



CITY COUNCIL AGENDA

Tuesday, June 5, 2018 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the May 15, 2018 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 301947 from Olsson Associates in the amount of \$13,812.91 for professional services rendered from February 4, 2018, through May 5, 2018, for work completed on Main Street Bridge Repairs

REGULAR AGENDA

1. Lt. Jacob Betsworth or Lt. Mark Topil with the Sarpy County Sheriff's Department will provide a monthly service report
2. Andrew Rainbolt, Sarpy County Economic Development – 1st Quarter Report
3. Dan Williams – Consider amendment to building elevation for Wild Willy's Fireworks' building located at 750 Park Drive; building is located within the Highway Corridor Overlay District and original building elevation was approved by Council on May 2, 2017
4. Consider approval of **Resolution 2018-15** directing the sale of city property (2001 Chevy Silverado 1500 Truck) to the highest bidder, which bids will be received at auction on Thursday, June 21, 2018, beginning at 9:00 a.m. at Insurance Auto Auctions, Inc., 14749 Meredythe Plaza, Springfield, NE 68059

5. Consider approval of **Resolution 2018-16** approving the Amendment to Interlocal Agreement creating the Sarpy County and Cities Wastewater Agency, such amendment changes budget due dates
6. Consider creating city promotional videos to highlight community events
7. Consider approval of a bid from Crouch Recreation for the purchase and installation of a leaf shelter for the Springfield Creek Trails and Recreation Area (bid obtained through National Joint Powers Alliance bidding process); consider approval of a bid from TreeTop Products for the purchase of three picnic tables and two trash cans for the shelter
8. Consider approval of a bid from Main Street Designs for the purchase of new welcome banners
9. Consider approval of a bid from FireGuard for the purchase of new fire extinguishers for City Hall, Community Building, Library and Maintenance Facilities and for the purchase of new combo emergency/exit LED lights for City Hall and the Community Building
10. Consider approval of a bid for Valley Drive street repairs
11. Consider approval of a bid for the Cedar Street turnaround paving project
12. **Tabled May 15, 2018.** Discuss city well project and land acquisition
13. Adopt employee job descriptions – Library Director, Assistant Library Director, Library Assistant, and Community Building Rental Coordinator
14. **Tabled May 15, 2018.** Consider a proposed merit increase for Wendy Post, Community Building Rental Coordinator
15. Discuss Jean Latham’s annual review and consider a proposed merit increase
16. Discuss Barb Henninger’s annual review and consider a proposed merit increase
17. Discuss Sterling Lambries’ annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on June 5, 2018. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Swenson, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
General				
40429	6084-10-10	Aflac	119.36	Aflac
40403	6080-10-10	Health Insurance	1,515.81	BlueCross BlueShield
40398	6080-10-10	Health Insurance	127.62	Delta Dental
40444	7205-10-10	Subscriptions	131.28	First National Bank
40444	7230-10-10	Postage/Shipping	50.00	First National Bank
40446	7240-10-10	Mileage	96.63	Gottsch, Kathleen
40448	8030-10-10	Supplies	22.94	Home Depot
40449	8160-10-10	R&M Grounds	75.00	Hughes Mulch Products
40450	7030-10-10	Prof Svcs-Planning	2,350.00	JEO Consulting Group
40452	8140-10-10	R&M Equip	94.01	Konica Minolta Business Solutions
40453	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
40455	8030-10-10	Supplies	4.30	Ledenbach, Andrea
40455	7240-10-10	Mileage	75.59	Ledenbach, Andrea
40456	7270-10-10	Insurance	2,697.80	Marcotte Insurance
40457	8030-10-10	Supplies	12.88	Menards
40463	9010-10-10	Office Equip	4,473.00	Midwest Storage Solutions
40464	7320-10-10	Natural Gas	42.91	MUD
40469	7330-10-10	Telephone	113.19	NT&T
40470	7010-10-10	Prof Svcs-Engineer	920.02	Olsson Associates
40472	7250-10-10	Publication Costs	326.98	Omaha World Herald
40474	7310-10-10	Electricity	249.26	OPPD
40476	8010-10-10	Office Supplies	309.32	Pay-less Office Products
40401	6080-10-10	Health Insurance	88.50	Principal
40482	7046-10-10	Prof Svcs-Building Inspector	3,450.29	Sarpy County Building Inspector
40483	7060-10-10	Animal Control	383.62	Sarpy County Fiscal Administrator
40485	7050-10-10	Law Contract	8,589.00	Sarpy County Treasurer
40488	7020-10-10	Prof Svcs-Legal	1,488.03	Seidler & Seidler
40496	7280-10-10	Laundry	121.55	Walkers Uniform Rental
Total			28,109.87	
Sales Tax				
40431	9085-15-10	Capital Improvements	29,831.25	A&R Enterprises
40434	9085-15-10	Capital Improvements	410.38	BCDM Architects

40439	9089-15-10	Community Events	1,421.00	Construction Containers
40444	9089-15-10	Community Events	28.60	First National Bank
40455	9089-15-10	Community Events	48.65	Ledenbach, Andrea
40428	9085-15-10	Capital Improvements	13.00	Nebraska State Fire Marshall
40471	9085-15-10	Capital Improvements	13,812.91	Olsson Associates
40484	9089-15-10	Community Events	521.72	Sarpy County Landfill
40489	9085-15-10	Capital Improvements	105.00	Silex Group
Total			46,192.51	
Library				
40430	8060-20-10	Books	70.05	Amazon/SYNCB
40432	8060-20-10	Books	152.51	Baker & Taylor
40403	6080-20-10	Health Insurance	1,017.95	BlueCross BlueShield
40438	7455-20-10	IP Address	55.00	Charter Communications
40398	6080-20-10	Health Insurance	64.28	Delta Dental
40440	8060-20-10	Books	190.95	Diamond Lake Books
40448	8160-20-10	R&M Grounds	135.82	Home Depot
40449	8160-20-10	R&M Grounds	75.00	Hughes Mulch Products
40451	8060-20-10	Books	221.63	Kid's Reference Company
40456	7270-20-10	Insurance	875.35	Marcotte Insurance
40460	8060-20-10	Books	218.36	MicroMarketing
40461	8060-20-10	Books	233.40	MidAmerica Books
40464	7320-20-10	Natural Gas	45.18	MUD
40469	7330-20-10	Telephone	46.37	NT&T
40474	7310-20-10	Electricity	177.28	OPPD
40478	7340-20-10	Waste Disposal	16.95	Premier Waste Solutions
40401	6080-20-10	Health Insurance	105.99	Principal
40487	7480-20-10	Janitorial	200.00	Schmieder, Marcie
40498	8060-20-10	Books	6.00	Woman's Day
Total			3,908.07	
Library Restricted				
40430	9010-21-10	Office Equipm	245.74	Amazon/SYNCB
40437	8060-21-10	Books	89.28	Center Point Large Print
40444	7205-21-10	Subscription	119.45	First National Bank
40445	8060-21-10	Books	167.25	Gale
40468	8070-21-10	Library Supplies	8.46	Nobbies
40480	8070-21-10	Library Supplies	161.64	Quill Corporation
40481	8075-21-10	Program Fees	250.00	Quinn, Jeff
Total			1,041.82	
Park				
40433	8150-30-10	R&M Vehicle	90.00	B B Garage
40403	6080-30-10	Health Insurance	907.66	BlueCross BlueShield
40435	8160-30-10	R&M Grounds	120.00	Carlson, Michael
40436	8120-30-10	Fuel	426.23	Casey's General Store
40398	6080-30-10	Health Insurance	95.48	Delta Dental
40442	7350-30-10	Rental	262.00	Eagle Services
40443	8160-30-10	R&M Grounds	40.00	Farmers Union Coop
40443	8110-30-10	Chemicals	505.00	Farmers Union Coop
40447	8030-30-10	Supplies	29.97	Gretna Ace Hardware
40448	8130-30-10	R&M Building	52.37	Home Depot
40449	8160-30-10	R&M Grounds	75.00	Hughes Mulch Products
40456	7270-30-10	Insurance	631.40	Marcotte Insurance
40457	9040-30-10	Tools & Misc Equip	4.98	Menards
40466	8140-30-10	R&M Equip	30.08	Mill Creek Auto Parts
40465	8160-30-10	R&M Grounds	8.60	Municipal Supply
40474	7310-30-10	Electricity	585.61	OPPD

40477	8160-30-10	R&M Grounds	50.00	Powerplan
40478	7340-30-10	Waste Disposal	65.00	Premier Waste Solutions
40401	6080-30-10	Health Insurance	74.77	Principal
40479	8160-30-10	R&M Grounds	2,398.80	ProTech Electric Services
40486	8140-30-10	R&M Equipment	247.92	Schaeffer Manufacturing
40489	8100-30-10	Sand & Gravel	145.42	Silex Group
40492	9040-30-10	Tools & Misc Equip	239.99	Ty's Outdoor Power & Service
40493	8160-30-10	R&M Grounds	1,000.00	United Seed
40496	7290-30-10	Uniform Allowance	54.70	Walkers Uniform Rental
Total			8,140.98	
Community Building				
40456	7270-40-10	Insurance	889.70	Marcotte Insurance
40464	7320-40-10	Natural Gas	44.02	MUD
40474	7310-40-10	Electricity	103.03	OPPD
40478	7340-40-10	Waste Disposal	38.00	Premier Waste Solutions
40496	7280-40-10	Laundry	165.85	Walkers Uniform Rental
Total			1,240.60	
Water				
40429	6084-50-20	Aflac	56.16	Aflac
40403	6080-50-20	Health Insurance	1,317.09	BlueCross BlueShield
40436	8120-50-20	Fuel	72.44	Casey's General Store
40398	6080-50-20	Health Insurance	81.65	Delta Dental
40454	8140-50-20	R&M Equip	17,163.94	Layne Christensen
40456	7270-50-20	Insurance	3,300.50	Marcotte Insurance
40462	7420-50-20	Testing	153.42	Midwest Laboratories
40465	9042-50-20	Meter Upgrades	426.94	Municipal Supply
40467	7420-50-20	Testing	18.00	NE Public Health Environmental Lab
40469	7330-50-20	Telephone	160.20	NT&T
40473	7430-50-20	Digger's Hotline	59.10	One Call Concepts
40474	7310-50-20	Electricity	972.83	OPPD
40401	6080-50-20	Health Insurance	88.90	Principal
40488	7020-50-20	Prof Svcs- Legal	737.50	Seidler & Seidler
40495	7330-50-20	Telephone	15.27	Verizon Wireless
40496	7290-50-20	Uniform Allowance	59.20	Walkers Uniform Rental
Total			24,683.14	
Sewer				
40429	6084-60-30	Aflac	29.12	Aflac
40403	6080-60-30	Health Insurance	1,321.15	BlueCross BlueShield
40398	6080-60-30	Health Insurance	111.55	Delta Dental
40447	8030-60-30	Supplies	27.96	Gretna Ace Hardware
40456	7270-60-30	Insurance	2,410.80	Marcotte Insurance
40462	7420-60-30	Testing	594.00	Midwest Laboratories
40474	7310-60-30	Electricity	2,261.98	OPPD
40401	6080-60-30	Health Insurance	50.65	Principal
40488	7020-60-30	Prof Svcs-Legal	212.50	Seidler & Seidler
40494	8140-60-30	R&M Equip	91.81	USA BlueBook
40495	7330-60-30	Telephone	15.27	Verizon Wireless
40496	7290-60-30	Uniforms Allowance	59.40	Walkers Uniform Rental
Total			7,186.19	
Street				
40403	6080-70-40	Health Insurance	686.56	BlueCross BlueShield
40436	8120-70-40	Fuel	247.46	Casey's General Store
40398	6080-70-40	Health Insurance	32.14	Delta Dental
40441	8140-70-40	R&M Equip	74.10	Dultmeier Sales

40447	8030-70-40	Supplies	29.57	Gretna Ace Hardware
40456	7270-70-40	Insurance	3,544.45	Marcotte Insurance
40457	9040-70-40	Tools & Misc Equip	21.54	Menards
40458	9040-70-40	Tools & Misc Equip	36.47	Menards
40457	8030-70-40	Supplies	37.31	Menards
40459	8225-70-40	R&M Street Signs&Posts	136.56	Michael Todd & Company
40459	8030-70-40	Supplies	884.64	Michael Todd & Company
40464	7320-70-40	Natural Gas	97.61	MUD
40469	7330-70-40	Telephone	52.28	NT&T
40472	7250-70-40	Publication Costs	60.83	Omaha World Herald
40474	7310-70-40	Electricity	4,121.92	OPPD
40475	8150-70-40	R&M Vehicle	67.84	Pankonin's
40478	7340-70-40	Waste Disposal	38.00	Premier Waste Solutions
40401	6080-70-40	Health Insurance	68.13	Principal
40486	8140-70-40	R&M Equip	247.92	Schaeffer Manufacturing
40489	8100-70-40	Sand & Gravel	727.10	Silex Group,
40490	9040-70-40	Tools & Misc Equip	195.39	Titan Machinery
40491	8140-70-40	R&M Equip	9.99	Tractor Supply
40491	9040-70-40	Tools & Misc Equip	9.86	Tractor Supply
40495	7330-70-40	Telephone	15.26	Verizon Wireless
40496	7290-70-40	Uniform Allowance	56.10	Walkers Uniform Rental
40497	9040-70-40	Tools & Misc Equip	19.75	Watkins Concrete Block
40497	8030-70-40	Supplies	29.00	Watkins Concrete Block
Total			11,547.78	
Keno				
40434	9174-80-70	Keno CB Project	410.38	BCDM Architects
Total			410.38	
		Payroll & Payroll Taxes	47,560.14	
		VOYA Retirement ER	1,328.02	
		Medical Reimbursement	1,293.52	
		Water Deposit Refunds	87.33	

Regular Agenda

Agenda Item 1. Motion by Swenson, seconded by Herzog, to move agenda item 1 down the agenda until an officer arrives. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried. No officer arrived. Council reviewed the monthly service report.

Agenda Item 2. Andrew Rainbolt with the Sarpy County Economic Development Corp. presented the 1st Quarter Report. Rainbolt also reviewed the EDC's Sarpy County Data Center Wastewater Request for Proposals, which is seeking a potential solution to capture, cool and discharge or potentially reuse data center blowdown on the Highway 50 corridor.

Agenda Item 3. The City Administrator reported that the front entryway of the new Wild Willy's Fireworks building located at 750 Park Drive does not match the building elevation that was approved by the City Council on May 2, 2017, as per Highway Corridor Overlay District requirements. A photo of the front entryway and a copy of the approved building elevation were submitted to the Council for review. The installed entryway is approximately 12 feet smaller than the approved entryway. Since the property is located in the Highway Corridor Overlay District, the city design regulations require certain design elements for new buildings. Dan Williams', property owner, was in attendance and reported that in light of recent wind storms, his structural engineer said that the parapet arch on the top of the wall on the front side of the building had the potential to blow down under a large wind so the engineer had to put large steel beams on each side of the door to support the archway, thus reducing the size of the glass entryway. Williams requested the Council accept the installed

entryway. Council requested that Williams come up with an additional design element that could be incorporated on the front of the building to make up for the smaller entryway, such as adding windows, installing faux glass panels, installing an awning, or something else. Williams noted that adding windows or an awning would affect the structural integrity of the building. He suggested adding permanent landscape planters on each side of the entryway. Motion by Swenson, seconded by Herzog, to table agenda item 3, regarding an amendment to the building elevation for Wild Willy's Fireworks, until the July 17 Council meeting. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Dan Williams introduced Chuck Compagna to the Council. Compagna is interested in purchasing Williams' old fireworks retail building on Hwy 50 for the sale of high end cars. He would use the building as an indoor show room and park approximately 10-15 cars outside during open business hours. He would have two employees. The City Administrator noted that this type of use is a permitted use within the Business Highway Zoning District; however, Compagna needs to comply with Highway Corridor Overlay District regulations. Plans will need to be submitted addressing the site plan, landscaping, parking, etc.

Agenda Item 4. Council Member Nolte introduced Resolution 2018-15 and moved its adoption. Council Member Swenson seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2018-15**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska is the owner of personal property described in Exhibit "A" attached hereto; and

WHEREAS, the Springfield City Council hereby directs the sale of the property, with a minimum price of \$1,500.00 and in "as is" condition, to the highest bidder, which bids will be opened on Thursday, June 21, 2018, beginning at 9:00 a.m. at Insurance Auto Auctions, Inc., 14749 Meredythe Plaza, Springfield, NE 68059.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska, by a majority vote that:

1. The Mayor and the City Council of the City of Springfield, Nebraska, or its designee, for and on its behalf, has the authority to sell to the highest responsible bidder the aforementioned personal property described in Exhibit "A"; and
2. The proceeds of the sale of the personal property described in Exhibit "A" shall be placed in the fund of the Municipality from which it was purchased; and
3. The following passage of this resolution shall be posted in three (3) prominent places within the city for a period of not less than seven (7) days prior to the sale of the property.

Introduced and Passed this 5th day of June, 2018.

Ayes: Swenson, Herzog, Nolte, Craney

Nays: None

Abstain: None
Absent: None

Approved:

Robert Roseland
Mayor

SEAL

Attest:

Kathleen Gottsch
City Clerk

Agenda Item 5. Council Member Swenson introduced Resolution 2018-16 and moved its adoption. Council Member Nolte seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2018-16**

**RESOLUTION APPROVING THE AMENDMENT TO THE INTERLOCAL AGREEMENT
CREATING THE SARPY COUNTY AND CITIES WASTEWATER AGENCY**

WHEREAS, City of Springfield is a party to an agreement (the "Agreement") entered into pursuant to the Interlocal Cooperation Act, set out at Neb. Rev. Stat. § 13-801 et seq. (the "Act"), by and between Sarpy County and the Cities of Papillion, Bellevue, Springfield, La Vista and Gretna (the "Members"), which formed the interlocal agency called the Sarpy County and Cities Wastewater Agency (the "Agency"); and,

WHEREAS, pursuant to Section XVII of the Agreement, the Agency Board may amend the Agreement upon the execution of a written amendment by the governing bodies of all Members, and the approval of resolutions adopting the terms of the written amendment by the governing body of each Member; and,

WHEREAS, the Agency Board has determined that the time deadlines under Section IX of the Interlocal Agreement should be amended to provide more time and flexibility to the Agency and its Members to consider, discuss and approve the Agency's Annual Budget; and,

WHEREAS, the Agency Board has discussed and approved the proposed amendment to Section IX of the Agency Formation Agreement, as attached hereto as Exhibit A (hereinafter the "Amendment"); and,

WHEREAS, the redline comparison of the revisions made to Section IX of the Agency Formation Agreement by the Amendment is attached hereto as Exhibit B; and,

WHEREAS, the City of Springfield deems it appropriate and advisable to adopt the terms of the Amendment.

NOW, THEREFORE, BE IT RESOLVED BY the City of Springfield that the terms of the Amendment are hereby adopted; and,

IT BE FURTHER RESOLVED BY the City of Springfield that the Mayor hereby has the authority to execute the Amendment on behalf of the City of Springfield.

The above Resolution was approved by a vote of the City of Springfield at a public meeting duly held in accordance with applicable law on the 5th day of June, 2018.

Ayes: Swenson, Herzog, Nolte, Craney

Nays: None

Abstain: None

Absent: None

Approved:

Robert Roseland
Mayor

SEAL

Attest:

Kathleen Gottsch
City Clerk

Agenda Item 6. The Council considered creating promotional videos to highlight community events and attract new residents and businesses. DJ Hornacek, resident and videographer, provided a quote in the amount of \$500 for one person to film one event and prepare a one to two minute edited video. Motion by Nolte, seconded by Swenson, to authorize the expenditure of up to \$1,500 of keno community betterment funds to DJ Hornacek to create city promotional videos from three community events. AYES: Swenson, Nolte, Craney. NAYS: Herzog. Motion carried.

Agenda Item 7. Motion by Swenson, seconded by Herzog, to approve a bid from Crouch Recreation in the amount of \$48,767.00 for the purchase and installation of a leaf shelter for the Springfield Creek Trails and Recreation Area, which bid was obtained through the National Joint Power Alliance bidding process, and to approve a bid from TreeTop Products in the amount of \$5,199.69 for the purchase of three picnic tables and two trash cans for the leaf shelter area. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 8. Motion by Nolte, seconded by Swenson, to approve a bid from Main Street Designs in the amount of \$2,274.00 for the purchase of new welcome banners. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 9. Motion by Nolte, seconded by Herzog, to approve three bids from FireGuard (1) in the amount of \$977.10 for the purchase of new fire extinguishers for City Hall, Community Building, Library and Maintenance Facilities, (2) in the amount of \$642.82 for the purchase of new combo emergency/exit LED lights for City Hall and the Community Building, and (3) in the amount of \$370.75 for semi-annual and annual inspections. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 10. Motion by Nolte, seconded by Herzog, to approve the bid from Travis Moore Construction in the amount of \$15,312.50 for Valley Drive street repairs. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 11. Motion by Herzog, seconded by Swenson, to approve the bid from Travis Moore Construction in the amount of \$10,500.00 for the Cedar Street turnaround paving project, which project shall be done in July in conjunction with the ball field light installation. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 12. Motion by Swenson, seconded by Herzog, to move agenda item 12, regarding the city well project and land acquisition, into executive session. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 13. Motion by Swenson, seconded by Herzog, to approve employee job descriptions for the Library Director, Assistant Library Director, Library Assistant and Community Building Rental Coordinator. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Items 14-17. Motion by Swenson, seconded by Herzog, to move agenda items 14 thru 17 into executive session. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. No Department Report from Herzog.

Agenda Item 3. Nolte reported that South 1st Street paving is deteriorating quickly from street repairs done the year prior. K2 Construction, contractor for the project, is required to fix the concrete as per warranty. Staff will coordinate with Olsson Associates to have K2 Construction fix the street prior to the fair.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reminded Council Members that Springfield Days was June 8-9. He also reported that Congressman Bacon will be holding a town hall meeting on June 23.

Agenda Item 6. No additional city staff reports.

Council Member Nolte left the meeting at 8:14 p.m.

Executive Session

Motion by Swenson, seconded by Herzog, to enter into executive session at 8:14 p.m. for the purpose of land acquisition and personnel matters. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Motion by Swenson, seconded by Herzog, to leave executive session at 8:29 p.m. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Motion by Swenson, seconded by Herzog, to approve a \$75.00 per month merit increase for Wendy Post, Community Building Rental Coordinator. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Motion by Swenson, seconded by Herzog, to approve a 3% merit increase for Jean Latham. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Motion by Swenson, seconded by Herzog, to approve a 3% merit increase for Barb Henninger. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Motion by Swenson, seconded by Herzog, to approve a 3% merit increase for Sterling Lambries. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Adjournment

Motion by Swenson, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Craney. NAYS: None. ABSENT: Nolte. Meeting adjourned at 8:33 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 5, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk