



## **CITY COUNCIL AGENDA**

Tuesday, July 1, 2014 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the June 12, 2014 special Council Meeting
2. Approve Minutes of the June 17, 2014 Council Meeting
3. Approve Claims and Payroll
4. Approve Invoice No. 211519 from Olsson Associates in the amount of \$7,644.03 for professional services rendered from May 4, 2014, through June 7, 2014, for work completed on the Buffalo Park Splash Pad
5. Approve Invoice No. 211499 from Olsson Associates in the amount of \$4,478.97 for professional services rendered from May 4, 2014, through June 7, 2014, for work completed on Spruce Street Paving Improvements

### **REGULAR AGENDA**

1. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report
2. Consider a request from Melissa Eads, 785 North 4<sup>th</sup> Street, for a street closure for a block party at the intersection of North 4<sup>th</sup> Street & Hilltop
3. Springfield Memorial Library – Strategic plan presentation; consider approval of plan

4. **Tabled June 17, 2014.** Consider approval of **Ordinance No. 859** AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA, TO VACATE THE ALLEY LOCATED IN THE NORTH HALF OF BLOCK FIVE (5), LOCATED EAST OF LOTS THREE (3) THROUGH EIGHT (8), SPRINGFIELD, NEBRASKA; TO RETAIN UTILITY EASEMENTS; TO PROVIDE A METHOD FOR ASCERTAINING SPECIAL DAMAGES; TO REPEAL ORDINANCES IN CONFLICT; TO PROVIDE FOR AN EFFECTIVE DATE
5. **Tabled June 17, 2014.** Consider a request from Randy Fleming for a five foot (5') gas easement on the city's urban park to serve his residence at 222 Main Street
6. Discuss Jean Latham's annual review and consider a proposed merit increase
7. Discuss Kent Maystrick's annual review and consider a proposed merit increase
8. Discuss Heath Shemek's annual review and consider a proposed merit increase
9. Consider approval of **Resolution 2014-19** amending Section 309 "Bereavement Leave" of the Springfield Employee Handbook
10. Consider approval of **Resolution 2014-20** authorizing the Mayor to enter into a Consent to Evaluate Potential Public Water Supply Well Field agreement with the Southern Sarpy Activities Program (SSAP)

#### **DEPARTMENT REPORTS**

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Mike Dill
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

#### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on July 1, 2014. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney. Absent: Chad Nolte. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened

meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Fleming, seconded by Roseland, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
35291	6084-10-10	Aflac	49.80	Aflac
35293	7260-10-10	Printing	1,530.00	American Legal Publishing
35258	6080-10-10	Health Insurance	427.13	Assurant Health
35302	8080-10-10	Promotional Materials	1,673.00	Construction Containers
35256	6080-10-10	Health Insurance	57.20	Delta Dental
35305	7205-10-10	Subscriptions	176.39	First National Bank
35305	8200-10-10	Misc	12.04	First National Bank
35310	7030-10-10	Prof Svcs-Planning	2,809.50	JEO Consulting Group
35311	7240-10-10	Mileage	76.84	Keleher, Colleen
35313	8140-10-10	R&M Equip	426.05	Konica Minolta Business Solutions
35314	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
35315	7270-10-10	Insurance	414.43	Marcotte Insurance Agency
35322	7320-10-10	Natural Gas	42.00	MUD
35326	7045-10-10	Prof Svcs-Tech Support	270.00	Network Needs
35354	7330-10-10	Telephone	106.32	NT&T
35328	8010-10-10	Office Supplies	109.66	Office Depot
35329	7020-10-10	Prof Svcs-Legal	413.99	Olsson Associates
35330	7250-10-10	Publication Costs	102.91	Omaha World Herald
35332	7310-10-10	Electricity	222.21	OPPD
35353	7046-10-10	Prof Svcs-Building Inspector	5,464.55	Sarpy County Building Inspector
35338	7200-10-10	Dues	10.00	Sarpy County Economic Development Corpo
35339	7060-10-10	Animal Control	366.25	Sarpy County Fiscal Administrator
35352	7040-10-10	Prof Svcs-Other	16.00	Sarpy County Register of Deeds
35340	9155-10-10	GIS	1,924.00	Sarpy County Treasurer
35341	7050-10-10	Law Contract	7,676.00	Sarpy County Treasurer
35343	9310-10-10	Nuisance Abatement	500.00	Seidler & Seidler
35343	7020-10-10	Prof Svcs-Legal	674.00	Seidler & Seidler
35350	7280-10-10	Laundry	96.76	Walkers Uniform Rental
<b>Total</b>			<b>25,837.03</b>	
<b>Library</b>				
35292	8060-20-10	Books	445.55	Amazon
35258	6080-20-10	Health Insurance	485.64	Assurant Health
35299	7455-20-10	IP Address	9.99	Charter Communications
35256	6080-20-10	Health Insurance	28.05	Delta Dental
35315	7270-20-10	Insurance	95.37	Marcotte Insurance Agency
35316	8160-20-10	R&M Grounds	18.36	Menards
35318	8060-20-10	Books	110.78	MicroMarketing
35348	7320-20-10	Natural Gas	42.00	MUD
35354	7330-20-10	Telephone	43.19	NT&T
35332	7310-20-10	Electricity	254.43	OPPD
35333	7340-20-10	Waste Disposal	39.39	Premier Waste Solutions
35342	7480-20-10	Janitorial	200.00	Schmieder, Marcie

<b>Total</b>			<b>1,772.75</b>	
<b>Library Restricted</b>				
35298	8060-21-10	Books	84.48	Center Point Large Print
35303	8075-21-10	Program Fees	125.00	Cox, Diane
35304	8070-21-10	Library Supplies	30.67	Demco
35306	8060-21-10	Books	100.69	Gale
35309	7260-21-10	Printing	126.90	J.P. Cook Co.
35317	8080-21-10	Promotional Materials	15.80	Menards
35327	8070-21-10	Library Supplies	92.78	Nobbies
35336	8070-21-10	Library Supplies	336.96	Quill Corporation
35337	8075-21-10	Program Fees	120.00	Rose Theater
35321	8075-21-10	Program Fees	166.00	Science Reconnect
35346	8070-21-10	Library Supplies	33.00	Upstart
35347	7350-21-10	Rental	60.00	US Postal Service
<b>Total</b>			<b>1,292.28</b>	
<b>Park</b>				
35295	8120-30-10	Fuel	531.08	B&B Pit Stop
35296	9177-30-10	Splash Park	197.25	Barco Municipal Products
35297	8120-30-10	Fuel	9.52	Casey's General Store
35334	7350-30-10	Rental	87.00	Eagle Services
35308	8130-30-10	R&M Building	3.79	Gretna Ace Hardware
35308	9040-30-10	Tools & Misc Equip	15.98	Gretna Ace Hardware
35308	8160-30-10	R&M Grounds	29.99	Gretna Ace Hardware
35315	7270-30-10	Insurance	90.17	Marcotte Insurance Agency
35317	8140-30-10	R&M Equip	37.60	Menards
35288	9177-30-10	Splash Park	7,644.03	Olsson Associates
35332	7310-30-10	Electricity	580.11	OPPD
35333	7340-30-10	Waste Disposal	57.75	Premier Waste Solutions
35335	8160-30-10	R&M Grounds	1,652.00	ProTech Electric Services
35345	9170-30-10	Park Equip	50.68	Ty's Outdoor Power & Service
35351	8160-30-10	R&M Grounds	5.76	Winnelson
<b>Total</b>			<b>10,992.71</b>	
<b>Community Building</b>				
35295	8030-40-10	Supplies	48.00	B&B Pit Stop
35315	7270-40-10	Insurance	97.10	Marcotte Insurance Agency
35316	8030-40-10	Supplies	23.42	Menards
35316	8130-40-10	R&M Building	23.44	Menards
35348	7320-40-10	Natural Gas	42.00	MUD
35332	7310-40-10	Electricity	205.28	OPPD
35333	7340-40-10	Waste Disposal	31.50	Premier Waste Solutions
35350	7280-40-10	Laundry	125.96	Walkers Uniform Rental
<b>Total</b>			<b>596.70</b>	
<b>Water</b>				
35291	6084-50-20	Aflac	56.17	Aflac
35294	8160-50-20	R&M Grounds	984.18	American Underground Supply
35258	6080-50-20	Health Insurance	554.71	Assurant Health
35295	8120-50-20	Fuel	147.60	B&B Pit Stop
35256	6080-50-20	Health Insurance	71.22	Delta Dental
35315	7270-50-20	Insurance	369.34	Marcotte Insurance Agency
35319	7420-50-20	Testing	44.59	Midwest Laboratories
35320	9041-50-20	Fire Hydrant	45.96	Mill Creek Auto Parts
35323	9042-50-20	Meter Upgrades	928.52	Municipal Supply
35324	7420-50-20	Testing	18.00	NE Public Health Environmental Lab

35325	7200-50-20	Dues	200.00	NE Rural Water Association
35354	7330-50-20	Telephone	153.02	NT&T
35331	7430-50-20	Digger's Hotline	36.45	One Call Concepts
35332	7310-50-20	Electricity	1,065.89	OPPD
35349	7330-50-20	Telephone	15.02	Verizon Wireless
35350	7290-50-20	Uniform Allowance	46.16	Walkers Uniform Rental
35351	8030-50-20	Supplies	166.28	Winnelson
<b>Total</b>			<b>4,903.11</b>	
<b>Sewer</b>				
35291	6084-60-30	Aflac	305.13	Aflac
35258	6080-60-30	Health Insurance	292.12	Assurant Health
35297	8030-60-30	Supplies	13.40	Casey's General Store
35297	8120-60-30	Fuel	202.29	Casey's General Store
35256	6080-60-30	Health Insurance	112.86	Delta Dental
35307	8140-60-30	R&M Equip	42.70	Grainger
35315	7270-60-30	Insurance	221.95	Marcotte Insurance Agency
35317	8030-60-30	Supplies	53.98	Menards
35319	7420-60-30	Testing	128.37	Midwest Laboratories
35354	7330-60-30	Telephone	53.52	NT&T
35329	7010-60-30	Prof Svcs-Engineer	354.48	Olsson Associates
35332	7310-60-30	Electricity	2,283.20	OPPD
35344	7185-60-30	Lodging	21.68	Shemek, Heath
35344	7240-60-30	Mileage	161.28	Shemek, Heath
35349	7330-60-30	Telephone	15.02	Verizon Wireless
35350	7290-60-30	Uniforms Allowance	57.96	Walkers Uniform Rental
<b>Total</b>			<b>4,319.94</b>	
<b>Street</b>				
35258	6080-70-40	Health Insurance	639.68	Assurant Health
35295	8120-70-40	Fuel	479.74	B&B Pit Stop
35296	8225-70-40	R&M Street Signs&Posts	1,018.65	Barco Municipal Products
35297	8120-70-40	Fuel	211.45	Casey's General Store
35300	8215-70-40	R&M Streets & Alleys	2,076.00	Clean Sweep Commercial
35301	9084-70-40	Sidewalk Repair	1,654.50	Consolidated Concrete
35256	6080-70-40	Health Insurance	69.67	Delta Dental
35308	9040-70-40	Tools & Misc Equip	14.98	Gretna Ace Hardware
35308	8160-70-40	R&M Grounds	29.99	Gretna Ace Hardware
35312	7350-70-40	Rental	843.27	Kildow Properties
35315	7270-70-40	Insurance	445.64	Marcotte Insurance Agency
35316	8150-70-40	R&M Vehicle	1.78	Menards
35316	8160-70-40	R&M Grounds-	33.26	Menards
35317	8160-70-40	R&M Grounds	41.06	Menards
35317	8130-70-40	R&M Building	65.15	Menards
35316	9040-70-40	Tools & Misc Equip	95.42	Menards
35322	7320-70-40	Natural Gas	46.97	MUD
35354	7330-70-40	Telephone	49.69	NT&T
35329	7010-70-40	Prof Svcs-Engineer	354.48	Olsson Associates
35289	9082-70-40	Spruce Street Paving	4,478.97	Olsson Associates
35332	7310-70-40	Electricity	3,369.89	OPPD
35333	7340-70-40	Waste Disposal	31.50	Premier Waste Solutions
35349	7330-70-40	Telephone	15.03	Verizon Wireless
35350	7290-70-40	Uniform Allowance	57.56	Walkers Uniform Rental
<b>Total</b>			<b>16,124.33</b>	
<b>Payroll</b>			<b>35,882.41</b>	

## **Regular Agenda**

Agenda Item 1. Lt. Mike Erhart with the Sarpy County Sheriff's Department provided the monthly service report.

Agenda Item 2. Diane Sullivan, 800 North 4<sup>th</sup> Street, and Melissa Eads, 785 North 4<sup>th</sup> Street, requested a street closure at the intersection of North 4<sup>th</sup> Street & Hilltop for a block party scheduled for July 4 from 6:00 p.m. – 12:00 a.m. They also requested the use of city barricades to block off the street. Lt. Erhart requested written confirmation of the event from the city and informed Sullivan and Eads that emergency personnel will still need to have access through the area. Motion by Craney, seconded by Roseland, to approve a street closure at the intersection of North 4<sup>th</sup> Street and Hilltop for a block party scheduled from 6:00 p.m. until 12:00 a.m. on July 4, 2014. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 3. Connie Manzer, Springfield Memorial Librarian, and other members of the library strategic plan steering committee (Carol Barnes, Kitty Kentsmith and Michelle Kildow) presented the Council with the Library Strategic Plan. Manzer noted that the plan is required by the state library association and will help the library achieve a higher level of accreditation. Motion by Roseland, seconded by Craney, to approve the Springfield Memorial Library Strategic Plan. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 4. Council Member Roseland introduced Ordinance No. 859 entitled:

AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA, TO VACATE THE ALLEY LOCATED IN THE NORTH HALF OF BLOCK FIVE (5), LOCATED EAST OF LOTS THREE (3) THROUGH EIGHT (8), SPRINGFIELD, NEBRASKA; TO RETAIN UTILITY EASEMENTS; TO PROVIDE A METHOD FOR ASCERTAINING SPECIAL DAMAGES; TO REPEAL ORDINANCES IN CONFLICT; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Fleming seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Roseland, Fleming, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Roseland moved for final passage of the ordinance, which motion was seconded by Council Member Craney. The Mayor then stated the question was "Shall Ordinance No. 859 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Roseland, Fleming, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

### **ORDINANCE NO. 859**

AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA, TO VACATE THE ALLEY LOCATED IN THE NORTH HALF OF BLOCK FIVE (5), LOCATED EAST OF LOTS THREE (3) THROUGH EIGHT (8), SPRINGFIELD, NEBRASKA; TO RETAIN UTILITY EASEMENTS; TO PROVIDE A METHOD FOR ASCERTAINING SPECIAL DAMAGES; TO REPEAL ORDINANCES IN CONFLICT; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD,  
NEBRASKA

Section 1. The Mayor and City Council find that all property owners owning property abutting the alley to be vacated have been given notice of the vacation as required by law, and/or have signed a consent form.

Section 2. That the City of Springfield, Nebraska vacates an alley in the City of Springfield, Sarpy County, Nebraska, described as follows:

An existing alley located in Block Five (5), Springfield, Nebraska, described as follows:  
The alley located in the North half of Block Five (5), located East of Lots Three (3) through Eight (8).

Section 3. Ownership of the vacated alley shall revert to the owners of abutting real estate, one-half on each side thereof and become a part of such property.

Section 4. That the vacation of the alley is expedient for the public good and is in the best interest of the municipality.

Section 5. That the City of Springfield shall retain a twelve (12) foot easement in the vacated alley for maintenance and construction of utilities.

Section 6. That special damages to abutting property owners shall be determined by the method described in Springfield Municipal Code §8-317.

Section 7. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Section 8. Any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 1<sup>st</sup> day of July, 2014.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 5. Council continued discussion regarding Fleming's request that the city grant a 5 foot wide permanent gas easement to MUD on the city's urban park property so he can run a gas line to his home at 222 Main Street. Fleming said that his home only has baseboard electric heat and he would like to install gas heat. Fleming said that the gas main is located in the alley and he doesn't want to run the line on his property because MUD would require that he remove his 6' tall privacy fence because they do not allow structures to be built on the easement. Craney expressed concern with granting the 5 foot wide easement because it would leave the city with less area for future park improvements. Council reviewed the proposed master plan for urban park improvements and noted that a retaining wall, flag poles, memorial wall and landscaping are planned for the proposed easement area. Craney noted that the shade

structure would also probably be reduced in size if the easement was granted. Mayor Dill suggested that the easement run on Fleming's property, but that the privacy fence could be installed on the city's property once the retaining wall and other park improvements are complete. Craney and Roseland agreed with Dill's suggestion. No further action was taken.

Agenda Items 6-8. Motion by Roseland, seconded by Craney, to move agenda items 6-8 into executive session. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 9. Mayor Dill requested that the Council consider amending Section 309 "Bereavement Leave" of the employee handbook striking language that leave will be deducted from an employee's accumulated sick leave benefit. He also requested to add "legal guardian" to the definition of "immediate family." Council Member Roseland introduced Resolution 2014-19 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

### **RESOLUTION 2014-19**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield reserves the right to establish and update personnel policies and procedures which are within their legal authority; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 309 entitled "Bereavement Leave" shall be amended to read as follows:

#### Bereavement Leave

Employees who wish to take time off due to the death of an immediate family member should notify their supervisor immediately.

Up to 3 days of paid bereavement leave will be provided to eligible employees in the following classification(s):

- \* Regular full-time employees
- \* Regular part-time employees

Bereavement pay is calculated based on the base pay rate at the time of absence and will not include any special forms of compensation. ~~This leave will be deducted from the employee's accumulated sick leave benefit.~~

Bereavement leave will normally be granted unless there are unusual business needs or staffing requirements. Employees may, with their supervisors' approval, use any available paid leave for additional time off as necessary.

The City of Springfield defines "immediate family" as the employee's spouse, parent, child, sibling, **or legal guardian**; the employee's spouse's parent, child, sibling, **or legal guardian**; the employee's child's spouse; grandparents or grandchildren.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 309 entitled "Bereavement Leave" as amended above shall take effect immediately.

Passed and approved this 1<sup>st</sup> day of July, 2014.

Ayes   3  

Nays   0  

Abstain   0  

Absent   1  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 10. Roseland reported that the SSAP agreed to allow the city to drill a test well on their property. He noted that the SSAP may be interested in utilizing the well should the city determine that it is not a viable city well. Language was added to the consent allowing for this possibility. Council Member Roseland introduced Resolution 2014-20 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2014-20**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Southern Sarpy Activities Program (SSAP), wish to enter into an agreement for the purpose of evaluating a potential public water supply well field; and

WHEREAS, Springfield has identified SSAP's land, which is identified as the northwest ¼ of the southwest ¼, Section 13, Township 13, Range 11 East of the 6<sup>th</sup> P.M., Sarpy County, Nebraska, as a potential site for the new municipal public water supply well field, and desires to establish a test well for the purpose of conducting an evaluation as to whether such site is suitable for a public water supply well field; and

WHEREAS, if the evaluation concludes that said site is suitable for the new municipal public water supply well field, Springfield desires to purchase a smaller tract of ground from SSAP.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor of the City of Springfield is hereby authorized to sign the Consent to Evaluate Potential Public Water Supply Well Field agreement between the City of Springfield and the Southern Sarpy Activities Program, a copy of which is attached hereto as Exhibit "A".

Introduced and passed this 1<sup>st</sup> day of July, 2014.

Ayes   3  

Nays   0  

Abstain   0  

Absent   0  

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

### **Department Reports**

Agenda Item 1. Roseland reported that the Buffalo Park Splash Pad opened on July 1. He said that new street signs were installed along South 6<sup>th</sup> Street warning drivers to slow down due to kids playing. He also noted that new signs were installed in the parks directing people to keep pets on a leash and to pick up after their pets.

Agenda Item 2. Randy Fleming reviewed Community Building rental over the past three months. He recognized the library strategic plan committee members for all of their hard work on the plan.

Agenda Item 3. Craney reported that sewer operator, Larry Nolte, has been assisting the City of Gretna with the operation of their plant at the outlet mall.

Agenda Item 4. No Department Report from Nolte.

Agenda Item 5. Mayor Dill requested that Council Members start working on budget items for fiscal year 2014-2015.

Agenda Item 6. No additional city staff reports were provided.

### **Executive Session**

Motion by Craney, seconded by Fleming, to enter into executive session at 7:46 p.m. for the purpose of personnel discussion. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Motion by Roseland, seconded by Fleming, to leave executive session at 7:52 p.m. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Motion by Craney, seconded by Fleming, to approve a \$.50/hour annual merit increase for Jean Latham. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Motion by Craney, seconded by Fleming, to table agenda item 7, regarding Kent Maystrick's annual review, until the July 15, 2014, Council meeting. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Motion by Roseland, seconded by Craney, to approve a 3% annual merit increase for Heath Shemek. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

### **Adjournment**

Motion by Craney, seconded by Fleming, to adjourn. AYES: Roseland, Fleming, Craney. NAYS: None. Meeting adjourned at 7:53 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 1, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk