located in the Highway Corridor Overlay District
6. Consider approval of **Resolution 2017-26** entering into an agreement for professional services with Olsson Associates for Street Superintendent services and general consulting services
7. Consider approval of **Resolution 2017-27** entering into an agreement for professional services with Olsson Associates for a Mulberry Lane Drainage Study
8. Consider improvement options for the Main Street Bridge
9. Consider projects for the One & Six Year Road Plan
10. Discuss Kellie Seiber’s annual review and consider a proposed merit increase

### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

### **ADJOURNMENT**

### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on November 7, 2017. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### **Consent Agenda**

Motion by Nolte, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
39680	6084-10-10	Aflac	119.36	Aflac
39681	9315-10-10	Storm 2017	722.00	All Flags
39657	6080-10-10	Health Insurance	1,515.81	BlueCross BlueShield
39653	6080-10-10	Health Insurance	122.70	Delta Dental
39696	8200-10-10	Miscellaneous	65.00	First National Bank
39701	8130-10-10	R&M Building	9.98	Home Depot
39702	7200-10-10	Dues	160.00	International Institute of Municipal Clerks
39703	7030-10-10	Prof Svcs-Planning	1,424.00	JEO Consulting Group
39707	8140-10-10	R&M Equip	180.98	Konica Minolta
39750	8140-10-10	R&M Equip	40.33	Konica Minolta Business Solutions USA
39711	7270-10-10	Insurance	1,577.51	Marcotte Insurance
39714	8030-10-10	Supplies	3.29	Menards
39714	8130-10-10	R&M Building	397.62	Menards
39717	7320-10-10	Natural Gas	42.98	MUD
39720	7200-10-10	Dues	35.00	Nebraska Municipal Clerks Association
39723	7330-10-10	Telephone	115.55	NT&T
39724	8010-10-10	Office Supplies	224.79	Office Depot
39725	7010-10-10	Prof Svcs-Engineer	295.50	Olsson Associates
39727	7250-10-10	Publication Costs	175.48	Omaha World Herald
39729	7310-10-10	Electricity	239.48	OPPD
39655	6080-10-10	Health Insurance	198.12	Principal
39733	7046-10-10	Prof Svcs-Building Inspector	1,583.72	Sarpy County Building Inspector
39734	7060-10-10	Animal Control	383.62	Sarpy County Fiscal Administrator
39735	7050-10-10	Law Contract	8,589.00	Sarpy County Treasurer
39737	7020-10-10	Prof Svcs-Legal	1,039.56	Seidler & Seidler
39739	8010-10-10	Office Supplies	27.00	Special Tee's Screenprinting
39740	7441-10-10	Liquor License School Fund	900.00	Springfield Plateview Community School
39747	7280-10-10	Laundry	97.20	Walkers Uniform Rental
<b>Total</b>			<b>20,285.58</b>	
<b>Sales Tax</b>				
39687	9089-15-10	Community Events	154.00	Brite Ideas Decorating
39691	9085-15-10	Capital Improvements	1,754.38	Consolidated Concrete
39697	9089-15-10	Community Events	200.00	Fiscus, Brandon
39710	9085-15-10	Capital Improvements	18,832.33	Linhart Construction
39714	9085-15-10	Capital Improvements	207.69	Menards
39743	9085-15-10	Capital Improvements	7,221.00	Travis Moore Construction
<b>Total</b>			<b>28,369.40</b>	
<b>Library</b>				
39682	8060-20-10	Books	321.52	Amazon/SYNCB
39685	8060-20-10	Books	94.49	Baker & Taylor
39657	6080-20-10	Health Insurance	1,017.95	BlueCross BlueShield
39690	7455-20-10	IP Address	55.00	Charter Communications
39653	6080-20-10	Health Insurance	61.80	Delta Dental
39694	8060-20-10	Books	369.00	Donlan, Gerald
39698	8060-20-10	Books	25.00	Frederick, Michael
39705	8060-20-10	Books	313.20	Junior Library Guild
39706	8060-20-10	Books	239.82	Knowbuddy
39711	7270-20-10	Insurance	511.85	Marcotte Insurance
39715	8060-20-10	Books	228.55	MicroMarketing
39717	7320-20-10	Natural Gas	47.85	MUD
39723	7330-20-10	Telephone	49.20	NT&T
39729	7310-20-10	Electricity	191.40	OPPD
39655	6080-20-10	Health Insurance	105.99	Principal

39732	8060-20-10	Books	22.97	Quiltmaker
39736	7480-20-10	Janitorial	250.00	Schmieder, Marcie
<b>Total</b>			<b>3,905.59</b>	
<b>Library Restricted</b>				
39689	8060-21-10	Books	89.28	Center Point Large Print
39693	8070-21-10	Library Supplies	42.64	Demco
39699	8060-21-10	Books	130.38	Gale
39722	8070-21-10	Library Supplies	53.93	Nobbies
39731	8070-21-10	Library Supplies	59.98	Quill Corporation
<b>Total</b>			<b>376.21</b>	
<b>Park</b>				
39657	6080-30-10	Health Insurance	895.52	BlueCross BlueShield
39684	8120-30-10	Fuel	67.38	BRP Investments
39688	8120-30-10	Fuel	391.19	Casey's General Store
39653	6080-30-10	Health Insurance	91.80	Delta Dental
39695	7350-30-10	Rental	415.00	Eagle Services
39700	8160-30-10	R&M Grounds	5.07	Gretna Ace Hardware
39700	8130-30-10	R&M Building	12.45	Gretna Ace Hardware
39704	8140-30-10	R&M Equip	1,237.17	John Deere Financial
39711	7270-30-10	Insurance	369.20	Marcotte Insurance
39713	8030-30-10	Supplies	4.99	Menards
39713	8160-30-10	R&M Grounds	52.97	Menards
39724	8010-30-10	Office Supplies	5.99	Office Depot
39729	7310-30-10	Electricity	319.75	OPPD
39730	7340-30-10	Waste Disposal	65.00	Premier Waste Solutions
39655	6080-30-10	Health Insurance	74.77	Principal
39739	7290-30-10	Uniform Allowance	82.00	Special Tee's Screenprinting
39744	9087-30-10	Lawn Mower	13,832.00	Ty's Outdoor Power & Service
39747	7290-30-10	Uniform Allowance	43.76	Walkers Uniform Rental
<b>Total</b>			<b>17,966.01</b>	
<b>Community Building</b>				
39711	7270-40-10	Insurance	520.24	Marcotte Insurance
39714	8030-40-10	Supplies	49.95	Menards
39717	7320-40-10	Natural Gas	42.00	MUD
39729	7310-40-10	Electricity	193.33	OPPD
39730	7340-40-10	Waste Disposal	38.00	Premier Waste Solutions
39747	7280-40-10	Laundry	132.68	Walkers Uniform Rental
<b>Total</b>			<b>976.20</b>	
<b>Water</b>				
39680	6084-50-20	Aflac	56.16	Aflac
39657	6080-50-20	Health Insurance	1,317.09	BlueCross BlueShield
39684	8120-50-20	Fuel	208.14	BRP Investments
39692	7045-50-20	Prof Svcs-Tech Support	969.25	Data Technologies
39653	6080-50-20	Health Insurance	78.50	Delta Dental
39711	7270-50-20	Insurance	1,929.93	Marcotte Insurance
39716	7420-50-20	Testing	205.24	Midwest Laboratories
39721	7420-50-20	Testing	36.00	NE Public Health Environmental Lab
39719	7450-50-20	Licenses	345.00	Nebraska Health & Human Services
39723	7330-50-20	Telephone	160.28	NT&T
39728	7430-50-20	Digger's Hotline	53.25	One Call Concepts
39729	7310-50-20	Electricity	822.05	OPPD
39655	6080-50-20	Health Insurance	88.89	Principal
39739	7290-50-20	Uniform Allowance	78.00	Special Tee's Screenprinting

39746	7330-50-20	Telephone	15.26	Verizon Wireless
39747	7290-50-20	Uniform Allowance	47.36	Walkers Uniform Rental
<b>Total</b>			<b>6,410.40</b>	
<b>Sewer</b>				
39680	6084-60-30	Aflac	29.12	Aflac
39657	6080-60-30	Health Insurance	1,321.15	BlueCross BlueShield
39684	8120-60-30	Fuel	59.00	BRP Investments
39688	8030-60-30	Supplies	4.99	Casey's General Store, Inc.
39688	8120-60-30	Fuel	63.27	Casey's General Store, Inc.
39692	7045-60-30	Prof Svcs-Tech Support	969.24	Data Technologies
39653	6080-60-30	Health Insurance	107.25	Delta Dental
39701	9040-60-30	Tools & Misc Equip	10.75	Home Depot Credit Services
39708	8140-60-30	R&M Equip	83.61	Kubota of Omaha
39711	7270-60-30	Insurance	1,409.69	Marcotte Insurance Agency
39716	7420-60-30	Testing	191.50	Midwest Laboratories
39724	8010-60-30	Office Supplies	41.67	Office Depot
39725	7010-60-30	Prof Svcs-Engineer	781.82	Olsson Associates
39725	9097-60-30	Turtle Creek Aerial Crossing	1,119.08	Olsson Associates
39725	9099-60-30	Sewer Siphon Repair	2,147.31	Olsson Associates
39727	7250-60-30	Publication Costs	68.40	Omaha World Herald
39729	7310-60-30	Electricity	2,563.69	OPPD
39655	6080-60-30	Health Insurance	50.66	Principal
39737	9099-60-30	Sewer Siphon Repair	267.50	Seidler & Seidler
39739	7290-60-30	Uniforms Allowance	78.00	Special Tee's Screenprinting
39745	8030-60-30	Supplies	1,376.04	USA BlueBook
39746	7330-60-30	Telephone	15.26	Verizon Wireless
39747	7290-60-30	Uniforms Allowance	47.52	Walkers Uniform Rental
<b>Total</b>			<b>12,806.52</b>	
<b>Street</b>				
39683	8140-70-40	R&M Equip	172.00	B & B Garage
39683	8030-70-40	Supplies	288.00	B & B Garage
39686	9040-70-40	Tools & Misc Equip	240.66	Big State Industrial Supply
39657	6080-70-40	Health Insurance	686.56	BlueCross BlueShield
39684	8120-70-40	Fuel	194.68	BRP Investments
39688	8120-70-40	Fuel	178.33	Casey's General Store, Inc.
39653	6080-70-40	Health Insurance	30.90	Delta Dental
39700	8130-70-40	R&M Building	4.49	Gretna Ace Hardware
39700	8040-70-40	Supplies-Safety/Medical	17.99	Gretna Ace Hardware
39709	8040-70-40	Supplies-Safety/Medical	94.00	Libra Safety Products
39711	7270-70-40	Insurance	2,072.58	Marcotte Insurance Agency
39712	8215-70-40	R&M Streets & Alleys	227.03	Martin Marietta
39714	8010-70-40	Office Supplies	4.88	Menards
39713	8030-70-40	Supplies	10.99	Menards
39714	8030-70-40	Supplies	19.87	Menards
39714	8160-70-40	R&M Grounds	33.92	Menards
39714	9040-70-40	Tools & Misc Equip	37.38	Menards
39717	7320-70-40	Natural Gas	92.31	Metropolitan Utilities District
39718	8140-70-40	R&M Equip	106.41	Mill Creek Auto Parts
39718	8150-70-40	R&M Vehicle	118.80	Mill Creek Auto Parts
39723	7330-70-40	Telephone	53.21	Nebraska Technology & Telecommunication
39724	8010-70-40	Office Supplies	11.98	Office Depot
39725	7010-70-40	Prof Svcs-Engineer	384.15	Olsson Associates
39729	7310-70-40	Electricity	3,530.65	OPPD
39730	7340-70-40	Waste Disposal	38.00	Premier Waste Solutions
39655	6080-70-40	Health Insurance	68.13	Principal

39739	7290-70-40	Uniform Allowance	66.00	Special Tee's Screenprinting
39741	9040-70-40	Tools & Misc Equip	109.99	Tighton Fastener & Supply
39742	8160-70-40	R&M Grounds	40.13	Tractor Supply Co.
39746	7330-70-40	Telephone	15.27	Verizon Wireless
39747	7290-70-40	Uniform Allowance	43.68	Walkers Uniform Rental
<b>Total</b>			<b>8,992.97</b>	
<b>Keno</b>				
39712	9174-80-70	Keno CB Project	248.96	Martin Marietta
39726	9174-80-70	Keno CB Project	49,777.00	Omaha Paving
39738	9174-80-70	Keno CB Project	1,771.98	Silex Group
<b>Total</b>			<b>51,797.94</b>	
		Payroll & Payroll Taxes	42,055.54	
		VOYA Retirement ER	2,020.26	
		Medical Reimbursement	9,859.26	
		Water Deposit Refunds	315.96	

### Regular Agenda

Agenda Item 1. Lt. Topil with the Sarpy County Sheriff's Department provided the monthly service report. He reported that the department received complaints about cars speeding on South 6<sup>th</sup> Street. The department will put up the traffic radar trailer and patrol the area. He discussed the city's request for a traffic light at Hwy 50 and Platteview Road. He noted that the City of Gretna is installing security cameras at City Hall for residents to use the parking area as a safe spot for exchanges. Swenson requested the sheriff's department patrol speeding on Hwy 50 and Platteview Road.

Agenda Item 2. Kirk Kobiela, owner of 265 Main Street, informed the Council that his mother has been ill, so he has been busy assisting her. He reported that he is finishing up the siding on the house. He retired from Kiewit. Kobiela said that he put the railing back up on the back deck. He will rake and grade the little rubble pile in the back of the property. Motion by Nolte, seconded by Herzog, to table agenda item 2, regarding nuisance abatement at 265 Main Street (Kirk Kobiela property owner), until the December 5, 2017, Council meeting. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 3. Dwayne Lange, on behalf of the Sarpy County Agricultural Society, reviewed plans for a new restroom facility at the fairgrounds. He noted that the new facility will be constructed in the current location of the bingo stand. The bingo stand will be relocated south of the livestock building. The new restroom facility will consist of 9 women's stalls and 8 men's stalls. The Sarpy County Building Inspector requires permission from the city prior to approval of building plans, since building code requires 25 stalls each for men and women. The existing six stall restroom building will remain; however, it will be converted into changing rooms. The new building will also have two rooms for the sheriff's department to use. Lange said that they will continue to rent port-a-potties during the fair. Motion by Craney, seconded by Swenson, to approve the Sarpy County Agricultural Society's request to construct a new restroom facility on the fairgrounds property consisting of nine women's stalls and eight men's stalls. AYES: Swenson, Herzog, Craney. NAYS: None. ABSTAIN: Nolte. Motion carried.

Agenda Item 4. Alex Ziegenbein reviewed site and building plans for the construction of a new Ace Hardware store at 810 Park Drive. Ziegenbein currently owns and operates the Gretna Ace Hardware. His parents, Kevin and Mary Ziegenbein, were also in attendance. Alex noted that rock face block in the color wheat and adobe texture panels in the color sandstone will be used on the building. Block will be visible on the front of the building, as well as on the north and south sides of the buildings from the front to the first set of doors. He said that the lawn and garden center will be enclosed using 6'-8' black chain link fence. Six overhead lights will be installed in the parking lot. The trash enclosure and propane tank

storage will be enclosed with vinyl fence and block face wall. Motion by Nolte, seconded by Herzog, to approve the design and layout for a new commercial building (Ace Hardware) at 810 Park Drive as presented. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Erin Powell, PZ Motorz, reviewed the site plan for a used car dealership at 15785 South Highway 50 (previously Neitzel's Corner Gas Station). City staff and the Council noted that landscaping will need to be installed on the southeast corner of the property near the Main Street Bridge. Powell requested that landscaping be planted after the city's Main Street repair project. Dan Williams, property owner, reported that the gas tanks and pumps will be removed from the property. Williams purchased all four lots in the Neitzel's Corner subdivision and said he plans to clean up the properties. Williams discussed keeping the tall pole sign on the corner of Hwy 50 and Main Street. Council requested staff check into whether or not the sign can remain on the property. If it can, Council noted that the old signage will need to be removed and new signage installed. The sign cannot remain vacant. Powell reviewed additional signage that will be placed on the awning. City staff noted that proposed parking on the southeast corner of the property near the Main Street entrance will not be permitted. That parking area may be moved to the north side of the property so long as it does not interfere with ingress/egress. Motion by Nolte, seconded by Swenson, to approve the design and layout for a used car dealership at 15785 South Highway 50, with the following comments/requirements: (1) the car display on the southeast corner near the Main Street entrance is prohibited – cars for sale may be added to the north side of the property so long as it does not interfere with ingress/egress, (2) landscaping shall be installed in the grassy area on the southeast corner of the property near the Main Street Bridge – it may be planted after work on the Main Street Bridge and guardrail is complete, (3) the pole sign may be left on the property, but the old signage must be removed and new signage must be installed. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Council Member Nolte introduced Resolution 2017-26 and moved its adoption. Council Member Swenson seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2017-26**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, wish to enter into an Agreement for Professional Services to serve as the City Engineer and City Street Superintendent; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 7<sup>th</sup> day of November, 2017.

Ayes   4  

Nays   0  

Abstain   0  

Approved:

Absent \_\_0\_\_

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 7. Council Member Nolte introduced Resolution 2017-27 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2017-27**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, wish to enter into an Agreement for Professional Services for services rendered on a Drainage Study and Analysis; and

WHEREAS, professional services provided by Olsson Associates shall consist of project management and coordination, site visit and drainage survey, hydrologic analysis of project area and structures, and conceptual design and report.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 7<sup>th</sup> day of November, 2017.

Ayes \_\_4\_\_

Nays \_\_0\_\_

Abstain \_\_0\_\_

Approved:

Absent \_\_0\_\_

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk



Agenda Item 8. Motion by Nolte, seconded by Herzog, to proceed with deck repairs and guardrail replacement on the Main Street Bridge. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 9. Council reviewed the 2017 One and Six Year Road Plan and requested that projects be kept the same for the 2018 plan. A public hearing for the 2018 plan has been scheduled for the January 16 Council meeting.

Agenda Item 10. Motion by Herzog, seconded by Swenson, to approve a \$1.00/hour merit increase for Kellie Seiber, Assistant Library Director. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. Swenson updated the Council on the sewer siphon project.

Agenda Item 2. Herzog requested that the maintenance department check the emergency lights at the Community Building to make sure they are working properly.

Agenda Item 3. Nolte reported that the curb at the intersection of Main Street and Highway 50 is broken and needs to be repaired.

Agenda Item 4. Craney reported that construction on the walking trail and seating area at Buffalo Park is finished. Council requested the maintenance department backfill the trail and oversee the disturbed area yet this fall. Council discussed damages done to a resident's sprinkler system that was actually on city park property.

Agenda Item 5. Mayor Roseland reported that he attended the United Cities meeting. He plans to attend the first South Sarpy Wastewater Agency meeting on November 14.

Agenda Item 6. Kathleen Gottsch, City Administrator, reported that the audit will be starting November 30. She encouraged the Council to attend the tree lighting ceremony on November 20. She noted that she would also be attending the wastewater agency meeting on November 14.

### **Adjournment**

Motion by Nolte, seconded by Craney, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 8:27 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 7, 2017; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of

the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk