



CITY COUNCIL AGENDA

Tuesday, March 5, 2019 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the February 19, 2019 Council Meeting
2. Approve Claims and Payroll
3. Consider approval of Pay Application No. 2 in the amount of \$60,023.70 to ProTech Electric Services, Inc. for services rendered in conjunction with the Buffalo Park Ball Field Lighting Project

REGULAR AGENDA

1. Sarpy County Sheriff's Department monthly service report
2. Josh Charvat, Sarpy County Economic Development Corp. – Annual ROI Report
3. Consider bids for the annual lease of a skid steer for the street department
4. Discuss Connie Manzer's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte

4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, March 5, 2019. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
General				
41466	6084-10-10	Aflac	119.36	Aflac
41469	7260-10-10	Printing	670.00	American Legal Publishing
41467	6084-10-10	Aflac	13.20	Ameritas Life Insurance
41442	6080-10-10	Health Insurance	1,699.61	BlueCross BlueShield
41438	6080-10-10	Health Insurance	127.62	Delta Dental
41482	7230-10-10	Postage/Shipping	100.00	First National Bank
41485	8030-10-10	Supplies	24.86	Home Depot
41485	8130-10-10	R&M Building	72.07	Home Depot
41486	7030-10-10	Prof Svcs-Planning	2,205.00	JEO Consulting Group
41487	7200-10-10	Dues	50.00	Keep Nebraska Beautiful
41488	7020-10-10	Prof Svcs-Legal	50.00	Klinker, Mark
41489	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
41522	8140-10-10	R&M Equip	39.14	Konica Minolta Business Solutions
41490	7045-10-10	Prof Svcs-Tech Support	275.00	Massman, Nelson, Reinig
41492	8030-10-10	Supplies	4.99	Menards
41493	8130-10-10	R&M Building	25.59	Menards
41493	8130-10-10	R&M Building	626.12	Menards
41496	7320-10-10	Natural Gas	128.64	MUD
41508	7330-10-10	Telephone	117.51	NT&T
41502	8130-10-10	R&M Building	3,000.00	Omaha Spray Foam
41503	7250-10-10	Publication Costs	202.95	Omaha World Herald

41505	7310-10-10	Electricity	325.09	OPPD
41506	8010-10-10	Office Supplies	31.29	Pay-less Office Products
41440	6080-10-10	Health Insurance	88.50	Principal
41510	7046-10-10	Prof Svcs-Building Inspector	2,603.35	Sarpy County Building Inspector
41511	7200-10-10	Dues	800.00	Sarpy County Economic Development Corp
41512	7060-10-10	Animal Control	394.07	Sarpy County Fiscal Administrator
41513	7050-10-10	Law Contract	8,787.00	Sarpy County Treasurer
41515	7020-10-10	Prof Svcs-Legal	500.00	Seidler & Seidler
41516	8030-10-10	Supplies	16.96	Springfield Ace Hardware
41516	8130-10-10	R&M Building	35.97	Springfield Ace Hardware
41519	7280-10-10	Laundry	127.20	Walkers Uniform Rental
Total			23,402.93	
Sales Tax				
41472	9170-15-10	Buffalo Park	1,030.00	BCDM Architects
41492	9089-15-10	Community Events	35.97	Menards
41492	9173-15-10	City Hall	453.35	Menards
41521	9170-15-10	Buffalo Park	60,023.70	ProTech Electric Services
Total			61,543.02	
Library				
41468	8060-20-10	Books	240.90	Amazon/SYNCB
41467	6084-20-10	Aflac	26.40	Ameritas Life Insurance
41471	8060-20-10	Books	113.06	Baker & Taylor
41442	6080-20-10	Health Insurance	1,077.18	BlueCross BlueShield
41477	7455-20-10	IP Address	55.00	Charter Communications
41438	6080-20-10	Health Insurance	64.28	Delta Dental
41481	8130-20-10	R&M Building	132.25	Fireguard
41494	8060-20-10	Books	90.90	MicroMarketing
41496	7320-20-10	Natural Gas	240.91	MUD
41508	7330-20-10	Telephone	46.22	NT&T
41505	7310-20-10	Electricity	218.42	OPPD
41507	7340-20-10	Waste Disposal	18.00	Premier Waste Solutions
41440	6080-20-10	Health Insurance	105.99	Principal
41514	7480-20-10	Janitorial	200.00	Schmieder, Marcie
Total			2,629.51	
Library Restricted				
41468	8060-21-10	Books	124.17	Amazon/SYNCB
41475	8060-21-10	Books	89.28	Center Point Large Print
41483	8060-21-10	Books	114.64	Gale
41509	8070-21-10	Library Supplies	513.37	Quill Corporation
Total			841.46	
Park				
41466	6084-30-10	Aflac	52.52	Aflac
41442	6080-30-10	Health Insurance	1,034.34	BlueCross BlueShield
41474	8120-30-10	Fuel	115.86	Casey's General Store
41438	6080-30-10	Health Insurance	95.48	Delta Dental
41498	8140-30-10	R&M Equip	15.68	Mill Creek Auto Parts
41505	7310-30-10	Electricity	241.28	OPPD
41507	7340-30-10	Waste Disposal	68.00	Premier Waste Solutions
41440	6080-30-10	Health Insurance	74.77	Principal
41519	7290-30-10	Uniform Allowance	27.05	Walkers Uniform Rental
Total			1,724.98	
Community Building				
41496	7320-40-10	Natural Gas	486.13	MUD

41505	7310-40-10	Electricity	137.51	OPPD
41507	7340-40-10	Waste Disposal	40.00	Premier Waste Solutions
41519	7280-40-10	Laundry	173.75	Walkers Uniform Rental
Total			837.39	
Water				
41466	6084-50-20	Aflac	56.16	Aflac
41467	6084-50-20	Aflac	10.75	Ameritas Life Insurance
41470	8150-50-20	R&M Vehicle	47.62	B&B Garage
41442	6080-50-20	Health Insurance	1,440.14	BlueCross BlueShield
41473	8120-50-20	Fuel	127.13	BRP Investments
41438	6080-50-20	Health Insurance	81.65	Delta Dental
41484	8110-50-20	Chemicals	714.48	Hawkins
41495	7420-50-20	Testing	55.36	Midwest Laboratories
41497	9042-50-20	Meter Upgrades	6,860.79	Municipal Supply
41500	7420-50-20	Testing	153.00	NE Public Health Environmental Lab
41508	7330-50-20	Telephone	164.11	NT&T
41501	9090-50-20	New Well	2,165.59	Olsson Associates
41501	9201-50-20	Wellhead Protection Plan	4,824.34	Olsson Associates
41504	7430-50-20	Digger's Hotline	15.00	One Call Concepts
41505	7310-50-20	Electricity	1,261.77	OPPD
41440	6080-50-20	Health Insurance	88.89	Principal
41516	8140-50-20	R&M Equip	25.99	Springfield Ace Hardware
41491	7260-50-20	Printing	265.15	Storey Kenworthy/Matt Parrott
41518	7330-50-20	Telephone	15.77	Verizon Wireless
41519	7290-50-20	Uniform Allowance	27.05	Walkers Uniform Rental
Total			18,400.74	
Sewer				
41466	6084-60-30	Aflac	55.38	Aflac
41467	6084-60-30	Aflac	10.75	Ameritas Life Insurance
41442	6080-60-30	Health Insurance	905.02	BlueCross BlueShield
41474	8030-60-30	Supplies	5.19	Casey's General Store
41474	8120-60-30	Fuel	54.70	Casey's General Store
41438	6080-60-30	Health Insurance	64.28	Delta Dental
41495	7420-60-30	Testing	467.00	Midwest Laboratories
41497	9042-60-30	Meter Upgrades	5,390.10	Municipal Supply
41501	7010-60-30	Prof Svcs-Engineer	901.75	Olsson Associates
41505	7310-60-30	Electricity	2,637.36	OPPD
41506	9042-60-30	Meter Upgrades	72.20	Pay-less Office Products
41440	6080-60-30	Health Insurance	90.99	Principal
41491	7260-60-30	Printing	265.14	Storey Kenworthy/Matt Parrott
41518	7330-60-30	Telephone	15.77	Verizon Wireless
41519	7290-60-30	Uniforms Allowance	36.45	Walkers Uniform Rental
Total			10,972.08	
Street				
41466	6084-70-40	Aflac	26.26	Aflac
41442	6080-70-40	Health Insurance	1,581.18	BlueCross BlueShield
41473	8120-70-40	Fuel	326.08	BRP Investments
41474	8120-70-40	Fuel	386.98	Casey's General Store
41476	8140-70-40	R&M Equip	250.00	Chad's Auto Repair
41478	7455-70-40	Internet	64.98	Charter Communications
41479	8130-70-40	R&M Building	200.00	Construction Containers & Excavating
41480	8140-70-40	R&M Equip	58.02	Cornhusker International Trucks
41438	6080-70-40	Health Insurance	48.21	Delta Dental
41485	9040-70-40	Tools & Misc Equip	50.35	Home Depot
41485	8130-70-40	R&M Building	60.79	Home Depot

41493	9040-70-40	Tools & Misc Equip	14.99	Menards
41493	8130-70-40	R&M Building	45.83	Menards
41492	9040-70-40	Tools & Misc Equip	61.31	Menards
41465	8090-70-40	Asphalt & Concrete	1,656.00	Midstates Construction Products
41498	8150-70-40	R&M Vehicle	14.56	Mill Creek Auto Parts
41498	9040-70-40	Tools & Misc Equip	47.99	Mill Creek Auto Parts
41498	8030-70-40	Supplies	163.65	Mill Creek Auto Parts
41498	8140-70-40	R&M Equip	333.90	Mill Creek Auto Parts
41496	7320-70-40	Natural Gas	1,045.60	MUD
41499	7090-70-40	Department of Roads	9,780.00	Nebraska Department of Roads
41508	7330-70-40	Telephone	52.61	NT&T
41501	7010-70-40	Prof Svcs-Engineer	279.66	Olsson Associates
41505	7310-70-40	Electricity	4,183.27	OPPD
41507	7340-70-40	Waste Disposal	40.00	Premier Waste Solutions
41440	6080-70-40	Health Insurance	108.47	Principal
41516	9040-70-40	Tools & Misc Equip	35.99	Springfield Ace Hardware
41516	8140-70-40	R&M Equip	59.38	Springfield Ace Hardware
41516	8030-70-40	Supplies	63.96	Springfield Ace Hardware
41517	8140-70-40	R&M Equip	205.30	Ty's Outdoor Power & Service
41518	7330-70-40	Telephone	15.76	Verizon Wireless
41519	7290-70-40	Uniform Allowance	36.35	Walkers Uniform Rental
41520	8100-70-40	Sand & Gravel	3,489.39	Westover Rock & Sand
Total			24,786.82	
		VOYA Retirement ER	3,347.44	
		Payroll	49,176.73	
		Medical Reimbursement	250.55	
		Water Deposit Refunds	631.89	

Regular Agenda

Agenda Item 1. Lt. Matt Core with the Sarpy County Sheriff's Department provided the monthly service report. He discussed overnight parking restrictions and increased enforcement on Hwy 50 and near the elementary school.

Agenda Item 2. Josh Charvat, Sarpy County Economic Development Corporation, reviewed the annual return on invest report.

Agenda Item 3. Council reviewed bids from Titan Machinery and Bobcat of Omaha for the annual lease of a skid loader for the maintenance department. Motion by Swenson, seconded by Herzog, to approve the bid from Titan Machinery in the amount of \$2,625 for the annual lease of a skid loader. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 4. Motion by Swenson, seconded by Herzog, to approve a 3% merit increase for Connie Manzer, Library Director. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that there is an ice jam on the east side of the library roof. He requested that maintenance inspect the roof and remove any hanging icicles.

Agenda Item 3. Nolte reported that tarring materials are ready to go as soon as winter weather is done. He complimented the maintenance department on snow removal. He said that maintenance personnel contacted him about increasing the maximum comp time allowed. No one from the Council was interested in increasing the comp time maximum.

Agenda Item 4. Craney reported that Jim Jennings at the high school will be letting students know of the open seasonal maintenance worker positions.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. Kathleen Gottsch, City Administrator, reported on the status of restroom improvements at the Community Building. Council noted the importance of adding a baby changing station to the gym level restroom. Council provided contractor suggestions. Gottsch also reported that the fire department inquired about storing the Rio in the city shop. Council was acceptable of the storage request as long as insurance requirements are met. Gottsch provided an update on the new city welcome flyer and provided copies of front cover photo options.

Adjournment

Motion by Swenson, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 7:37 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 5, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk