



CITY COUNCIL AGENDA
Tuesday, August 2, 2016 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the July 14, 2016 Budget Work Session
2. Approved Minutes of the July 19, 2016 Council Meeting
3. Approve Claims and Payroll
4. Approve Invoice No. 256846 from Olsson Associates in the amount of \$275.09 for professional services rendered from June 12, 2016, through July 9, 2016, for work completed on the Turtle Creek Sanitary Sewer Crossing
5. Approve Invoice No. 256189 from Olsson Associates in the amount of \$159.87 for professional services rendered from June 12, 2016, through July 9, 2016, for work completed on Municipal Water System Improvements (New Well)
6. Approve Invoice No. 256235 from Olsson Associates in the amount of \$2,235.00 for professional services rendered through July 9, 2016, for work completed on Springfield Water Main Replacement (Springfield Pines Subdivision to reimburse city for expenses)
7. Approve language and display location for a memorial plaque in honor of Dan Kinnally for playground equipment purchased by the Springfield Masonic Lodge and installed at Buffalo Park in his memory

REGULAR AGENDA

1. Lt. Dennis Svoboda with the Sarpy County Sheriff's Department will provide a monthly service report
2. Proclaim the month of September as Attendance Awareness Month focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow, and thrive academically, emotionally, and socially
3. Steve Bogatz – Disc Golf Course Presentation
4. Direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204
5. **Tabled July 5, 2016.** Discuss landscaping for new maintenance facility
6. Discuss Andie Ledenbach's annual review and consider a proposed merit increase
7. Discuss Rick Lee's annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Chris Tolliver
2. Library & Community Building – Roy Swenson
3. Water & Parks Department – Dan Craney
4. Street Department – Chad Nolte
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on August 2, 2016. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Dan Craney, Chad Nolte. Absent: Chris Tolliver. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Nolte, seconded by Craney, to approve the Consent Agenda. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
General				
38030	6084-10-10	Aflac-Gen	119.36	Aflac
38009	6080-10-10	Health Insurance	866.65	BlueCross BlueShield
38001	6080-10-10	Health Insurance	107.25	Delta Dental
38042	7230-10-10	Postage/Shipping	47.00	First National Bank
38043	7030-10-10	Prof Svcs-Planning	1,349.00	JEO Consulting Group
38082	7200-10-10	Dues	26.00	Keep Nebraska Beautiful
38047	8140-10-10	R&M Equip	190.00	Konica Minolta Premier Finance
38085	7270-10-10	Insurance	2,245.17	Marcotte
38050	8130-10-10	R&M Building	5.96	Menards
38053	7320-10-10	Natural Gas	42.00	MUD
38057	9310-10-10	Nuisance Abatement	100.00	Nebraska Title Company
38084	7330-10-10	Telephone	106.93	NT&T
38059	7010-10-10	Prof Svcs-Engineer	485.35	Olsson Associates
38062	7010-10-10	Prof Svcs-Engineer	2,235.00	Olsson Associates
38063	7250-10-10	Publication Costs	156.21	Omaha World Herald
38067	7310-10-10	Electricity	324.63	OPPD
38008	6080-10-10	Health Insurance	149.73	Principal Financial
38069	7046-10-10	Prof Svcs-Building Inspector	132.50	Sarpy County Building Inspector
38070	7060-10-10	Animal Control	376.88	Sarpy County Fiscal Administrator
38071	7050-10-10	Law Contract	8,207.00	Sarpy County Treasurer
38073	9310-10-10	Nuisance Abatement	312.50	Seidler & Seidler
38073	7020-10-10	Prof Svcs-Legal	2,085.70	Seidler & Seidler
38080	7280-10-10	Laundry	94.16	Walkers Uniform Rental
Total			19,764.98	
Library				
38031	8060-20-10	Books	96.50	Amazon
38033	8060-20-10	Books	48.67	Baker & Taylor
38034	8130-20-10	R&M Building	75.00	Big Red Lighting & Electrical
38009	6080-20-10	Health Insurance	614.61	BlueCross BlueShield
38037	7455-20-10	IP Address	55.00	Charter Communications
38039	8060-20-10	Books	21.95	Davidsons Title
38001	6080-20-10	Health Insurance	30.90	Delta Dental
38045	8060-20-10	Books	305.30	Kid's Reference Company
38085	7270-20-10	Insurance	663.08	Marcotte
38051	8060-20-10	Books	105.13	MicroMarketing
38053	7320-20-10	Natural Gas	42.00	MUD
38084	7330-20-10	Telephone	45.65	NT&T
38067	7310-20-10	Electricity	344.69	OPPD
38068	7340-20-10	Waste Disposal	41.00	Premier Waste Solutions
38008	6080-20-10	Health Insurance	51.99	Principal Financial
38072	7480-20-10	Janitorial	200.00	Schmieder, Marcie
38076	8060-20-10	Books	14.98	Taste of Home
Total			2,756.45	
Library Restricted				
38036	8060-21-10	Books	86.88	Center Point Large Print
	8060-21-10	Books	66.37	Gale

38049	8030-21-10	Supplies	591.37	Manzer, Constance
38048	8075-21-10	Program Fees	38.00	The Lofte Community Theatre
Total			782.62	
Park				
38032	8160-30-10	R&M Grounds	22.50	B & B Garage
38009	6080-30-10	Health Insurance	391.63	BlueCross BlueShield
38035	8160-30-10	R&M Grounds	60.00	Carlson, Michael
38001	6080-30-10	Health Insurance	45.90	Delta Dental
38040	7350-30-10	Rental	95.00	Eagle Services
38041	8110-30-10	Chemicals	130.00	Farmers Union Coop
38085	7330-30-10	Insurance	511.85	Marcotte
38050	8030-30-10	Supplies	33.32	Menards
38055	8140-30-10	R&M Equip	7.20	Mill Creek Auto Parts
38067	7310-30-10	Electricity	295.51	OPPD
38067	7310-30-10	Electricity	655.47	OPPD
38068	7340-30-10	Waste Disposal	60.10	Premier Waste Solutions
38008	6080-30-10	Health Insurance	26.64	Principal Financial
38074	8090-30-10	Asphalt & Concrete	1,014.66	Silex Group
38077	8150-30-10	R&M Vehicle	9.04	Ty's Outdoor Power & Service
Total			3,358.82	
Community Building				
38085	7270-40-10	Insurance	674.71	Marcotte
38053	7320-40-10	Natural Gas	42.00	MUD
38068	7340-40-10	Waste Disposal	32.80	Premier Waste Solutions
38080	7280-40-10	Laundry	128.04	Walkers Uniform Rental
Total			877.55	
Water				
38030	6084-50-20	Aflac	56.16	Aflac
38009	6080-50-20	Health Insurance	1,042.68	BlueCross BlueShield
38001	6080-50-20	Health Insurance	78.50	Delta Dental
38085	7270-50-20	Insurance	2,687.22	Marcotte
38052	7420-50-20	Testing	51.10	Midwest Laboratories
38054	7045-50-20	Prof Svcs-Tech Support	463.85	Municipal Supply
38056	7420-50-20	Testing	36.00	NE Public Health Environmental Lab
38058	8120-50-20	Fuel	40.00	Neitzel's Corner
38084	7330-50-20	Telephone	151.44	NT&T
38061	9090-50-20	New Well	159.87	Olsson Associates
38067	7310-50-20	Electricity	1,417.71	OPPD
38008	6080-50-20	Health Insurance	74.78	Principal Financial
38075	8150-50-20	R&M Vehicle	262.07	Sabar/Jerry Steinhauer
38079	7330-50-20	Telephone	15.65	Verizon Wireless
38080	7290-50-20	Uniform Allowance	46.80	Walkers Uniform Rental
Total			6,583.83	
Sewer				
38030	6084-60-30	Aflac	168.88	Aflac
38009	6080-60-30	Health Insurance	514.77	BlueCross BlueShield
38083	8030-60-30	Supplies	4.99	Casey's General Store
38083	8120-60-30	Fuel	59.53	Casey's General Store
38001	6080-60-30	Health Insurance	93.95	Delta Dental
38044	8140-60-30	R&M Equip	56.04	John Deere Financial
38085	7270-60-30	Insurance	1,919.45	Marcotte
38052	7420-60-30	Testing	181.50	Midwest Laboratories
38055	8150-60-30	R&M Vehicle	242.21	Mill Creek Auto Parts

38054	7045-60-30	Prof Svcs-Tech Support	433.50	Municipal Supply
38084	7330-60-30	Telephone	55.36	NT&T
38060	9097-60-30	Turtle Creek Aerial Crossing	275.09	Olsson Associates
38067	7310-60-30	Electricity	2,553.83	OPPD
38008	6080-60-30	Health Insurance	114.69	Principal Financial
38078	8160-60-30	R&M Grounds	350.00	Utilities Service Group
38079	7330-60-30	Telephone	15.65	Verizon Wireless
38080	7290-60-30	Uniforms Allowance	43.72	Walkers Uniform Rental
Total			7,083.16	
Street				
38009	6080-70-40	Health Insurance	933.58	BlueCross BlueShield
38083	8120-70-40	Fuel	73.21	Casey's General Store
38081	8030-70-40	Supplies	368.59	Chemsearch Division
38008	6080-70-40	Health Insurance	51.87	Delta Dental
38001	6080-70-40	Health Insurance	76.80	Delta Dental
38041	8110-70-40	Chemicals	97.50	Farmers Union Coop
38046	9060-70-40	Building	4,246.58	Kildow Construction
38085	7270-70-40	Insurance	2,931.52	Marcotte
38050	9040-70-40	Tools & Misc Equip	39.04	Menards
38055	8150-70-40	R&M Vehicle	6.99	Mill Creek Auto Parts
38053	7320-70-40	Natural Gas	90.23	MUD
38084	7330-70-40	Telephone	50.73	NT&T
38059	7010-70-40	Prof Svcs-Engineer	28.55	Olsson Associates
38067	7310-70-40	Electricity	3,467.27	OPPD
38068	7340-70-40	Waste Disposal	32.80	Premier Waste Solutions
38074	8215-70-40	R&M Streets & Alleys	553.86	Silex Group
38074	8090-70-40	Asphalt & Concrete	890.73	Silex Group
38079	7330-70-40	Telephone	15.66	Verizon Wireless
38080	7290-70-40	Uniform Allowance	84.12	Walkers Uniform Rental
Total			14,039.63	
Keno				
38042	9174-80-70	Keno CB Project	16.95	First National Bank
Total			16.95	
Payroll			38,007.34	

Regular Agenda

Agenda Item 1. Motion by Swenson, seconded by Nolte, to move agenda item 1 after agenda item 8. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 2. Proclaimed the month of September as Attendance Awareness Month focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow, and thrive academically, emotionally, and socially.

Agenda Item 3. Steve Bogatz with the Omaha metro area disc golf organization presented the Council with information about disc golf. He noted that disc golf brings visitors to town, allows for tournaments and promotes a healthy lifestyle. Bogatz provided the Council with a proposed nine hole course at Buffalo Park. Council noted that three holes are not on park property –the three holes are located at the elementary school, library and bank. Craney said that he spoke with Brett Richards, Springfield Platteview Community Schools Superintendent, and he seemed interested in allowing disc golf on the school property. The school could use disc golf as a physical education course. Bogatz said there is an Edge Program designed specifically for schools. The program provides educators with the materials needed to teach a class about disc golf and even provides the discs. Council will need to reach out to the

library board and bank. Council reviewed disc golf equipment, including baskets, tees, signs, and discs. Council agreed to continue moving forward with the project.

Agenda Item 4. Motion by Nolte, seconded by Craney, to direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 5. Motion by Swenson, seconded by Craney, to table agenda item 5, regarding landscaping for the new maintenance facility, until the September 6, 2016, Council meeting. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Items 6 and 7. Motion by Nolte, seconded by Swenson, to move agenda items 6 and 7, regarding Andie Ledenbach and Rick Lee's annual reviews, into executive session. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Agenda Item 8. Sgt. Jonathan Raughton with the Sarpy County Sheriff's Department provided the monthly service report. He said that the department is prepared for the fair.

Department Reports

Agenda Item 1. No Department Report from Tolliver.

Agenda Item 2. No Department Report from Swenson.

Agenda Item 3. No Department Report from Craney.

Agenda Item 4. Nolte reported that Omaha Paving would continue seal coating the streets after the fair.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. No additional city staff reports.

Executive Session

Motion by Swenson, seconded by Nolte, to enter into executive session at 7:32 p.m. for the purpose of personnel discussion. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Craney, seconded by Swenson, to leave executive session at 7:55 p.m. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to approve a 5% annual merit increase for Andie Ledenbach, Assistant Clerk/Utility Billing Clerk. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to approve a 3% annual merit increase for Rick Lee, Maintenance Manager. AYES: Swenson, Craney, Nolte. NAYS: None. Motion carried.

Adjournment

Motion by Swenson, seconded by Nolte, to adjourn. AYES: Swenson, Craney, Nolte. NAYS: None. Meeting adjourned at 7:56 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 2, 2016; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk