



CITY COUNCIL AGENDA
Tuesday, December 1, 2015 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- City Attorney, Bill Seidler, swears in Roy Swenson as City Council Member
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the November 17, 2015 Council Meeting
2. Approve Claims and Payroll
3. Approve **Resolution 2015-30** to appoint city officials
4. Approve the regular City Council meeting calendar for 2016
5. Appoint Darren Carlson as City Council President
6. Appoint Members of the Springfield Board of Health – Mayor Bob Roseland, Council President Darren Carlson
7. Appoint Members of the Springfield Memorial Library Board of Trustees – Joan Schram
8. Appoint Members of the Springfield Planning Commission – Sue Peplow, Elizabeth Chartier
9. Appoint a Council liaison for each department – Darren Carlson-Community Building/Library, Roy Swenson-Water/Parks, Dan Craney-Sewer, Chad Nolte-Streets
10. Consider waiving the Community Building rental fee for the Boy Scout Troop 711 lock-in scheduled for December 20-22, 2015

11. Consider approval of **Resolution 2015-31** entering into an Addendum to Geographic Information System (GIS) Interlocal Agreement
12. Consider approval of **Resolution 2015-32** amending Section 507 “Overtime” of the City of Springfield Employee Handbook

REGULAR AGENDA

1. Lt. Dennis Svoboda with the Sarpy County Sheriff’s Department will provide a monthly service report
2. ***Tabled November 3, 2015.** Conduct a **Public Hearing** to consider a revised preliminary plat (Lots 1-263 and Outlots A-, Springfield Pines) of a subdivision located in the East Half of the Northeast Quarter, Section 24, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska, consisting of approximately 119.19 acres, more or less, and generally located on the southwest corner of 132nd Street and Platteview Road; and for waivers to the subdivision regulations pertaining to design standards and required improvements as identified
3. ***Tabled November 3, 2015.** Conduct a **Public Hearing** to consider final plat (Lots 1-130 and Outlots A-E, Springfield Pines) of a subdivision located in the East Half of the Northeast Quarter, Section 24, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska, consisting of approximately 59.99 acres, more or less, and generally located on the southwest corner of 132nd Street and Platteview Road
4. ***Tabled November 3, 2015.** Consider approval of **Resolution 2015-24** approving a revised preliminary plat (Lots 1-263 and Outlots A-J, Springfield Pines) of a subdivision located in the East Half of the Northeast Quarter, Section 24, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska, consisting of approximately 119.19 acres, more or less, and generally located on the southwest corner of 132nd Street and Platteview Road; and for waivers to the subdivision regulations pertaining to design standards and required improvements as identified
5. ***Tabled November 3, 2015.** Consider approval of **Resolution 2015-25** authorizing the Mayor to enter into a Subdivision Agreement with Springfield Pines, LLC, Springfield Pines Homeowners Association, and Sanitary and Improvement District No. 311 for Phase 1 of Springfield Pines
6. ***Tabled November 3, 2015.** Consider approval of **Resolution 2015-26** approving a final plat (Lots 1-130 and Outlots A-E, Springfield Pines) of a subdivision located in the East Half of the Northeast Quarter, Section 24, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska, consisting of approximately 59.99 acres, more or less, and generally located on the southwest corner of 132nd Street and Platteview Road
7. ***Tabled November 3, 2015.** Consider approval of **Ordinance No. 907** changing zoning classification from R87 Single-Family Residential to R50 Two-Family Residential on Lots 1-261 and Outlots A-J, from R87 Single-Family Residential to R30 General Family Residential on Lot 263, and from R87 Single-Family Residential to Mixed Use on Lot 262, all in Springfield Pines, a subdivision in Sarpy County, Nebraska

**The Springfield Pines applicant plans to submit a new revised preliminary plat and final plat for Planning Commission consideration on January 12, 2016, and City Council consideration on February 2, 2016 (tentative dates); therefore, he has requested that these items be withdrawn from this meeting agenda. Since public hearings were opened on November 3 and continued until December 1, the public hearings will be opened and immediately closed. Since new plats will be submitted, the Council will need*

to deny action on items 4-7. Denial is strictly for record keeping purposes. New resolutions and an ordinance will be provided for Council consideration on February 2, 2016 (tentative date).

8. Consider projects for the One and Six Year Road Plan
9. Consider bids for the purchase of a rock bucket for the skid steer
10. Discuss Barb Henninger's six-month review and proposed merit increase

DEPARTMENT REPORTS

1. Water & Parks Department – Bob Roseland
2. Library & Community Building – Darren Carlson
3. Sewer Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on December 1, 2015. City Attorney, Bill Seidler, swore in Roy Swenson, 295 North 7th Street, as City Council Member, which term ends December 2016. Present were Mayor Bob Roseland; Council Members: Darren Carlson, Roy Swenson, Dan Craney, Chad Nolte. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Carlson, seconded by Craney, to move Consent Agenda Item Nos. 5 and 9 to the Regular Agenda after Item No. 10. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Carlson, seconded by Nolte, to approve the remaining Consent Agenda. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
General				
37170	6084-10-10	Aflac	119.36	Aflac
37173	7260-10-10	Printing	191.38	Bear Graphics
37147	6080-10-10	Health Insurance	963.50	Coventry
37141	6080-10-10	Health Insurance	101.17	Delta Dental
37184	8010-10-10	Office Supplies	85.52	First National Bank
37184	8200-10-10	Misc	160.44	First National Bank
37187	8130-10-10	R&M Building	56.74	Gretna Ace Hardware
37189	8130-10-10	R&M Building	65.96	Home Depot
37190	7030-10-10	Prof Svcs-Planning	910.00	JEO Consulting Group
37192	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
37194	7270-10-10	Insurance	1,427.52	Marcotte Insurance
37195	8130-10-10	R&M Building	217.81	Menards
37200	7320-10-10	Natural Gas	47.75	MUD
37238	7330-10-10	Telephone	106.99	NT&T
37207	7010-10-10	Prof Svcs-Engineer	1,204.33	Olsson Associates
37208	7250-10-10	Publication Costs	219.76	Omaha World Herald
37210	7310-10-10	Electricity	268.26	OPPD
37217	7046-10-10	Prof Svcs-Building Inspector	205.15	Sarpy County Building Inspector
37128	7060-10-10	Animal Control	378.27	Sarpy County Fiscal Administrator
37216	7050-10-10	Law Contract	8,207.00	Sarpy County Treasurer
37221	7020-10-10	Prof Svcs-Legal	1,760.00	Seidler & Seidler
37225	9010-10-10	Office Equip	999.99	Tractor Supply
37229	7280-10-10	Laundry	117.70	Walkers Uniform Rental
Total			17,897.61	
Library				
37171	8060-20-10	Books	306.82	Amazon
37172	8060-20-10	Books	96.78	Baker & Taylor
37179	7455-20-10	IP Address	55.00	Charter Communications
37147	6080-20-10	Health Insurance	677.80	Coventry
37141	6080-20-10	Health Insurance	29.15	Delta Dental
37194	7270-20-10	Insurance	421.60	Marcotte Insurance
37196	8060-20-10	Books	91.89	MicroMarketing
37200	7320-20-10	Natural Gas	86.19	MUD
37210	7310-20-10	Electricity	192.06	OPPD
37220	7480-20-10	Janitorial	200.00	Schmieder, Marcie
Total			2,157.29	
Library Restricted				
37177	8060-21-10	Books	84.48	Center Point Large Print
37186	8060-21-10	Books	100.69	Gale
37191	8060-21-10	Books	163.89	Kid's Reference Company
37213	8070-21-10	Library Supplies	135.42	Quill Corporation
Total			484.48	
Park				
37231	8120-30-10	Fuel	215.03	B&D Pit Stop
37175	8160-30-10	R&M Grounds	770.00	Block Electrical
37232	8160-30-10	R&M Grounds	90.00	Carlson, Michael
37147	6080-30-10	Health Insurance	440.94	Coventry
37141	6080-30-10	Health Insurance	43.30	Delta Dental
37183	8110-30-10	Chemicals	113.40	Farmers Union Coop
37194	7270-30-10	Insurance	325.45	Marcotte Insurance
37198	8160-30-10	R&M Grounds	650.00	Mixan Mudjacking

37210	7310-30-10	Electricity	229.47	OPPD
37212	7340-30-10	Waste Disposal	60.10	Premier Waste Solutions
Total			2,937.69	
Community Building				
37194	7270-40-10	Insurance	429.00	Marcotte Insurance
37195	8030-40-10	Supplies	2.99	Menards
37200	7320-40-10	Natural Gas	93.02	MUD
37210	7310-40-10	Electricity	64.02	OPPD
37212	7340-40-10	Waste Disposal	32.80	Premier Waste Solutions
37227	8130-40-10	R&M Building	109.86	United Electric Supply
37229	7280-40-10	Laundry	160.05	Walkers Uniform Rental
Total			891.74	
Water				
37170	6084-50-20	Aflac	56.16	Aflac
37231	8110-50-20	Chemicals	88.92	B&D Pit Stop
37231	8120-50-20	Fuel	194.77	B&D Pit Stop
37178	7180-50-20	Education	85.00	Central Community College
37180	8090-50-20	Concrete	292.11	Consolidated Concrete
37147	6080-50-20	Health Insurance	1,180.60	Coventry
37181	7045-50-20	Prof Svcs-Tech Support	835.13	Data Technologies
37141	6080-50-20	Health Insurance	74.07	Delta Dental
37194	7270-50-20	Insurance	1,708.59	Marcotte Insurance
37197	7420-50-20	Testing	47.04	Midwest Laboratories
37201	8030-50-20	Supplies	253.81	Municipal Supply
37203	7450-50-20	Licenses	460.00	NE Health & Human Services
37204	7420-50-20	Testing	18.00	NE Public Health Environmental Lab
37206	8120-50-20	Fuel	61.69	Neitzel's Corner
37238	7330-50-20	Telephone	149.10	NT&T
37209	7430-50-20	Digger's Hotline	17.85	One Call Concepts
37210	7310-50-20	Electricity	926.81	OPPD
37223	7290-50-20	Uniform Allowance	57.50	Special Tee's Screenprinting
37214	8150-50-20	R&M Vehicle	78.43	Steinhauer, Jerry/Sabar
37226	8140-50-20	R&M Equip	0.68	Utility Equipment Company
37228	7330-50-20	Telephone	15.07	Verizon Wireless
37229	7290-50-20	Uniform Allowance	59.50	Walkers Uniform Rental
Total			6,511.73	
Sewer				
37170	6084-60-30	Aflac	302.26	Aflac
37234	8030-60-30	Supplies	4.99	Casey's General Store
37234	8120-60-30	Fuel	53.48	Casey's General Store
37147	6080-60-30	Health Insurance	560.78	Coventry
37181	7045-60-30	Prof Svcs-Tech Support	835.13	Data Technologies
37141	6080-60-30	Health Insurance	88.66	Delta Dental
37194	7270-60-30	Insurance	1,220.42	Marcotte Insurance
37197	7420-60-30	Testing	421.11	Midwest Laboratories
37205	8030-60-30	Supplies	8.91	NE-IA Industrial Fasteners Corp
37238	7330-60-30	Telephone	55.20	NT&T
37207	7010-60-30	Prof Svcs-Engineer	321.15	Olsson Associates
37210	7310-60-30	Electricity	1,989.43	OPPD
37224	8160-60-30	R&M Grounds	1,545.00	TREKK Design Group
37228	7330-60-30	Telephone	15.07	Verizon Wireless
37229	7290-60-30	Uniforms Allowance	54.65	Walkers Uniform Rental
Total			7,421.04	

Street				
37231	8120-70-40	Fuel	460.81	B&D Pit Stop
37174	9040-70-40	Tools & Misc Equip	492.38	Big State Industrial Supply
37234	8120-70-40	Fuel	144.70	Casey's General Store
37180	8090-70-40	Concrete	1,472.63	Consolidated Concrete
37147	6080-70-40	Health Insurance	1,042.05	Coventry
37141	6080-70-40	Health Insurance	72.45	Delta Dental
37182	8140-70-40	R&M Equip	97.45	Electronic Engineering
37187	8130-70-40	R&M Building	30.96	Gretna Ace Hardware
37188	9040-70-40	Tools & Misc Equip	599.00	Gretna Small Engine
37189	9040-70-40	Tools & Misc Equip	105.39	Home Depot
37169	9037-70-40	Heavy Machinery	1,199.98	Leisure Life Sports
37194	7270-70-40	Insurance	1,892.92	Marcotte Insurance
37195	8150-70-40	R&M Vehicle	5.98	Menards
37195	8030-70-40	Supplies-Street	64.96	Menards
37202	8150-70-40	R&M Vehicle	398.66	Mill Creek Auto Parts
37199	9084-70-40	Sidewalk Repair	1,645.00	Moore Brothers Construction
37200	7320-70-40	Natural Gas	78.85	MUD
37238	7330-70-40	Telephone	50.35	NT&T
37207	7010-70-40	Prof Svcs-Engineer	165.47	Olsson Associates
37207	9082-70-40	Spruce Street Paving	4,429.00	Olsson Associates
37176	9040-70-40	Tools & Misc Equip	4,400.00	Omaha Tractor
37210	7310-70-40	Electricity	3,481.54	OPPD
37211	9040-70-40	Tools & Misc Equip	1,162.32	Powerplan
37212	7340-70-40	Waste Disposal	32.80	Premier Waste Solutions
37219	9086-70-40	Capital Improvements	22,500.00	Schmader Electric
37222	8215-70-40	R&M Streets & Alleys	41.44	Silex Group
37223	7290-70-40	Uniform Allowance	101.50	Special Tee's Screenprinting
37228	7330-70-40	Telephone	15.07	Verizon Wireless
37229	7290-70-40	Uniform Allowance	104.65	Walkers Uniform Rental
37230	8100-70-40	Sand & Gravel	1,868.75	Westover Rock & Sand
Total			48,106.71	
Keno				
37193	9174-80-70	Keno CB Project	32.04	Ledenbach, Andrea
Total			32.04	
Payroll			35,734.60	

Regular Agenda

Agenda Item 1. Lt. Dennis Svoboda with the Sarpy County Sheriff's Department provided the monthly service report.

Agenda Item 2. A Public Hearing of the Springfield City Council was opened at 7:06 p.m. to consider a revised preliminary plat (Lots 1-263 and Outlots A-J, Springfield Pines) of a subdivision located in the East Half of the Northeast Quarter, Section 24, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska, consisting of approximately 119.19 acres, more or less, and generally located on the southwest corner of 132nd Street and Platteview Road; and for waivers to the subdivision regulations pertaining to design standards and required improvements as identified. The City Administrator reported that the applicant for Springfield Pines plans to submit a new revised preliminary plat and final plat for Planning Commission consideration on January 12, 2016, and City Council consideration on February 2, 2016 (tentative date); therefore, he has requested that agenda item nos. 2-7 be withdrawn. Since public hearings were opened on November 3 and continued until December 1, the two public hearings need to be opened and immediately closed. Since new plats will be submitted, the Council needs to deny agenda

items 4-7. Denial is strictly for record keeping purposes. New resolutions and an ordinance will be provided for Council consideration on February 2, 2016 (tentative date). Motion by Nolte, seconded by Carlson, to close the public hearing. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried. Public hearing closed at 7:07 p.m.

Agenda Item 3. A Public Hearing of the Springfield City Council was opened at 7:08 p.m. to consider a final plat (Lots 1-130 and Outlots A-E, Springfield Pines) of a subdivision located in the East Half of the Northeast Quarter, Section 24, Township 13 North, Range 11 East of the 6th P.M., Sarpy County, Nebraska, consisting of approximately 59.99 acres, more or less, and generally located on the southwest corner of 132nd Street and Platteview Road; and for waivers to the subdivision regulations pertaining to design standards and required improvements as identified. Motion by Nolte, seconded by Carlson, to close the public hearing. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried. Public hearing closed at 7:08 p.m.

Agenda Items 4-7. Motion by Carlson, seconded by Swenson, to deny Resolution Nos. 2015-24, 2015-25, 2015-26 and Ordinance No. 907 for the Springfield Pines Subdivision, at the applicant's request, since a new revised preliminary plat and final plat will be submitted. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 8. Council reviewed the 2015 One and Six Year Road Plan. The City Administrator reported that paving on Spruce Street between South 1st and Railroad Streets would be added to the One Year Plan. Council agreed to the addition and requested that an overlay on Valley Drive be kept in the One Year Plan as well. Council agreed to keep the remaining projects under the Six Year Plan. A public hearing and final approval of the plan is scheduled for the January 5, 2016, Council meeting.

Agenda Item 9. Motion by Nolte, seconded by Swenson, to approve the bid from Titan Machinery/Case in the amount of \$1,340.00 for the purchase of a rock bucket for the skid steer. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 10. Motion by Carlson, seconded by Nolte, to move agenda item 10, regarding Barb Henninger's six month review and proposed merit increase, into executive session. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 11 (Consent Agenda Item 5). Motion by Nolte, seconded by Swenson, to elect Darren Carlson as City Council President. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 12 (Consent Agenda Item 9). Council considered department liaisons. Motion by Nolte, seconded by Swenson, to approve Mayor Roseland's appointment of department liaisons as follows: Water/Parks – Dan Craney; Sewer – Darren Carlson; Library/Community Building – Roy Swenson; Streets – Chad Nolte. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Mayor Roseland.

Agenda Item 2. Carlson reported that the library is still researching options for a handicap accessible front door.

Agenda Item 3. Craney reported that Heath Shemek took the sewer license exam, but is still waiting to receive his test results.

Agenda Item 4. Nolte reported that Olsson Associates is still trying to find a contractor to work on the Platteview Road wingwall repair project. Midwest DCM submitted a bid to Olsson for approximately \$50,000. Nolte requested a couple of local contractors contact Olsson regarding the project. Nolte reported that T-Rex will be hauling rock onto the new maintenance shop site.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. The City Administrator reported that she received a bid from Omaha Neon Sign to relocate the old scoreboard from Buffalo Park to City Park. The quote provides two options – \$7,610 to relocate the scoreboard to the existing sign location and \$10,080 to move it to the outfield. The city did not budget for this item; however, funds from the keno community betterment account could be used, but then other projects would need to wait until the next fiscal year. Council requested that staff contact the school and SYAA to determine if they would be willing to contribute financially towards the project.

Executive Session

Motion by Nolte, seconded by Craney, to enter into executive session at 7:33 p.m. for the purpose of personnel discussion. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Swenson, seconded by Nolte, to leave executive session at 7:40 p.m. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Nolte, seconded by Swenson, to approve a 3% six month merit increase to Barb Henninger. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Motion carried.

Adjournment

Motion by Nolte, seconded by Craney, to adjourn. AYES: Carlson, Swenson, Craney, Nolte. NAYS: None. Meeting adjourned at 7:41 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 1, 2015; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk