



CITY COUNCIL AGENDA

Tuesday, February 18, 2014 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the February 4, 2014 Council Meeting
2. Approve Treasurer's Report
3. Approve Invoice No. 204247 from Olsson Associates in the amount of \$1,300.00 for professional services rendered from December 29, 2013, through February 1, 2014, for work completed on the Municipal Water System Improvements

REGULAR AGENDA

1. Keith Hentzen, Springfield Days Committee – Consider approval of the Springfield Days Committee event requests for Springfield Days scheduled for June 6-7; requests include closing streets for activities (parade, children activities, duck drop race, fun run, vendors), waiving the noise ordinance, providing financial assistance for insurance and fireworks, waiving the Community Building rental fee
2. Consider approval of **Resolution 2014-7** entering into a contract with Tonya Carlson, UNL College of Architecture Grad Student, for services including research, inventory, analysis, community involvement, framework plans, urban design guidelines, and detailed project design in conjunction with the Comprehensive Plan update being performed by JEO Consulting Group
3. Consider approval of **Resolution 2014-8** directing the sale of city property (Union Pacific Caboose located in Buffalo Park) to the highest bidder, which bids will be received at auction on Sunday, March 30, 2014, beginning at 12:30 p.m. at 9009 Platteview Road, Papillion, Nebraska (*tentative auction date/time/location*)

4. Consider approval of **Resolution 2014-9** to amend the City of Springfield Employee Handbook Section 523 entitled “Compensatory Time”
5. Discuss building inspection services

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Randy Fleming
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor’s Report – Mike Dill
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on February 18, 2014. Present were Council Members: Bob Roseland, Randy Fleming, Dan Craney, Chad Nolte. Absent: Mayor Michael Dill. Council President, Chad Nolte, presided as Mayor. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Fleming, seconded by Roseland, to approve the Consent Agenda. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$901,543.09 in cash assets; Prestige Treasury - \$203,972.79; Prestige Bond - \$493,281.01; Keno Community Betterment - \$145,593.94; Keno Progressive Jackpot - \$50,000.00; Water Deposit Savings - \$4,181.12; Refundable Deposit Savings - \$1,220.71; Water Tower Savings - \$117,331.91; Sewer Restricted - \$83,937.33; Water Capital Facilities Fees - \$32,233.82; Sewer Capital Facilities Fees - \$75,212.21; City Sales Tax - \$354,631.42; Money Mark Library Bricks - \$3,758.92; Government Securities - \$103,693.42; Library Savings - \$62,373.43; Time Certificates as follows: Bond - \$76,567.61; Tower - \$57,285.74; Water - \$125,380.21; Park - \$11,902.51; Library Bricks - \$21,213.13; Cash Receipts - \$155,455.46; Cash Disbursements - \$101,996.87; Water/Sewer Revenue Bond 2010 Interest Pymt \$2,157.50; Principal Pymt \$30,000.00.

Regular Agenda

Agenda Item 1. Keith Hentzen, Springfield Days Committee, thanked the Council for their continued support. Hentzen reviewed the committee's requests and activities planned for this year's event. He said they plan to utilize the urban park for activities, including a family music band. He noted that vendors will be located on North and South 2nd Street in the one-half block area of Main Street. Motion by Roseland, seconded by Fleming, to approve the Springfield Days Committee event requests for Springfield Days scheduled for June 6-7, including closing streets for activities, waiving the noise ordinance, waiving the Community Building rental fee, paying for event insurance, and providing \$3,000.00 for the fireworks display. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 2. David Potter, City Planner with JEO Consulting Group, introduced Tonya Carlson, UNL College of Architecture Grad Student. Carlson currently has a degree in Landscape Architecture and is working on obtaining her Master's Degree from UNL. She plans to graduate from the program in August. Potter and Carlson reviewed the services Carlson will provide as part of the overall comprehensive plan update. Roseland asked Fleming if the Springfield Business Association or Springfield Community Foundation still planned to pay for one-half of the project cost. Fleming said he's sure someone would consider paying for one-half of the cost. City Attorney, Bill Seidler, requested that additional language be added to the contract stating that Carlson will serve as an independent contractor not a city employee. Council Member Roseland introduced Resolution 2014-7 with the additional language requested by the City Attorney added to the contract and moved its adoption. Council Member Fleming seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Roseland, Fleming, Craney. The following voted NAY: None. Whereupon the Acting Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 2014-7

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Tonya Carlson, University of Nebraska Lincoln College of Architecture Grad Student, wish to enter into an Agreement for the purpose of providing services including research, inventory, analysis, community involvement, framework plans, urban design guidelines, and detailed project design in conjunction with the Comprehensive Plan update being performed by JEO Consulting Group; and

WHEREAS, Tonya Carlson will provide the services identified for the reimbursement of fees for travel (\$.56 per mile), long distance phone calls, and printing/copying only, not to exceed a total project cost of \$1,500.00; and

WHEREAS, Tonya Carlson will deliver to the City of Springfield (1) the final Urban Design Master Plan document in digital PDF form, digital InDesign form, three hard copies of the final document and (2) the existing land use map in digital format in addition to any other maps or graphics from the final document which the owner might desire in a different scale or format than the one provided in the document.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement attached hereto as Exhibit "A".

Introduced and Passed this 18th day of February, 2014.

Ayes __3__

Nays __0__

Abstain __0__

Absent __0__

Approved:

Mayor

SEAL

Attest:

City Clerk

Agenda Item 3. Council considered disposing of the Buffalo Park caboose. The City Clerk reported that a non-profit group from the City of Henderson, Nebraska is interested in obtaining the caboose. She said that the group has obtained cost estimates to move and haul the caboose to their desired location and plans to meet on the first Monday in March to further discuss the item. Council considered sale conditions such as not disassembling the caboose on site, insurance requirements and returning the park ground to its original grade. Motion by Roseland, seconded by Craney, to table agenda item 3, regarding Resolution 2014-8 directing the sale of city property, until the March 4, 2014, Council meeting. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 4. Roseland reported that city employees have requested that the Council consider increasing the number of hours of compensatory time that can be accumulated by an employee. Currently, employees can accrue 24 hours of comp time at any given time. Roseland suggested increasing the hours to 60-80 hours. Craney commented that 24 hours was enough and employees could use their sick leave or vacation time. He said that compensatory time is currently not being abused because it is only at 24 hours. Nolte noted that he was acceptable to increasing the hours but a maximum cap was needed. He suggested increasing the time to 40 hours. He also suggested Council Members visit with the city employees regarding their request. Motion by Craney, seconded by Fleming, to table agenda item 4, regarding Resolution 2014-9 amending the City of Springfield Employee Handbook Section 523 entitled "Compensatory Time", until the March 4, 2014, Council meeting. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Agenda Item 5. Motion by Craney, seconded by Roseland, to move agenda item 5, regarding building inspection services, into executive session. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Roseland reported that he is still looking at other potential well sites.

Agenda Item 2. Fleming reported that advertisements for the auction of the 1979 International Truck have been printed and mailed. The advertisements have also been posted online.

Agenda Item 3. Craney reported that he inspected the new sewer plant roof.

Agenda Item 4. No Department Report from Nolte.

Agenda Item 5. No Department Report from Mayor Dill.

Agenda Item 6. No additional city staff reports.

Executive Session

Motion by Roseland, seconded by Craney, to enter into executive session at 7:51 p.m. for the purpose of personnel discussion (evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person). AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Motion by Roseland, seconded by Craney, to leave executive session at 8:20 p.m. AYES: Roseland, Fleming, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Fleming, seconded by Craney, to adjourn. AYES: Roseland, Fleming, Craney. NAYS: None. Meeting adjourned at 8:21 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 18, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk