



CITY COUNCIL AGENDA

Tuesday, February 21, 2017, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the February 7, 2017 Council Meeting
2. Approve Treasurer's Report
3. Consider an Application for a Special Designated Liquor License submitted by Trojan Tavern for the Springfield Baseball Association fundraiser event at the Community Building on Saturday, March 18, 2017, from 12:00 p.m. to 5:00 p.m.
4. Consider waiving the Community Building rental fee for a fundraiser event sponsored by the Springfield Baseball Association on Saturday, March 18
5. Consider an Application for a Special Designated Liquor License submitted by Sandbar Chapter Ducks Unlimited Inc. for a fundraiser event at the Sarpy County Fairgrounds 4H Building on April 7, 2017, from 5:00 p.m. to 11:59 p.m.

REGULAR AGENDA

1. Connie Manzer, Springfield Memorial Library Director – Annual Library Report
2. Consider approval of **Resolution 2017-4** transferring \$39,914.75 from sewer cash reserves to the general fund for the remaining balance of the Spruce Street Paving Project
3. Consider approval of **Ordinance No. 946** AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE,

ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

4. **Tabled February 7, 2017.** Consider bids for repair or replacement of the air conditioning unit at the Community Building
5. Consider approval of **Resolution 2017-5** updating Section 411 Pay Scales of the Employee Handbook

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on February 21, 2017. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Nolte, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$1,292,701.71 in cash assets; Prestige Treasury-\$204,586.12; Prestige Bond-\$695,123.80; Keno Community Betterment-\$183,886.69; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,191.24; Refundable Deposit Savings-\$1,223.69; Water

Tower Savings-\$140,728.66; Sewer Restricted-\$130,232.86; Water Capital Facilities Fees-\$32,330.73; Sewer Capital Facilities Fees-\$75,438.38; City Sales Tax-\$162,373.99; Money Mark Library Bricks-\$2,867.91; Government Securities-\$104,963.30; Library Savings-\$53,487.34; Time Certificates as follows: Bond-\$77,186.86; Tower-\$57,775.43; Water-\$126,546.07; Library Bricks-\$21,394.35; Cash Receipts-\$202,446.25; Cash Disbursements-\$64,695.67.

Regular Agenda

Agenda Item 1. Connie Manzer, Library Director, presented the annual library report. She reported that they hired an assistant library director this year. She discussed the local history project and grant the library obtained for the purchase of a new scanner and camera to be used to preserve historical artifacts. Manzer noted that the library developed a new logo. She said that new carpet was installed in the meeting room and a new ADA front door was also installed at the entrance. She reviewed library programs and book circulation.

Agenda Item 2. Council Member Nolte introduced Resolution 2017-4 and moved its adoption. Council Member Swenson seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 2017-4

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the Mayor and City Council of Springfield, Nebraska desire to transfer \$39,914.75 from Sewer Cash Reserves to the General Fund for payment of the remaining balance of the Spruce Street Paving Project that was completed in conjunction with the South 1st Street sanitary sewer replacement project; and

WHEREAS, special assessments in the amount of \$85,325.40 were levied for the Spruce Street Paving Project and the city received \$64,040.65 from the assessed property owners within the first 50 days of levy, leaving an outstanding balance of \$21,284.75; and

WHEREAS, the city's general obligation portion of the Spruce Street Paving Project was \$21,284.75; and

WHEREAS, the total outstanding cost of this project is \$39,914.75; and

WHEREAS, the Mayor and City Council desire to transfer funds between departments in order to eliminate the issuance of a new bond and to save money on bond issuance costs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Springfield, Nebraska that \$39,914.75 is hereby transferred from Sewer Cash Reserves to the General Fund.

Introduced and Passed this 21st day of February, 2017.

Ayes 4

Nays 0

Abstain __0__

Approved:

Absent __0__

Mayor

SEAL

Attest:

City Clerk

Agenda Item 3. Council Member Nolte introduced Ordinance No. 946 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Craney seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Nolte moved for final passage of the ordinance, which motion was seconded by Council Member Swenson. The Mayor then stated the question "Shall Ordinance No. 946 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Herzog, Nolte, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 946

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

MASTER FEE SCHEDULE

ANIMAL CONTROL

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

1. Dog & Cat Licenses
 - a. Spayed or Neutered: \$5.00 annually
 - b. Intact: \$15.00 annually
 - c. License Handling/Issuance Fee: \$5.00 per license

*No dog and cat license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

2. Pot-Belly Pig License: \$35.00 annually
License Handling/Issuance Fee: \$5.00 per license
3. Fine for not being licensed by March 15: Double licensing fee
4. Impound fees (excluding the per day boarding fee):
 - a. Altered Dog, Cat or Pot-Belly Pig:
\$35.00 first redemption
\$70.00 second redemption within 24 months of the first redemption
\$140.00 third redemption within 24 months of the first redemption
+\$50.00 for subsequent redemptions
 - b. Unaltered Dog or Cat:
\$100.00 first redemption
\$300.00 second redemption within 24 months of the first redemption
\$600.00 third redemption or any subsequent redemption within 24 months of the first redemption
 - c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:
\$65.00 first redemption
\$230.00 second redemption
\$460.00 third redemption
5. Boarding Fee: \$16.00 daily
6. Rabies Quarantine Fee \$16.00 daily

BUILDING SERVICES

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

Residential Dwelling:

Finished Area Above Grade	\$104.00 per sq. ft.
Finished Area Below Grade	\$25.00 per sq. ft.
Unfinished Above/Below	\$15.00 per sq. ft.
Attached Garage	\$15.00 per sq. ft.
Deck/Patio	Included with new construction + elec/mech/plumb fixture fees
Residential Addition	Same as new construction
Residential Basement (Below Grade) Finish	\$25.00 per sq. ft. + elec/mech/plumb fixture fees
Residential Garage Addition (Attached or Detached)	\$25.00 per sq. ft.
Residential Plumbing Permit	\$24.00 base fee + fixture fee
Residential Mechanical Permit	\$24.00 base fee + fixture fee
Residential Electric Permit	\$50.00
Deck	Estimated Project Valuation
Sheds	\$5.00 per sq. ft.
Fences	\$5.00 per lineal foot
Swimming Pools:	
Above Ground	\$24.00
Below Ground	Estimated Project Valuation + fixture fee
Spas	\$24.00 + fixture fee
Lawn Sprinkler System:	
In addition to new construction permit	\$30.00
As a separate permit	\$42.00
Commercial Building:	
Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached.	
Commercial Addition	Same as new construction
Commercial Remodel	Estimated Project Valuation
Commercial Electrical	Obtain Permit through State of Nebraska
Change of Occupancy	\$100.00 + applicable building permit fees
Grading Permit:	
Less than 10 acres	\$500.00

10 acres or more	\$1,000.00
Building Relocation / Moving Permit	\$100.00 + applicable building permit fees
Demolition Permit:	
Accessory structure less than 1,200 sq. ft.	\$50.00
Single-Family Dwelling	\$100.00
Commercial Structure	\$250.00
Park Capital Facilities Fee	\$200.00
*applied to all new construction residential and commercial permits	
Septic Permit	\$100.00
Well Permit:	
New Well	\$100.00
Repair	\$50.00
Decommission	\$50.00
Curb Cut (New Opening):	
Fee	\$50.00 (covers inspection services)
Deposit	\$125.00 (refundable upon final inspection)
Street Opening	\$10.00 per sq. ft., \$600.00 minimum
Sign Permit	\$.30 per sq. ft., \$40.00 minimum
Penalty Fee for No Permit	Triple permit fee
Expired Building Permit Renewal	One-half of new building permit fee
Refund Policy	80% of permit fee
Re-Inspection Fee (assessed upon third and any subsequent re-inspect)	\$60.00
Inspection Fee outside of normal business hours (two hour minimum)	\$60.00
Inspections for which no fee is specifically indicated (minimum charge – 1 hour)	\$50.00 per hour

CITY FACILITIES RENTAL

1. Community Building	
a. Hourly	\$10.00 residents and business owners within corporate limits \$25.00 non-residents 4 hour maximum rental period
b. Daily (entire building)	\$75.00 residents and business owners within corporate limits \$300.00 non-residents
c. Deposit	\$125.00 (refundable)

- | | | |
|----|----------------------|-----------------------|
| 2. | Library Meeting Room | |
| | a. Daily | \$25.00 |
| | b. Deposit | \$100.00 (refundable) |

ELECTION SERVICES

- | | | |
|----|--------------------------------------|---------------------|
| 1. | Election Filing Fees (See Ordinance) | 1% of annual salary |
|----|--------------------------------------|---------------------|

LIBRARY SERVICES

- | | | |
|----|---------------------------|------------------|
| 1. | Damaged & Lost | |
| | a. Books | Replacement Cost |
| | b. Magazines | Replacement Cost |
| | c. Audio Tapes | Replacement Cost |
| | d. Videos | Replacement Cost |
| 2. | Fines | |
| | a. Books and Magazines | \$.10 per day |
| | b. Audio Books | \$.10 per day |
| | c. Videos/DVDs | \$1.00 per day |
| 3. | Inter-Library Loan | \$2.00 |
| 4. | Non-resident Library Card | \$35.00 annually |

MISCELLANEOUS

- | | | |
|----|--|--|
| 1. | Copy of City Map | \$3.00 |
| 2. | Fee for Returned Checks (NSF) | \$30.00 |
| 3. | Handicap Parking Permit (State Statute) | No charge |
| 4. | Property Cleanup Service Fees (including but not limited to mowing/lawn service, snow removal and tree trimming) | \$300.00 per occurrence |
| 5. | Request for Records (State Statute) | \$5.00 per half hour over 4 hours, plus copy costs |

OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES

(State Statute requires these fees be set by Ordinance)

- | | | |
|----|--|------------------|
| 1. | Advertising Bench | |
| | a. Application | \$10.00 |
| | b. Renewal application | \$10.00 |
| 2. | Billiards, Pool Tables | \$10.00 annually |
| 3. | Electric Companies | \$0 annually |
| 4. | Fire Insurance Companies (State Statute) | \$5.00 annually |

5.	Fireworks Stands	
	a. June 25 – July 4 Selling Period	\$2,500.00
	b. December 29 – 31 Selling Period	\$500.00
	c. Deposit	\$500.00 (refundable)
6.	Franchise Fees/In Lieu of Taxes	
	a. Electricity	5% of gross revenues
	b. Gas (State Statute §14-2139)	2% of gross revenues
	c. Cable Television (State Statute sets ceiling)	3% of gross revenues
7.	Liquor Establishments	
	a. Class A – Beer On Sale Only	\$150.00
	b. Class B – Beer Off Sale Only	\$150.00
	c. Class C – All Alcoholic Liquor On & Off Sale	\$500.00
	d. Class D – All Alcoholic Liquor Off Sale Only	\$300.00
	e. Class I – All Alcoholic Liquor On Sale Only	\$375.00
	f. Class L – Craft Brewery (Brew Pub)	\$375.00
	g. Class W – Wholesale Beer	\$750.00
	h. Class X – Wholesale Liquor	\$1,125.00
	i. Class Y – Farm Winery	\$375.00
	j. Class K – Catering	\$150.00
8.	Mechanical Amusement Devices	\$10.00 annually
9.	Sexually Oriented Business	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$500.00
10.	Special Liquor Licenses	\$50.00 per day plus State Fee \$500.00 deposit (refundable)
11.	Tattoo Parlor	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$500.00
12.	Telephone Occupation Tax	3% of gross receipts as defined by ordinance
13.	Tobacco License (State Statute)	\$10.00 annually
14.	Mobile Home Park	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$10.00 per pad
15.	Vendor/Hawker/Peddler	
	a. Annually	\$150.00 per person
	b. Per day	\$50.00 per person

PLANNING SERVICES

1.	Administrative Plat (lot split/consolidation)	\$200.00
----	---	----------

2.	Annexation Requests	\$100.00 plus professional Services costs (legal, engineering, planning, and administration)
3.	Board of Adjustment / Variance Request	\$250.00
4.	Connection-Capital Facilities Fees*	
	a. Sewer Connection-Capital Facilities Fees	
	Residential - Single Family	\$1,400.00 per unit
	Residential - Duplex	\$1,400.00 per unit
	Residential - Multi Family	\$800.00 per unit
	Commercial/Industrial	\$6,000.00 per acre
	Park or Common Area	\$300.00 per acre
	Agriculture Land	\$200.00 per acre
	b. Water Connection-Capital Facilities Fees	
	Residential - Single Family	\$500 per unit
	Residential - Duplex	\$500.00 per unit
	Residential - Multi Family	\$300.00 per unit
	Commercial/Industrial	\$1,000.00 per acre
	Park or Common Area	\$100.00 per acre
	Agriculture Land	\$100.00 per acre
	*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.	
5.	Comprehensive Plan Amendment	\$500.00
6.	Conditional Use Permit (1 acre or less)	\$300.00
7.	Conditional Use Permit (over 1 acre)	\$500.00
8.	Conditional Use Permit Amendment / Renewals	\$150.00
9.	Conditional Use Permit Annual Fee	\$30.00
10.	County Filing Fees (if filed by City)	\$50.00 plus actual costs
11.	Design Review Fee (applicable to zoning districts with overlay design standards)	\$250.00 or 20% of permit fee, whichever is greater
12.	Final Plat	\$500.00 plus \$10.00 for each lot
13.	Flood Plain Development Permit	\$500.00
14.	Park and Open Space Fee	.04 acres per unit at Final Plat
	Cash in Lieu of Land Fee	\$30,000.00 per acre*

*Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City

approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.

- 15. Preliminary Plat \$750.00 plus \$10.00 per lot
 - a. Revised Preliminary \$250.00
- 16. Replat \$750.00 plus \$10.00 per lot
- 17. Site Plan Review \$150.00 less than 1 acre
 - (amount added to building permit, as necessary) \$300.00 1-5 acres
 - \$500.00 over 5 acres
- 18. Tax Increment Finance Project Fee 1 ½ % of project cost to be Tax Increment Financed
- 19. Vacation of Plat \$150.00
- 20. Vacation of Public Right-of-Way \$150.00
- 21. Watershed Fees

	FY 2017	FY 2018	FY 2019
Fee Category	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	July 1, 2018 – June 30, 2019
Single Family Residential per dwelling unit (also includes low-density multi-family up to 4-plexes)	\$864	\$886	\$908
High-Density Multi-Family Residential per gross acre (beyond 4-plexes)	\$3,803	\$3,898	\$3,996
Commercial/Industrial/Institutional per gross acre	\$4,609	\$4,724	\$4,842

- 22. Zoning Map Amendment \$400.00 (\$200.00 refundable if denied by Council)
- 23. Zoning / Subdivision Regulations Text Amendment \$500.00

POLICE SERVICES

- 1. Parking Violations
 - a. 1st offense \$10.00
 - b. **Subsequent** offenses \$20.00

SEWER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

- 1. Sewer Connection/Tap Fee
 - Residential
 - a. ¾" \$300.00
 - b. 1" \$400.00

c.	1 ½"	\$425.00
d.	2"	\$450.00
e.	Larger Connections	Set by Council

Commercial/Industrial

a.	¾"	\$450.00
b.	1"	\$600.00
c.	1 ½"	\$650.00
d.	2"	\$675.00
e.	Larger Connections	Set by Council
	Out of City	150% of fee

2. Sewer Use Rates (Set by Ordinance) \$27.87 per month,
\$1.12 per 1,000 gallons of usage
3. Utility Deposit (includes water and sewer) \$150.00

WATER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

1. Water Connection/Tap Fee

Residential

a.	¾"	\$300.00
b.	1"	\$400.00
c.	1 ½"	\$425.00
d.	2"	\$450.00
e.	larger connections	Set by Council

Commercial/Industrial

a.	¾"	\$450.00
b.	1"	\$600.00
c.	1 ½"	\$650.00
d.	2"	\$675.00
e.	larger connections	Set by Council
	Out of City	150% of fee

2. Water Meter Fee

a.	¾"	\$275.00
b.	1"	\$325.00
c.	1 ½"	City's actual cost
d.	Non-listed Meters	City's actual cost
3. Water Re-connection

a.	Water emergency – 1 st violation	\$50.00
b.	Water emergency – 2 nd violation	\$200.00
c.	Water emergency – 3 rd violation	\$300.00
d.	By request of owner – during business hours	\$30.00
	after business hours	\$60.00
e.	For non-payment or other violation–during business hours	\$40.00
	after business hours	\$80.00

- | | | |
|----|--------------------------------|---|
| 4. | Water Use Rates | \$27.87 per month for 2,000 gallons, \$2.78 per 1,000 gallons of usage thereafter |
| 5. | Non-service area customer | \$25 for each 500 gallon (does not include SIDs governed by Developer Agreement) |
| 6. | Non-working/Non-readable Meter | \$50.00 per month |

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 21st day of February, 2017.

Mayor

(SEAL)

Attest:

City Clerk

Agenda Item 4. Motion by Nolte, seconded by Herzog, to approve the bid from Derby’s Heating & Air, Inc. in the amount of \$4,300.00 for a new air conditioning unit to be installed at the Community Building. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 5. Council Member Nolte introduced Resolution 2017-5 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Nolte, Craney. The following voted NAY:

None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2017-5**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield reserves the right to establish and update personnel policies and procedures which are within their legal authority; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 411 entitled "Pay Scales" shall be amended to read as follows:

411 Pay Scales

Effective October 1, 2009, the employee pay scales on attached Exhibit 1 will take effect. **The employee pay scale may be amended by the City Council through resolution.**

The mid-point and top pay amount will shift each year with any cost of living increase as determined by the Mayor and Council.

If an employee's wages are currently above the top pay amount, then that employee will not receive a merit or cost of living increase until the pay scale increases to match their wage.

The longevity pay plan recognizes and expresses the City's appreciation for long-term service by regular full-time and regular part-time employees. Longevity payments are calculated by reference to the following table:

Years of Service	Annual Longevity Payment
5 years	2% of annual wage
10 years	3% of annual wage
15 years	3.25% of annual wage
20 years	3.5% of annual wage
25 years	3.75% of annual wage
30 years	4% of annual wage
35 years	4.5% of annual wage

The annual longevity payment is payable in one lump sum annual payment to eligible regular full-time and regular part-time employees. Payments will be made on the first regularly scheduled pay day after the employee's anniversary date. Annual wage for nonexempt employees is hereby defined as the employee's hourly wage on anniversary date multiplied by 2,080 hours (average number of work hours per calendar year). Annual wage for exempt employees is hereby defined as the employee's annual salary on anniversary date.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 201 entitled "Employment Categories" shall take effect October 1, 2016.

Passed and approved this 21st day of February, 2017.

Ayes __4__

Nays __0__

Abstain __0__

Absent __0__

Approved:

Mayor

SEAL

Attest:

City Clerk

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog inquired if the city has an ordinance restricting decorative items surrounding a fire hydrant. He noted that some items can create obstructions for the fire department. Staff will research this item.

Agenda Item 3. No Department Report from Nolte.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. Mayor Roseland reported that he plans to meet with the maintenance department on the first Monday of each month beginning in March. He also reported on upcoming meetings.

Agenda Item 6. Kathleen Gottsch, City Administrator, reported that work will begin soon on the City Park Master Plan.

Adjournment

Motion by Swenson, seconded by Craney, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 7:29 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 21, 2017; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news

media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk