



CITY COUNCIL AGENDA
Wednesday, January 2, 2013 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the December 18, 2012 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 183468 from Olsson Associates in the amount of \$516.45 for professional services rendered from November 4, 2012, through December 1, 2012, for work completed on South 1st Street Paving Project

REGULAR AGENDA

1. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report
2. Toby Churchill, Sarpy County Economic Development – Quarterly Report
3. Consider approval of Resolution 2013-1 authoring the Mayor to execute a Release of Easement over and across Tax Lots 21 and 28 in Section 24, Township 13, Range 11 which easement is recorded in the Office of the Register of Deeds of Sarpy County, Nebraska, in Book 15 Pages 431-432
4. Consider payment of \$2,633.22 to Williams Enterprises, LLC for concrete driveway replacement at 610 South 1st Street as part of the South 1st Street Paving Project; consider payment of \$3,185.00 to Kildow Construction for concrete driveway replacement at 640 South 1st Street as part of the South 1st Street Paving Project

5. **Tabled December 18, 2012.** Consider adopting an ordinance prohibiting residents from parking vehicles on their lawns and requiring that vehicles be parked on a hard surface
6. Discuss possible Community Building improvement projects

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on January 2, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Nolte, seconded by Craney, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
33428	6084-10-10	Aflac	49.80	Aflac
33404	6080-10-10	Health Insurance	746.05	Assurant Health
33403	6080-10-10	Health Insurance	50.90	Delta Dental
33438	9310-10-10	Nuisance Abatement	7.20	First National Bank of Omaha
33438	7045-10-10	Prof Svcs-Tech Support	50.00	First National Bank of Omaha
33466	7010-10-10	Prof Svcs-Engineer	649.00	JEO Consulting Group

33440	7010-10-10	Prof Svcs-Engineer	737.50	JEO Consulting Group
33467	8140-10-10	R&M Equip	263.09	Konica Minolta Business Solutions
33468	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
33477	8130-10-10	R&M Building	7.99	Menards
33447	7320-10-10	Natural Gas	53.86	MUD
33478	7330-10-10	Telephone	99.55	NT&T
33453	8010-10-10	Office Supplies	85.76	Office Depot
33454	7010-10-10	Prof Svcs-Engineer	99.78	Olsson Associates
33455	7250-10-10	Publication Costs	153.87	Omaha World Herald
33456	7310-10-10	Electricity	257.21	OPPD
33457	7046-10-10	Prof Svcs-Building Inspector	725.17	Sarpy County Building Inspector
33458	7060-10-10	Animal Control	352.35	Sarpy County Fiscal Administrator
33474	7040-10-10	Prof Svcs-Other	10.00	Sarpy County Register of Deeds
33459	7050-10-10	Law Contract	7,424.00	Sarpy County Treasurer
33470	7020-10-10	Prof Svcs-Legal	1,700.00	Seidler & Seidler
33462	7180-10-10	Education	223.00	UNO - Nebraska Clerk Institue
33463	7280-10-10	Laundry	127.20	Walkers Uniform Rental
Total			14,063.28	
Library				
33404	6080-20-10	Health Insurance	849.03	Assurant Health
33432	8130-20-10	R&M Building	240.00	Big Red Lighting & Electrical
33434	8060-20-10	Books	39.54	Center Point Large Print
33435	7455-20-10	IP Address	9.99	Charter Communications
33436	8060-20-10	Books	29.00	Consumer Reports
33403	6080-20-10	Health Insurance	24.95	Delta Dental
33437	8060-20-10	Books	17.99	Doubleday Book Club
33444	8060-20-10	Books	28.00	MicroMarketing
33447	7320-20-10	Natural Gas	121.22	MUD
33448	8060-20-10	Books	15.99	Mystery Guild
33452	7045-20-10	Prof Svcs-Tech Support	270.00	Network Needs
33478	7330-20-10	Telephone	32.55	NT&T
33456	7310-20-10	Electricity	205.61	OPPD
33469	7480-20-10	Janitorial	150.00	Schmieder, Marcie
Total			2,033.87	
Library Restricted				
33433	8070-21-10	Library Supplies	95.73	Brodart
33442	8070-21-10	Library Supplies	17.46	Latham, Jean
33450	7180-21-10	Education	60.00	Nebraska Library Association
Total			173.19	
Park				
33429	8140-30-10	R&M Equip	25.50	Aksarben Saw & Tool
33456	7310-30-10	Electricity	142.58	OPPD
Total			168.08	
Community Building				
33431	8030-40-10	Supplies	50.90	B&B Pit Stop
33477	8030-40-10	Supplies	57.84	Menards
33477	8130-40-10	R&M Building	123.45	Menards
33447	7320-40-10	Natural Gas	234.26	MUD
33456	7310-40-10	Electricity	102.63	OPPD
33463	7280-40-10	Laundry	151.20	Walkers Uniform Rental
Total			720.28	
Water				
33428	6084-50-20	Aflac	56.17	Aflac

33404	6080-50-20	Health Insurance	924.84	Assurant Health
33431	8120-50-20	Fuel	163.38	B&B Pit Stop
33403	6080-50-20	Health Insurance	63.37	Delta Dental
33439	7290-50-20	Uniform Allowance	209.95	Haney Shoe Store
33465	9040-50-20	Tools & Misc Equip	3,732.09	Hawkins
33445	7420-50-20	Testing	39.42	Midwest Laboratories
33449	7420-50-20	Testing	17.00	NE Public Health Environmental Lab
33478	7330-50-20	Telephone	146.28	NT&T
33454	9090-50-20	New Well Project	248.29	Olsson Associates
33406	7430-50-20	Digger's Hotline	24.30	One Call Concepts
33456	7310-50-20	Electricity	916.09	OPPD
33463	7290-50-20	Uniform Allowance	57.95	Walkers Uniform Rental
33464	8030-50-20	Supplies	587.98	Winwater
Total			7,187.11	
Sewer				
33428	6084-60-30	Aflac	305.13	Aflac
33404	6080-60-30	Health Insurance	53.26	Assurant Health
33430	8130-60-30	R&M Building	110.00	All Phase Electric
33476	8030-60-30	Supplies	2.29	Casey's General Store
33476	8120-60-30	Fuel	156.59	Casey's General Store
33403	6080-60-30	Health Insurance	63.38	Delta Dental
33445	7420-60-30	Testing	56.39	Midwest Laboratories
33446	8030-60-30	Supplies	29.37	Mill Creek Auto Parts
33446	9040-60-30	Tools & Misc Equip	41.49	Mill Creek Auto Parts
33451	8030-60-30	Supplies	74.98	NE-IA Industrial Fasteners Corp
33478	7330-60-30	Telephone	51.75	NT&T
33456	7310-60-30	Electricity	2,107.06	OPPD
33463	7290-60-30	Uniforms Allowance	52.95	Walkers Uniform Rental
Total			3,104.64	
Street				
33429	8140-70-40	R&M Equipment	25.50	Aksarben Saw & Tool
33404	6080-70-40	Health Insurance	1,039.04	Assurant Health
33431	8120-70-40	Fuel	427.77	B&B Pit Stop
33432	8225-70-40	R&M Street Signs&Posts	1,275.00	Big Red Lighting & Electrical
33476	8120-70-40	Fuel	249.52	Casey's General Store
33403	6080-70-40	Health Insurance	24.95	Delta Dental
33438	9081-70-40	South 1st Street Paving	46.00	First National Bank of Omaha
33438	9077-70-40	Downtown Main Street	80.50	First National Bank of Omaha
33439	7290-70-40	Uniform Allowance	174.95	Haney Shoe Store
33473	9081-70-40	South 1st Street Paving	3,185.00	Kildow Construction
33477	8030-70-40	Supplies	4.48	Menards
33477	8140-70-40	R&M Equip	14.95	Menards
33443	9040-70-40	Tools & Misc Equip	277.15	Michael Todd & Company
33446	8150-70-40	R&M Vehicle	11.12	Mill Creek Auto Parts
33447	7320-70-40	Natural Gas	284.18	MUD
33478	7330-70-40	Telephone	47.36	NT&T
33471	9081-70-40	South 1st Street Paving	516.45	Olsson Associates
33455	9081-70-40	South 1st Street Paving	43.97	Omaha World Herald
33455	9077-70-40	Downtown Main Street	52.99	Omaha World Herald
33456	7310-70-40	Electricity	3,537.12	OPPD
33475	8140-70-40	R&M Equip	39.96	Tractor Supply
33475	9040-70-40	Tools & Misc Equip	219.99	Tractor Supply
33461	9040-70-40	Tools & Misc Equip	895.94	Ty's Outdoor Power & Service
33463	7290-70-40	Uniform Allowance	49.95	Walkers Uniform Rental
33472	9081-70-40	South 1st Street Paving	2,633.22	Williams Enterprises
Total			15,157.06	

Payroll			25,742.91	

Regular Agenda

Agenda Item 1. Lt. Mike Erhart was not in attendance.

Agenda Item 2. Toby Churchill with the Sarpy County Economic Development provided the 2012 3rd quarter report. Churchill reviewed net taxable sales, building permits, site development, and prospect inquiries.

Agenda Item 3. Council Member Nolte offered the following Resolution and moved its adoption. Council Member Roseland seconded the motion for its passage and adoption, and after consideration, the roll was called upon the passage and adoption of said resolution and the following Council Members voted AYE: Roseland, Fleming, Craney, Nolte. The following voted NAY: None. The passage of the resolution having been concurred in by a majority of all members elected to the Council was declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-1**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, hereby releases and discharges the easement legally described as an easement over and across Tax Lots 21 and 28 in Section 24, Township 13, Range 11, which easement is recorded in the Office of the Register of Deeds of Sarpy County, Nebraska in Book 15, Pages 431-432; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to execute the Release of Easement attached hereto as Exhibit "A" and the City Clerk is authorized to file it with the Sarpy County Register of Deeds.

Introduced and Passed this 2nd day of January, 2013.

Ayes 4

Nays 0

Abstain 0

Absent 0

Approved:

 Mayor

SEAL

Attest:

 City Clerk

Agenda Item 4. Council reviewed the bills submitted by Williams Enterprises, LLC and Kildow Construction for their cost to replace the torn out concrete in front of their buildings at 610 and 640 South 1st Street. Roloff Construction, South 1st Street paving project contractor, tore out the concrete but was not able to pour it back, so the two property owners completed that portion of the project. Council also reviewed materials submitted by Dennis Graham, Olsson Associates, regarding this matter. Graham's notes showed that only \$533.00 was included in the final special assessment costs for this portion of the project. According to Roloff's estimated figures, \$4,797.00 should have been included for pouring the concrete back. Therefore, \$4,264.00 was not included in the special assessments that were levied on December 18, 2012. Council considered ways to handle this matter. Motion by Fleming, seconded by Nolte, to pay \$2,633.22 to Williams Enterprises, LLC and \$3,185.00 to Kildow Construction for concrete driveway replacement at 610 and 640 South 1st Street as part of the South 1st Street paving project. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Council discussed residents parking vehicles on their lawns. No action was taken.

Agenda Item 6. Fleming informed the Council that he and Craney met with Rick Lee and Kent Maystrick to discuss possible improvement projects at the Community Building. Council considered constructing a closet in the basement for storage of tables and chairs. Council also considered replacing several interior doors. Mayor Dill requested that the city hire a structural engineer prior to beginning any major structural construction projects. Mayor Dill also pointed out that there may be some tucking issues on the outside sandstone as well as a problem with part of the roof. He suggested those items be addressed in the spring. Council also considered purchasing twelve additional plastic tables. Fleming also requested that the rental agreement be updated. He suggested that cash be eliminated as an acceptable payment option. Fleming also requested that the rental coordinator provide the maintenance department with rental activity on a regular basis.

Department Reports

Agenda Item 1. Roseland reported that the city has not received any paperwork from the Nebraska Department of Health and Human Services regarding the new water main at Springfield Industrial Park.

Agenda Item 2. No Department Report from Fleming.

Agenda Item 3. Craney reported that he met with Larry Nolte, sewer operator, and the sewer plant is running well.

Agenda Item 4. Nolte reported that snow removal went well.

Agenda Item 5. Mayor Dill suggested that the Council tour the new Insurance Auto Auctions facility. He also reported that he met with Dennis Graham, Olsson Associates, regarding future improvements to the new maintenance department property.

Agenda Item 6. The City Clerk reported that Ric Ortmeier and his staff started working on the 2011-2012 audit on January 2.

Adjournment

Motion by Nolte, seconded by Fleming, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 8:43 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 2, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such

agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk