



## **CITY COUNCIL AGENDA**

Tuesday, November 6, 2018 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the October 16, 2018 Council Meeting
2. Approve Claims and Payroll
3. Waive the Community Building rental fee for the Springfield Youth Athletic Association soup supper scheduled for Monday, November 19, to be held in conjunction with Making Spirits Bright – A Springfield Holiday Tradition
4. Close Main Street from 9<sup>th</sup> Street to 1<sup>st</sup> Street for the parade of lights and close North 2<sup>nd</sup> Street from Main Street north to the alley adjacent to the Post Office for the tree lighting ceremony as part of Making Spirits Bright – A Springfield Holiday Tradition
5. Approve fireworks stand license application from Wild Willy's Fireworks for the New Year's selling period

### **REGULAR AGENDA**

1. Lt. Jacob Betsworth or Lt. Greg Monico with the Sarpy County Sheriff's Department will provide a monthly service report
2. **Tabled October 2, 2018.** Ken E. & La Vonne A. Gibbs, property owners of 500 Platteview Drive, are scheduled to appear and show cause as to why such condition of said property shall not be found to be a public nuisance

3. **Tabled October 2, 2018.** Travis Riley, Springfield Youth Athletic Association (SYAA) – Discuss ballfield prep for games
4. **Tabled October 16, 2018.** Joe Haggerty, Boy Scout Troop 711 – Request permission to have a fire pit in the parking lot to the west of the Community Building during their lock-in and holiday party scheduled for Friday, December 7 thru Sunday, December 9
5. Alex Hunt, 770 North 4<sup>th</sup> Street – Request sidewalk extension due to garage construction
6. Approve plans & specifications for ballfield lights at Buffalo Park and authorize publication of notice to bid
7. Consider purchase of used hot tar machine
8. Consider approval of proposal from Tom Lund in the amount of \$1,500 for professional right-of-way acquisition services to be provided in conjunction with the Springfield Well and Water Main Extension Project
9. Springfield Well and Water Main Extension Project – Real estate negotiations

#### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

#### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, October 2, 2018. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
41023	6084-10-10	Aflac	119.36	Aflac
41025	7260-10-10	Printing	1,495.00	American Legal Publishing
41028	7260-10-10	Printing	219.63	Bear Graphics
41002	6080-10-10	Health Insurance	1,699.61	Blue Cross Blue Shield
40996	6080-10-10	Health Insurance	127.62	Delta Dental
41047	7030-10-10	Prof Svcs-Planning	900.00	JEO Consulting Group
41050	8140-10-10	R&M Equip	88.36	Konica Minolta Business Solutions
41051	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
41057	7270-10-10	Insurance	1,600.68	Marcotte Insurance
41065	7320-10-10	Natural Gas	43.61	MUD
41069	7200-10-10	Dues	35.00	NE Municipal Clerks Association
41102	7330-10-10	Telephone	124.09	NT&T
41072	9310-10-10	Nuisance Abatement	18.72	Omaha World Herald
41072	7250-10-10	Publication Costs	177.12	Omaha World Herald
41074	7310-10-10	Electricity	260.97	OPPD
41076	7230-10-10	Postage/Shipping	24.15	Petty Cash
41001	6080-10-10	Health Insurance	88.50	Principal
41078	7046-10-10	Prof Svcs-Building Inspector	2,964.35	Sarpy County Building Inspector
41079	7060-10-10	Animal Control	394.07	Sarpy County Fiscal Administrator
41080	7050-10-10	Law Contract	8,787.00	Sarpy County Treasurer
41082	9310-10-10	Nuisance Abatement	125.00	Seidler & Seidler
41082	7020-10-10	Prof Svcs-Legal	978.42	Seidler & Seidler
41087	7441-10-10	Liquor License School Fund	900.00	Springfield Platteview Community Schools
41096	7280-10-10	Laundry	101.76	Walkers Uniform Rental
<b>Total</b>			<b>21,454.00</b>	
<b>Sales Tax</b>				
41031	9089-15-10	Community Events	1,400.00	Brite Ideas Decorating
41041	9089-15-10	Community Events	200.00	Fiscus, Brandon
41043	9170-15-10	Buffalo Park	18,236.25	Harm's Concrete
41044	9085-15-10	Capital Improvements	42.78	Home Depot
41045	9088-15-10	Community Betterment	500.00	Hornacek, Dennis
41054	9089-15-10	Community Events	96.34	Ledenbach, Andie
41058	9085-15-10	Capital Improvements	26.61	Menards
41076	9089-15-10	Community Events	4.18	Petty Cash
41086	9089-15-10	Community Events	3.59	Springfield Ace Hardware
41091	9170-15-10	Buffalo Park	13,412.50	Travis Moore Construction
41098	9089-15-10	Community Events	1,000.00	Wild Willys Fireworks
<b>Total</b>			<b>34,922.25</b>	
<b>Library</b>				
41024	8060-20-10	Books	18.33	Amazon/SYNCB
41027	8060-20-10	Books	168.12	Baker & Taylor
41002	6080-20-10	Health Insurance	1,077.18	Blue Cross Blue Shield
41035	7455-20-10	IP Address	55.00	Charter Communications
40996	6080-20-10	Health Insurance	64.28	Delta Dental
41038	8130-20-10	R&M Building	63.60	Echo
41049	8060-20-10	Books	313.20	Junior Library Guild
41056	8060-20-10	Books	267.46	Lookout Books
41057	7270-20-10	Insurance	519.37	Marcotte Insurance

41061	8060-20-10	Books	143.30	MicroMarketing
41062	8060-20-10	Books	165.55	MidAmerica Books
41065	7320-20-10	Natural Gas	62.88	MUD
41102	7330-20-10	Telephone	48.95	NT&T
41074	7310-20-10	Electricity	213.85	OPPD
41077	7340-20-10	Waste Disposal	18.00	Premier Waste Solutions
41001	6080-20-10	Health Insurance	105.99	Principal
41081	7480-20-10	Janitorial	250.00	Schmieder, Marcie
41084	8060-20-10	Books	117.74	Smart Apple Media
41088	8060-20-10	Books	14.98	Taste of Home
<b>Total</b>			<b>3,687.78</b>	
<b>Library Restricted</b>				
41034	8060-21-10	Books	89.28	Center Point Large Print
41042	8060-21-10	Books	139.38	Gale
41048	7260-21-10	Printing	188.71	J.P. Cooke
41064	8130-21-10	R&M Building	399.17	M.S. Chemdry
<b>Total</b>			<b>816.54</b>	
<b>Park</b>				
41002	6080-30-10	Health Insurance	1,034.34	Blue Cross Blue Shield
41032	8120-30-10	Fuel	216.31	BRP Investments
41033	8120-30-10	Fuel	465.55	Casey's General Store
40996	6080-30-10	Health Insurance	95.48	Delta Dental
41037	7350-30-10	Rental	312.00	Eagle Services
41039	8110-30-10	Chemicals	358.00	Farmers Union Coop
41046	8160-30-10	R&M Grounds	237.50	Hughes Mulch Products
41057	7270-30-10	Insurance	533.63	Marcotte Insurance
41074	7310-30-10	Electricity	527.05	OPPD
41077	7340-30-10	Waste Disposal	68.00	Premier Waste Solutions
41001	6080-30-10	Health Insurance	74.77	Principal
41085	7290-30-10	Uniform Allowance	52.00	Special Tee's Screenprinting
41086	8030-30-10	Supplies	14.00	Springfield Ace Hardware
41092	8140-30-10	R&M Equipment	81.97	Ty's Outdoor Power & Service
41096	7290-30-10	Uniform Allowance	43.75	Walkers Uniform Rental
<b>Total</b>			<b>4,114.35</b>	
<b>Community Building</b>				
41057	7270-40-10	Insurance	527.88	Marcotte Insurance
41058	8130-40-10	R&M Building	5.54	Menards
41065	7320-40-10	Natural Gas	57.27	MUD
41074	7310-40-10	Electricity	154.85	OPPD
41077	7340-40-10	Waste Disposal	40.00	Premier Waste Solutions
41096	7280-40-10	Laundry	139.00	Walkers Uniform Rental
<b>Total</b>			<b>924.54</b>	
<b>Water</b>				
41023	6084-50-20	Aflac	56.16	Aflac
41002	6080-50-20	Health Insurance	1,440.14	Blue Cross Blue Shield
41032	8110-50-20	Chemicals	77.04	BRP Investments
41032	8120-50-20	Fuel	195.11	BRP Investments
40996	6080-50-20	Health Insurance	81.65	Delta Dental
41053	7180-50-20	Education	90.00	League of Nebraska Municipalities
41055	8140-50-20	R&M Equip	15,000.00	Longmire Well Service
41057	7270-50-20	Insurance	1,958.28	Marcotte Insurance
41063	7420-50-20	Testing	55.36	Midwest Laboratories
41066	8030-50-20	Supplies	621.29	Municipal Supply
41070	7420-50-20	Testing	36.00	NE Public Health Environmental Lab
41102	7330-50-20	Telephone	164.13	NT&T

41071	9090-50-20	New Well	534.00	Olsson Associates
41073	7430-50-20	Digger's Hotline	33.90	One Call Concepts
41074	7310-50-20	Electricity	915.18	OPPD
41076	7230-50-20	Postage/Shipping	0.53	Petty Cash
41001	6080-50-20	Health Insurance	88.89	Principal
41082	7020-50-20	Prof Svcs- Legal	625.00	Seidler & Seidler
41085	7290-50-20	Uniform Allowance	117.00	Special Tee's Screenprinting
41116	7230-50-20	Postage/Shipping	125.13	US Postal Service
41094	9090-50-20	New Well	6,750.00	Valuation Services
41095	7330-50-20	Telephone	15.31	Verizon Wireless
41096	7290-50-20	Uniform Allowance	48.85	Walkers Uniform Rental
41101	9090-50-20	New Well	900.00	Woodle, Marc
<b>Total</b>			<b>29,928.95</b>	
<b>Sewer</b>				
41023	6084-60-30	Aflac	29.12	Aflac
41002	6080-60-30	Health Insurance	1,496.03	Blue Cross Blue Shield
41032	8120-60-30	Fuel	95.84	BRP Investments
41033	8030-60-30	Supplies	5.19	Casey's General Store
41033	8120-60-30	Fuel	72.71	Casey's General Store
40996	6080-60-30	Health Insurance	111.55	Delta Dental
41057	7270-60-30	Insurance	1,430.39	Marcotte Insurance
41063	7420-60-30	Testing	201.50	Midwest Laboratories
41068, 41119	7450-60-30	Licenses	150.00	NDEQ
41074	7310-60-30	Electricity	2,523.96	OPPD
41076	7230-60-30	Postage/Shipping	0.52	Petty Cash
41001	6080-60-30	Health Insurance	50.66	Principal
41082	7020-60-30	Prof Svcs-Legal	275.00	Seidler & Seidler
41085	7290-60-30	Uniforms Allowance	117.00	Special Tee's Screenprinting
41086	8010-60-30	Office Supplies	7.99	Springfield Ace Hardware
41086	9040-60-30	Tools & Misc Equip	18.36	Springfield Ace Hardware
41116	7230-60-30	Postage/Shipping	125.12	US Postal Service
41093	8030-60-30	Supplies	130.79	USA BlueBook
41095	7330-60-30	Telephone	15.31	Verizon Wireless
41096	7290-60-30	Uniforms Allowance	57.63	Walkers Uniform Rental
<b>Total</b>			<b>6,785.92</b>	
<b>Street</b>				
41026	8150-70-40	R&M Vehicle	70.00	B&B Garage
41026	9040-70-40	Tools & Misc Equip	240.00	B&B Garage
41029	8040-70-40	Supplies-Safety/Medical	133.12	Big State Industrial Supply
41002	6080-70-40	Health Insurance	747.75	Blue Cross Blue Shield
41030	8140-70-40	R&M Equip	150.00	BOO, Inc.
41032	8120-70-40	Fuel	87.26	BRP Investments
41033	8120-70-40	Fuel	642.18	Casey's General Store
41036	8140-70-40	R&M Equip	1,102.30	Cross Dillon Tire
40996	6080-70-40	Health Insurance	32.14	Delta Dental
41039	8160-70-40	R&M Grounds	95.00	Farmers Union
41040	9040-70-40	Tools & Misc Equip	68.48	Fastenal
41043	8090-70-40	Asphalt & Concrete	6,390.00	Harm's Concrete
41052	8130-70-40	R&M Building	80.00	Langfeldt Overhead Door
41057	7270-70-40	Insurance	2,103.02	Marcotte Insurance
41058	9040-70-40	Tools & Misc Equip	14.70	Menards
41059	8150-70-40	R&M Vehicle	22.85	Menards
41058	8030-70-40	Supplies	32.85	Menards
41058	8140-70-40	R&M Equip	40.97	Menards
41059	8130-70-40	R&M Building	87.96	Menards
41060	8225-70-40	R&M Street Signs&Posts	290.48	Michael Todd & Company
41067	8030-70-40	Supplies	86.04	Mill Creek Auto Parts

41067	8140-70-40	R&M Equip	193.87	Mill Creek Auto Parts
41067	9040-70-40	Tools & Misc Equip	219.99	Mill Creek Auto Parts
41065	7320-70-40	Natural Gas	117.71	MUD
41102	7330-70-40	Telephone	52.61	NT&T
41074	7310-70-40	Electricity	4,142.79	OPPD
41075	8150-70-40	R&M Vehicle	122.40	Pankonin's
41077	7340-70-40	Waste Disposal	40.00	Premier Waste Solutions
41001	6080-70-40	Health Insurance	68.13	Principal
41083	8215-70-40	R&M Streets & Alleys	192.48	Silex Group
41085	7290-70-40	Uniform Allowance	52.00	Special Tee's Screenprinting
41086	8130-70-40	R&M Building	12.99	Springfield Ace Hardware
41086	8030-70-40	Supplies	17.18	Springfield Ace Hardware
41086	8140-70-40	R&M Equip	43.03	Springfield Ace Hardware
41089	9040-70-40	Tools & Misc Equip	296.00	Titan Machinery
41090	8225-70-40	R&M Street Signs&Posts	17.04	Tractor Supply
41090	9040-70-40	Tools & Misc Equip	24.99	Tractor Supply
41091	9084-70-40	Sidewalk Repair	1,413.00	Travis Moore Construction
41091	8090-70-40	Asphalt & Concrete	11,654.13	Travis Moore Construction
41092	8140-70-40	R&M Equip	188.94	Ty's Outdoor Power & Service
41095	7330-70-40	Telephone	15.32	Verizon Wireless
41096	7290-70-40	Uniform Allowance	53.79	Walkers Uniform Rental
41097	9040-70-40	Tools & Misc Equip	39.25	Watkins Concrete Block Company, Inc.
<b>Total</b>			<b>31,494.74</b>	

## Regular Agenda

Agenda Item 1. Council reviewed the Sarpy County Sheriff's monthly service report.

Agenda Item 2. Kathleen Gottsch, City Administrator, reported that a deck inspection at 500 Platteview Road is scheduled for November 8. She recommended the Council table this item until the next agenda to allow the inspection to take place and any required modifications to be made. Motion by Nolte, seconded by Herzog, to table agenda item 2, regarding nuisance abatement at 500 Platteview Drive, until the November 20, 2018, Council meeting. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 3. Motion by Herzog, seconded by Swenson, to table agenda item 3, regarding SYAA's request for city assistance with ballfield prep for games, until the November 20, 2018, Council meeting. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 4. Joe Haggerty, Boy Scout Troop 711, was not in attendance. Motion Nolte, seconded by Herzog, to table agenda item 4, regarding Boy Scout Troop 711's request to have a fire pit in the parking lot to the west of the Community Building during their lock-in event scheduled for December 7-9, until the November 20, 2018, Council meeting. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 5. Alex Hunt, 770 North 4<sup>th</sup> Street, requested a second extension for his sidewalk replacement. On July 17 the Council granted Hunt an extension until October 31 due to the construction of a new detached garage on his property, along with pouring a new driveway. Hunt obtained a building permit for the garage on June 26. The garage is being constructed by the high school shop class and, unfortunately, the project is taking longer than originally anticipated. Hunt noted that he has already fixed three sections of sidewalk; however, there is one spot remaining in the location of the new driveway. He would like to wait until spring to pour the driveway and fix the last sidewalk section. Motion by Herzog, seconded by Nolte, to grant Alex Hunt, 770 North 4<sup>th</sup> Street, a sidewalk replacement extension until April 15, 2019. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 6. Council reviewed construction plans for the new ball field lights at Buffalo Park. Nolte suggested an alternate item be added to the construction bid to run conduit from each light pole for future installation of security cameras. Motion by Nolte, seconded by Herzog, to approve plans and specifications for ballfield lights at Buffalo Park, adding an alternate bid item for the placement of conduit between poles for future security cameras, and to authorize publication of notice to bid. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 7. Council reviewed a bid from Parking Area Maintenance, Inc. for the purchase of a used hot tar machine. Council also reviewed a report from Kent Maystrick, Street Commissioner, outlining the pros and cons of a cold tar versus hot tar machine. An option to convert the used tar machine to a gravity feed system was also considered. Motion by Nolte, seconded by Herzog, to purchase the used tar machine from Parking Area Maintenance, Inc. in the amount of \$4,000 and to convert the machine to a gravity feed system for an additional \$500. AYES: Swenson, Herzog, Nolte. NAYS: Craney. Motion carried.

Agenda Item 8. Motion by Nolte, seconded by Swenson, to approve the proposal from Tom Lund in the amount of \$1,500 for professional right-of-way acquisition services to be provided in conjunction with the Springfield Well and Water Main Extension Project. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 9. Motion by Swenson, seconded by Nolte, to move agenda item 9, regarding real estate negotiations as part of the Springfield Well and Water Main Extension Project, into executive session. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that the library's used book sale is November 10.

Agenda Item 3. No Department Report from Nolte. Gottsch provided an update on street repairs. Craney noted that he was pleased that the concrete replacement process worked well this year.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. Gottsch reminded the Council that the Springfield Days Fundraiser is scheduled for November 9.

### **Public Comments**

Cort Schanou, claiming to represent SSAP, expressed concern over what was staked for the city's well project. He said he has questions regarding the gate and drainage. He noted that the organization is considering expanding their facilities. Gottsch informed the Council and Cort that the only designated representative of the SSAP that the city is supposed to communicate with is Kurt Schanou.

### **Executive Session**

Motion by Nolte, seconded by Swenson, to enter into executive session at 7:27 p.m. for the purpose of real estate negotiations. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Motion by Nolte, seconded by Swenson, to leave executive session at 7:46 p.m. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

## **Adjournment**

Motion by Nolte, seconded by Craney, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 7:47 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 6, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk