



CITY COUNCIL AGENDA

Tuesday, June 4, 2013 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the May 21, 2013 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 188794 from Olsson Associates in the amount of \$11,053.38 for professional services rendered from March 10, 2013, through April 6, 2013, for work completed on Buffalo Park Splash Pad
4. Approve Invoice No. 190657 from Olsson Associates in the amount of \$4,706.30 for professional services rendered from April 7, 2013, through May 4, 2013, for work completed on Phase II Downtown Sidewalk Improvements

REGULAR AGENDA

1. Presentation by Direct Pro Audio; Consider bids from Midwest Sound & Lighting and Direct Pro Audio for a six microphone sound system and podium with microphone for the City Hall meeting room
2. Jim Rosser, owner of 103 West Main Street – Discuss sidewalk replacement
3. Lani Bressler, Allure Photography, 175 Main Street – Discuss Community Building usage and present business plan for shows and events
4. **Tabled May 21, 2013.** Thomas Powles, Sr. and Joyce A. Powles, property owners, of 460 Cedar Street, are scheduled to appear and show cause as to why such condition of said property shall not be found to be a public nuisance

5. Consider vacating unused alleys
6. Discuss Jean Latham’s annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on June 4, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Chad Nolte. Absent: Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Nolte, seconded by Roseland, to approve the Consent Agenda, except for consent agenda item 3, regarding the invoice from Olsson Associates for the splash pad project, which item was withdrawn by Olsson Associates and billed to the city in error. AYES: Roseland, Fleming, Nolte. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
33918	6084-10-10	Aflac	49.80	Aflac
33886	6080-10-10	Health Insurance	406.87	Assurant Health
33929	8080-10-10	Promotional Materials	532.00	Construction Containers & Excavating
33887	6080-10-10	Health Insurance	53.45	Delta Dental

33935	8010-10-10	Office Supplies	100.21	First National Bank
33934	7045-10-10	Prof Svcs-Tech Support	56.05	First National Bank
33935	8200-10-10	Misc	58.85	First National Bank
33934	7205-10-10	Subscriptions	131.28	First National Bank
33940	7030-10-10	Prof Svcs-Planning	2,173.25	JEO Consulting Group
33943	7020-10-10	Prof Svcs-Legal	25.00	Klinker, Mark
33944	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
33946	8080-10-10	Promotional Materials	865.20	Marcotte Insurance Agency
33948	8030-10-10	Supplies	48.77	Menards
33954	7320-10-10	Natural Gas	38.40	MUD
33958	7045-10-10	Prof Svcs-Tech Support	225.00	Network Needs
33989	7330-10-10	Telephone	103.75	NT&T
33963	7250-10-10	Publication Costs	166.46	Omaha World Herald
33965	7310-10-10	Electricity	256.08	OPPD
33973	7046-10-10	Prof Svcs-Building Inspector	207.00	Sarpy County Building Inspector
33974	7060-10-10	Animal Control	352.35	Sarpy County Fiscal Administrator
33972	7070-10-10	E911	2,702.00	Sarpy County Fiscal Administrator
33975	8080-10-10	Promotional Materials	17.86	Sarpy County Landfill
33976	7050-10-10	Law Contract	7,424.00	Sarpy County Treasurer
33978	7020-10-10	Prof Svcs-Legal	2,187.50	Seidler & Seidler
33985	7280-10-10	Laundry	127.20	Walkers Uniform Rental
33987	8080-10-10	Promotional Materials	3,000.00	Wild Willys Fireworks
Total			21,498.33	
Library				
33886	6080-20-10	Health Insurance	483.92	Assurant Health
33925	8160-20-10	R&M Grounds	20.00	Carlson Tile
33927	8060-20-10	Books	40.14	Center Point Large Print
33928	7455-20-10	IP Address	9.99	Charter Communications
33930	8060-20-10	Books	15.00	Davis, Susan
33887	6080-20-10	Health Insurance	26.20	Delta Dental
33931	8060-20-10	Books	70.08	Doubleday Book Club
33937	8060-20-10	Books	67.96	Gardner Media
33950	8060-20-10	Books	65.98	MicroMarketing
33951	8060-20-10	Books	151.41	MidAmerica Books
33954	7320-20-10	Natural Gas	73.20	MUD
33955	8060-20-10	Books	95.95	Mystery Guild
33989	7330-20-10	Telephone	35.01	NT&T
33965	7310-20-10	Electricity	223.88	OPPD
33966	7205-20-10	Subscriptions	20.00	Papillion Times
33968	8060-20-10	Books	211.88	Pumpkin Books
33970	7205-20-10	Subscriptions	20.99	Quiltmaker
33977	7480-20-10	Janitorial	200.00	Schmieder, Marcie
33981	7340-20-10	Waste Disposal	39.39	Sterrett Brothers Sanitation
Total			1,870.98	
Library Restricted				
33923	8075-21-10	Program Fees	150.00	Capow Science
33933	7180-21-10	Education	90.00	Eastern Library System
33936	8060-21-10	Books	91.46	Gale
33971	8075-21-10	Program Fees	150.00	Jeff Quinn
33967	7230-21-10	Postage/Shipping	200.00	Postmaster
33969	8030-21-10	Supplies	88.96	Quill Corporation
33980	8060-21-10	Books	305.70	Smart Apple Media
33983	8070-21-10	Library Supplies	11.50	Upstart
Total			1,087.62	
Park				

33919	8160-30-10	R&M Grounds	835.01	American Fence Company
33921	8120-30-10	Fuel	154.28	B&B Pit Stop
33922	8160-30-10	R&M Grounds	244.00	Block Electrical
33926	8120-30-10	Fuel	294.71	Casey's General Store
33932	7350-30-10	Rental	85.00	Eagle Services
33938	8160-30-10	R&M Grounds	1,438.38	IMix Concrete
33939	8160-30-10	R&M Grounds	80.98	Jensen Gardens
33939	8160-30-10	R&M Grounds	582.19	Jensen Gardens
33941	8140-30-10	R&M Equip	1,783.11	John Deere Financial
33948	8030-30-10	Supplies	20.83	Menards
33948	8130-30-10	R&M Building	27.99	Menards
33948	8160-30-10	R&M Grounds	35.88	Menards
33960	9177-30-10	Splash Park	332.48	Olsson Associates
33962	8140-30-10	R&M Equip	141.06	Omaha Tractor
33965	7310-30-10	Electricity	430.40	OPPD
Total			6,486.30	
Community Building				
33924	8030-40-10	Supplies	14.80	Carl Jarl Locksmiths
33948	8030-40-10	Supplies	36.56	Menards
33948	8130-40-10	R&M Building	90.95	Menards
33954	7320-40-10	Natural Gas	120.73	MUD
33961	9085-40-10	Capital Project	4,559.35	Omaha Door & Window
33965	7310-40-10	Electricity	99.00	OPPD
33985	7280-40-10	Laundry	151.20	Walkers Uniform Rental
33986	8030-40-10	Supplies	19.40	Westlake Ace Hardware
Total			5,091.99	
Water				
33918	6084-50-20	Aflac	56.17	Aflac
33886	6080-50-20	Health Insurance	523.45	Assurant Health
33920	8150-50-20	R&M Vehicle	44.40	B&B Garage
33921	8030-50-20	Supplies	26.72	B&B Pit Stop
33887	6080-50-20	Health Insurance	66.55	Delta Dental
33947	7260-50-20	Printing	209.45	Matt Parrott and Sons
33952	7420-50-20	Testing	39.65	Midwest Laboratories
33953	8030-50-20	Supplies	7.38	Mill Creek Auto Parts
33956	7420-50-20	Testing	31.00	NE Public Health Environmental Lab
33989	7330-50-20	Telephone	146.19	NT&T
33964	7430-50-20	Digger's Hotline	31.80	One Call Concepts
33965	7310-50-20	Electricity	877.74	OPPD
33985	7290-50-20	Uniform Allowance	58.95	Walkers Uniform Rental
Total			2,119.45	
Sewer				
33918	6084-60-30	Aflac	305.13	Aflac
33886	6080-60-30	Health Insurance	68.95	Assurant Health
33926	8030-60-30	Supplies	2.29	Casey's General Store
33926	8120-60-30	Fuel	169.83	Casey's General Store
33887	6080-60-30	Health Insurance	66.55	Delta Dental
33942	8160-60-30	R&M Grounds	880.50	Kerstens Precast Concrete
33947	7260-60-30	Printing	209.45	Matt Parrott and Sons
33949	7420-60-30	Testing	350.00	Michael Richard Wastewater Microbiology
33952	7420-60-30	Testing	117.40	Midwest Laboratories
33953	8030-60-30	Supplies	7.00	Mill Creek Auto Parts
33953	8140-60-30	R&M Equip	34.99	Mill Creek Auto Parts
33957	9040-60-30	Tools & Misc Equip	30.78	NE-IA Industrial Fasteners Corp
33989	7330-60-30	Telephone	51.72	NT&T

33965	7310-60-30	Electricity	2,263.04	OPPD
33984	8030-60-30	Supplies	46.65	USA BlueBook
33984	9040-60-30	Tools & Misc Equip	114.70	USA BlueBook
33985	7290-60-30	Uniforms Allowance	51.95	Walkers Uniform Rental
Total			4,770.93	
Street				
33886	6080-70-40	Health Insurance	586.73	Assurant Health
33921	8120-70-40	Fuel	439.02	B&B Pit Stop
33926	8120-70-40	Fuel	218.08	Casey's General Store
33887	6080-70-40	Health Insurance	26.20	Delta Dental
33938	8090-70-40	Concrete	615.50	IMix Concrete
33945	8040-70-40	Supplies-Safety/Medical	165.00	Libra Safety Products
33948	8150-70-40	R&M Vehicle	1.67	Menards
33948	8225-70-40	R&M Street Signs&Posts	6.94	Menards
33948	8010-70-40	Office Supplies	8.99	Menards
33948	8030-70-40	Supplies	15.03	Menards
33948	8160-70-40	R&M Grounds	27.44	Menards
33948	9040-70-40	Tools & Misc Equip	30.20	Menards
33948	8090-70-40	Concrete	1,416.20	Menards
33953	8140-70-40	R&M Equip	12.99	Mill Creek Auto Parts
33954	7320-70-40	Natural Gas	56.90	MUD
33954	7320-70-40	Natural Gas	89.40	MUD
33959	9040-70-40	Tools & Misc Equip	187.50	NMC Exchange
33989	7330-70-40	Telephone	46.82	NT&T
33988	9086-70-40	Capital Improvements	4,706.30	Olsson Associates
33965	7310-70-40	Electricity	3,386.40	OPPD
33979	7290-70-40	Uniform Allowance	121.00	Shirts & More
33982	8160-70-40	R&M Grounds	12,000.00	T Rex Services
33985	7290-70-40	Uniform Allowance	49.95	Walkers Uniform Rental
Total			24,214.26	
Payroll			33,444.43	

Regular Agenda

Lt. Mike Erhart with the Sarpy County Sheriff's Department provided the monthly service report. Nolte reported that he is working with a representative of the Sheriff's Department regarding parking concerns for the Warrior Dash event scheduled for later this year at the Sarpy County Fairgrounds.

Agenda Item 1. John Manheart with Direct Pro Audio presented the Council with a bid for a six microphone Anchor Audio CouncilMAN Conference System package. He also provided bids for two different types of lecterns with a microphone and speaker. Manheart informed the Council that the sound systems are designed for mobility, easy to use and expandable with other technology options including recording devices. He said that the system offers a six year warranty. Council discussed the ability to use the sound system at the Community Building and parks. Motion by Fleming, seconded by Nolte, to approve the bids from Direct Pro Audio for the six microphone Anchor Audio CouncilMAN Conference System package in the amount of \$1,749.00 and the Anchor Audio Admiral lectern with speaker, microphone and padded cover in the amount of \$2,198.00. AYES: Roseland, Fleming, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Jim Rosser, owner of 103 West Main Street, reported that he would construct a sidewalk on his property at 2nd and Main Streets, but he expressed concern about constructing a sidewalk on his other property at Railroad and Main Streets. He indicated that there are six power poles along the west side of his property that would interfere with the sidewalk location. Mayor Dill recommended that the city temporarily waive the sidewalk requirement at 101 Railroad Street until such time as the business use

changes, the property is sold, or the fence is torn down. Motion by Nolte, seconded by Roseland, to direct the City Clerk and City Attorney draft a document temporarily waiving the sidewalk construction requirement at 101 Railroad Street. AYES: Roseland, Fleming, Nolte. NAYS: None. Motion carried.

Agenda Item 3. Lani Bresler, Allure Photography, and Tammy Muecke, Tammy Muecke Photography, 175 Main Street, presented a proposal for a new rental process for the Community Building. Bresler and Muecke reviewed their proposed rental concept, including fees to be charged, building maintenance and upgrades, insurance requirements and liquor license issues. Mayor Dill requested that they submit their plan in writing for the Council's consideration. Nolte asked Fleming to contact a representative of the SSAP basketball organization to be involved in the discussion. Motion by Nolte, seconded by Fleming, to table agenda item 3, regarding Lani Bresler's request to discuss the Community Building usage and present a business plan for shows and events, until the June 18, 2013, Council meeting. AYES: Fleming, Nolte. NAYS: Roseland. Motion carried.

Agenda Item 4. Tom and Joyce Powles, property owners of 460 Cedar Street, were in attendance. They informed the Council that they have cleaned up the property and all that remains in the backyard is a riding lawn mower. They also noted that they have put down grass seed, planted a garden and partially cut down one of the trees. They said they are willing to cut down one tree if their property owner cuts down the other dead tree. Roseland and Nolte indicated that they would work with both property owners regarding the dead trees.

Agenda Item 5. Rick Lee, Maintenance Manager, informed the Council that he received a call from Charter Communications regarding possible tree limb interference with their communication lines in the alley behind their building located at 215 South 1st Street. He reported that the alley is active, but impassable. He suggested the city consider vacating this alley, as well as alleys located between 215 and 225 South 1st Street and behind the Post Office. The City Attorney and City Clerk reviewed the process to vacate alleys. Council directed the city maintenance department to trim the trees located in the alley behind Charter Communications. Motion by Nolte, seconded by Fleming, to direct the City Attorney and City Clerk begin the process of vacating the impassable alleys. AYES: Roseland, Fleming, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Motion by Nolte, seconded by Fleming, to approve a \$.50/hour annual merit increase for Jean Latham, library assistant. AYES: Roseland, Fleming, Nolte. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Roseland reported that he will be visiting with the Springfield American Legion in a couple of weeks regarding a possible test well location. He said that St. Joseph's Catholic Church is still acceptable to the city dropping a test well on their property. Council discussed other possible test well locations.

Agenda Item 2. Fleming reported that the Library Board received a third proposal for a digital sign to be located at the library. He said that they directed the Library Director to evaluate the bidders and present her findings at their next meeting. Fleming also reported that the new door at the Community Building needs a second coat of paint.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reported that the new sewer plant roof was being constructed.

Agenda Item 5. Mayor Dill requested that the Council start obtaining quotes for any items they may wish to discuss for the 2013-2014 budget. Nolte mentioned that there are several spots in the Buffalo Park trail that need replacing and suggested that this item be considered for the budget.

Agenda Item 6. Rick Lee reported that the maintenance department poured concrete on North 7th Street. He also reported that the maintenance shop piles have been moved to the new maintenance facility lots on South 1st Street.

Adjournment

Motion by Roseland, seconded by Nolte, to adjourn. AYES: Roseland, Fleming, Nolte. NAYS: None. Meeting adjourned at 8:20 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 4, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch, City Clerk