



CITY COUNCIL AGENDA

Tuesday, February 19, 2013 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the February 5, 2013 Council Meeting
2. Approve Treasurer's Report
3. Consider approval of an application for a Special Designated Liquor License submitted by True Buddy Farms Home of Luv A Lamb for a fundraiser event at the Springfield Community Building on March 15, 2013, from 6:00 p.m. to 1:00 a.m. and on March 16, 2013, from 11:00 a.m. to 1:00 a.m.
4. Consider waiving the Community Building rental fee for a fundraiser event sponsored by True Buddy Farms Home of Luv A Lamb on March 15 and March 16, 2013
5. Consider an Application for a Special Designated Liquor License submitted by Ducks Unlimited Sarpy County Sand Bar Chapter for a fundraiser event at the Sarpy County Fairgrounds 4H Building on April 12, 2013, from 5:00 p.m. to 11:00 p.m.
6. Reappoint Mayor Mike Dill, Council President Dan Craney, Lt. Mike Erhart, and Dr. David Kentsmith to the Springfield Board of Health retroactive to December 4, 2012

REGULAR AGENDA

1. Dennis Graham, City Engineer with Olsson Associates – Review and award construction bid for the Main Street Phase 2 Downtown Improvements Project (Sidewalk Improvement District No. 2012-1)

2. Consider approval of **Resolution 2013-6** entering into a contract amendment with Olsson Associates for construction engineering services for the Main Street Phase 2 Downtown Improvements Project (Sidewalk Improvement District No. 2012-1)
3. Consider approval of **Resolution 2013-7** authorizing the Mayor to enter into an Agreement for Professional Services with Olsson Associates for preliminary engineering services on the splash pad project at Buffalo Park
4. Consider approval of **Resolution 2013-8** authorizing the Mayor to enter into a Project Program Agreement between the City of Springfield and the Nebraska Department of Roads for Springfield Trail Phase 3
5. Review bids for roof repairs at the community building and consider approval of a bid
6. Consider placing a flag pole at the community building
7. Discuss Kathleen Gottsch's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on February 19, 2013. Present were Mayor Mike Dill; Council Members: Bob Roseland, Randy Fleming, Dan Craney. Absent: Chad Nolte. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Fleming, seconded by Roseland, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$924,207.47 in cash assets; Prestige Treasury - \$203,729.88; Prestige Bond - \$379,862.59; Keno Community Betterment - \$134,623.65; Keno Progressive Jackpot - \$50,000.00; Water Deposit Savings - \$4,177.14; Refundable Deposit Savings - \$1,219.56; Water Tower Savings - \$109,571.28; Sewer Restricted - \$73,693.30; Water Capital Facilities Fees - \$32,195.42; Sewer Capital Facilities Fees - \$75,122.64; City Sales Tax - \$224,190.70; Money Mark Library Bricks - \$3,555.48; Government Securities - \$201,556.73; Time Certificates as follows: Bond - \$76,319.31; Tower - \$57,114.44; Water - \$124,444.61; Park - \$11,884.66; Library Bricks - \$21,160.47; Cash Receipts - \$243,643.39; Cash Disbursements - \$62,637.15; Combined Water/Sewer Revenue Refunding Bond Principal Pymt \$30,000.00, Interest Pymt \$2,330.00; BANS 2012 Interest Pymt \$842.78.

Regular Agenda

Agenda Item 1. Dennis Graham, City Engineer with Olsson Associates, reviewed the bid tabulation for the Main Street Phase 2 Downtown Improvements Project (Sidewalk Improvement District No. 2012-1). Motion by Roseland, seconded by Craney, to award the construction bid to Daedalus Construction in the amount of \$105,521.25 for the Main Street Phase 2 Downtown Improvements Project. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 2. Council Member Fleming introduced Resolution 2013-6 and moved its adoption. Council Member Roseland seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-6**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, wish to enter into Contract Amendment #2 to the Letter Agreement for Professional Services for engineering services rendered on Main Street Phase 2 Downtown Improvements Project, Sidewalk Improvement District No. 2012-1; and

WHEREAS, professional services provided by Olsson Associates shall consist of construction administration and construction observation; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into Contract Amendment #1 to the Letter Agreement for Professional Services attached hereto as Exhibit "A".

Introduced and Passed this 19th day of February, 2013.

Ayes 3

Nays 0

Abstain __0__

Approved:

Absent __1__

Mayor

SEAL

Attest:

City Clerk

Agenda Item 3. Council reviewed the final details of the Buffalo Park Master Plan. Council also reviewed an artist rendering of proposed splash pad play features, as well as a preliminary cost estimate and project timeline. Council discussed water harvesting features and seating options to be included with the project. City Attorney Bill Seidler suggested that the city obtain a title search for Buffalo Park to check for any easements that may be on the property. He also suggested that training by the contractor for the maintenance and operation of the splash pad be included in the bid specifications. Council agreed with Seidler’s suggestions. Council Member Craney introduced Resolution 2013-7 and moved its adoption. Council Member Fleming seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-7**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Olsson Associates, wish to enter into an Agreement for Professional Services to conduct preliminary design services for the splash pad project; and

WHEREAS, professional services provided by Olsson Associates shall consist of preliminary design, attending project meetings, preparing construction/mechanical/electrical documents, water harvesting and irrigation design, bidding services, and optional testing services; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into an Agreement for Professional Services with Olsson Associates attached hereto as Exhibit “A”.

Introduced and Passed this 19th day of February, 2013.

Ayes __3__

Nays __0__

Abstain __0__

Approved:

Absent __1__

Mayor

SEAL

Attest:

City Clerk

Agenda Item 4. Council Member Fleming introduced Resolution 2013-8 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2013-8**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield is proposing a transportation project for which it would like to obtain Federal funds;

WHEREAS, the City of Springfield understands that it must strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project;

WHEREAS, the City of Springfield and Nebraska Department of Roads (NDOR) wish to enter into a new Project Program Agreement setting out the various duties and funding responsibilities for the Federal-aid project.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that:

Michael Dill, Mayor of the City of Springfield, is hereby authorized to sign the Project Program Agreement between the City of Springfield and the NDOR, a copy of which is attached hereto as Exhibit "A".

The City of Springfield is committed to providing local funds for the project as required by the Project Program Agreement.

NDOR Project Number: ENH-77(56)
NDOR Control Number: 22310
NDOR Project Name: Springfield Trail Phase 3

Adopted this 19th day of February, 2013.

Ayes 3

Nays 0

Abstain 0

Absent 1

Approved:

Mayor

SEAL

Attest:

City Clerk

Agenda Item 5. Council reviewed bids from Ramos Construction, Carlisle Roofing, and Complete Industries for roof repairs at the Community Building. Motion by Craney, seconded by Fleming, to approve the bid from Ramos Construction in the amount of \$1,100, plus \$35.00 per sheet of plywood required, for roof repairs at the Community Building. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 6. Fleming reported that there is a flagpole laying down at the city's wastewater treatment facility that was donated several years ago for placement at the Springfield Creek Trails and Recreation Area. He suggested that the flagpole be placed on the Community Building lawn, since money was also donated by the same family for a new flagpole at Springfield Creek Trails and Recreation Area. Fleming said that a new flagpole costs approximately \$3,000. Council agreed to visit with the family who donated the flagpole first before putting it in a different location than originally specified. Motion by Craney, seconded by Roseland, to table agenda item 6, regarding the placement of a flagpole at the Community Building, until the March 5, 2013, Council meeting. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 7. Mayor Dill requested that this item be tabled until the next meeting, since he was out of town and unable to do a review prior to the meeting. Motion by Roseland, seconded by Fleming, to table agenda item 7, regarding Kathleen Gottsch's annual review and proposed merit increase, until the March 5, 2013, Council meeting. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Roseland reported that he met with Rick Lee, Maintenance Manager/Water Operator, and Craig Reinsch with Olsson Associates regarding the new well study. Roseland provided various maps for the Council to review regarding registered well locations and water supply. Council discussed test well requirements, possible locations, land area needed, and funding resources.

Agenda Item 2. Fleming provided the Council with photos of example electronic signs. He reported that he is working with two companies to provide bids for both the library and community building signs. Fleming also reported that Steve Block with Block Electric plans to attend the next Council meeting to discuss lighting options for the Community Building basement. He also informed the Council that he plans to meet with Wendy Post, Community Building Rental Coordinator, and the City Clerk next week to discuss miscellaneous community building items. Mayor Dill noted that he would work with the maintenance department to purchase the new tables and chairs for the community building.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. No Department Report from Nolte. Fleming inquired if the maintenance department had prepared a street repair schedule yet. Mayor Dill reported that the maintenance staff is currently working on a schedule.

Agenda Item 5. Mayor Dill referred the Council to Bill Seidler's letter regarding on-call employees and the use of a city cell phone. Council agreed to research cell phone plans.

Adjournment

Motion by Craney, seconded by Roseland, to adjourn. AYES: Roseland, Fleming, Craney. NAYS: None. Meeting adjourned at 8:41 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 19, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk