



## **CITY COUNCIL AGENDA**

Tuesday, April 18, 2017, at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the April 4, 2017 Council Meeting
2. Approve Treasurer's Report
3. Authorize payment of \$3,265.00 to Disc Store, Omaha, for the order of nine DISCatcher Pro 28 disc golf baskets for installation at Buffalo Park
4. Consider approval of **Resolution 2017-11** entering into an Agreement with JEO Consulting Group for an update to the subdivision regulations

### **REGULAR AGENDA**

1. Jared Stewart, Campus Life Director – Request to waive the Community Building rental fee for a Campus Life overnight event scheduled for Friday, April 28 from 10:00 p.m. – 7:00 a.m.
2. **Tabled April 4, 2017.** Consider hiring seasonal maintenance employees for the summer
3. **Tabled April 4, 2017.** Discuss Jim Erhart's annual review and consider a proposed merit increase

### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Chad Nolte

4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

## **ADJOURNMENT**

### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on April 18, 2017. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Chad Nolte, Dan Craney. Absent: None. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### **Consent Agenda**

Motion by Nolte, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$1,304,510.75 in cash assets; Prestige Treasury-\$204,636.57; Prestige Bond-\$720,536.18; Keno Community Betterment-\$200,979.96; Keno Progressive Jackpot-\$50,012.33; Water Deposit Savings-\$4,192.07; Refundable Deposit Savings-\$1,223.93; Water Tower Savings-\$142,094.52; Sewer Restricted-\$132,929.22; Water Capital Facilities Fees-\$32,338.70; Sewer Capital Facilities Fees-\$75,456.98; City Sales Tax-\$179,910.66; Money Mark Library Bricks-\$2,868.48; Government Securities-\$104,966.17; Library Savings-\$53,497.89; Time Certificates as follows: Bond-\$77,251.48; Tower-\$57,775.43; Water-\$126,644.12; Library Bricks-\$21,418.62; Cash Receipts-\$159,813.81; Cash Disbursements-\$87,490.98; Various Purpose 2013 Bond Interest Pymt-\$1,110.00; GO Sidewalk 2014 Bond Interest Pymt-\$917.50.

### **Regular Agenda**

Agenda Item 1. Jared Stewart, Director of Campus Life, requested the Council waive the Community Building rental fee for a Campus Life overnight lock-in event scheduled for Friday, April 28 from approximately 9:00 p.m. until 8:00 a.m. on Saturday, April 29. The City Administrator noted that the organization will still need to enter into a rental agreement, provide appropriate insurance and put down the \$150 deposit. Motion by Nolte, seconded by Swenson, to waive the Community Building rental fee for the Campus Life overnight lock-in event scheduled to begin at approximately 9:00 p.m. on Friday, April 28 until approximately 8:00 a.m. on April 29. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 2. The City Administrator reported that five applications have been submitted for the seasonal maintenance position. Council requested staff schedule interviews prior to the next meeting. Motion by Swenson, seconded by Nolte, to table agenda item 2, regarding the seasonal maintenance

position, until the May 2, 2017, Council meeting. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Motion carried.

Agenda Item 3. Motion by Nolte, seconded by Herzog, to approve a \$.75/hour merit increase to Jim Erhart. AYES: Swenson, Herzog, Nolte. NAYS: Craney. Motion carried.

### **Department Reports**

Agenda Item 1. Swenson reported that several minibikes are being operated on city streets. Operators are not abiding by traffic laws. Minibikes are not prohibited on city streets. The City Administrator reported that the sheriff's office has been contacted about this matter.

Agenda Item 2. Herzog reported that the library is working with the Sarpy County Museum on a display celebrating Nebraska's 150 years of statehood.

Agenda Item 3. Nolte reported that the concrete pads are poured for the benches along the trail. The maintenance department will soon begin installing the new playground equipment at City Park. He is going to meet with Roseland and the maintenance department before the next meeting regarding street repairs.

Agenda Item 4. Craney provided an update on the public meetings held on April 13 for the City Park Master Plan. He noted that the plan should be completed in May. Craney said that he spoke with Rick Lee and Heath Shemek to discuss disc golf layout at Buffalo Park. He noted that the city is planning to schedule a meeting with members of SSAP to discuss the new well project.

Agenda Item 5. Mayor Roseland reported that he wants to have a street repair plan ready to go before the next Council meeting.

Agenda Item 6. The City Administrator reported that the city received a request to provide a Proclamation for Earth Day. Council was acceptable to Mayor Roseland signing the Proclamation.

### **Adjournment**

Motion by Nolte, seconded by Swenson, to adjourn. AYES: Swenson, Herzog, Nolte, Craney. NAYS: None. Meeting adjourned at 7:25 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 18, 2017; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk