



CITY COUNCIL AGENDA - AMENDED

Tuesday, March 17, 2020 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the March 3, 2020 Council Meeting
2. Approve Treasurer's Report
3. Approve bid from Mixan Mudjacking for miscellaneous mudjacking projects

REGULAR AGENDA

1. Josh Charvat, Sarpy County Economic Development Corp. – Annual Return on Investment Report and 2019 Review
2. Josh Charvat, Sarpy County Economic Development Corp. – Request to waive Community Building rental fee for October 28, 2020 investor meeting
3. Jean Schiebel, 700 North 6th Street – Desire to contribute financially towards the purchase of a flag pole at City Park in memory of her husband, Gary Schiebel
4. Bonnie Baughman, Natalie Papstein and Jason Jones, Springfield Youth Athletic Association – Request street closures for a color run fundraiser
5. Erik Falk, property owner of 240 Poplar Street (Lot 11, Springfield Industrial Park) – Design review of commercial flex building as it pertains to Corridor Overlay District regulations

6. Review and approve engineering plans and bid specifications for the restroom facility at City Park; authorize notice to bidders
7. **Tabled March 3, 2020.** Consider options presented by the city engineer for city-wide drainage improvements
8. Consider bids for the annual skid steer lease
9. Consider dental insurance plan options for 2020-2021
10. Consider approval of **Resolution 2020-8** approving a COVID-19 Pandemic Sick Leave Policy

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, March 17, 2020. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha. Absent: Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$8,379,417.61 in cash assets; Prestige Treasury-\$205,417.49; Prestige Bond-\$871,738.48; Keno Community Betterment-\$187,677.73; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,202.76; Refundable Deposit Savings-\$1,227.06; Water Tower Savings-\$179,742.87; Sewer Restricted-\$183,012.15; Water Capital Facilities Fees-\$60,507.98; Sewer Capital Facilities Fees-\$154,273.38; City Sales Tax-\$2,506,736.83; Money Mark Library Bricks-\$3,967.55; Government Securities-\$113,549.63; Library Savings-\$13,539.25; Time Certificates as follows: Bond-\$78,873.59; Tower-\$59,134.54; Water-\$129,413.94; Library Bricks-\$21,842.69; Library Restricted-\$41,268.43; Cash Receipts-\$7,195,125.22; Cash Disbursements-\$98,261.23.

Regular Agenda

Agenda Item 1. Josh Charvat, Sarpy County Economic Development Corp., reviewed the Annual Return on Investment Report and 2019 Annual Progress Report. He reported that the EDC submitted the Stovall property, located within Springfield's ETJ, for Go Ready Site designation. Herzog inquired about construction impacts due to COVID-19.

Agenda Item 2. Josh Charvat, Sarpy County Economic Development Corp., requested the Council waive the Community Building rental fee for their October 28, 2020, investor meeting. He noted that investor meetings are held quarterly and they like to hold meetings throughout the county. Motion by Swenson, seconded by Murtha, to waive the Community Building rental fee for Sarpy County Economic Development Corp.'s quarterly investor meeting on October 28, 2020. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 3. Jean Schiebel, 700 North 6th Street, was not in attendance; however, staff informed the Council that Schiebel has received donations from family and friends in memory of her husband, Gary, who recently passed away. Schiebel would like to use the donations to pay for one of the new flag poles at City Park and also put a memorial plaque on the pole or in the area in memory of Gary. Motion by Swenson, seconded by Herzog, to accept the offer from Jean Schiebel to help fund one of the flag poles at City Park in memory of her late husband Gary and direct city staff coordinate with Schiebel on the project. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 4. Bonnie Baughman, Natalie Papstein and Jason Jones, on behalf of the Springfield Youth Athletic Association (SYAA), reviewed their plan to organize a color run fundraiser scheduled for Saturday, August 8. The 5K run will start at the fairgrounds at 8:00 a.m. and end at Buffalo Park. Five color stations, consisting of colored starch that will be thrown over runners, will be located along the route. A one mile fun run in Buffalo Park is planned to take place after the 5K. The city sponsored splash pad party will take place after the event. SYAA plans to offer a hotdog feed in conjunction with the party. The representatives noted that they have contacted the Sarpy County Sheriff's Department regarding street closures and the Springfield Volunteer Fire Department about washing runners off after the event, so they don't get the color product into the splash pad. SYAA has been in contact with the high school cross country team about volunteering with the event, as well as others to ensure they have enough volunteers to assist as needed. Council discussed stipulations for approval. Motion by Swenson, seconded by Herzog, to (1) approve SYAA's request to use city streets for a color run fundraiser on Saturday, August 8, 2020, and close streets as necessary, (2) allow five color stations along the proposed route, (3) allow portable restrooms to be placed in Buffalo Park for the event, and (4) allow a temporary stop sign at the intersection of 1st and Main Streets, all approvals contingent upon the following guidelines: (1) SYAA must provide a certificate of insurance to the city naming the city as an

additional insured and meeting limit requirements, (2) a letter from the Sarpy County Sheriff's Department must be submitted to the city verifying their involvement with the event, (3) a letter from the Springfield Volunteer Fire Department must be submitted to the city verifying their involvement with the event, and (4) a letter from the Sarpy County Ag Society must be submitted to the city verifying their approval of SYAA using their property for event parking. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 5. Council reviewed building and site plans submitted by Erik Falk for a new building at 240 Poplar Drive, as the property is located within the Corridor Overlay District and requires design review and approval. Council also reviewed the design review report prepared by JEO Consulting Group. Falk noted that the building is a four bay flex building. Swenson reminded Falk to adhere to the plan he submitted and that any changes need to be approved by the city prior to making such revision. Motion by Herzog, seconded by Swenson, to approve the site and design plans for a new light industrial building located at 240 Poplar Drive, which is located in the Corridor Overlay District. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 6. Motion by Herzog, seconded by Murtha, to approve the engineering plans and bid specifications for the restroom facility at City Park and authorize notice to bidders. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 7. Motion by Swenson, seconded by Murtha, to approve Option 2A for city-wide drainage improvements with the revision to keep the existing 48" culvert and add two 54" culverts through the maintenance shop area instead of replacing the 48" culvert with two 60" culverts. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 8. Motion by Swenson, seconded by Herzog, to approve the bid from Titan Machinery in the amount of \$3,175 for the annual lease of a skid loader for the maintenance department. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 9. Motion by Herzog, seconded by Murtha, to approve the dental insurance renewal with Delta Dental. AYES: Swenson, Herzog, Murtha. NAYS: None. Motion carried.

Agenda Item 10. Council Member Swenson introduced **Resolution 2020-8** and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Murtha. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2020-8**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA, AUTHORIZING COVID-19 PANDEMIC SICK LEAVE TO REGULAR FULL-TIME AND REGULAR PART-TIME EMPLOYEES:

WHEREAS, on March 11, 2020, the World Health Organization declared a global coronavirus pandemic crisis; and

WHEREAS, Nebraska Governor Pete Ricketts on March 13, 2020, issued an Emergency Declaration for COVID-19; and

WHEREAS, on March 17, 2020, City of Springfield Mayor Robert Roseland issued a Declaration of Emergency relative to COVID-19; and

WHEREAS, the City of Springfield recognizes the need to provide additional leave benefits to employees to proactively slow the spread of the coronavirus and protect Springfield's vulnerable populations.

THEREFORE, the City of Springfield will implement the COVID-19 Pandemic Sick Leave Policy as defined below:

**COVID-19 PANDEMIC SICK LEAVE
EXPIRES ON JUNE 30, 2020**

All full-time and regular part-time employees shall be provided paid leave to cover an absence of up to fourteen (14) consecutive calendar days and no greater than eighty (80) hours for full-time employees and sixty (60) hours for regular part-time employees to be known as COVID-19 Pandemic Sick Leave (PSL). PSL is in addition to any days already earned as regular sick time. PSL can be used to supplement workers' compensation pay benefits, but shall not be used to exceed regular scheduled pay for any fourteen (14) day period.

In order to be eligible for using PSL days, the employee must have one or more of the following qualifying events:

1. The employee's medical diagnosis of a COVID-19 pandemic illness; or
2. The diagnosis of the employee's spouse, dependent child(ren) or other immediate family member residing in the employee's household with a COVID-19 pandemic illness; or
3. The employee has been requested to self-quarantine by the Nebraska Department of Health and Human Services or the Sarpy/Cass Health Department.

Any request for PSL days or additional PSL days must be made in writing, accompanied by a physician's statement that such time off is necessary for the recovery of the employee or the employee's immediate family residing in the household or documentation from the Nebraska Department of Health and Human Services or the Sarpy/Cass Health Department supporting self-quarantine. Said request must be directed to the City Administrator. The City Administrator shall make all final decisions regarding the use of PSL days and any such decision shall not be subject to the grievance procedure.

COVID-19 PSL days shall not be treated the same as non-PSL sick days for purposes of pay and accumulation. PSL days are not considered hours worked for overtime purposes and are not eligible for payout at any time.

Return to work after illness:

No employee shall return to work after a diagnosis of a COVID-19 pandemic illness until the employee has submitted to an examination by a medical professional of his/her choice and has received a written statement from said professional attesting to the employee's ability to safely return to work and has

been cleared of the pandemic illness. In the event the employee fails to provide such a statement upon his/her return, that employee's immediate supervisor shall send the employee home to secure such a statement with directions that the employee will not be allowed to return to work without the statement.

Prevention at worksite:

Employees are expected to be responsible for their own health. It is important that employees be aware of safety and prevention practices while at work. These include avoiding close contact when unnecessary, washing hands often, covering the nose and mouth when sneezing and/or coughing and washing hands immediately thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Springfield that the **COVID-19 Pandemic Sick Leave Policy** is hereby approved and shall expire on June 30, 2020, unless otherwise extended by Mayor and City Council approval.

Introduced and Passed this 17th day of March, 2020.

City Council Member Swenson moved the adoption of said resolution.
City Council Member Herzog seconded the motion.

Record of Vote:

Ayes: Swenson, Herzog, Murtha
Nays: None
Abstain: None
Absent: Craney

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor
SEAL
Attest: Kathleen Gottsch, City Clerk

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that city owned and operated buildings are currently closed to the public.

Agenda Item 3. Murtha reported that the street sweeper came through town. All of the new street name signs have been installed. She also noted that Kent Maystrick, Street Commissioner, is communicating with Travis Moore Construction about summer street repair projects. Murtha said that Maystrick is also preparing a pothole list.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. Kathleen Gottsch, City Administrator, provided an update on the well project. She also noted that Jack Parr, seasonal maintenance worker, is able to return to work earlier if we need him due to school closures.

Adjournment

Motion by Swenson, seconded by Murtha, to adjourn. AYES: Swenson, Herzog, Murtha. NAYS: None. Meeting adjourned at 8:09 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 17, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk