



CITY COUNCIL AGENDA
Tuesday, June 3, 2014 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the May 20, 2014 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 209748 from Olsson Associates in the amount of \$3,994.39 for professional services rendered from April 6, 2014, through May 3, 2014, for work completed on the Buffalo Park Splash Pad
4. Approve Invoice No. 209750 from Olsson Associates in the amount of \$9,869.35 for professional services rendered from April 6, 2014, through May 3, 2014, for work completed on Spruce Street Paving Improvements
5. Reappoint Jim Opitz and newly appoint Joe Parr to the Springfield Planning Commission

REGULAR AGENDA

1. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report
2. Greg Youell, Executive Director of MAPA – Heartland 2050 Project
3. Appoint 3, 5 or 7 disinterested residents to a special commission to determine if adjacent property owners are entitled to any special damages for the vacation of alleys
4. Consider approval of Pay Application No. 2 from Dostals Construction for the Buffalo Park Splash Pad project

5. Consider approval of Change Order No. 2 from Mackie Construction for the Spruce Street Paving project
6. Consider approval of Pay Application No. 2 & Final from Mackie Construction for the Spruce Street Paving project
7. Consider a bid from Mackie Construction for additional work to be done as part of the Spruce Street paving project
8. Discuss Larry Nolte's annual review and consider a proposed merit increase
9. Consider a proposed merit increase for Rick Lee for obtaining his Grade VI Water Operator License for backflow

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on June 3, 2014. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Fleming, seconded by Roseland, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
35174	6084-10-10	Aflac	49.80	Aflac
35144	6080-10-10	Health Insurance	427.13	Assurant Health
35145	6080-10-10	Health Insurance	57.20	Delta Dental
35192	8010-10-10	Office Supplies	73.84	First National Bank
35193	7045-10-10	Prof Svcs-Tech Support	131.28	First National Bank
35200	7030-10-10	Prof Svcs-Planning	4,801.45	JEO Consulting Group
35202	8140-10-10	R&M Equipment	190.00	Konica Minolta Premier Finance
35205	8080-10-10	Promotional Materials	759.11	Marcotte Insurance Agency
35206	7270-10-10	Insurance	2,476.04	Marcotte Insurance Agency
35211	7320-10-10	Natural Gas	42.72	MUD
35240	7330-10-10	Telephone	107.37	NT&T
35217	8010-10-10	Office Supplies	85.90	Office Depot
35219	7250-10-10	Publication Costs	193.42	Omaha World Herald
35221	7310-10-10	Electricity	209.45	OPPD
35224	7060-10-10	Animal Control	366.25	Sarpy County Fiscal Administrator
35225	7460-10-10	Waste Tax	38.25	Sarpy County Landfill
35226	7050-10-10	Law Contract	7,676.00	Sarpy County Treasurer
35228	9310-10-10	Nuisance Abatement	1,038.25	Seidler & Seidler
35228	7020-10-10	Prof Svcs-Legal	1,095.10	Seidler & Seidler
35233	7280-10-10	Laundry	120.95	Walkers Uniform Rental
Total			19,939.51	
Library				
35175	8060-20-10	Books	459.13	Amazon
35144	6080-20-10	Health Insurance	485.64	Assurant Health
35186	7455-20-10	IP Address	9.99	Charter Communications
35188	8090-20-10	Asphalt & Concrete	106.58	Consolidated Concrete
35145	6080-20-10	Health Insurance	28.05	Delta Dental
35206	7270-20-10	Insurance	569.80	Marcotte Insurance Agency
35208	8160-20-10	R&M Grounds	3.78	Menards
35239	8160-20-10	R&M Grounds	3.78	Menards
35209	8060-20-10	Books	40.99	MicroMarketing
35211	7320-20-10	Natural Gas	57.71	MUD
35213	8060-20-10	Books	42.97	Mystery Guild
35240	7330-20-10	Telephone	41.45	NT&T
35221	7310-20-10	Electricity	210.97	OPPD
35227	7480-20-10	Janitorial	250.00	Schmieder, Marcie
Total			2,310.84	
Library Restricted				
35180	8060-21-10	Books	112.97	Baker & Taylor
35182	8070-21-10	Library Supplies	72.15	Brodart Co.
35185	8060-21-10	Books	84.48	Center Point Large Print
35187	8060-21-10	Books	30.55	Children's BOMC
35189	8060-21-10	Books	44.99	Doubleday Book Club
35191	7180-21-10	Education	60.00	Eastern Library System
35193	7045-21-10	Prof Svcs-Tech Support	84.90	First National Bank
35203	8075-21-10	Program Fees	38.00	Lofte Community Theatre
35209	8060-21-10	Books	24.54	MicroMarketing
35222	8060-21-10	Books	161.15	Pumpkin Books
35223	8075-21-10	Program Fees	150.00	Quinn, Jeff
Total			863.73	

Park				
35179	8120-30-10	Fuel	357.60	B&B Pit Stop
35238	8140-30-10	R&M Equip	79.99	BlueTarp Financial
35183	8160-30-10	R&M Grounds	730.00	Carlson, Michael
35184	8120-30-10	Fuel	51.09	Casey's General Store
35188	8090-30-10	Asphalt & Concrete	301.00	Consolidated Concrete
35173	9177-30-10	Splash Park	57,060.00	Dostals Construction
35190	7350-30-10	Rental	87.00	Eagle Services
35194	8140-30-10	R&M Equip	4.49	Gretna Ace Hardware
35197	8160-30-10	R&M Grounds	49.20	Home Depot Credit Services
35198	8140-30-10	R&M Equip	79.17	J&J Small Engine Service
35199	8160-30-10	R&M Grounds	1,531.15	Jensen Gardens
35201	8140-30-10	R&M Equip	100.40	John Deere Financial
35206	7270-30-10	Insurance	538.72	Marcotte Insurance Agency
35207	8160-30-10	R&M Grounds	8.97	Menards
35207	8130-30-10	R&M Building	13.98	Menards
35216	8120-30-10	Fuel	42.40	Neitzel's Corner
35170	9177-30-10	Splash Park	3,994.39	Olsson Associates
35221	7310-30-10	Electricity	452.18	OPPD
35230	8140-30-10	R&M Equip	35.97	Ty's Outdoor Power & Service
35234	8100-30-10	Sand & Gravel	133.00	Western Sand & Gravel
35235	8140-30-10	R&M Equip	79.54	Winnelson
35236	8140-30-10	R&M Equip	79.54	Winnelson
Total			65,809.78	
Community Building				
35206	7270-40-10	Insurance	580.16	Marcotte Insurance Agency
35207	8130-40-10	R&M Building	1.47	Menards
35211	7320-40-10	Natural Gas	63.43	MUD
35221	7310-40-10	Electricity	94.88	OPPD
35233	7280-40-10	Laundry	157.45	Walkers Uniform Rental
Total			897.39	
Water				
35174	6084-50-20	Aflac	56.17	Aflac
35176	8030-50-20	Supplies	1,605.84	American Underground Supply
35144	6080-50-20	Health Insurance	639.68	Assurant Health
35178	8150-50-20	R&M Vehicle	47.62	B&B Garage
35179	8120-50-20	Fuel	180.34	B&B Pit Stop
35181	8140-50-20	R&M Equip	1,546.32	Block Electrical
35145	6080-50-20	Health Insurance	71.22	Delta Dental
35195	8140-50-20	R&M Equip	721.69	HD Supply Waterworks
35196	8140-50-20	R&M Equip	295.00	HOA Solutions
35206	7270-50-20	Insurance	2,206.68	Marcotte Insurance Agency
35207	9041-50-20	Fire Hydrant	104.56	Menards
35210	7420-50-20	Testing	44.59	Midwest Laboratories
35212	9042-50-20	Meter Upgrades	11,610.81	Municipal Supply
35214	7450-50-20	Licenses	115.00	NE DHHS
35215	7420-50-20	Testing	18.00	NE Public Health Environmental Lab
35240	7330-50-20	Telephone	149.70	NT&T
35218	7010-50-20	Prof Svcs-Engineer	846.77	Olsson Associates
35220	7430-50-20	Digger's Hotline	48.15	One Call Concepts
35221	7330-50-20	Telephone	991.65	OPPD
35228	7020-50-20	Prof Svcs- Legal	281.25	Seidler & Seidler
35229	7290-50-20	Uniform Allowance	58.33	Shirts & More
35231	8140-50-20	R&M Equip	795.79	Utility Equipment Company
35232	7330-50-20	Telephone	45.07	Verizon Wireless

35233	7290-50-20	Uniform Allowance	55.95	Walkers Uniform Rental
Total			22,536.18	
Sewer				
35174	6084-60-30	Aflac	305.13	Aflac
35176	8030-60-30	Supplies	30.71	American Underground Supply
35144	6080-60-30	Health Insurance	554.71	Assurant Health
35184	8120-60-30	Fuel	178.02	Casey's General Store
35145	6080-60-30	Health Insurance	112.86	Delta Dental
35206	7270-60-30	Insurance	1,326.08	Marcotte Insurance Agency
35239	8030-60-30	Supplies	96.62	Menards
35208	8030-60-30	Supplies	146.61	Menards
35210	7420-60-30	Testing	165.42	Midwest Laboratories
35240	7330-60-30	Telephone	52.19	NT&T
35218	7010-60-30	Prof Svcs-Engineer	846.77	Olsson Associates
35221	7310-60-30	Electricity	1,955.37	OPPD
35229	7290-60-30	Uniforms Allowance	58.33	Shirts & More
35233	7290-60-30	Uniforms Allowance	72.45	Walkers Uniform Rental
Total			5,901.27	
Street				
35177	8090-70-40	Asphalt & Concrete	367.64	Asphalt & Concrete Materials
35144	6080-70-40	Health Insurance	292.12	Assurant Health
35179	8120-70-40	Fuel	481.29	B&B Pit Stop
35184	8120-70-40	Fuel	212.61	Casey's General Store
35188	8090-70-40	Asphalt & Concrete	642.55	Consolidated Concrete
35145	6080-70-40	Health Insurance	69.67	Delta Dental
35204	9084-70-40	Sidewalk Repair	2,449.50	Logan Contractors Supply
35172	9082-70-40	Spruce Street Paving	73,944.99	Mackie Construction
35206	7270-70-40	Insurance	2,662.52	Marcotte Insurance Agency
35208	8130-70-40	R&M Building	1.74	Menards
35239	8130-70-40	R&M Building	1.74	Menards
35208	9040-70-40	Tools & Misc Equip	3.85	Menards
35239	9040-70-40	Tools & Misc Equip	3.85	Menards
35207	8150-70-40	R&M Vehicle	10.00	Menards
35207	8225-70-40	R&M Street Signs&Posts	34.90	Menards
35207	9040-70-40	Tools & Misc Equip	101.93	Menards
35207	9084-70-40	Sidewalk Repair	164.16	Menards
35207	8090-70-40	Asphalt & Concrete	1,416.20	Menards
35237	7320-70-40	Natural Gas	51.31	MUD
35240	7330-70-40	Telephone	47.35	NT&T
35171	9082-70-40	Spruce Street Paving	9,869.35	Olsson Associates
35221	7310-70-40	Electricity	3,368.76	OPPD
35229	7290-70-40	Uniform Allowance	168.34	Shirts & More
35233	7290-70-40	Uniform Allowance	71.95	Walkers Uniform Rental
Total			96,438.32	
Payroll			34,261.89	

Regular Agenda

Agenda Item 1. Lt. Mike Erhart with the Sarpy County Sheriff's Department provided the monthly service report.

Agenda Item 2. Greg Youell, Executive Director of MAPA, provided an overview of the services MAPA provides and discussed the Heartland 2050 project. He said that since most of the Heartland 2050

implementation activities will take place within the cities, MAPA is proposing a special assessment for cities to help fund MAPA staffing to support the implementation in 2015. MAPA is requesting that Springfield contribute \$500 towards this effort for fiscal year 2015. Council said they would consider this request.

Agenda Item 3. Mayor Dill recommended the appointment of Steve Murphy, Steve Adair and Jerry Aiken to a special commission to determine if adjacent property owners are entitled to any special damages for the vacation of alleys. Motion by Roseland, seconded by Craney, to approve the appointment of Steve Murphy, Steve Adair and Jerry Aiken to a special commission to determine special damages for the vacation of alleys. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 4. Motion by Roseland, seconded by Craney, to approve Pay Application No. 2 in the amount of \$57,060.00 from Dostals Construction for the Buffalo Park Splash Pad project. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Motion by Roseland, seconded by Craney, to approve Change Order No. 2 in the amount of \$1,679.12 from Mackie Construction for the Spruce Street Paving project. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Motion by Roseland, seconded by Craney, to approve Pay Application No. 2 & Final in the amount of \$73,944.99 from Mackie Construction for the Spruce Street Paving project. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 7. Council reviewed a bid from Mackie Construction for additional work to be done as part of the Spruce Street paving project. Council discussed drainage concerns expressed by the fire department. Mayor Dill said he would visit with fire department representatives about construction options. Motion by Nolte, seconded by Roseland, to approve bid item numbers 2, 3 and 5, contingent upon approval by the city engineer and the fire department. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Items 8 and 9. Motion by Roseland, seconded by Craney, to move agenda items 8 and 9, regarding proposed merit increases for Larry Nolte and Rick Lee, into executive session. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Roseland reported that the maintenance department handed out the last batch of electronic water meters. He said that city staff plans to meet with the SSAP on the third Wednesday of June to discuss constructing a test well at the soccer fields.

Agenda Item 2. No Department Report from Fleming.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reported that the maintenance department is repairing city water shutoffs. He pointed out that it is very difficult to get concrete right now, so the maintenance department will focus on fixing the shutoffs and only tearing up streets for emergencies.

Agenda Item 5. Mayor Dill suggested that the Council ride in the Springfield Days Parade. He said that he requested Olsson Associates provide a proposal for a sewer plant study that will look at retrofitting the existing plant to accommodate future federal mandates as well as future growth. He reported that there is

a dead tree in the right-of-way along Maple Street that needs to be removed. Council agreed to obtain quotes from licensed tree removal companies and proceed with removing the tree.

Agenda Item 6. No other city staff reports were provided.

Executive Session

Motion by Nolte, seconded by Roseland, to enter into executive session at 7:37 p.m. for the purpose of personnel discussion. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Motion by Nolte, seconded by Roseland, to leave executive session at 7:44 p.m. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Motion by Craney, seconded by Roseland, to approve a merit increase, up to the cap amount, for Larry Nolte. AYES: Roseland, Fleming, Craney. NAYS: None. ABSTAIN: Nolte. Motion carried.

Motion by Nolte, seconded by Roseland, to approve a \$.50/hour merit increase for Rick Lee for obtaining his Grade VI Backflow Water License. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Adjournment

Motion by Nolte, seconded by Craney, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 7:45 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 3, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk