



CITY COUNCIL AGENDA
Tuesday, March 19, 2013 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the March 5, 2013 Council Meeting
2. Approve Treasurer's Report

REGULAR AGENDA

1. **Tabled March 5, 2013.** Rod Jones, President of the Springfield Youth Athletic Association – Discuss City Park ball field improvements; review and consider approval of bids for an outfield fence topper, premium infield topdressing, and installing a water line from the restroom facility to the concession stand
2. Consider approval of the Springfield Days Committee event requests for Springfield Days scheduled for June 7-8; requests include closing streets for activities (parade, children activities, duck drop race, fun run, vendors), waiving the noise ordinance, providing financial assistance for insurance and fireworks, waiving the Community Building rental fee
3. Review bids from American Lift & Sign Service and Nebraska Neon Sign Company for the purchase of an electronic sign to be displayed on city property adjacent to Main Street
4. **Tabled March 5, 2013.** Consider approval of **Resolution 2013-10** amending the special assessment delinquency date for Street Improvement District No. 2012-1 (South 1st Street)

5. **Tabled March 5, 2013.** Consider approval of **Resolution 2013-11** amending the special assessment delinquency date for Sidewalk Improvement District Nos. 2011-1 and 2012-1 (Main Street)
6. **Tabled March 5, 2013.** Consider approval of **Ordinance No. 834** AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS (INCLUDING INDUSTRIAL USERS) OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE (master fee schedule)
7. **Tabled March 5, 2013.** Consider approval of **Ordinance No. 835** AN ORDINANCE GRANTING A CABLE TELEVISION FRANCHISE TO CC VI, LLC, LOCALLY KNOWN AS CHARTER COMMUNICATIONS; SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM; PROVIDING FOR AN EFFECTIVE DATE; AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM
8. Consider approval of **Resolution 2013-12** directing the sale of city property and authorizing bids to be received
9. Review bids from Omaha Door & Window and Glass Services for the replacement of exterior and interior doors at the Community Building
10. Discuss Community Building items – rental coordinator job description, facility rental agreement, rental fees, cleaning services, capital improvement projects and expenses
11. Schedule Springfield Cleanup Day
12. Discuss Paul Holz’s annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on March 19, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Nolte, seconded by Craney, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$963,759.14 in cash assets; Prestige Treasury - \$203,729.88; Prestige Bond - \$381,197.04; Keno Community Betterment - \$135,701.18; Keno Progressive Jackpot - \$50,000.00; Water Deposit Savings - \$4,177.14; Refundable Deposit Savings - \$1,219.56; Water Tower Savings - \$110,213.28; Sewer Restricted - \$74,331.30; Water Capital Facilities Fees - \$32,195.42; Sewer Capital Facilities Fees - \$75,122.64; City Sales Tax - \$235,462.99; Money Mark Library Bricks - \$3,555.48; Government Securities - \$103,718.10; Library Savings - \$73,137.70; Time Certificates as follows: Bond - \$76,319.31; Tower - \$57,114.44; Water - \$124,662.14; Park - \$11,884.66; Library Bricks - \$21,160.47; Cash Receipts - \$211,907.33; Cash Disbursements - \$62,256.97; Various Purpose Bond 08 Interest Pymt \$4,273.75.

Regular Agenda

Agenda Item 1. Rod Jones, President of the Springfield Youth Athletic Association, provided bids from Odeys Inc. for premium infield topdressing and an outfield fence topper. He also provided two bids for installing a water line from the restroom facility to the concession stand. The bids for the water line also included the installation of a sanitary sewer line, laundry sink with faucet, floor drain, and six-gallon electric water heater. Nolte noted that the concession stand is not heated, so proper shutoffs would need to be in place for winterization. Council reviewed the Park Department budget. Council requested that the SYAA work with Springfield Platteview Community Schools to prioritize projects. Motion by Roseland, seconded by Craney, to approve the bids from Odeys Inc. for the purchase of the premium infield topdressing in the amount of \$1,639.47 and the outfield fence topper in the amount of \$624.63, and to table consideration of the two bids for installing a water line from the restroom facility to the concession stand until the April 2, 2013, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Keith Hentzen, Springfield Days Committee, thanked the Council for their continued support. Hentzen reviewed the committee's requests and activities planned for this year's event. Council suggested the maintenance department put up barricades on side streets blocking access to Main Street during the parade. Motion by Nolte, seconded by Roseland, to approve the Springfield Days Committee event requests for Springfield Days scheduled for June 7-8 including closing streets for activities, waiving the noise ordinance, waiving the Community Building rental fee, paying for event insurance, and providing \$3,000.00 for the fireworks display. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 3. Council reviewed bids from American Lift & Sign Service and Nebraska Neon Sign Company for an electronic sign to be displayed on city property. Pat Schuster with American Lift & Sign

Service presented the Council with information about his company's history, service, and products. Council discussed possible locations for the sign, as well as sign size and style. Council agreed that there is still a lot of information that needs to be discussed and compiled internally prior to purchasing a sign.

Agenda Item 4. Council Member Roseland introduced Resolution 2013-10 and moved its adoption. Council Member Fleming seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. The following ABSTAINED: Nolte. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-10**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY SPRINGFIELD,
NEBRASKA:

WHEREAS, on December 18, 2012, the Springfield City Council adopted Resolution 2012-49 that levied and assessed special assessments on lots and parcels of land in Street Improvement District No. 2012-1 to pay for the cost of constructing paving improvements. A copy of Resolution 2012-49 is attached as Exhibit "A" to this resolution and incorporated by reference.

WHEREAS, the Springfield City Council intended for said assessments to be payable in ten equal installments, the first of which to become delinquent on February 6, 2014, and the remaining installments to become delinquent the 6th day of February, subsequent to the date of levy and thereafter, in one, two, three, four, five, six, seven, eight and nine years respectively;

WHEREAS, each of said installments shall draw interest from the original date of passage of Resolution 2012-49 at the rate of five and one-quarter per centum (5.25%) per annum, until the same become delinquent, and after the same become delinquent interest at the rate specified by law for delinquent special assessments for such projects shall be paid thereon;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that Resolution 2012-49 is amended to provide that the special assessments are payable in ten equal installments, the first of which shall become delinquent on February 6, 2014, and the remaining installments shall become delinquent the 6th day of February, subsequent to the date of levy and thereafter, in one, two, three, four, five, six, seven, eight and nine years respectively;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Governing Body of the City of Springfield, Nebraska that this resolution is retroactive to December 18, 2012.

PASSED AND APPROVED this 19th day of March, 2013.

Ayes 3

Nays 0

Abstain 1

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Agenda Item 5. Council Member Roseland introduced Resolution 2013-11 and moved its adoption. Council Member Fleming seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. The following ABSTAINED: Nolte. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-11**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY SPRINGFIELD, NEBRASKA:

WHEREAS, on December 18, 2012, the Springfield City Council adopted Resolution 2012-50 that levied and assessed special assessments on lots and parcels of land in Sidewalk Improvement Districts Nos. 2011-1 and 2012-1 to pay for the cost of constructing paving improvements. A copy of Resolution 2012-50 is attached as Exhibit "A" to this resolution and incorporated by reference.

WHEREAS, the Springfield City Council intended for said assessments to be payable in seven equal installments, the first of which to become delinquent on February 6, 2014, and the remaining installments to become delinquent the 6th day of February, subsequent to the date of levy and thereafter, in one, two, three, four, five and six years respectively;

WHEREAS, each of said installments shall draw interest from the original date of passage of Resolution 2012-50 at the rate of five and one-quarter per centum (5.25%) per annum, until the same become delinquent, and after the same become delinquent interest at the rate specified by law for delinquent special assessments for such projects shall be paid thereon;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that Resolution 2012-50 is amended to provide that the special assessments are payable in seven equal installments, the first of which shall become delinquent on February 6, 2014, and the remaining installments shall become delinquent the 6th day of February, subsequent to the date of levy and thereafter, in one, two, three, four, five and six years respectively;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Governing Body of the City of Springfield, Nebraska that this resolution is retroactive to December 18, 2012.

PASSED AND APPROVED this 19th day of March, 2013.

Ayes 3

Nays 0

Abstain 1

Absent 0

Approved:

Mayor

SEAL

Attest:

City Clerk

Agenda Items 6 and 7. Motion by Nolte, seconded by Craney, to table agenda items 6 and 7, regarding Ordinance No. 834 and Ordinance No. 835, until the April 2, 2013, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None.

Agenda Item 8. Motion by Craney, seconded by Roseland, to table agenda item 8, regarding Resolution 2013-12 directing the sale of city property, until the April 2, 2013, Council meeting. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None.

Agenda Item 9. Council reviewed a bid from Omaha Door & Window for the replacement of exterior and interior doors at the Community Building. Glass Services did not submit a bid. Mayor Dill noted that the Council previously agreed to only change out the hardware on the interior doors. Motion by Craney, seconded by Nolte, to approve the bid from Omaha Door & Window to replace the two front entrance doors at the Community Building in the amount of \$4,559.35. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None.

Agenda Item 10. Council discussed miscellaneous Community Building items, including the rental coordinator job description, facility rental agreement, rental fees, cleaning services, capital improvement projects and expenses. No action was taken.

Agenda Item 11. Council scheduled Springfield Cleanup Day for Saturday, May 4, 2013.

Agenda Item 12. Motion by Nolte, seconded by Roseland, to approve a \$.34/hour merit increase for Paul Holz, Park Laborer. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Roseland reported that St. Joseph's Catholic Church would allow the city to do a test well on their property. He also reported that he planned to visit with another property owner south of town later in the week to discuss doing a second test well. Roseland suggested looking at other potential wells sites along Platteview Road. He also noted that the well in City Park has to be relined by June 1, as per the permit from the state.

Agenda Item 2. Fleming reported that he obtained bids to clean the basement walls and to repair the dead spots in the gym floor at the Community Building. He said he was trying to organize a meeting with the SYAA to discuss repair of the gym floor.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reminded the Council that Lots 5 and 6, Springfield Industrial Park need to be ready for use by the maintenance department before July. The city's lease with the Sarpy County Agricultural Society for the maintenance shop property located at Spruce Street and Railroad Avenue ends the first part of July and the city needs to vacate the property prior to then. Nolte indicated that he had free dirt available for the city to use to build up the two new lots.

Agenda Item 5. Mayor Dill updated the Council on the progress of the 911 Shared Services Committee.

Agenda Item 6. No other city staff reports were provided.

Executive Session

Motion by Craney, seconded by Roseland, to enter into executive session at 9:41 p.m. for the purpose of personnel matters. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None.

Motion by Craney, seconded by Roseland, to leave executive session at 9:52 p.m. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None.

Adjournment

Motion by Roseland, seconded by Craney, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 9:52 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 19, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch, City Clerk