



## **CITY COUNCIL AGENDA**

Tuesday, August 21, 2018 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the August 7, 2018 Council Meeting
2. Approve Treasurer's Report

### **REGULAR AGENDA**

1. Josh Charvat, Sarpy County Economic Development Corp. – 2<sup>nd</sup> Quarter Report
2. Michael Rabon, Graphic Design – Branding presentation; Consider approval of branding proposal
3. Conduct a **Public Hearing** to consider a text amendment to Article 7 Sign Regulations, Section 7.02 "Design Criteria and Limitations" of the Springfield Zoning Ordinance allowing electronic signs in the General Business District and residential districts for public or quasi-public uses
4. Consider approval of **Ordinance No. 991** TO AMEND ARTICLE 7 "SIGN REGULATIONS", SECTION 7.02 "DESIGN CRITERIA AND LIMITATIONS" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF
5. Conduct a **Public Hearing** to consider a text amendment to Article 2 General Provisions, Section 4.14 "Accessory Building and Uses" of the Springfield Zoning Ordinance allowing metal siding and roofing on accessory structures as per proposed design criteria
6. Consider approval of **Ordinance No. 992** TO AMEND ARTICLE 2 "GENERAL PROVISIONS", SECTION 4.14 "ACCESSORY BUILDING AND USES" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY

COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

7. Carl Hibler, 710 Maple Street – Discuss golf carts
8. **Tabled August 7, 2018.** Dan Williams and TJ Ernst – Discuss electronic sign on Highway 50
9. Consider approval of **Resolution 2018-23** entering into a Consent to Encroachment Agreement with Springfield Pines Homeowners Association, Inc., a Nebraska non-profit corporation, for the installation of landscaping within the city’s water main easement
10. Direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204
11. Report from the Springfield Board of Health regarding nuisances at Lot 14, Highview Addition to the City of Springfield, Sarpy County, Nebraska (500 Platteview Drive; Gibbs)
12. Direct the City Clerk to notify Ken E. and La Vonne A. Gibbs, property owners of 500 Platteview Drive, Springfield, NE 68059, legally described as Lot 14, Highview Addition to the City of Springfield, Sarpy County, Nebraska, that they are to appear before the City Council on September 18, 2018, at 7:00 p.m. and show cause why such condition of said property should not be found to be a public nuisance
13. Consider approval of **Ordinance No. 993** AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

#### DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### ADJOURNMENT

## MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on August 21, 2018. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte. Absent: Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### Consent Agenda

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Roseland. NAYS: None. ABSTAIN: Nolte. Motion carried.

The City Clerk reported a balance on hand of \$1,435,197.34 in cash assets; Prestige Treasury-\$204,954.65; Prestige Bond-\$843,484.33; Keno Community Betterment-\$165,094.01; Keno Progressive Jackpot-\$50,000.00; Water Deposit Savings-\$4,196.43; Refundable Deposit Savings-\$1,225.21; Water Tower Savings-\$152,754.21; Sewer Restricted-\$154,080.82; Water Capital Facilities Fees-\$42,394.22; Sewer Capital Facilities Fees-\$103,589.01; City Sales Tax-\$937,290.66; Money Mark Library Bricks-\$3,371.64; Government Securities-\$105,815.93; Library Savings-\$13,518.90; Time Certificates as follows: Bond-\$77,768.64; Tower-\$58,223.56; Water-\$127,441.47; Library Bricks-\$21,560.57; Library Restricted-\$40,502.35; Cash Receipts-\$240,412.07; Cash Disbursements-\$121,805.06; Refunding Bond 2010 interest pymt \$507.50.

### Regular Agenda

Agenda Item 1. Josh Charvat with Sarpy County Economic Development Corp. reviewed the 2<sup>nd</sup> quarter report.

Agenda Item 2. Michael Rabon presented the Council with information regarding branding. He reviewed his branding proposal and scope of work which will include designing a single brochure piece (city welcome handout) and basic branding elements. Motion by Herzog, seconded by Swenson, to approve the branding proposal from Michael Rabon in the amount of \$300 for the creation of a new city brochure. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried.

Agenda Item 3. A Public Hearing of the Springfield City Council was opened at 7:17 p.m. to consider a text amendment to Article 7 Sign Regulations, Section 7.02 "Design Criteria and Limitations" of the Springfield Zoning Ordinance allowing electronic signs in the General Business District and residential districts for public or quasi-public uses. Father Gutsell and Ralph Meister were present representing St. Joseph's Catholic Church, which is interested in installing an electronic sign on their property at the corner of 9<sup>th</sup> and Main Streets. No one else from the public spoke in favor of or against the application. Motion by Nolte, seconded by Herzog, to close the public hearing. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried. Public Hearing closed at 7:20 p.m.

Agenda Item 4. Council Member Nolte introduced Ordinance No. 991 entitled:

AN ORDINANCE TO AMEND ARTICLE 7 "SIGN REGULATIONS", SECTION 7.02 "DESIGN CRITERIA AND LIMITATIONS" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Herzog seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Herzog, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Nolte moved for final passage of the ordinance, which motion was seconded by Council Member Swenson. The Mayor then stated the question “Shall Ordinance No. 991 be passed and adopted?” Upon roll call vote, the following Council Members voted AYE: Swenson, Herzog, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 991**

AN ORDINANCE TO AMEND ARTICLE 7 “SIGN REGULATIONS”, SECTION 7.02 “DESIGN CRITERIA AND LIMITATIONS” OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA:

Section 1. Approval of Amendment to Zoning Ordinance. On August 14, 2018, the Springfield Planning Commission conducted a public hearing on the matter of amending Section 7.02 of the zoning ordinance allowing electronic signs in the General Business District and residential districts for civic uses and implementing electronic information sign requirements and reported a recommendation of approval to the City Council. On August 21, 2018, the City Council held a public hearing on said proposed amendment to the zoning ordinance and found and determined that said proposed change to the zoning ordinance is advisable, in the best interests of the City, and consistent with the Comprehensive Plan. The City Council further found and determined that public hearings were duly held and notices given. Therefore, the City Council hereby approves said proposed amendment to the zoning ordinance as set forth in this Ordinance.

Section 2. Amendment to Zoning Ordinance. Pursuant to Section 9.01 of the Springfield Zoning Ordinance, Section 7.02 is hereby amended to read as follows:

Section 7.02 Design Criteria and Limitations

Section 7.02 Design Criteria and Limitations

Table 1-B: Permitted Signs by Auxiliary Design Elements and Zoning Districts

Sign Types	AR	R100	R92 R87	R50 R30	M	BG	DC RB	BH MU	BP	LI	RT
Design Element											
Illumination											
Indirect	S(C)	S(C)	S(C)	S(C)	P(C)	P(C)	P	P	P	P	P
Direct	N	N	N	N	N	N	N	N	N	N	N
Internal	S(C)	S(C)	S(C)	S(C)	P	P(C)	P	P	P	P	P(C)
Neon	N	N	N	N	N	N	P	P	P	P	S
Flashing	N	N	N	N	N	N	N	N	N	N	N

Flame	N	N	N	N	N	N	N	N	N	N	N
Bare Bulb	N	N	N	N	N	N	N	N	N	N	N
Other											
Electronic Information	N	P(C) Notes 1 & 2	P(C) Notes 1 & 2	P(C) Notes 1 & 2	N	P(C) Notes 1 & 2	P Note 1	P Note 1	P Note 1	P Note 1	N
Moving	N	N	N	N	N	N	N	N	N	N	S
Rotating	N	N	N	N	N	N	N	N	N	N	S

P: Permitted for All Uses, P(C): Permitted for Civic Use, S: Permitted by Special Use Permit, N: Not Permitted, S(C): Permitted by Special Use Permit for Civic Uses

**Note 1: Electronic Information Signs:**

A. All messages displayed on an electronic information sign shall be directly related to the organization for which the sign was constructed. No other off premises signage is permitted unless message is related to community events or school competitions.

B. All electronic information signs shall be constructed as an integral part of a permanent sign constructed on site. Integral shall be considered to be incorporated into the framework and architectural design of the permanent sign.

C. The display shall be limited to text and static images only and shall not appear to flash, portray blinking or chasing lights, or otherwise create continuously changing images. However, scrolling of text (horizontal or vertical) is permitted. The rate of change for sign copy from one message to another shall be no more frequent than every eight seconds and the actual copy change shall be accomplished in four seconds or less. Once changed, the copy shall remain static until the next change.

E. Digital signs which create a source of glare shall be adjusted or removed as directed by the City. No electronic information sign may be illuminated to a degree of brightness that is greater than necessary for adequate visibility. In no case may the brightness exceed eight thousand (8,000) nits or equivalent candelas during daylight hours, or one thousand (1,000) nits or equivalent candelas between dusk and dawn.

F. Electronic information sign permit applications must also include a certification from the owner or operator of the sign stating that the sign shall at all times be operated in accordance with City codes and that the owner or operator shall provide proof of such conformance upon request of the City.

**Note 2: Electronic Information Signs:**

A. Civic Use shall mean public or quasi-public uses including, but not limited to, municipal properties, religious organizations, educational facilities, etc.

C. Electronic information signs shall not be associated with any dwelling or home occupation in any residential zone.

D. Electronic information signs for Civic Use may only operate during the hours of 6:00 a.m. until 10:00 p.m.

Section 3. Repeal Ordinances in Conflict. All other ordinances in conflict are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 21<sup>ST</sup> DAY OF AUGUST, 2018.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

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City Clerk

Agenda Item 5. A Public Hearing of the Springfield City Council was opened at 7:21 p.m. to consider a text amendment to Article 2 General Provisions, Section 4.14 "Accessory Building and Uses" of the Springfield Zoning Ordinance allowing metal siding and roofing on accessory structures as per proposed design criteria. Jim and Maggie Sick, property owners of 265 North 1<sup>st</sup> Street, spoke in favor of the text amendment. They provided a sample piece of metal roofing material for the Council to examine. They noted that they plan to fix up the home they recently purchased and desire to redo the existing metal accessory structure with appropriate metal roofing and then put accent metal roofing on the house. No one else from the public spoke in favor of or against the application. Motion by Nolte, seconded by Herzog, to close the public hearing. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried. Public Hearing closed at 7:27 p.m.

Agenda Item 6. Council Member Nolte introduced Ordinance No. 992 entitled:

AN ORDINANCE TO AMEND ARTICLE 2 "GENERAL PROVISIONS", SECTION 4.14 "ACCESSORY BUILDING AND USES" OF THE ZONING ORDINANCE OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Herzog seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Swenson, Herzog, Nolte. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Nolte moved for final passage of the ordinance, which motion was seconded by Council Member Swenson. The Mayor then stated the question "Shall Ordinance No. 992 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Swenson, Herzog, Nolte. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

**ORDINANCE NO. 992**

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BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA:

Section 1. Approval of Amendment to Zoning Ordinance. On August 14, 2018, the Springfield Planning Commission conducted a public hearing on the matter of amending Section 4.14 of the zoning ordinance allowing metal siding and roofing on accessory structures as per proposed design criteria and reported a recommendation of approval to the City Council. On August 21, 2018, the City Council held a public hearing on said proposed amendment to the zoning ordinance and found and determined that said proposed change to the zoning ordinance is advisable, in the best interests of the City, and consistent with the Comprehensive Plan. The City

Council further found and determined that public hearings were duly held and notices given. Therefore, the City Council hereby approves said proposed amendment to the zoning ordinance as set forth in this Ordinance.

Section 2. Amendment to Zoning Ordinance. Pursuant to Section 9.01 of the Springfield Zoning Ordinance, Section 4.14 is hereby amended to read as follows:

Section 4.14 Accessory Building and Uses

4.14.08 Detached garages and outbuildings in Residential Districts, except for the AR District, for storage uses and other structures customary and appurtenant to the permitted uses shall be constructed of materials customarily used in residential construction and be consistent with materials and color of the principle structure. The exterior shall not include vertical metal wall panels. The roofs of said building shall have a minimum 3:12 pitch and have a non-reflective roof material that is or simulates asphalt or wood shingles, tile, rock or standing metal seam material consistent with the principal structure. ~~Metal roofing and vertical metal siding are not permitted.~~ Such structures shall be enclosed on at least three sides. Carports and portable storage containers are not permitted, unless provided for in these regulations.

Section 3. Repeal Ordinances in Conflict. All other ordinances in conflict are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 21<sup>ST</sup> DAY OF AUGUST, 2018.

\_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

Agenda Item 7. Carl Hibler, 710 Maple Street, requested the Council amend the city ordinance prohibiting the use of golf carts. He recommended the city issue a permit with annual fee only for operation by the elderly or people having difficulty traveling long distances. He expressed concern with elderly people being shut in with no form of public transportation available in town. The Council reviewed multiple issues the city has faced in the past with golf cart usage, including safety concerns and traffic hazards. Nolte pointed out that the Council adopted a mini-truck and utility type vehicle ordinance a few years ago that mimicked the state's allowance of those types of vehicles on the street. Operators of those vehicles must have a driver's license, the vehicle has to be insured, there are weight requirements, as well as safety requirements on the vehicle including seatbelts and lights. Hibler noted that golf carts only travel 8 mph. Council noted that the low speed limit is part of the problem since other vehicles are traveling the posted 20-25 mph speed limit. Nolte reviewed insurance issues with golf carts and noted that people who do not or cannot obtain a driver's license cannot obtain insurance coverage if driving any other type of vehicle on the street, such as a golf cart. When your licensed is revoked, you are uninsurable on any type of vehicle. Herzog commented that golf carts are too much risk and expressed concern with golf carts sharing the road with heavy farm equipment and truck traffic, which is permitted on the street. Nolte said that he will further research this matter.

Agenda Item 8. TJ Ernst with Thomlin Media, LLC and Dan Williams, property owner of 15785 South Hwy 50, discussed their interest in installing an off-premises electronic advertising sign on this property. Williams said that they would use the existing pole sign structure on the property. Ernst reviewed the proposed design specifications of the sign. He also noted that he is aware that off premises advertising signs are not currently permitted under city zoning regulation, but he hopes to be able to change that regulation to allow this type of sign. Kathleen Gottsch, City Administrator, reported that City Planner Jeff Ray with JEO Consulting Group strongly recommended that the city not allow off premises advertising signs. Ernst reviewed state sign permit regulations for electronic signs. He also noted that nothing of an illegal or unethical nature would be permitted on the advertising sign. Motion by Herzog, seconded by Nolte, to table agenda item 8, regarding Dan Williams and TJ Ernst's discussion of an electronic sign on Hwy 50, until the September 4, 2018, Council meeting. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried.

Agenda Item 9. Motion by Nolte seconded by Herzog, to table agenda item 9, regarding Resolution 2018-23 entering into a Consent to Encroachment Agreement with Springfield Pines Homeowners Association, until the September 4, 2018, Council meeting. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried.

Agenda Item 10. Motion by Swenson, seconded by Herzog, to direct the City Clerk to cause notice to property owners, who have not repaired/replaced/constructed their sidewalks as directed, ordering the repair of the adjacent sidewalk pursuant to Springfield Municipal Code §8-204. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried.

Agenda Item 11. A report from the Springfield Board of Health regarding nuisances at Lot 14, Highview Addition to the City of Springfield, Sarpy County, Nebraska (500 Platteview Drive; Property Owner Gibbs) was certified to the City Council and entered into record.

Agenda Item 12. Motion by Nolte, seconded by Swenson, to direct the City Clerk to notify Ken E. and La Vonne A. Gibbs, property owners of 500 Platteview Drive, Springfield, NE 68059, legally described as Lot 14, Highview Addition to the City of Springfield, Sarpy County, Nebraska, that they are to appear before the City Council on September 18, 2018, at 7:00 p.m. and show cause why such condition of said property should not be found to be a public nuisance. AYES: Swenson, Herzog, Nolte. NAYS: None. Motion carried.

Agenda Item 13. Council Member Nolte introduced Ordinance No. 993 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE

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ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

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BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

**MASTER FEE SCHEDULE**

**ANIMAL CONTROL**

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

- 1. Dog & Cat Licenses
  - a. Spayed or Neutered: \$5.00 annually
  - b. Intact: \$15.00 annually
  - c. License Handling/Issuance Fee: \$5.00 per license

\*No dog and cat license fees will be charged for senior citizens (65 or older) who own a spayed or neutered dog or cat.

- 2. Pot-Belly Pig License: \$35.00 annually
- License Handling/Issuance Fee: \$5.00 per license

- 3. Fine for not being licensed by March 15: Double licensing fee

- 4. Impound fees (excluding the per day boarding fee):
  - a. Altered Dog, Cat or Pot-Belly Pig:
    - \$35.00 first redemption
    - \$70.00 second redemption within 24 months of the first redemption
    - \$140.00 third redemption within 24 months of the first redemption
    - +\$50.00 for subsequent redemptions
  - b. Unaltered Dog or Cat:
    - \$100.00 first redemption
    - \$300.00 second redemption within 24 months of the first redemption
    - \$600.00 third redemption or any subsequent redemption within 24 months of the first redemption
  - c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:
    - \$65.00 first redemption
    - \$230.00 second redemption
    - \$460.00 third redemption

- 5. Boarding Fee: \$16.00 daily
- 6. Rabies Quarantine Fee \$16.00 daily

**BUILDING SERVICES**

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the Sarpy County Building Valuation Data Table attached. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

**Residential Dwelling:**

- Finished Area Above Grade \$104.00 per sq. ft.
- Finished Area Below Grade \$25.00 per sq. ft.
- Unfinished Above/Below \$15.00 per sq. ft.
- Attached Garage \$15.00 per sq. ft.
- Deck/Patio Included with new construction + elec/mech/plumb fixture fees

Residential Addition Same as new construction

Residential Basement (Below Grade) Finish \$25.00 per sq. ft.  
+ elec/mech/plumb fixture fees

Residential Garage Addition (Attached or Detached) \$25.00 per sq. ft.

Residential Plumbing Permit \$24.00 base fee + fixture fee

Residential Mechanical Permit \$24.00 base fee + fixture fee

Residential Electric Permit \$50.00

Deck Estimated Project Valuation

Sheds \$5.00 per sq. ft.

Fences \$5.00 per lineal foot

**Swimming Pools:**

- Above Ground \$24.00
- Below Ground Estimated Project Valuation + fixture fee

Spas \$24.00 + fixture fee

**Lawn Sprinkler System:**

- In addition to new construction permit \$30.00
- As a separate permit \$42.00

**Commercial Building:**

Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached.

Commercial Addition	Same as new construction
Commercial Remodel	Estimated Project Valuation
Commercial Electrical	Obtain Permit through State of Nebraska
Change of Occupancy	\$100.00 + applicable building permit fees
Grading Permit:	
Less than 10 acres	\$500.00
10 acres or more	\$1,000.00
Building Relocation / Moving Permit	\$100.00 + applicable building permit fees
Demolition Permit:	
Accessory structure less than 1,200 sq. ft.	\$50.00
Single-Family Dwelling	\$100.00
Commercial Structure	\$250.00
Park Capital Facilities Fee	\$200.00
*applied to all new construction residential and commercial permits	
Septic Permit	\$100.00
Well Permit:	
New Well	\$100.00
Repair	\$50.00
Decommission	\$50.00
Curb Cut (New Opening):	
Fee	\$50.00 (covers inspection services)
Deposit	\$125.00 (refundable upon final inspection)
Street Opening	\$10.00 per sq. ft., \$600.00 minimum
Sign Permit	\$.30 per sq. ft., \$40.00 minimum
Penalty Fee for No Permit	Triple permit fee
Expired Building Permit Renewal	One-half of new building permit fee
Refund Policy	80% of permit fee
Re-Inspection Fee (assessed upon third and any subsequent re-inspect)	\$60.00
Inspection Fee outside of normal business hours (two hour minimum)	\$60.00
Inspections for which no fee is specifically indicated (minimum charge – 1 hour)	\$50.00 per hour

**CITY FACILITIES RENTAL**

- 1. Community Building
  - a. Hourly \$10.00 residents and business owners within corporate limits  
\$25.00 non-residents  
4 hour maximum rental period
  - b. Daily (entire building) \$75.00 residents and business owners within corporate limits  
\$300.00 non-residents  
\$125.00 (refundable)
  - c. Deposit
- 2. Library Meeting Room
  - a. Daily \$25.00
  - b. Deposit \$100.00 (refundable)

**ELECTION SERVICES**

- 1. Election Filing Fees (See Ordinance) 1% of annual salary

**LIBRARY SERVICES**

- 1. Damaged & Lost
  - a. Books Replacement Cost
  - b. Magazines Replacement Cost
  - c. Audio Tapes Replacement Cost
  - d. Videos Replacement Cost
- 2. Fines
  - a. Books and Magazines \$.10 per day
  - b. Audio Books \$.10 per day
  - c. Videos/DVDs \$1.00 per day
- 3. Inter-Library Loan \$2.00
- 4. Non-resident Library Card \$35.00 annually

**MISCELLANEOUS**

- 1. Copy of City Map \$3.00
- 2. Fee for Returned Checks (NSF) \$30.00
- 3. Handicap Parking Permit (State Statute) No charge
- 4. Property Cleanup Service Fees (including but not limited to mowing/lawn service, snow removal and tree trimming) \$300.00 per hour (not prorated)  
**Lien for Property Cleanup Services** Amount owed for services rendered

plus applicable lien recording and releasing fees

- 5. Request for Records (State Statute) \$5.00 per half hour over 4 hours, plus copy costs

OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES

(State Statute requires these fees be set by Ordinance)

- 1. Advertising Bench
  - a. Application \$10.00
  - b. Renewal application \$10.00
- 2. Billiards, Pool Tables \$10.00 annually
- 3. Electric Companies \$0 annually
- 4. Fire Insurance Companies (State Statute) \$5.00 annually
- 5. Fireworks Stands
  - a. June 25 – July 4 Selling Period \$2,500.00
  - b. December 29 – 31 Selling Period \$500.00
  - c. Deposit \$500.00 (refundable)
- 6. Franchise Fees/In Lieu of Taxes
  - a. Electricity 5% of gross revenues
  - b. Gas (State Statute §14-2139) 2% of gross revenues
  - c. Cable Television (State Statute sets ceiling) 3% of gross revenues
- 7. Liquor Establishments
  - a. Class A – Beer On Sale Only \$150.00
  - b. Class B – Beer Off Sale Only \$150.00
  - c. Class C – All Alcoholic Liquor On & Off Sale \$500.00
  - d. Class D – All Alcoholic Liquor Off Sale Only \$300.00
  - e. Class I – All Alcoholic Liquor On Sale Only \$375.00
  - f. Class L – Craft Brewery (Brew Pub) \$375.00
  - g. Class W – Wholesale Beer \$750.00
  - h. Class X – Wholesale Liquor \$1,125.00
  - i. Class Y – Farm Winery \$375.00
  - j. Class K – Catering \$150.00
- 8. Mechanical Amusement Devices \$10.00 annually
- 9. Sexually Oriented Business
  - a. New Application \$500.00 plus professional fees
  - b. Annual Fee \$500.00
- 10. Special Liquor Licenses \$50.00 per day plus State Fee  
\$500.00 deposit (refundable)
- 11. Tattoo Parlor

	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$500.00
12.	Telephone Occupation Tax	3% of gross receipts as defined by ordinance
13.	Tobacco License (State Statute)	\$10.00 annually
14.	Mobile Home Park	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$10.00 per pad
15.	Vendor/Hawker/Peddler	
	a. Annually	\$150.00 per person
	b. Per day	\$50.00 per person

**PLANNING SERVICES**

1.	Administrative Plat (lot split/consolidation)	\$200.00
2.	Annexation Requests	\$100.00 plus professional services costs (legal, engineering, planning, and administration)
3.	Board of Adjustment / Variance Request	\$250.00
4.	Connection-Capital Facilities Fees*	
	a. Sewer Connection-Capital Facilities Fees	
	Residential - Single Family	\$1,400.00 per unit
	Residential - Duplex	\$1,400.00 per unit
	Residential - Multi Family	\$800.00 per unit
	Commercial/Industrial	\$6,000.00 per acre
	Park or Common Area	\$300.00 per acre
	Agriculture Land	\$200.00 per acre
	b. Water Connection-Capital Facilities Fees	
	Residential - Single Family	\$500 per unit
	Residential - Duplex	\$500.00 per unit
	Residential - Multi Family	\$300.00 per unit
	Commercial/Industrial	\$1,000.00 per acre
	Park or Common Area	\$100.00 per acre
	Agriculture Land	\$100.00 per acre

\*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.

5.	Comprehensive Plan Amendment	\$500.00
6.	Conditional Use Permit (1 acre or less)	\$300.00
7.	Conditional Use Permit (over 1 acre)	\$500.00

- 8. Conditional Use Permit Amendment / Renewals \$150.00
  - 9. Conditional Use Permit Annual Fee \$30.00
  - 10. County Filing Fees (if filed by City) \$50.00 plus actual costs
  - 11. Design Review Fee \$250.00 or 20% of permit fee, whichever is greater  
(applicable to zoning districts with overlay design standards)
  - 12. Final Plat \$500.00 plus \$10.00 for each lot
  - 13. Flood Plain Development Permit \$500.00
  - 14. Park and Open Space Fee .04 acres per unit at Final Plat  
Cash in Lieu of Land Fee \$30,000.00 per acre\*
- \*Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.
- 15. Preliminary Plat \$750.00 plus \$10.00 per lot
    - a. Revised Preliminary \$250.00
  - 16. Replat \$750.00 plus \$10.00 per lot
  - 17. Site Plan Review \$150.00 less than 1 acre  
(amount added to building permit, as necessary) \$300.00 1-5 acres  
\$500.00 over 5 acres
  - 18. Tax Increment Finance Project Fee 1 ½ % of project cost to be  
Tax Increment Financed
  - 19. Vacation of Plat \$150.00
  - 20. Vacation of Public Right-of-Way \$150.00
  - 21. Watershed Fees

	FY 2017	FY 2018	FY 2019
Fee Category	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	July 1, 2018 – June 30, 2019
Single Family Residential per dwelling unit (also includes low-density multi-family up to 4-plexes)	\$864	\$886	\$908
High-Density Multi-Family Residential per gross acre (beyond 4-plexes)	\$3,803	\$3,898	\$3,996
Commercial/Industrial/Institutional per	\$4,609	\$4,724	\$4,842

gross acre			
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- 22. Zoning Map Amendment \$400.00 (\$200.00 refundable if denied by Council)
- 23. Zoning / Subdivision Regulations Text Amendment \$500.00

**POLICE SERVICES**

- 1. Parking Violations
  - a. 1<sup>st</sup> offense \$10.00
  - b. Subsequent offenses \$20.00

**SEWER UTILITY FEES**

**(State Statute requires these fees be set by Ordinance)**

- 1. Sewer Connection/Tap Fee
  - Residential
    - a. ¾" \$300.00
    - b. 1" \$400.00
    - c. 1 ½" \$425.00
    - d. 2" \$450.00
    - e. Larger Connections Set by Council
  - Commercial/Industrial
    - a. ¾" \$450.00
    - b. 1" \$600.00
    - c. 1 ½" \$650.00
    - d. 2" \$675.00
    - e. Larger Connections Set by Council
    - Out of City 150% of fee
- 2. Sewer Use Rates (Set by Ordinance) \$28.71 per month, \$1.15 per 1,000 gallons of usage, calculated annually based upon water consumption for the months of December, January and February (*January, February and March billing*)
- 3. Utility Deposit (includes water and sewer) \$150.00

**WATER UTILITY FEES**

**(State Statute requires these fees be set by Ordinance)**

- 1. Water Connection/Tap Fee
  - Residential
    - a. ¾" \$300.00
    - b. 1" \$400.00
    - c. 1 ½" \$425.00



- d. 2" \$450.00
- e. larger connections Set by Council

Commercial/Industrial

- a. ¾" \$450.00
- b. 1" \$600.00
- c. 1 ½" \$650.00
- d. 2" \$675.00
- e. larger connections Set by Council

Out of City 150% of fee

2. Water Meter Fee

- a. ¾" \$275.00
- b. 1" \$325.00
- c. 1 ½" City's actual cost
- d. Non-listed Meters City's actual cost

3. Water Re-connection

- a. Water emergency – 1<sup>st</sup> violation \$50.00
- b. Water emergency – 2<sup>nd</sup> violation \$200.00
- c. Water emergency – 3<sup>rd</sup> violation \$300.00
- d. By request of owner – during business hours \$30.00
- after business hours \$60.00
- e. For non-payment or other violation—during business hours \$40.00
- after business hours \$80.00

4. Water Use Rates

\$28.71 per month for 2,000 gallons, \$2.86 per 1,000 gallons of usage thereafter

5. Non-service area customer

\$25 for each 500 gallon (does not include SIDs governed by Developer Agreement)

6. Non-working/Non-readable Meter

\$50.00 per month

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 21<sup>st</sup> day of August, 2018.

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Mayor

(SEAL)

Attest:

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City Clerk

### **Department Reports**

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. No Department Report from Herzog.

Agenda Item 3. Nolte inquired about the status of warranty street repairs on South 1<sup>st</sup> Street. He requested that the city engineer attend the next meeting to review the project and associated costs.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. No additional city staff reports.

### **Adjournment**

Motion by Nolte, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Nolte. NAYS: None. Meeting adjourned at 8:06 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 21, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next

convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk