



## **CITY COUNCIL AGENDA**

Tuesday, March 6, 2018 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the February 20, 2018 Council Meeting
2. Approve Claims and Payroll

### **REGULAR AGENDA**

1. Lt. Jacob Betsworth or Lt. Mark Topil with the Sarpy County Sheriff's Department will provide a monthly service report
2. Consider approval of Mayor's recommendation of Kyle Fisher, 695 Elm Street, to the Planning Commission (term end December 2018)
3. John Wiese – Discuss potential development of car wash at 1100 Park Drive and zoning regulation text amendment to allow a car wash as a permitted use in the Business Highway District
4. Discuss projects for FY 2017-2018
5. Discuss Connie Manzer's annual review and consider a proposed merit increase

### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte

4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

**ADJOURNMENT**

**MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on March 6, 2018. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Swenson, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
40095	6084-10-10	Aflac	119.36	Aflac
40101	7260-10-10	Printing	219.43	Bear Graphics
40092	6080-10-10	Health Insurance	1,515.81	Blue Cross Blue Shield
40063	6080-10-10	Health Insurance	122.70	Delta Dental
40107	8200-10-10	Miscellaneous	288.97	First National Bank
40107	7230-10-10	Postage/Shipping	491.33	First National Bank
40111	7030-10-10	Prof Svcs-Planning	850.00	JEO Consulting Group
40112	7200-10-10	Dues	50.00	Keep Nebraska Beautiful
40113	8140-10-10	R&M Equip	81.60	Konica Minolta Business Solutions
40114	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
40117	7045-10-10	Prof Svcs-Tech Support	275.00	Massman, Nelson, Reinig PC
40118	8030-10-10	Supplies	59.97	Menards
40123	7260-10-10	Printing	57.00	Miller Press
40124	7320-10-10	Natural Gas	116.17	MUD
40126	7330-10-10	Telephone	113.88	NT&T
40131	7010-10-10	Prof Svcs-Engineer	391.72	Olsson Associates
40132	7250-10-10	Publication Costs	137.35	Omaha World Herald
40134	7310-10-10	Electricity	339.20	OPPD
40069	6080-10-10	Health Insurance	88.50	Principal
40137	7046-10-10	Prof Svcs-Building Inspector	2,778.57	Sarpy County Building Inspector
40138	7200-10-10	Dues	800.00	Sarpy County Economic Development Corp
40139	7060-10-10	Animal Control	383.62	Sarpy County Fiscal Administrator
40140	7050-10-10	Law Contract	8,589.00	Sarpy County Treasurer

40142	7020-10-10	Prof Svcs-Legal	682.69	Seidler & Seidler
40147	7280-10-10	Laundry	121.55	Walkers Uniform Rental
<b>Total</b>			<b>18,854.40</b>	
<b>Sales Tax</b>				
40110	9085-15-10	Capital Improvements	1,047.11	Home Depot
40119	9085-15-10	Capital Improvements	39.75	Menards
40152	9085-15-10	Capital Improvements	512.64	Nebraska Furniture Mart
40143	9085-15-10	Capital Improvements	167.55	Sherwin Williams
40144	9085-15-10	Capital Improvements	904.20	Silex Group
<b>Total</b>			<b>2,671.25</b>	
<b>Library</b>				
40097	8060-20-10	Books	496.76	Amazon/SYNCB
40098	8130-20-10	R&M Building	90.00	American Lift & Sign
40100	8060-20-10	Books	80.02	Baker & Taylor
40092	6080-20-10	Health Insurance	1,017.95	Blue Cross Blue Shield
40106	7455-20-10	IP Address	55.00	Charter Communications
40063	6080-20-10	Health Insurance	61.80	Delta Dental
40121	8060-20-10	Books	158.14	MicroMarketing
40124	7320-20-10	Natural Gas	197.38	MUD
40126	7330-20-10	Telephone	46.06	NT&T
40134	7310-20-10	Electricity	216.29	OPPD
40135	7340-20-10	Waste Disposal	16.95	Premier Waste Solutions
40069	6080-20-10	Health Insurance	105.99	Principal
40141	7480-20-10	Janitorial	200.00	Schmieder, Marcie
<b>Total</b>			<b>2,742.34</b>	
<b>Library Restricted</b>				
40097	8070-21-10	Library Supplies	14.94	Amazon/SYNCB
40103	8070-21-10	Library Supplies	163.08	Brodart Co.
40105	8060-21-10	Books	89.28	Center Point Large Print
40108	8060-21-10	Books	38.92	Gale
40136	8070-21-10	Library Supplies	137.13	Quill Corporation
<b>Total</b>			<b>443.35</b>	
<b>Park</b>				
40094	9040-30-10	Tools & Misc Equip	178.86	A.M. Leonard
40092	6080-30-10	Health Insurance	907.66	Blue Cross Blue Shield
40093	8120-30-10	Fuel	140.28	Casey's General Store
40063	6080-30-10	Health Insurance	91.80	Delta Dental
40134	7310-30-10	Electricity	310.67	OPPD
40135	7340-30-10	Waste Disposal	65.00	Premier Waste Solutions
40069	6080-30-10	Health Insurance	74.77	Principal
40147	7290-30-10	Uniform Allowance	54.70	Walkers Uniform Rental
<b>Total</b>			<b>1,823.74</b>	
<b>Community Building</b>				
40124	7320-40-10	Natural Gas	350.25	MUD
40134	7310-40-10	Electricity	126.36	OPPD
40135	7340-40-10	Waste Disposal	38.00	Premier Waste Solutions
40147	7280-40-10	Laundry	165.85	Walkers Uniform Rental
<b>Total</b>			<b>680.46</b>	
<b>Water</b>				
40095	6084-50-20	Aflac	56.16	Aflac
40092	6080-50-20	Health Insurance	1,317.09	Blue Cross Blue Shield
40104	8120-50-20	Fuel	191.40	BRP Investments

40063	6080-50-20	Health Insurance	78.50	Delta Dental
40107	7230-50-20	Postage/Shipping	491.33	First National Bank
40115	7185-50-20	Lodging	25.21	Lambries, Sterling
40115	7240-50-20	Mileage	134.62	Lambries, Sterling
40116	8140-50-20	R&M Equipment	2,571.88	Layne Christensen Company
40122	7420-50-20	Testing	55.36	Midwest Laboratories
40125	8030-50-20	Supplies	958.96	Municipal Supply
40129	7180-50-20	Education	80.00	NE DHHS
40130	7180-50-20	Education	75.00	Nebraska Rural Water Association
40126	7330-50-20	Telephone	160.45	NT&T
40133	7430-50-20	Digger's Hotline	34.80	One Call Concepts
40134	7310-50-20	Electricity	1,475.90	OPPD
40069	6080-50-20	Health Insurance	88.89	Principal
40146	7330-50-20	Telephone	15.34	Verizon Wireless
40147	7290-50-20	Uniform Allowance	60.70	Walkers Uniform Rental
<b>Total</b>			<b>7,871.59</b>	
<b>Sewer</b>				
40095	6084-60-30	Aflac	29.12	Aflac
40092	6080-60-30	Health Insurance	1,321.15	Blue Cross Blue Shield
40104	8030-60-30	Supplies	4.59	BRP Investments
40104	8120-60-30	Fuel	154.05	BRP Investments
40093	8120-60-30	Fuel	57.63	Casey's General Store
40063	6080-60-30	Health Insurance	107.25	Delta Dental
40107	7230-60-30	Postage/Shipping	491.34	First National Bank
40122	7420-60-30	Testing	467.00	Midwest Laboratories
40131	7010-60-30	Prof Svcs-Engineer	319.52	Olsson Associates
40134	7310-60-30	Electricity	2,826.69	OPPD
40069	6080-60-30	Health Insurance	50.66	Principal
40145	8160-60-30	R&M Grounds	3,777.29	TREKK Design Group
40146	7330-60-30	Telephone	15.34	Verizon Wireless
40147	7290-60-30	Uniforms Allowance	59.40	Walkers Uniform Rental
<b>Total</b>			<b>9,681.03</b>	
<b>Street</b>				
40096	9040-70-40	Tools & Misc Equip	18.48	Aksarben Saw & Tool
40099	8140-70-40	R&M Equip	744.05	Aspen Equipment
40102	8040-70-40	Supplies-Safety/Medical	314.54	Big State Industrial Supply
40092	6080-70-40	Health Insurance	686.56	Blue Cross Blue Shield
40104	8120-70-40	Fuel	170.28	BRP Investments
40093	8120-70-40	Fuel	136.27	Casey's General Store
40063	6080-70-40	Health Insurance	30.90	Delta Dental
40109	9040-70-40	Tools & Misc Equip	6.59	Gretna Ace Hardware
40110	9040-70-40	Tools & Misc Equip	14.89	Home Depot
40119	8150-70-40	R&M Vehicle	7.52	Menards
40119	8030-70-40	Supplies	23.91	Menards
40120	8140-70-40	R&M Equip	407.90	Michael Todd & Company
40120	8225-70-40	R&M Street Signs&Posts	802.91	Michael Todd & Company
40127	8140-70-40	R&M Equip	85.98	Mill Creek Auto Parts
40124	7320-70-40	Natural Gas	735.21	MUD
40128	7090-70-40	Department of Roads	9,780.00	Nebraska Department of Roads
40126	7330-70-40	Telephone	52.14	NT&T
40131	7010-70-40	Prof Svcs-Engineer	829.66	Olsson Associates
40134	7310-70-40	Electricity	3,590.54	OPPD
40135	7340-70-40	Waste Disposal	38.00	Premier Waste Solutions
40069	6080-70-40	Health Insurance	68.13	Principal
40144	8215-70-40	R&M Streets & Alleys	387.51	Silix Group
40144	8090-70-40	Asphalt & Concrete	1,483.80	Silix Group

40146	7330-70-40	Telephone	15.33	Verizon Wireless
40147	7290-70-40	Uniform Allowance	54.60	Walkers Uniform Rental
40148	8100-70-40	Sand & Gravel	1,060.18	Westover Rock & Sand
<b>Total</b>			<b>21,545.88</b>	
<b>Keno</b>				
40144	9174-80-70	Keno CB Project	218.30	Silex Group, LLC
<b>Total</b>			<b>218.30</b>	
		Payroll & Payroll Taxes	39,416.95	
		VOYA Retirement ER	2,619.76	
		Medical Reimbursement	3,506.64	
		Water Deposit Refunds	300.00	

### **Regular Agenda**

Agenda Item 1. Lt. Jacob Betsworth with the Sarpy County Sheriff's Department provided the monthly service report.

Agenda Item 2. Mayor Roseland recommended Kyle Fisher, 695 Elm Street, to serve on the Planning Commission. Motion by Nolte, seconded by Craney, to appoint Kyle Fisher, 695 Elm Street, to serve on the Planning Commission (term end December 2018). AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 3. John Wiese and Jared Wiese, father and son, discussed their interest in constructing a car wash at 1100 Park Drive. Current city zoning regulations do not permit car washes in the Business Highway Zoning District, so Wiese would need to file a zoning regulation text amendment to allow a car wash as a permitted use within this zoning district. Wiese said that the location is good and there is abundant traffic along Hwy 50 and Platteview Road, as well as from local residents. He feels this type of business would be good for the community. Wiese noted that the car wash would have one automatic bay as well as two or three manual wash bays. He is currently considering automatic wash bay options such as touchless or soft touch. The City Administrator reviewed the zoning text amendment process, as well as NDOT highway overlay district review and city Highway Corridor Overlay District guidelines and review procedures. Craney inquired about water consumption for the car wash. Wiese tried to estimate the number of gallons used by the different automatic wash bay processes. He has not reviewed city water rates yet. Council stated that they have no objections yet to this project. Wiese will consider moving forward with the project.

Agenda Item 4. Council discussed park, street, building and maintenance projects for the fiscal year 2017-2018. Council reviewed a project schedule spreadsheet prepared by the City Administrator. They discussed project timelines, responsibilities and oversight. The City Administrator noted that communication and organization are key components for project completion. Council discussed whether or not seasonal maintenance workers would be needed to meet daily work routines and complete specific projects such as tarring cracks, concrete work and park maintenance. They considered obtaining bids for contract labor on larger projects such as larger street pours and paving the parking lot at Buffalo Park. Council will continue to consider employee responsibilities and oversight.

Agenda Item 5. Motion by Nolte, seconded by Craney, to approve a \$1.00/hour merit increase to Connie Manzer, Library Director. AYES: Swenson, Herzog, Craney, Nolte. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that the library is establishing spring programs and working on new displays.

Agenda Item 3. No Department Report from Nolte.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reported on legislative items. He noted that several city representatives plan to attend the P3 educational meeting for the sewer agency.

Agenda Item 6. The City Administrator reported that the Papio-Missouri River NRD changed their contribution amount from 75% to 50% for the proposed wellhead protection plan. Council requested additional time to consider whether or not they want to proceed with this project.

### **Adjournment**

Motion by Nolte, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 8:35 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 6, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk