



## **CITY COUNCIL AGENDA**

Tuesday, June 6, 2017, at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the May 16, 2017 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 276855 from Olsson Associates in the amount of \$350.00 for professional services rendered from November 6, 2016, through May 6, 2017, for work completed on Springfield Water Main Replacement (Springfield Pines Subdivision to reimburse city for expenses)
4. Transfer \$40,000 from the Snider Estate Savings Account (April 30, 2017 balance = \$53,497.89) to a new CD, as per the Library Board's request
5. Approve a bid from Artistic Signs in the amount of \$1,770.00 for the purchase of two double-sided signs to replace the MoPac Trail and MoPac Trail Rules signs located along the Springfield Trail south of Main Street, adjacent to the Sarpy County Fairgrounds

### **REGULAR AGENDA**

1. Lt. Dennis Svoboda or Lt. Mark Topil with the Sarpy County Sheriff's Department will provide a monthly service report
2. Kaela Heneger, Springfield Elementary School Principal – Request to waive the Community Building rental fee from July 17-21 from 12-4 p.m. for the school show choir camp
3. Kirk Kobiela, 265 Main Street – Discuss nuisance abatement at 265 Main Street

4. Consider a bid from Kildow Construction in the amount of \$6,500.00 for nuisance abatement services at 485 South 2<sup>nd</sup> Street (Steve Zink, property owner)
5. Consider bids for construction of material bays at the new city maintenance facility
6. Consider approval of **Resolution 2017-14** placing a yield sign on North 8<sup>th</sup> Street at the intersection of North 8<sup>th</sup> and Elm Streets
7. Discuss fire hydrant obstructions as they pertain to Springfield Municipal Code §7-105 Fires; Obstruction
8. **Tabled May 16, 2017.** Discuss purchasing additional property for sewer plant expansion
9. Discuss water system improvements
10. Consider health insurance renewal with BlueCross BlueShield; Approve **Resolution 2017-15** amending Section 316 Health Insurance of the Employee Handbook
11. Discuss Jean Latham's annual review and consider a proposed merit increase
12. Discuss Barb Henninger's annual review and consider a proposed merit increase

#### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

#### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on June 6, 2017. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the

Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Nolte, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
39069	6084-10-10	Aflac	119.36	Aflac
39073	7260-10-10	Printing	192.41	Bear Graphics
39045	6080-10-10	Health Insurance	1,088.90	BlueCross BlueShield
39043	6080-10-10	Health Insurance	122.70	Delta Dental
39082	7205-10-10	Subscriptions	131.28	First National Bank
39088	7185-10-10	Lodging	171.90	Holiday Inn
39087	7030-10-10	Prof Svcs-Planning	190.00	JEO Consulting Group
39089	8140-10-10	R&M Equip	52.54	Konica Minolta Business Solutions
39090	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
39092	8200-10-10	Misc	17.62	MAPA
39093	7270-10-10	Insurance	2,396.62	Marcotte Insurance
39131	8010-10-10	Office Supplies	2.69	Menards
39131	8130-10-10	R&M Building	18.08	Menards
39100	7320-10-10	Natural Gas	48.05	MUD
39107	7045-10-10	Prof Svcs-Tech Support	495.00	Network Needs
39108	7330-10-10	Telephone	114.61	NT&T
39109	8010-10-10	Office Supplies	37.99	Office Depot
39110	7010-10-10	Prof Svcs-Engineer	446.91	Olsson Associates
39112	7250-10-10	Publication Costs	191.06	Omaha World Herald
39113	7310-10-10	Electricity	224.74	OPPD
39044	6080-10-10	Health Insurance	173.50	Principal Financial
39119	7046-10-10	Prof Svcs-Building Inspector	366.50	Sarpy County Building Inspector
39120	7060-10-10	Animal Control	372.24	Sarpy County Fiscal Administrator
39122	7050-10-10	Law Contract	8,396.00	Sarpy County Treasurer
39124	9310-10-10	Nuisance Abatement	125.00	Seidler & Seidler
39124	7020-10-10	Prof Svcs-Legal	1,440.62	Seidler & Seidler
39125	8010-10-10	Office Supplies	15.00	Special Tee's Screenprinting
39129	7280-10-10	Laundry	123.15	Walkers Uniform Rental
<b>Total</b>			<b>17,255.45</b>	
<b>Sales Tax</b>				
39072	9085-15-10	Capital Improvements	392.62	Barco Municipal Products
39078	9085-15-10	Capital Improvements	800.00	Consolidated Concrete
39086	9085-15-10	Capital Improvements	2,488.39	Jensen Gardens
39087	9088-15-10	Community Betterment	3,447.50	JEO Consulting Group
39121	9089-15-10	Community Events	32.40	Sarpy County Landfill
<b>Total</b>			<b>7,160.91</b>	
<b>Library</b>				
39070	8060-20-10	Books	469.04	Amazon/SYNCB
39071	8060-20-10	Books	97.96	Baker & Taylor
39045	6080-20-10	Health Insurance	823.64	BlueCross BlueShield
39077	7455-20-10	IP Address	55.00	Charter Communications
39043	6080-20-10	Health Insurance	61.80	Delta Dental
39080	8060-20-10	Books	176.61	Diamond Lake Books
39085	8160-20-10	R&M Grounds	5.57	Home Depot

39093	7270-20-10	Insurance	777.63	Marcotte Insurance
39096	8060-20-10	Books	233.63	MicroMarketing
39097	8060-20-10	Books	67.80	MidAmerica Books
39100	7320-20-10	Natural Gas	56.61	MUD
39108	7330-20-10	Telephone	39.49	NT&T
39113	7310-20-10	Electricity	201.30	OPPD
39044	6080-20-10	Health Insurance	102.90	Principal Financial
39123	7480-20-10	Janitorial	250.00	Schmeider, Marcie
<b>Total</b>			<b>3,418.98</b>	
<b>Library Restricted</b>				
39070	8070-21-10	Library Supplies	29.89	Amazon/SYNCB
39070	9010-21-10	Office Equipment	664.20	Amazon/SYNCB
39074	8070-21-10	Library Supplies	88.20	Brodart Co.
39076	8060-21-10	Books	86.88	Center Point Large Print
39079	8070-21-10	Library Supplies	18.75	Demco
39082	7205-21-10	Subscription	99.95	First National Bank
39083	8060-21-10	Books	144.01	Gale
39111	8075-21-10	Program Fees	241.00	Omaha Children's Museum
39116	8060-21-10	Books	37.97	Philbin, Tim
39118	8070-21-10	Library Supplies	148.90	Quill Corporation
39099	8075-21-10	Program Fees	171.00	Science Reconnect
<b>Total</b>			<b>1,730.75</b>	
<b>Park</b>				
39045	6080-30-10	Health Insurance	391.63	BlueCross BlueShield
39043	6080-30-10	Health Insurance	45.90	Delta Dental
39081	7350-30-10	Rental	95.00	Eagle Services
39086	8160-30-10	R&M Grounds	2,500.00	Jensen Gardens
39093	7270-30-10	Insurance	560.91	Marcotte Insurance
39131	8140-30-10	R&M Equip	21.94	Menards
39132	8160-30-10	R&M Grounds	25.00	Menards
39131	8160-30-10	R&M Grounds	100.00	Menards
39106	8120-30-10	Fuel	53.19	Neitzel's Corner
39113	7310-30-10	Electricity	573.95	OPPD
39115	9177-30-10	Splash Park	86.00	Outdoor Recreation Products
39117	7340-30-10	Waste Disposal	63.00	Premier Waste Solutions
39044	6080-30-10	Health Insurance	12.13	Principal Financial
39125	7290-30-10	Uniform Allowance	105.50	Special Tee's Screenprinting
39127	8140-30-10	R&M Equip	49.98	Ty's Outdoor Power & Service
39127	9040-30-10	Tools & Misc Equip	81.97	Ty's Outdoor Power & Service
<b>Total</b>			<b>4,766.10</b>	
<b>Community Building</b>				
39093	7270-40-10	Insurance	790.38	Marcotte Insurance
39100	7320-40-10	Natural Gas	53.23	MUD
39113	7310-40-10	Electricity	97.62	OPPD
39129	7280-40-10	Laundry	167.50	Walkers Uniform Rental
<b>Total</b>			<b>1,108.73</b>	
<b>Water</b>				
39069	6084-50-20	Aflac	85.28	Aflac
39045	6080-50-10	Health Insurance	1,335.20	BlueCross BlueShield
39043	6080-50-10	Health Insurance	93.95	Delta Dental
39091	8140-50-20	R&M Equip	4,389.24	Layne Christensen Company
39093	7270-50-20	Insurance	2,932.04	Marcotte Insurance
39098	7420-50-20	Testing	45.36	Midwest Laboratories

39101	8030-50-20	Supplies	29.96	Municipal Supply
39105	7420-50-20	Testing	18.00	NE Public Health Environmental Lab
39106	8120-50-20	Fuel	52.16	Neitzel's Corner
39108	7330-50-20	Telephone	151.33	NT&T
39130	7010-50-20	Prof Svcs-Engineer	350.00	Olsson Associates
39114	7430-50-20	Digger's Hotline	34.32	One Call Concepts
39113	7310-50-20	Electricity	1,019.51	OPPD
39044	6080-50-10	Health Insurance	99.74	Principal Financial
39125	7290-50-20	Uniform Allowance	55.00	Special Tee's Screenprinting
39128	7330-50-20	Telephone	15.21	Verizon Wireless
39129	7290-50-20	Uniform Allowance	60.90	Walkers Uniform Rental
<b>Total</b>			<b>10,767.20</b>	
<b>Sewer</b>				
39045	6080-60-10	Health Insurance	391.63	BlueCross BlueShield
39043	6080-60-10	Health Insurance	45.90	Delta Dental
39084	8140-60-30	R&M Equip	12.99	Gretna Ace Hardware
39093	7270-60-30	Insurance	2,141.66	Marcotte Insurance
39098	7420-60-30	Testing	467.00	Midwest Laboratories
39101	8030-60-30	Supplies	14.00	Municipal Supply
39104	8140-60-30	R&M Equip	4.90	Nebraska-Iowa Industrial Fasteners Corp
39106	8030-60-30	Supplies	4.95	Neitzel's Corner
39108	7330-60-30	Telephone	-17.34	NT&T
39113	7310-60-30	Electricity	2,031.71	OPPD
39044	6080-60-10	Health Insurance	12.12	Principal Financial
39125	7290-60-30	Uniforms Allowance	27.50	Special Tee's Screenprinting
39128	7330-60-30	Telephone	15.21	Verizon Wireless
39129	7290-60-30	Uniforms Allowance	61.05	Walkers Uniform Rental
<b>Total</b>			<b>5,213.28</b>	
<b>Street</b>				
39045	6080-70-10	Health Insurance	541.95	BlueCross BlueShield
39075	8120-70-40	Fuel	156.51	Casey's General Store
39043	6080-70-10	Health Insurance	30.90	Delta Dental
39084	8130-70-40	R&M Building	58.94	Gretna Ace Hardware
39085	9040-70-40	Tools & Misc Equip	18.57	Home Depot
39085	8140-70-40	R&M Equip	29.05	Home Depot
39093	7270-70-40	Insurance	3,148.76	Marcotte Insurance
39131	9040-70-40	Tools & Misc Equip	121.65	Menards
39100	7320-70-40	Natural Gas	103.14	Metropolitan Utilities District
39102	8140-70-40	R&M Equip	225.05	Mill Creek Auto Parts
39103	8030-70-40	Supplies	5.00	NDOR
39108	7330-70-40	Telephone	50.38	NT&T
39110	7010-70-40	Prof Svcs-Engineer	2,362.73	Olsson Associates
39112	7250-70-40	Publication Costs	161.00	Omaha World Herald
39113	7310-70-40	Electricity	3,459.37	OPPD
39117	7340-70-40	Waste Disposal	36.00	Premier Waste Solutions
39117	7340-70-40	Waste Disposal	36.00	Premier Waste Solutions
39044	6080-70-10	Health Insurance	65.42	Principal Financial
39125	7290-70-40	Uniform Allowance	126.00	Special Tee's Screenprinting
39126	8030-70-40	Supplies	328.08	Tighton Fastener & Supply
39128	7330-70-40	Telephone	15.21	Verizon Wireless
39129	7290-70-40	Uniform Allowance	56.25	Walkers Uniform Rental
<b>Total</b>			<b>11,135.96</b>	
		Payroll & Payroll Taxes	44,205.13	
		VOYA Retirement ER	1,103.24	

	Medical Reimbursement	432.44	
	Water Deposit Refunds	572.14	

**Regular Agenda**

Agenda Item 1. Sgt. Perrin with the Sarpy County Sheriff’s Department provided the monthly service report. He discussed recent theft from and of vehicles. The department is coordinating with Curtis Raining to schedule crime prevention education throughout the community. He reported that the department will have bike patrol and cruisers on hand during Springfield Days.

Agenda Item 2. Kaela Heneger, Springfield Elementary School Principal, requested the Council waive the Community Building rental fee from July 17-21 for the school show choir camp. Heneger said the school started summer enhancement camps last year. They cannot use the gym this year for the show choir because of the summer Kids Care program. Council noted that the school still needs to enter into a rental agreement, provide appropriate insurance and put down the \$150 deposit. Motion by Nolte, seconded by Swenson, to waive the Community Building rental fee for the Springfield Elementary School show choir camp scheduled for July 17-21 from 12:00-4:00 p.m. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 3. Kirk Kobiela, property owner of 265 Main Street, appeared to address nuisances identified on his property. Kathleen Gottsch, City Administrator, introduced the following exhibits to the Council:

- Exhibit 16 – Photographs of the property submitted by the property owner dated May 15, 2017.
- Exhibit 17 – Photographs of the property submitted by the property owner dated May 21, 2017.
- Exhibit 18 – Photographs of the property taken by the city dated June 6, 2017.
- Exhibit 19 – Photographs of the property taken by the city dated June 6, 2017.
- Exhibit 20 – Photographs of the property taken by the city dated June 6, 2017.

Gottsch also provided the Council with an updated call/email log between city staff and Kobiela. Kobiela said that he has been working on his property and will continue doing so. He said he postponed a surgery in order to work on his house. He noted that he has removed the tarp from the driveway, will finish spreading out the dirt pile, finished siding the top rear of the house, patched the roof, installed new windows and put up Tyvek house wrap. He also obtained a bid in the amount of \$1,100 for gutters. He said he has spent over \$12,500 on his house since December. The dumper is full, so he has to wait until pickup before he can demo the deck on the back of the house. Kobiela reported that his attorney is ready to assist him as needed, but that he doesn’t want to pay the attorney because he would rather put money into the house. He said that he will cut down weeds, finish siding the house, and work on installing the retaining wall block next week as weather permits. Craney requested that the pile of dirt be leveled out prior to Friday for Springfield Days, that the retaining wall block be piled up neatly prior to installation, and that the house siding be finished to avoid moisture issues. Swenson noted that the city is trying to work with him to address nuisance issues. Kobiela threatened to get his attorney involved. Mayor Roseland inquired about Kobiela’s timeline to finish projects. Kobiela said it depends on the weather. He said he is delaying an operation that will have him laid up for six weeks. He noted that he will continue sending the city photos and project updates. He will hopefully have items completed within 90 days, unless there is bad weather or he has continued medical issues. Kobiela said he wants to finish his home improvements for his pride. Motion by Swenson, seconded by Nolte, to give Kirk Kobiela, property owner of 265 Main Street, sixty (60) days to complete the required nuisance abatement improvements. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 4. Steve Zink, property owner of 485 South 2<sup>nd</sup> Street, appeared to address nuisances identified on his property. He reported that he installed a new sidewalk last year, constructed a 5’ steel railing around his deck, resided his cooling shed, installed a 4’ wide decorative brick pathway from the

sidewalk to his deck, cut down brush and tree limbs, and hauled scrap metal to the recycler. He said that he has received numerous compliments from neighbors regarding property improvements. Zink inquired about the nuisance abatement procedure. Kathleen Gottsch, City Administrator, reviewed notification requirements and attempts made by the city to contact him about nuisance issues. Gottsch introduced the following exhibits to the Council:

Exhibit 12 – Photographs of the property taken June 6, 2017.

Exhibit 13 – Photographs of the property taken June 6, 2017.

Exhibit 14 – Photographs of the property taken June 6, 2017.

Council identified nuisances still not abated including (1) removal of piles of metal, gutter material, dead grass and wood, (2) removal of weeds, tall grass and overgrowth on entire property, (3) removal of a broken/rotted picnic table and (4) removal of an unlicensed trailer parked in the grass with weeds growing up around it. Council directed Zink to address these items by the next Council meeting to avoid further action by the city. Motion by Nolte, seconded by Swenson, to table agenda item 4, regarding a bid from Kildow Construction in the amount of \$6,500 for nuisance abatement at 485 South 2<sup>nd</sup> Street, until the June 20, 2017, Council meeting. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried. Council directed Zink to attend the June 20 meeting.

Agenda Item 5. Motion by Nolte, seconded by Herzog, to approve the bids from Rock Solid Poured Walls in the amount of \$21,274.00 and Travis Moore Construction, Option #1, in the amount of \$7,943.00 for the construction of materials bays at the new city maintenance facility. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 6. Council Member Swenson introduced Resolution 2017-14 and moved its adoption. Council Member Nolte seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2017-14**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, as per Springfield Municipal Code §5-211 “Signs, Signals,” the Mayor and City Council hereby direct the Springfield Street Department to place a yield sign on North 8<sup>th</sup> Street at the intersection of North 8<sup>th</sup> and Elm Streets for the purpose of regulating traffic; and

WHEREAS, the yield sign shall be placed on the southeast corner of the intersection of North 8<sup>th</sup> and Elm Streets directing vehicles traveling north on North 8<sup>th</sup> Street that they are to yield to oncoming traffic traveling on Elm Street; and

WHEREAS, the streets and intersection listed herein are located within the corporate limits of the City of Springfield; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Springfield Street Department is directed to place a yield sign on the southeast corner of the intersection at North 8<sup>th</sup> and Elm Streets.

Introduced and Passed this 6<sup>th</sup> day of June, 2017.

Ayes \_\_4\_\_

Nays \_\_0\_\_

Abstain \_\_0\_\_

Absent \_\_0\_\_

Approved:

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Mayor

(SEAL)

ATTEST:

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City Clerk

Agenda Item 7. Mike Herzog, Council Member and Member of the Springfield Volunteer Fire Department, reported that he toured town and found several fire hydrants that were either blocked by landscaping or needed to be raised up. He provided the Council with a list of hydrant locations. Council suggested budgeting next year to raise up sinking hydrants. Council also requested that letters be sent to property owners with landscaping blocking hydrant visibility.

Agenda Item 8. Dan Williams and Tom Heimes, developers, spoke to the Council about selling property to the city for the future sewer plant expansion. Williams noted that they have an option to purchase the property directly to the south of the city's sewer plant. He said that they desire to develop a light industrial subdivision on this property, primarily on the west side. The east side of the property is primarily floodplain and floodway. Mayor Roseland stated that the passage of LB253 allows the cities and county to work together on the development of a regional sewer system; however, it is unclear what is needed to move forward. Swenson reported that he and the City Administrator met with Jeremy Walker with Olsson Associates to discuss the plant expansion and future land needs. He noted that they provided a lot of good information, but the city does not yet know its exact course of action. The City Administrator inquired if Williams had contacted NDOR yet regarding access to the property. Williams noted that he had not done any research yet. The City Administrator reported that any light industrial development on this property would require NDOR review, an amendment to the future land use and comprehensive plan, an amendment to zoning regulations and following proper platting procedures. No action was taken.

Agenda Item 9. Council discussed water system improvements and requested staff coordinate a meeting between the cemetery board and city staff to discuss the future well location. Council also directed staff to coordinate a meeting with MUD to discuss water boundaries and the natural gas franchise.

Agenda Item 10. The City Administrator reviewed employee health insurance renewal options. Motion by Nolte, seconded by Herzog, to approve Option 304 with BlueCross BlueShield. Council Member Nolte introduced Resolution 2017-15 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:



**RESOLUTION  
2017-15**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield reserves the right to establish and update personnel policies and procedures which are within their legal authority; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 316 entitled "Health Insurance" shall be amended to read as follows:

**316 Health Insurance**

The City of Springfield's health insurance plan provides employees and their dependents access to medical and dental insurance benefits. Employees in the following employment classifications are eligible to participate in the health insurance plan after completing a sixty (60) day waiting period:

- \* Regular full-time employees
- \* Regular part-time employees (single coverage only)

The required waiting period is waived for existing employees changing from part-time employment classification to regular part-time or full-time employment classifications and having already satisfied the sixty (60) day waiting period. Coverage is effective on the first day of the month following the classification change.

Eligible employees may participate in the health insurance plan subject to all terms and conditions of the agreement between the City of Springfield and the insurance carrier. Any employee who wishes to waive their rights to insurance must sign a waiver stating such. This waiver will remain on file with the City Clerk.

Details of the health insurance plan are described in the Summary Plan Description (SPD). An SPD and information on cost of coverage will be provided in advance of enrollment to eligible employees. Contact the Mayor for more information about health insurance benefits.

The City pays 100% of the employee's monthly premium, as well as 100% of the deductible **and coinsurance up to the maximum out-of-pocket expense** (deductibles **and coinsurance** are for employee/spouse/family coverage – no exclusions).

~~Employees are responsible for 75% of the spouse/family monthly premium. Effective July 1, 2017;~~ Employees **will be** are responsible for 100% of the spouse/family monthly premium.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 316 entitled "Health Insurance" shall take effect July 1, 2017.

Passed and approved this 6<sup>th</sup> day of June, 2017.

Ayes   4  

Nays   0

Abstain \_\_0\_\_

Approved:

Absent \_\_0\_\_

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Items 11 and 12. Motion by Nolte, seconded by Herzog, to move agenda items 11 and 12, regarding Jean Latham and Barb Henninger's annual reviews and proposed merit increases, into executive session. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. Swenson reported that he and the City Administrator met with Jeremy Walker with Olsson Associates regarding the future sewer plant expansion. He noted that they will try to arrange a meeting with Sarpy County representatives to continue the discussion.

Agenda Item 2. Herzog reported that library staff is busy planning for Springfield Days activities.

Agenda Item 3. Nolte reported that the maintenance department will begin working on sidewalk approaches next week.

Agenda Item 4. Craney reported that the maintenance department will be setting the disc golf course at Buffalo Park this week. He said they are also installing new playground equipment at City Park. He is obtaining bids for the seating wall at Buffalo Park.

Agenda Item 5. Mayor Roseland suggested the Council participate in the flag ceremony and parade during Springfield Days.

Agenda Item 6. Kathleen Gottsch, City Administrator, updated the Council on vandalism that occurred at the splash pad on Sunday. She noted that a bearing on the motor at well #2 in City Park is going out. Council authorized staff to proceed with fixing the motor. She reported that NDOR has programmed a traffic light at Hwy 50 and Platteview Road. This project will take approximately three years to complete and will require the city's financial contribution. Gottsch noted that the state, through UNL, has offered to provide an energy efficiency assessment for the sewer plant. Council agreed to participate in the assessment.

Andie Ledenbach, on behalf of the Springfield Days Committee, thanked the Council for use of the shop space for Springfield Days activities.

### **Executive Session**

Motion by Swenson, seconded by Herzog, to enter into executive session at 8:43 p.m. for the purpose of personnel discussion. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Motion by Nolte, seconded by Herzog, to leave executive session at 9:03 p.m. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to approve a \$1.00/hour merit increase to Jean Latham. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Nolte, to approve a 3% annual merit increase to Barb Henninger. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

### **Adjournment**

Motion by Nolte, seconded by Swenson, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 9:04 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 6, 2017; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk