



**CITY COUNCIL AGENDA**  
Tuesday, February 5, 2013 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

**CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

**CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the January 15, 2013 Council Meeting
2. Approve Claims and Payroll
3. Approve Invoice No. 184500 from Olsson Associates in the amount of \$201.75 for professional services rendered from December 2, 2012, through December 29, 2012, for work completed on Springfield Trail Phase 3
4. Approve Invoice No. 184852 from Olsson Associates in the amount of \$4,344.46 for professional services rendered from December 2, 2012, through December 29, 2012, for work completed on the Buffalo Park Master Plan

**REGULAR AGENDA**

1. Lt. Mike Erhart with the Sarpy County Sheriff's Department will provide a monthly service report
2. Connie Manzer, Library Director – Presentation of the annual library report
3. Consider opening a new bank account for the library department for funds from the Viola Snider Estate
4. Conduct a **Public Hearing** to consider an application for a Class C Liquor License by Garvey's Pub, Inc., d/b/a Garvey's Pub, 153 Main Street, Springfield

5. Consider authorizing the operation of keno at Garvey's Pub, 153 Main Street
6. Consider approval of **Resolution 2013-5** authoring the Mayor to enter into an agreement with Layne Western in the amount of \$43,210.00 for the relining of well #2 in City Park
7. Consider the purchase of new chairs for the Community Building
8. Discuss Kent Maystrick's 6-month review and consider a proposed merit increase

### DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Mike Dill
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

### ADJOURNMENT

### MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on February 5, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: None. Chad Nolte arrived at 7:11 p.m. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### Consent Agenda

Motion by Roseland, seconded by Craney, to approve the Consent Agenda, with an exception to consent agenda item #4 to be approved contingent upon the invoice amount matching the contract agreement. AYES: Roseland, Fleming, Craney. NAYS: None. ABSENT: Nolte. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				

33520	6084-10-10	Aflac	49.80	Aflac
33495	6080-10-10	Health Insurance	746.05	Assurant Health
33522	8080-10-10	Promotional Materials	1,152.00	Brite Ideas Decorating
33526	7270-10-10	Insurance	350.00	CNA Surety
33527	9310-10-10	Nuisance Abatement	625.00	Dakota Title & Escrow
33494	6080-10-10	Health Insurance	50.90	Delta Dental
33529	4650-10-10	Miscellaneous	409.18	First National Bank
33531	7030-10-10	Prof Svcs-Planning	1,003.00	JEO Consulting Group
33532	7240-10-10	Mileage	90.17	Keleher, Colleen
33533	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
33535	7270-10-10	Insurance	1,417.99	Marcotte Insurance Agency
33540	7320-10-10	Natural Gas	102.70	MUD
33565	7330-10-10	Telephone	100.40	NT&T
33544	8010-10-10	Office Supplies	61.09	Office Depot
33545	7010-10-10	Prof Svcs-Engineer	1,154.25	Olsson Associates
33546	7250-10-10	Publication Costs	249.30	Omaha World Herald
33548	7310-10-10	Electricity	312.80	OPPD
33549	8030-10-10	Supplies	0.34	Papillion Hardware
33550	7060-10-10	Animal Control	352.35	Sarpy County Fiscal Administrator
33551	7050-10-10	Law Contract	7,424.00	Sarpy County Treasurer
33553	7020-10-10	Prof Svcs-Legal	2,265.70	Seidler & Seidler
33554	7200-10-10	Dues	10.00	Southeast Clerk's Association
33555	7200-10-10	Dues	25.00	Springfield State Bank
33560	7280-10-10	Laundry	101.76	Walkers Uniform Rental
<b>Total</b>			<b>18,243.78</b>	
<b>Library</b>				
33495	6080-20-10	Health Insurance	849.03	Assurant Health
33524	8060-20-10	Books	39.54	Center Point Large Print
33525	7455-20-10	IP Address	9.99	Charter Communications
33494	6080-20-10	Health Insurance	24.95	Delta Dental
33528	8060-20-10	Books	19.65	Doubleday Book Club
33562	8060-20-10	Books	91.46	Gale
33535	7270-20-10	Insurance	326.31	Marcotte Insurance Agency
33540	7320-20-10	Natural Gas	189.40	MUD
33541	8060-20-10	Books	96.43	Mystery Guild
33565	7330-20-10	Telephone	32.93	NT&T
33548	7310-20-10	Electricity	257.54	OPPD
33552	7480-20-10	Janitorial	200.00	Schmieder, Marcie
33556	7340-20-10	Waste Disposal	39.39	Sterrett Brothers Sanitation
<b>Total</b>			<b>2,176.62</b>	
<b>Library Restricted</b>				
33543	7200-21-10	Dues	40.00	Nebraska Library Association
33544	8010-21-10	Office Supplies	47.71	Office Depot
<b>Total</b>			<b>87.71</b>	
<b>Park</b>				
33535	7270-30-10	Insurance	308.52	Marcotte Insurance Agency
33517	9106-30-10	MoPac Trail Phase III	201.75	Olsson Associates
33548	7310-30-10	Electricity	150.24	OPPD
33557	7340-30-10	Waste Disposal	115.50	Sterrett Brothers Sanitation
<b>Total</b>			<b>776.01</b>	
<b>Community Building</b>				
33521	8030-40-10	Supplies	39.30	B&B Pit Stop
33535	7270-40-10	Insurance	332.25	Marcotte Insurance Agency
33536	8130-40-10	R&M Building	882.32	Menards

33540	7320-40-10	Natural Gas	387.20	MUD
33548	7310-40-10	Electricity	153.95	OPPD
33557	7340-40-10	Waste Disposal	63.00	Sterrett Brothers Sanitation
33558	8130-40-10	R&M Building	743.81	Thermal Services
33560	7280-40-10	Laundry	120.96	Walkers Uniform Rental
<b>Total</b>			<b>2,722.79</b>	
<b>Water</b>				
33520	6084-50-20	Aflac	56.17	Aflac
33495	6080-50-20	Health Insurance	907.90	Assurant Health
33563	8150-50-20	R&M Vehicle	1.82	B&B Garage
33521	8120-50-20	Fuel	236.03	B&B Pit Stop
33494	6080-50-20	Health Insurance	63.37	Delta Dental
33534	9090-50-20	New Well	399.10	Layne Christensen Company
33535	7270-50-20	Insurance	1,263.73	Marcotte Insurance Agency
33537	7420-50-20	Testing	39.42	Midwest Laboratories
33542	7420-50-20	Testing	17.00	NE Public Health Environmental Lab
33565	7330-50-20	Telephone	146.46	NT&T
33547	7430-50-20	Digger's Hotline	12.20	One Call Concepts
33548	7310-50-20	Electricity	1,216.37	OPPD
33549	8030-50-20	Supplies	49.82	Papillion Hardware
33559	8140-50-20	R&M Equipment	62.63	Utility Equipment Company
33560	7290-50-20	Uniform Allowance	46.36	Walkers Uniform Rental
<b>Total</b>			<b>4,518.38</b>	
<b>Sewer</b>				
33520	6084-60-30	Aflac	305.13	Aflac
33495	6080-60-30	Health Insurance	70.20	Assurant Health
33523	8120-60-30	Fuel	136.67	Casey's General Store
33494	6080-60-30	Health Insurance	63.38	Delta Dental
33535	7270-60-30	Insurance	759.42	Marcotte Insurance Agency
33537	7420-60-30	Testing	56.39	Midwest Laboratories
33539	8140-60-30	R&M Equip	3.27	Mill Creek Auto Parts
33539	9040-60-30	Tools & Misc Equip	11.06	Mill Creek Auto Parts
33539	8030-60-30	Supplies	12.49	Mill Creek Auto Parts
33565	7330-60-30	Telephone	51.75	NT&T
33548	7310-60-30	Electricity	2,523.26	OPPD
33560	7290-60-30	Uniforms Allowance	39.96	Walkers Uniform Rental
<b>Total</b>			<b>4,032.98</b>	
<b>Street</b>				
33495	6080-70-40	Health Insurance	1,039.04	Assurant Health
33521	8120-70-40	Fuel	150.00	B&B Pit Stop
33523	8120-70-40	Fuel	118.22	Casey's General Store
33494	6080-70-40	Health Insurance	24.95	Delta Dental
33535	7270-70-40	Insurance	1,524.78	Marcotte Insurance Agency
33538	8140-70-40	R&M Equip	1,830.00	Midwest Service & Sales
33539	8150-70-40	R&M Vehicle	40.26	Mill Creek Auto Parts
33540	7320-70-40	Natural Gas	575.39	MUD
33565	7330-70-40	Telephone	47.71	NT&T
33545	9086-70-40	Capital Improvements	120.00	Olsson Associates
33548	7310-70-40	Electricity	3,435.14	OPPD
33557	7340-70-40	Waste Disposal	63.00	Sterrett Brothers Sanitation
33560	7290-70-40	Uniform Allowance	39.96	Walkers Uniform Rental
33561	8100-70-40	Sand & Gravel	1,696.73	Westover Rock & Sand
<b>Total</b>			<b>10,705.18</b>	
<b>Payroll</b>			<b>27,238.87</b>	

## **Regular Agenda**

Agenda Item 1. Lt. Mike Erhart provided the Sarpy County Sheriff's Department monthly report.

Mayor Dill commended Runza Restaurant and B&B Pit Stop for providing chili and pizza to the fire departments involved in the recent house fire.

Agenda Item 2. Connie Manzer, Library Director, presented the annual library report. Manzer reviewed the new building addition, library employees, recognitions received, and programs and services.

Nolte arrived at 7:11 p.m.

Agenda Item 3. Connie Manzer, Library Director, reported that the city library received a grand total of \$73,137.70 from the Viola Snider Estate. On behalf of the Library Board, Manzer requested that a new bank account be opened specifically for the estate proceeds. Motion by Roseland, seconded by Nolte, to transfer \$73,137.70 from the general checking account to a new savings account for the funds from the Viola Snider Estate. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 4. A Public Hearing of the Springfield City Council was opened at 7:15 p.m. to consider an application for a Class C Liquor License submitted by Garvey's Pub, Inc., d/b/a/ Garvey's Pub, 153 Main Street, Springfield. No one from the public spoke in opposition to or in favor of the application. Motion by Nolte, seconded by Roseland, to close the public hearing. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried. Public Hearing closed at 7:16 p.m. Motion by Nolte, seconded by Roseland, to recommend approval of the application for a Class C liquor license submitted by Garvey's Pub, Inc., d/b/a Garvey's Pub, 153 Main Street, Springfield. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Motion by Roseland, seconded by Craney, to authorize the operation of keno at Garvey's Pub located at 153 Main Street, Springfield. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 6. Brad Harris with Layne Western presented the Council with a bid for relining well #2 in City Park. Harris reviewed the construction timeline and procedures. Council Member Nolte introduced Resolution 2013-5 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney, Nolte. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

### **RESOLUTION 2013-5**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Layne Christensen Company, wish to enter into an agreement for professional services to reline well #2 in City Park; and

WHEREAS, the services provided by Layne Christensen Company shall consist of a full screen and casing liner to total well depth, including 50' x 8" SST screen, 9" steel casing, gravel pack, grout seal, development, chemical rehabilitation, and a new 6" Grundfos submersible pump and motor unit, complete with drop pipe, cable and other appurtenances; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to sign the Quotation provided by Layne Christensen Company attached hereto as Exhibit "A".

Introduced and Passed this 5<sup>th</sup> day of February, 2013.

Ayes \_\_4\_\_

Nays \_\_0\_\_

Abstain \_\_0\_\_

Absent \_\_0\_\_

Approved:

\_\_\_\_\_  
Mayor

SEAL

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 7. Fleming brought three existing folding chairs from the Community Building to the meeting for the Council to view. Fleming also purchased three different styles of new folding chairs that the city could purchase to replace the existing chairs being used for rentals. Council suggested that any new chairs be labeled on the bottom for city identification. Motion by Nolte, seconded by Craney, to purchase one-hundred (100) Lifetime white chairs from Sam's Club in the amount of \$19.98/each for use at the Community Building. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 8. Council discussed Kent Maystrick's six-month review and considered a merit increase. Motion by Nolte, seconded by Roseland, to approve a 3% six-month merit increase for Kent Maystrick. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Motion carried.

### **Department Reports**

Agenda Item 1. Roseland reviewed meeting notes from the new well project kickoff meeting he had with representatives of Olsson Associates, city water operator Rick Lee and Mayor Dill on January 22. Roseland provided a well location map and the Council discussed possible locations.

Agenda Item 2. Fleming provided informational packets from American Lift & Sign Service for proposed new electronic signs for the library and community building. Council considered sign options.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reported that the city maintenance department planned to repave the driveway entrance to the city maintenance shop located on Cedar Street in early spring. He said that the concrete would be extended into the city hall side yard for added parking spaces. Nolte also noted that a retaining wall would be constructed and the corner sign fixed up.

Agenda Item 5. Mayor Dill reported that the 911 regionalization study was still ongoing. He also reported that he and the City Clerk were working with the United Cities of Sarpy County on legislative bills. Mayor Dill informed the Council that he spoke with members of the community, who were instrumental in bringing the caboose to Buffalo Park, about the caboose being removed from the park.

Council agreed to have the city attorney begin the process for the city to remove the caboose from the park.

### **Adjournment**

Motion by Roseland, seconded by Craney, to adjourn. AYES: Roseland, Fleming, Craney, Nolte. NAYS: None. Meeting adjourned at 8:44 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 5, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk