



**CITY COUNCIL AGENDA**  
Tuesday, June 2, 2015 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

**CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

**CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the May 19, 2015 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 230837 from Olsson Associates in the amount of \$340.00 for professional services rendered through May 2, 2015, for work completed on the Turtle Creek Sanitary Sewer Crossing
4. Approve Invoice No. 230836 from Olsson Associates in the amount of \$2,177.25 for professional services rendered through May 2, 2015, for work completed on the South 1<sup>st</sup> Street Sewer Replacement Project
5. Approve Invoice No. 229799 from Olsson Associates in the amount of \$3,500.00 for professional services rendered from April 5, 2015, through May 2, 2015, for work completed on the Wastewater Treatment & Collection System Facility Plan
6. Approve Invoice No. 230832 from Olsson Associates in the amount of \$5,666.78 for professional services rendered from April 5, 2015, through May 2, 2015, for work completed on Main Street Phase 3
7. Approve the Nebraska Liquor Control Commission Manager Application for Kirk A. Kingston in connection with the Class D Liquor License held by Neitzel's Corner
8. Approve Pay Application No. 1 from Midwest DCM in the amount of \$41,178.51 for Main Street Phase 3

## REGULAR AGENDA

1. Lt. Steve Grabowski with the Sarpy County Sheriff's Department will provide a monthly service report
2. Conduct a **Public Hearing** for an application filed by the City of Springfield requesting a change of zoning classification from General Business to R50 Two Family Residential for property legally described as Lots 15 and 16, Block 13, City of Springfield, as surveyed, platted and recorded in Sarpy County, Nebraska, together with the south ½ of the vacated alley adjoining on the north and the east ½ of the vacated alley adjoining on the west; and generally located at 280 South 2<sup>nd</sup> Street
3. Consider approval of **Ordinance No. 884 AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION FROM BG-GENERAL BUSINESS TO R-50 TWO FAMILY RESIDENTIAL ON LOTS 15 AND 16, BLOCK 13, CITY OF SPRINGFIELD, A SUBDIVISION AS SURVEYED, PLATTED AND RECORDED IN SARPY COUNTY, NEBRASKA, TOGETHER WITH THE SOUTH ½ OF THE VACATED ALLEY ADJOINING ON THE NORTH AND THE EAST ½ OF THE VACATED ALLEY ADJOINING ON THE WEST; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF**
4. **Tabled May 5, 2015.** Consider a proposal from Thrasher for the installation of a complete helical tieback system for the box culvert/wingwall at Platteview Road and Park Drive
5. Review the South 1<sup>st</sup> Street Sewer Evaluation Report prepared by Olsson Associates and select the best option to improve the bottleneck in the existing sewer main between Spruce Street and Vine Street
6. Consider options for employee health insurance
7. Discuss Jean Latham's annual review and consider a proposed merit increase
8. Consider offering employment to a candidate for the City Hall Administrative Assistant position and set a starting wage

## DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Darren Carlson
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Mike Dill
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

## ADJOURNMENT

## MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on June 2, 2015. Present were Mayor Mike Dill; Council Members: Bob Roseland, Darren Carlson, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### Consent Agenda

Motion by Nolte, seconded by Roseland, to approve the Consent Agenda. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

### Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
36479	6084-10-10	Aflac	49.80	Aflac
36494	7045-10-10	Prof Svcs-Tech Support	52.74	First National Bank
36494	7205-10-10	Subscriptions	131.28	First National Bank
36494	7250-10-10	Publication Costs	435.28	First National Bank
36500	7030-10-10	Prof Svcs-Planning	1,661.25	JEO Consulting Group
36503	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
36542	8080-10-10	Promotional Materials	654.05	Marcotte Insurance Agency
36512	7320-10-10	Natural Gas	46.18	MUD
36544	7330-10-10	Telephone	105.01	NT&T
36515	8010-10-10	Office Supplies	191.28	Office Depot
36517	7250-10-10	Publication Costs	191.47	Omaha World Herald
36519	7310-10-10	Electricity	202.41	OPPD
36522	7060-10-10	Animal Control	375.49	Sarpy County Fiscal Administrator
36521	8080-10-10	Promotional Materials	26.81	Sarpy County Landfill
36523	7050-10-10	Law Contract	7,937.00	Sarpy County Treasurer
36525	7020-10-10	Prof Svcs-Legal	1,578.90	Seidler & Seidler
36530	7280-10-10	Laundry	112.60	Walkers Uniform Rental
<b>Total</b>			<b>13,941.55</b>	
<b>Library</b>				
36484	8060-20-10	Books	80.53	Baker & Taylor
36487	8060-20-10	Books	84.48	Center Point Large Print
36488	7455-20-10	IP Address	46.00	Charter Communications
36491	8060-20-10	Books	243.54	Diamond Lake Books
36495	8060-20-10	Books	177.57	Gardner Media
36502	8060-20-10	Books	82.94	Kid's Reference Company
36505	8060-20-10	Books	75.00	Lloyd Warner
36508	8060-20-10	Books	147.48	MicroMarketing
36509	8060-20-10	Books	131.67	MidAmerica Books
36512	7320-20-10	Natural Gas	46.60	MUD
36544	7330-20-10	Telephone	43.41	NT&T
36519	7310-20-10	Electricity	187.44	OPPD
36524	7480-20-10	Janitorial	200.00	Schmieder, Marcie

36527	8060-20-10	Books	128.00	Sports Videos
<b>Total</b>			<b>1,674.66</b>	
<b>Library Restricted</b>				
36481	9010-21-10	Office Equip	31.00	AWE
36492	8070-21-10	Library Supplies	70.92	Blick Art Materials
36494	7205-21-10	Subscription	99.95	First National Bank
36499	8075-21-10	Program Fees	175.00	Humanities Nebraska
36490	8075-21-10	Program Fees	200.00	Mann, David
36520	8070-21-10	Library Supplies	57.02	Quill Corporation
<b>Total</b>			<b>633.89</b>	
<b>Park</b>				
36480	8140-30-10	R&M Equip	26.63	American Underground Supply
36483	8120-30-10	Fuel	366.95	B&D Pit Stop
36485	9177-30-10	Splash Park	285.63	Carlson, Michael
36497	8030-30-10	Supplies	4.49	Gretna Ace Hardware
36497	8130-30-10	R&M Building	8.78	Gretna Ace Hardware
36511	9040-30-10	Tools & Misc Equip	59.01	Mill Creek Auto Parts
36516	9106-30-10	MoPac Trail Phase III	239.45	Olsson Associates
36519	7310-30-10	Electricity	487.62	OPPD
36486	8120-30-10	Fuel	116.89	Casey's General Store
36493	7350-30-10	Rental	92.00	Eagle Services
36528	8140-30-10	R&M Equip	187.83	Tractor Supply Co.
36536	7340-30-10	Waste Disposal	57.75	Premier Waste Solutions
<b>Total</b>			<b>1,933.03</b>	
<b>Community Building</b>				
36512	7320-40-10	Natural Gas	47.31	MUD
36519	7310-40-10	Electricity	57.37	OPPD
36530	7280-40-10	Laundry	152.90	Walkers Uniform Rental
36536	7340-40-10	Waste Disposal	31.50	Premier Waste Solutions
<b>Total</b>			<b>289.08</b>	
<b>Water</b>				
36479	6084-50-20	Aflac	56.16	Aflac
36480	8160-50-20	R&M Grounds	1,322.95	American Underground Supply
36483	8120-50-20	Fuel	148.20	B&D Pit Stop
36510	7420-50-20	Testing	13.84	Midwest Laboratories
36511	8140-50-20	R&M Equip	147.62	Mill Creek Auto Parts
36513	7420-50-20	Testing	36.00	NE Public Health Environmental Lab
36544	7330-50-20	Telephone-Water	153.39	NT&T
36518	7430-50-20	Digger's Hotline	35.70	One Call Concepts
36519	7310-50-20	Electricity	1,010.65	OPPD
36529	7330-50-20	Telephone	15.08	Verizon Wireless
36530	7290-50-20	Uniform Allowance	56.25	Walkers Uniform Rental
<b>Total</b>			<b>2,995.84</b>	
<b>Sewer</b>				
36479	6084-60-30	Aflac	302.26	Aflac
36486	8030-60-30	Supplies	1.99	Casey's General Store
36486	8120-60-30	Fuel	58.78	Casey's General Store
36501	8160-60-30	R&M Grounds	355.00	Kerstens Precast Concrete
36510	7420-60-30	Testing	426.27	Midwest Laboratories
36514	8030-60-30	Supplies	152.00	Nebraska Rural Water Association
36544	7330-60-30	Telephone	53.62	NT&T
36532	7010-60-30	Prof Svcs-Engineer	340.00	Olsson Associates

36516	7010-60-30	Prof Svcs-Engineer	790.59	Olsson Associates
36532	7010-60-30	Prof Svcs-Engineer	2,177.25	Olsson Associates
36532	7010-60-30	Prof Svcs-Engineer	3,500.00	Olsson Associates
36519	7310-60-30	Electricity	2,119.61	OPPD
36529	7330-60-30	Telephone	15.08	Verizon Wireless
36530	7290-60-30	Uniforms Allowance	52.55	Walkers Uniform Rental
<b>Total</b>			<b>10,345.00</b>	
<b>Street</b>				
36482	8150-70-40	R&M Vehicle	269.50	B&B Garage
36483	8120-70-40	Fuel	224.36	B&D Pit Stop
36486	8120-70-40	Fuel	182.67	Casey's General Store
36489	8090-70-40	Concrete	4,525.57	Consolidated Concrete
36496	9040-70-40	Tools & Misc Equip	52.10	Grainger
36497	8130-70-40	R&M Building	2.29	Gretna Ace Hardware
36497	9040-70-40	Tools & Misc Equip	85.98	Gretna Ace Hardware
36498	9040-70-40	Tools & Misc Equip	32.67	Home Depot
36504	8160-70-40	R&M Grounds	265.00	Leading Edge
36506	8150-70-40	R&M Vehicle	4.36	Menards
36506	8030-70-40	Supplies	8.74	Menards
36507	9040-70-40	Tools & Misc Equip	150.67	Menards
36506	8090-70-40	Asphalt & Concrete	1,416.20	Menards
36534	9077-70-40	Main Street Revitalization	41,178.51	Midwest DCM
36511	8140-70-40	R&M Equip	509.59	Mill Creek Auto Parts
36512	7320-70-40	Natural Gas	47.84	MUD
36544	7330-70-40	Telephone	49.00	NT&T
36516	7010-70-40	Prof Svcs-Engineer	2,263.01	Olsson Associates
36533	9077-70-40	Main Street Revitalization	5,666.78	Olsson Associates
36519	7310-70-40	Electricity	3,449.59	OPPD
36536	7340-70-40	Waste Disposal	31.50	Premier Waste Solutions
36531	7290-70-40	Uniform Allowance	127.00	Shirts & More
36526	8090-70-40	Asphalt & Concrete	228.00	Silex Group
36528	9040-70-40	Tools & Misc Equip	19.98	Tractor Supply
36528	8140-70-40	R&M Equip	50.02	Tractor Supply
36529	7330-70-40	Telephone	15.08	Verizon Wireless
36530	7290-70-40	Uniform Allowance	98.30	Walkers Uniform Rental
<b>Total</b>			<b>60,954.31</b>	
<b>Payroll</b>			<b>34,600.77</b>	

### Regular Agenda

Agenda Item 1. Lt. Steve Grabowski with the Sarpy County Sheriff's Department provided the monthly service report. Council inquired about registered sex offenders in Springfield. Lt. Grabowski reported that the Springfield and Gretna Volunteer Fire Departments performed better than the paid fire departments during the shooting drill at the high school.

Agenda Item 2. A Public Hearing of the Springfield City Council was opened at 7:05 p.m. to consider a change of zoning classification from General Business to R50 Two Family Residential for property legally described as Lots 15 and 16, Block 13, City of Springfield, as surveyed, platted and recorded in Sarpy County, Nebraska, together with the south ½ of the vacated alley adjoining on the north and the east ½ of the vacated alley adjoining on the west; and generally located at 280 South 2<sup>nd</sup> Street. The City Administrator reviewed the staff report. No one from the public spoke in opposition to or in favor of the application. Motion by Nolte, seconded by Roseland, to close the public hearing. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried. Public Hearing closed at 7:08 p.m.

Agenda Item 3. Council Member Roseland introduced Ordinance No. 884 entitled:

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION FROM BG-GENERAL BUSINESS TO R-50 TWO FAMILY RESIDENTIAL ON LOTS 15 AND 16, BLOCK 13, CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA, TOGETHER WITH THE SOUTH ½ OF THE VACATED ALLEY ADJOINING ON THE NORTH AND THE EAST ½ OF THE VACATED ALLEY ADJOINING ON THE WEST; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Carlson seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Roseland, Carlson, Craney, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Roseland moved for final passage of the ordinance, which motion was seconded by Council Member Carlson. The Mayor then stated the question was "Shall Ordinance No. 884 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Roseland, Carlson, Craney, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

#### **ORDINANCE NO. 884**

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION FROM BG-GENERAL BUSINESS TO R-50 TWO FAMILY RESIDENTIAL ON LOTS 15 AND 16, BLOCK 13, CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA, TOGETHER WITH THE SOUTH ½ OF THE VACATED ALLEY ADJOINING ON THE NORTH AND THE EAST ½ OF THE VACATED ALLEY ADJOINING ON THE WEST; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA:

Section 1. APPLICATION. An application was filed by the City of Springfield, requesting a change of zoning classification from BG-General Business to R-50 Two Family Residential on Lots 15 and 16, Block 13, City of Springfield, Sarpy County, Nebraska, together with the south ½ of the vacated alley adjoining on the north and the east ½ of the vacated alley adjoining on the west; and generally located at 280 South 2<sup>nd</sup> Street.

Section 2. APPROVAL TO CHANGE THE ZONING CLASSIFICATION. On May 12, 2015, the Springfield Planning Commission conducted a public hearing on the matter of changing the zoning classification from BG-General Business to R-50 Two Family Residential on Lots 15 and 16 on said legally described property and reported to the City Council that it recommended approval of the zoning classification change. On June 2, 2015, the City Council held a public hearing on said proposed change and found and determined that the zoning classification change from BG-General Business to R-50 Two Family Residential on Lots 15 and 16 on said legally described property was advisable. The City Council further found and determined that public hearings were duly held and notices were duly given. The City Council hereby approves said proposed change of zoning classification from BG-General Business to R-50 Two Family Residential on Lots 15 and 16 on said legally described property.

Section 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 2<sup>ND</sup> DAY OF JUNE, 2015.

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Mayor

(SEAL)

Attest:

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City Clerk

Agenda Item 4. Motion by Roseland, seconded by Nolte, to approve the bid from Thrasher in the amount of \$11,000.00 for the installation of a complete helical tieback system for the box culvert/wingwall at Platteview Road and Park Drive. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried. It was noted that Thrasher did not require a soil boring to be done by Olsson Associates in order to complete the work on the wingwall.

Agenda Item 5. Council reviewed the South 1<sup>st</sup> Street Evaluation Report prepared by Olsson Associates. The report outlined five possible options to improve the bottleneck in the existing sewer main between Vine Street and Spruce Street. This sewer main was identified in the Sewer Study and by city maintenance staff as a regular bottleneck in the system. Extremely flat pipe slope is the reason for the insufficient capacity in the pipe. Motion by Nolte, seconded by Roseland, to proceed with Option 3 identified and recommended by Olsson Associates to improve the bottleneck in the existing sewer main on South 1<sup>st</sup> Street between Spruce Street and Vine Street. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. The City Administrator reported that the city's current health insurance provider, Assurant Health, will not be offering group health insurance benefits at the end of the year. Based on the information that is currently available regarding this situation, Assurant's financial rating has been downgraded to a B+. Silverstone, the city's health insurance agent, typically does not work with carriers with this rating. Silverstone recommended that the city switch insurance carriers as soon as possible, rather than waiting until the end of the year for the plan to expire. Council reviewed new options for basic life insurance and short-term disability with Principal. Council also reviewed alternative plans for health insurance. Options for Coventry, Limited Network Coventry, and United Healthcare were provided for Council review. Coventry offered the highest deductible and the lowest monthly premium. The Mayor and City Administrator said that they planned to meet with city employees to discuss health care changes. Motion by Roseland, seconded by Carlson, to approve the health insurance plan offered by Coventry/Aetna, Bronze Essential #6, unless the employees could all agree to be in one limited network. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Items 7 and 8. Motion by Nolte, seconded by Roseland, to move agenda items 7 and 8 into executive session. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. Roseland reported that staff had a follow up meeting with Craig Reinsch with Olsson regarding a new well. He also reported that the motor on the warning siren at City Park quit working. Staff requested a proposal from Schmader Electric for the installation of a new warning siren. The proposal will be presented at the next Council meeting.

Agenda Item 2. Carlson reported that library staff is busy planning events for Springfield Days.

Agenda Item 3. Craney reported that the switch for the wastewater treatment plant finally arrived. He noted that Olsson Associates is working on designing the Turtle Creek aerial crossing.

Agenda Item 4. Nolte reported that street repairs have been held up because of rain. He also reported that the trail project is almost complete.

Agenda Item 5. Mayor Dill reminded the Council to begin thinking of projects for the 2015-2016 budget. He also reported on the status of the Main Street Phase 3 project. He noted that a ribbon cutting ceremony is planned for the grand opening of the trail.

Agenda Item 6. The City Administrator reported that the Springfield Days Committee invited the Council to participate in the parade.

### **Executive Session**

Motion by Nolte, seconded by Craney, to enter into executive session at 7:43 p.m. for the purpose of personnel discussion. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Nolte, seconded by Roseland, to leave executive session at 7:52 p.m. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Carlson, seconded by Craney, to approve a \$1.50/hour annual merit increase to Jean Latham. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Nolte, seconded by Craney, to authorize the City Administrator and Mayor to offer employment to a candidate for the full-time City Hall Administrative Assistant position and set a starting wage. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Motion carried.

### **Adjournment**

Motion by Nolte, seconded by Roseland, to adjourn. AYES: Roseland, Carlson, Craney, Nolte. NAYS: None. Meeting adjourned at 7:54 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on June 2, 2015; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch, City Clerk